

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2765

AUDIT REPORT

OF

COUNTY SHERIFF

POSEY COUNTY, INDIANA

January 1, 2005 to December 31, 2005



FILED

11/15/2006

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COUNTY OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Sheriff	James Folz	01-01-03 to 12-31-06
President of the County Council	Robert Deig	01-10-05 to 12-31-05
	Dallas S. Robinson	01-01-06 to 12-31-06
President of the Board of County Commissioners	Scott Moye	01-01-05 to 12-31-05
	John K. Sherretz	01-01-06 to 12-31-06



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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TO: THE OFFICIALS OF POSEY COUNTY

We have audited the records of the County Sheriff for the period from January 1, 2005 to December 31, 2005, and certify that the records and accountability for cash and other assets are satisfactory to the best of our knowledge and belief, except as stated in the Audit Results and Comments. The financial transactions of this office are reflected in the Annual Report of Posey County for the year 2005.

STATE BOARD OF ACCOUNTS

September 26, 2006

COUNTY SHERIFF
POSEY COUNTY
AUDIT RESULTS AND COMMENTS

DEPOSITS

In numerous instances, receipts were deposited later than the next business day and some receipts were held for 31 days before depositing. Receipts, in 1 instance accumulated to \$7,765 before a deposit was made.

Indiana Code 5-13-6-1(c) states in part: "All local officers . . . who collect public funds of their respective political subdivisions shall deposit funds not later than the business day following the receipt of funds on business days of the depository in the depository or depositories selected by the . . . local boards of finance. . . ."

BANK ACCOUNT RECONCILIATIONS

Depository reconciliations of the fund balances to the bank account balances were not prepared by the County Sheriff.

Indiana Code 5-13-6-1(e) states in part: "All local investment officers shall reconcile at least monthly the balance of public funds, as disclosed by the records of the local officers, with the balance statements provided by the respective depositories."

OUTSIDE BANK ACCOUNTS

The Sheriff's Department is holding money for reserve deputy activities and for canine donations in bank accounts separate from the County. The funds are not properly deposited to the County Treasurer, nor disbursed on warrants issued and attested by the County Auditor. A similar comment was in the prior Report B26876.

Indiana Code 36-2-10-9 states: "The treasurer shall receive money to which the county is entitled and shall disburse it on warrants issued and attested by the county auditor."

PENALTIES, INTEREST, AND OTHER CHARGES

Several instances were noted in which amounts payable to Vectren for utility bills were not paid until months after the invoice dates. Late charges totaling \$1,028.23 were paid in 2005 to Vectren for these late utility bills.

Officials and employees have the duty to pay claims and remit taxes in a timely fashion. Failure to pay claims or remit taxes in a timely manner could be an indicator of serious financial problems which should be investigated by the governmental unit.

Additionally, officials and employees have a responsibility to perform duties in a manner which would not result in any unreasonable fees being assessed against the governmental unit.

Any penalties, interest or other charges paid by the governmental unit may be the personal obligation of the responsible official or employee.

(Accounting and Uniform Compliance Guidelines Manual for Counties, Chapter 1)

COUNTY SHERIFF
POSEY COUNTY
EXIT CONFERENCE

The contents of this report were discussed on October 2, 2006, with James Folz, Sheriff.