

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT  
OF  
HANOVER TOWNSHIP  
JEFFERSON COUNTY, INDIANA  
January 1, 2005 to December 31, 2006



**FILED**  
04/18/2007



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OFFICIALS

Office

Official

Term

Trustee

Will R. Sims

01-01-03 to 12-31-10

Chairman of the  
Township Board

Virgil R. Yount, Jr.

01-01-05 to 12-31-07



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF HANOVER TOWNSHIP, JEFFERSON COUNTY, INDIANA

We have examined the financial information presented herein of Hanover Township (Township), for the period of January 1, 2005 to December 31, 2006. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2005 and 2006, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

March 13, 2007

HANOVER TOWNSHIP, JEFFERSON COUNTY  
 SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
 ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES  
 As Of And For The Years Ended December 31, 2005 And 2006

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
Township	\$ 21,607	\$ 17,155	\$ 22,289	\$ 16,473
Dog	435	81	139	377
Township Assistance	16,931	17,662	12,333	22,260
Firefighting	30,461	19,274	11,000	38,735
Fiduciary Fund:				
Payroll Withholdings	-	2,304	1,010	1,294
Totals	<u>\$ 69,434</u>	<u>\$ 56,476</u>	<u>\$ 46,771</u>	<u>\$ 79,139</u>
	Investments 01-01-06	Receipts	Disbursements	Investments 12-31-06
Governmental Funds:				
Township	\$ 16,473	\$ 17,638	\$ 24,055	\$ 10,056
Dog	377	166	79	464
Township Assistance	22,260	17,358	17,026	22,592
Firefighting	38,735	19,579	12,000	46,314
Fiduciary Fund:				
Payroll Withholdings	1,294	4,959	4,882	1,371
Totals	<u>\$ 79,139</u>	<u>\$ 59,700</u>	<u>\$ 58,042</u>	<u>\$ 80,797</u>

The accompanying notes are an integral part of the schedules.

HANOVER TOWNSHIP, JEFFERSON COUNTY  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

HANOVER TOWNSHIP, JEFFERSON COUNTY  
EXAMINATION RESULT AND COMMENT

TOWNSHIP ASSISTANCE PROCEDURES

Township assistance standards were not adopted by the Township Board or properly filed with the Board of County Commissioners as required.

Indiana Code 12-20-5.5 states in part:

"(a) The township trustee shall process all applications for the township assistance according to uniform written standards . . .

(b) The township's standards for the issuance of township assistance and the processing of applications must be . . . proposed by the township trustee, adopted by the township board, and filed with the board of county commissioners; . . ."

HANOVER TOWNSHIP, JEFFERSON COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on March 13, 2007, with Will R. Sims, Trustee; and Gail Sims, Clerk. The officials concurred with our finding.