B28371

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2765

EXAMINATION REPORT

OF

CLAY TOWNSHIP

HAMILTON COUNTY, INDIANA

January 1, 2004 to December 31, 2005

FILED

10/16/2006

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OFFICIALS

Office	Official	Term
Trustee	Judith F. Hagan	01-01-03 to 12-31-06
Chairman of the Township Board	James C. Dillon	01-01-04 to 12-31-06

STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF CLAY TOWNSHIP, HAMILTON COUNTY, INDIANA

We have examined the schedules of receipts, disbursements, and cash and investment balances of Clay Township (Township), for the period of January 1, 2004 to December 31, 2005. The Township's management is responsible for the schedules. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the schedule of receipts, disbursements, and cash and investment balances and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedules referred to above present fairly, in all material respects, the cash transactions of the Township for the years ended December 31, 2004 and 2005, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

September 11, 2006

CLAY TOWNSHIP, HAMILTON COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2004 And 2005

	Cash and Investments 01-01-04	Receipts	Disbursements	Cash and Investments 12-31-04
Governmental Funds:				
General	$ 699,693	$ 607,662	$ 630,866	$ 676,489
Dog	1,452	4,786	4,426	1,812
Township Assistance	58,028	88,717	73,658	73,087
Firefighting	422,464	5,775,368	5,844,336	353,496
Park and Recreation	72,555	605,594	668,870	9,279
COIT Special Distribution	897,992	-	-	897,992
Cemetery	4,350	434	-	4,784
Fire Debt	63,667	-	63,667	-
Park Debt	232	11,672	11,904	-
Fire Stations Debt	71,017	469,242	438,894	101,365
Cumulative Fire	1,501,328	1,450,000	2,951,328	-
Park Nonreverting Capital	758	2,696,628	2,686,080	11,306
Fire Station Construction	2,564	-	2,564	-
Fiduciary Fund:				
Payroll Withholdings	-	23,438	23,438	-
Totals	$ 3,796,100	$ 11,733,541	$ 13,400,031	$ 2,129,610

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
General	$ 676,489	$ 545,515	$ 572,943	$ 649,061
Dog	1,812	5,901	3,859	3,854
Township Assistance	73,087	105,562	44,043	134,606
Firefighting	353,496	4,076,086	3,514,913	914,669
Park and Recreation	9,279	461,220	342,401	128,098
COIT Special Distribution	897,992	-	-	897,992
Cemetery	4,784	3,726	-	8,510
Levy Excess	-	9,837	-	9,837
Fire Stations Debt	101,365	421,617	444,738	78,244
Park Nonreverting Capital	11,306	151,500	127,064	35,742
Fiduciary Fund:				
Payroll Withholdings	-	24,721	24,721	-
Totals	$ 2,129,610	$ 5,805,685	$ 5,074,682	$ 2,860,613

The accompanying notes are an integral part of the schedules.

CLAY TOWNSHIP, HAMILTON COUNTY
NOTES TO SCHEDULES

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Township contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the Township authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

Note 7. Long-Term Debt

The Township has entered into debt such as bonds for fire stations and for park development. The outstanding principal at December 31, 2005, was $58,555,000.

CLAY TOWNSHIP, HAMILTON COUNTY
EXIT CONFERENCE

The contents of this report were discussed on September 11, 2006, with Judith F. Hagan, Trustee. Our examination disclosed no material items that warrant comment at this time.