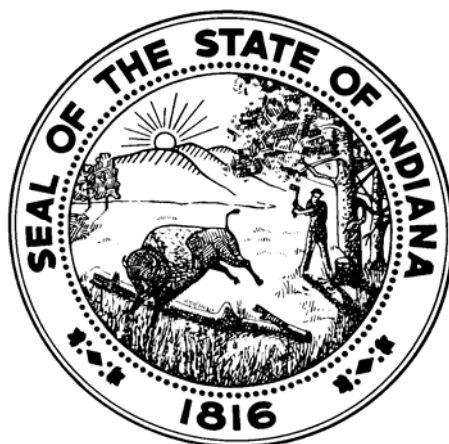


STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

AUDIT REPORT
OF
COUNTY SHERIFF
UNION COUNTY, INDIANA
January 1, 2006 to December 31, 2006



FILED
09/28/2007

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COUNTY OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Sheriff	Stephen Leverton Eric Cantrell	01-01-03 to 06-30-06 07-01-06 to 12-31-10
President of the County Council	Alan Alcorn	01-01-06 to 12-31-07
President of the Board of County Commissioners	Allen F. Paddock	01-01-06 to 12-31-07



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
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TO: THE OFFICIALS OF UNION COUNTY, INDIANA

We have audited the records of the County Sheriff for the period from January 1, 2006 to December 31, 2006, and certify that the records and accountability for cash and other assets are satisfactory to the best of our knowledge and belief, except as stated in the Audit Results and Comments. The financial transactions of this office are reflected in the Annual Report of Union County for the year 2006.

STATE BOARD OF ACCOUNTS

August 30, 2007

COUNTY SHERIFF
UNION COUNTY
AUDIT RESULTS AND COMMENTS

CONDITION OF RECORDS

Financial records presented for audit were incomplete and not reflective of the activity of the Inmate Trust Fund. The Control Account presented for audit did not reconcile with the detail of Inmate Trust Funds. The Ledger was not properly totaled. On April 11, 2007, the Commissary Fund transferred \$177.02 to the Inmate Trust Fund to reconcile the Control Account to the detail of inmate balances.

At all times, the manual and/or computerized records, subsidiary ledgers, control ledger, and reconciled bank balance should agree. If the reconciled bank balance is less than the subsidiary or control ledgers, then the responsible official or employee may be held personally responsible for the amount needed to balance the fund. (Accounting and Uniform Compliance Guidelines Manual for Counties, Chapter 1)

PENALTIES, INTEREST AND OTHER CHARGES

In some cases, amounts payable to credit card accounts are not paid until late fees had been assessed. Late charges totaling \$70 were paid for the period October through December 2006.

Officials and employees have the duty to pay claims in a timely fashion. Failure to pay claims in a timely manner could be an indicator of serious financial problems which should be investigated by the governmental unit.

Additionally, officials and employees have a responsibility to perform duties in a manner which would not result in any unreasonable fees being assessed against the governmental unit.

Any penalties, interest or other charges paid by the governmental unit may be the personal obligation of the responsible official or employee.

(Accounting and Uniform Compliance Guidelines Manual for Counties, Chapter 1)

TAX WARRANTS

Tax warrants held by the Sheriff for collection were held for longer than 120 days.

Indiana Code 6-8.1-8-3 Sec. 3(a) states in part: "The county sheriff of a county shall attempt to levy on and collect a judgment arising from a tax warrant in that county for a period of one hundred twenty (120) days from the date the judgment lien is entered . . ."

COUNTY SHERIFF
UNION COUNTY
EXIT CONFERENCE

The contents of this report were discussed on August 30, 2007, with Lynn A. Browning, Matron; Virginia Bostick, Auditor; Allen F. Paddock, President of the Board of County Commissioners; and Alan Alcorn, President of the County Council. The officials concurred with our audit findings.