

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
WASHINGTON TOWNSHIP
BOONE COUNTY, INDIANA
January 1, 2002 to December 31, 2005



FILED
01/19/2007

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OFFICIALS

Office

Official

Term

Trustee

Jo Lynn Durham

01-01-02 to 12-31-06

Chairman of the
Township Board

Ralph Reagan

01-01-02 to 12-31-06



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF WASHINGTON TOWNSHIP, BOONE COUNTY, INDIANA

We have examined the financial information presented herein of Washington Township (Township), for the period of January 1, 2002 to December 31, 2005. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2002, 2003, 2004, and 2005, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

November 21, 2006

WASHINGTON TOWNSHIP, BOONE COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL FUND TYPES
As Of And For The Years Ended December 31, 2002, 2003, 2004, And 2005

	Cash and Investments 01-01-02	Receipts	Disbursements	Cash and Investments 12-31-02
Governmental Funds:				
Township	\$ 60,650	\$ 29,057	\$ 11,000	\$ 78,707
Dog	465	111	576	-
Township Assistance	9,277	1,774	533	10,518
Firefighting	16,350	12,069	7,500	20,919
Totals	<u>\$ 86,741</u>	<u>\$ 43,010</u>	<u>\$ 19,608</u>	<u>\$ 110,143</u>

	Cash and Investments 01-01-03	Receipts	Disbursements	Cash and Investments 12-31-03
Governmental Funds:				
Township	\$ 78,707	\$ 15,274	\$ 11,459	\$ 82,521
Dog	-	735	635	101
Township Assistance	10,518	1,421	1,901	10,038
Firefighting	20,919	8,231	10,035	19,115
Bethal Cemetery Endowment	-	2,020	-	2,020
Levy Excess	-	112	-	112
Totals	<u>\$ 110,143</u>	<u>\$ 27,793</u>	<u>\$ 24,029</u>	<u>\$ 113,907</u>

	Cash and Investments 01-01-04	Receipts	Disbursements	Cash and Investments 12-31-04
Governmental Funds:				
Township	\$ 82,521	\$ 11,051	\$ 10,966	\$ 82,606
Dog	101	61	85	76
Township Assistance	10,038	957	1,195	9,801
Firefighting	19,115	10,779	7,500	22,393
Bethal Cemetery Endowment	2,020	-	-	2,020
Levy Excess	112	-	-	112
Totals	<u>\$ 113,907</u>	<u>\$ 22,848</u>	<u>\$ 19,746</u>	<u>\$ 117,008</u>

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
Township	\$ 82,606	\$ 10,246	\$ 11,482	\$ 81,371
Dog	76	91	-	167
Township Assistance	9,801	1,087	1,387	9,501
Firefighting	22,393	10,068	7,653	24,808
Bethal Cemetery Endowment	2,020	-	200	1,820
Levy Excess	112	331	-	443
Totals	<u>\$ 117,008</u>	<u>\$ 21,824</u>	<u>\$ 20,722</u>	<u>\$ 118,110</u>

The accompanying notes are an integral part of the schedules.

WASHINGTON TOWNSHIP, BOONE COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

WASHINGTON TOWNSHIP, BOONE COUNTY
EXAMINATION RESULT AND COMMENT

CONFLICT OF INTEREST DISCLOSURE

As commented on in a prior report, the Township has a contract with Ralph Reagan for mowing cemeteries. Mr. Reagan is a Township Board member. A Uniform Conflict of Interest Disclosure Statement does not appear to have been filed.

Indiana Code 35-44-1-3 states in part:

"(a) A public servant who knowingly or intentionally: (1) has a pecuniary interest in; or (2) derives a profit from; a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D felony . . ."

"(c) This section does not prohibit a public servant from having a pecuniary interest in or deriving a profit from a contract or purchase connected with the governmental entity served . . . (3) if the public servant; (A) is an elected public servant . . . and (B) makes a disclosure under subsection (d)(1) through (d)(6)."

"(d) A disclosure required by this section must: (1) be in writing; (2) describe the contract or purchase to be made by the governmental entity; (3) describe the pecuniary interest that the public servant has in the contract or purchase; (4) be affirmed under penalty of perjury; (5) be submitted to the governmental entity and be accepted by the governmental entity in a public meeting of the governmental entity prior to final action on the contract or purchase; (6) be filed within fifteen (15) days after final action on the contract or purchase with: (A) the state board of accounts; and (B) . . . the clerk of the circuit court in the county where the governmental entity takes final action on the contract or purchase . . ."

"(g) A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of: (1) the public servant; or (2) a dependent of the public servant who: (A) is under the direct or indirect administrative control of the public servant; or (B) receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant . . ."

"(k) As used in this section, 'dependent' means any of the following: (1) The spouse of a public servant. (2) A child, stepchild, or adoptee (as defined in IC 31-3-4-1) of a public servant who is: (A) unemancipated; and (B) less than eighteen (18) years of age. (3) Any individual more than one-half (2) of whose support is provided during a year by the public servant."

WASHINGTON TOWNSHIP, BOONE COUNTY
EXIT CONFERENCE

The contents of this report were discussed on December 15, 2006, with Jo Lynn Durham, Trustee.
The official concurred with our finding.