

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2765

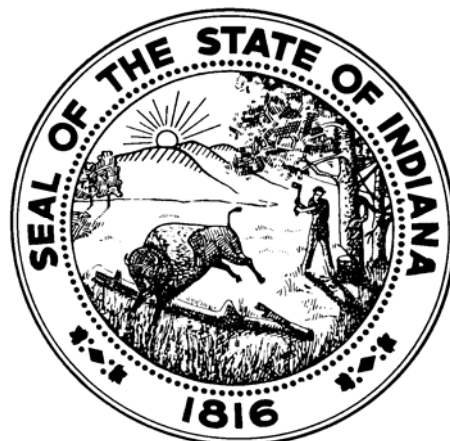
EXAMINATION REPORT

OF

SPICELAND/SPICELAND TOWNSHIP PUBLIC LIBRARY

HENRY COUNTY, INDIANA

January 1, 2003 to December 31, 2005



FILED
10/02/2006

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Officials	2
Independent Accountant's Report	3
Schedules of Receipts, Disbursements, and Cash and Investment Balances.....	4
Notes to Schedules	5
Examination Result and Comment: Capital Asset Records	6
Exit Conference	7

OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Teresa Janney Lisel Wilson	01-01-03 to 12-31-05 01-01-06 to 12-31-06
Treasurer	Juanita Reece Sandy Wright	01-01-03 to 02-03-03 02-04-03 to 12-31-06
President of the Board	Richard Ratcliff Donna Tauber	01-01-03 to 12-31-05 01-01-06 to 12-31-06



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STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2765

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE SPICELAND/SPICELAND TOWNSHIP
PUBLIC LIBRARY, HENRY COUNTY, INDIANA

We have examined the schedules of receipts, disbursements, and cash and investment balances of the Spiceland/Spiceland Township Public Library (Library), for the period of January 1, 2003 to December 31, 2005. The Library's management is responsible for the schedules. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the schedule of receipts, disbursements, and cash and investment balances and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedules referred to above present fairly, in all material respects, the cash transactions of the Library for the years ended December 31, 2003, 2004, and 2005, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

September 11, 2006

SPICELAND/SPICELAND TOWNSHIP PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2003, 2004, And 2005

	Cash and Investments 01-01-03	Receipts	Disbursements	Cash and Investments 12-31-03
Governmental Funds:				
Operating	\$ 5,592	\$ 7,893	\$ 20,043	\$ (6,558)
Gift	19,690	1,335	4,310	16,715
Innex Brookshire Donation	14,843	334	-	15,177
Library Improvement Reserve	1,991	-	-	1,991
Fiduciary Fund:				
Payroll Withholdings	93	1,631	1,609	115
Totals	<u>\$ 42,209</u>	<u>\$ 11,193</u>	<u>\$ 25,962</u>	<u>\$ 27,440</u>

	Cash and Investments 01-01-04	Receipts	Disbursements	Cash and Investments 12-31-04
Governmental Funds:				
Operating	\$ (6,558)	\$ 33,234	\$ 20,584	\$ 6,092
Operating - Savings	-	1,513	122	1,391
Gift	16,715	25,024	1,817	39,922
Innex Brookshire Donation	15,177	337	-	15,514
Library Improvement Reserve	1,991	-	-	1,991
Fiduciary Fund:				
Payroll Withholdings	115	1,122	1,237	-
Totals	<u>\$ 27,440</u>	<u>\$ 61,230</u>	<u>\$ 23,760</u>	<u>\$ 64,910</u>

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
Operating	\$ 6,092	\$ 19,426	\$ 20,556	\$ 4,962
Operating - Savings	1,391	385	-	1,776
Gift	39,922	-	4,809	35,113
Innex Brookshire Donation	15,514	338	-	15,852
Library Improvement Reserve	1,991	-	-	1,991
Fiduciary Fund:				
Payroll Withholdings	-	1,099	1,099	-
Totals	<u>\$ 64,910</u>	<u>\$ 21,248</u>	<u>\$ 26,464</u>	<u>\$ 59,694</u>

The accompanying notes are an integral part of the schedules.

SPICELAND/SPICELAND TOWNSHIP PUBLIC LIBRARY
NOTES TO SCHEDULES

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides the following services: culture and recreation and general administrative services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (Indiana Code 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Library on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (Indiana Code 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

SPICELAND/SPICELAND TOWNSHIP PUBLIC LIBRARY
EXAMINATION RESULT AND COMMENT

CAPITAL ASSET RECORDS

Information presented for examination did not indicate an inventory or record of capital assets.

Every governmental unit should have a complete inventory of all capital assets owned which reflect their acquisition value. Such inventory should be recorded in the Capital Assets Ledger. A complete inventory should be taken every two years for good internal control and for verifying account balances carried in the accounting records. (Accounting and Uniform Compliance Guidelines Manual for Libraries, Chapter 4)

SPICELAND/SPICELAND TOWNSHIP PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on September 11, 2006, with Sandy Wright, Treasurer; and Dawn Mogg, Board member. The officials concurred with our finding.