

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT  
OF  
TOWN OF DARMSTADT  
VANDERBURGH COUNTY, INDIANA  
January 1, 2006 to December 31, 2006



**FILED**  
12/28/2007



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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Pamela A. Ambrose	09-01-04 to 11-30-06
	(Vacant)	12-01-06 to 12-11-06
	Carol Hoffherr	12-12-06 to 02-22-07
	(Vacant)	02-23-07 to 02-26-07
	Pamela A. Ambrose	02-27-07 to 04-30-07
President of the Town Council	(Vacant)	05-01-07 to 05-07-07
	Mallory Lowe	05-08-07 to 12-31-07
	William Smith	01-01-06 to 06-30-07
	David Whipple	07-10-07 to 12-31-07



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF DARMSTADT, VANDERBURGH COUNTY, INDIANA

We have examined the financial information presented herein of the Town of Darmstadt (Town), for the period of January 1, 2006 to December 31, 2006. The Town's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Town for the year ended December 31, 2006, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

October 11, 2007

TOWN OF DARMSTADT  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
ALL GOVERNMENTAL AND PROPRIETARY FUND TYPES  
As Of And For The Year Ended December 31, 2006

	Cash and Investments 01-01-06	Receipts	Disbursements	Cash and Investments 12-31-06
Governmental Funds:				
General	\$ 167,153	\$ 138,529	\$ 170,829	\$ 134,853
Motor Vehicle Highway	104,005	69,529	78,769	94,765
Local Road and Street	25,651	22,480	3,865	44,266
Cumulative Capital Improvement	66,900	5,195	-	72,095
Cumulative Capital Development	22,636	293	-	22,929
Proprietary Fund:				
Wastewater Utility - Operating	54,790	296,547	307,042	44,295
Totals	<u>\$ 441,135</u>	<u>\$ 532,573</u>	<u>\$ 560,505</u>	<u>\$ 413,203</u>

The accompanying notes are an integral part of the financial information.

TOWN OF DARMSTADT  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Town was established under the laws of the State of Indiana. The Town provides the following services: public safety (police and fire), highways and streets, general administrative services and wastewater.

Note 2. Fund Accounting

The Town uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied or highway use taxes are received are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Town in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Town on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

TOWN OF DARMSTADT  
EXAMINATION RESULT AND COMMENT

PRESCRIBED FORMS

The following prescribed or approved forms were not always in use:

- Form 313A, Register of Daily Cash Receipts - Consumers
- Form 323, Simplified Cash Journal - Wastewater Utility - Class C
- Form 324, Consumer's Ledger - Municipal Sewage Utility
- Form 350, Register of Investments
- Form 351, Register of Insurance
- Form 211, Capital Assets Ledger
- Form 217, Clerk-Treasurer's Receipt

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

TOWN OF DARMSTADT  
EXIT CONFERENCE

The contents of this report were discussed on November 5, 2007, with Mallory Lowe, Clerk-Treasurer. The official concurred with our finding.