

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2765**

EXAMINATION REPORT  
OF  
TOWN OF GLENWOOD  
RUSH COUNTY, INDIANA  
January 1, 2004 to December 31, 2005



**FILED**  
10/02/2006



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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Mary M. Richardson	01-01-04 to 12-31-07
President of the Town Council	Ramona J. Turner	01-01-04 to 12-31-06



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF GLENWOOD, RUSH COUNTY, INDIANA

We have examined the schedules of receipts, disbursements, and cash and investment balances of the Town of Glenwood (Town), for the period of January 1, 2004 to December 31, 2005. The Town's management is responsible for the schedules. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the schedule of receipts, disbursements, and cash and investment balances and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedules referred to above present fairly, in all material respects, the cash transactions of the Town for the years ended December 31, 2004 and 2005, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

September 12, 2006

TOWN OF GLENWOOD  
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
ALL GOVERNMENTAL, PROPRIETARY, AND FIDUCIARY FUND TYPES  
As Of And For The Years Ended December 31, 2004 And 2005

	Cash and Investments 01-01-04	Receipts	Disbursements	Cash and Investments 12-31-04
Governmental Funds:				
General	\$ 367,178	\$ 78,425	\$ 95,527	\$ 350,076
Motor Vehicle Highway	20,727	12,404	4,019	29,112
Local Road and Street	625	1,116	-	1,741
Economic Development Income Tax	6,586	3,218	4,895	4,909
Law Enforcement Continuing Education	20	-	-	20
Riverboat	2,011	2,005	-	4,016
Cumulative Capital Improvement	1	1,187	-	1,188
Proprietary Funds:				
Water Utility - Operating	2,970	46,168	43,881	5,257
Water Utility - Bond and Interest	20,478	11,952	20,160	12,270
Water Utility - Reserve	20,960	-	-	20,960
Water Utility - Customer Deposit	2,275	880	1,040	2,115
Wastewater Utility - Operating	19,272	69,433	62,552	26,153
Wastewater Utility - Bond and Interest	4,173	30,137	25,363	8,947
Wastewater Utility - Reserve	28,824	100	-	28,924
Wastewater Utility - Construction	7,422	7	4,065	3,364
Fiduciary Fund:				
Payroll	-	41,821	41,821	-
Totals	<u>\$ 503,522</u>	<u>\$ 298,853</u>	<u>\$ 303,323</u>	<u>\$ 499,052</u>
	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
General	\$ 350,076	\$ 83,518	\$ 104,667	\$ 328,927
Motor Vehicle Highway	29,112	12,177	6,022	35,267
Local Road and Street	1,741	1,108	-	2,849
Economic Development Income Tax	4,909	1,394	5,633	670
Law Enforcement Continuing Education	20	135	-	155
Riverboat	4,016	2,005	-	6,021
Cumulative Capital Improvement	1,188	983	-	2,171
Proprietary Funds:				
Water Utility - Operating	5,257	112,600	104,764	13,093
Water Utility - Bond and Interest	12,270	11,376	10,720	12,926
Water Utility - Reserve	20,960	-	-	20,960
Water Utility - Customer Deposit	2,115	840	755	2,200
Wastewater Utility - Operating	26,153	66,872	58,910	34,115
Wastewater Utility - Bond and Interest	8,947	30,475	25,138	14,284
Wastewater Utility - Reserve	28,924	800	-	29,724
Wastewater Utility - Construction	3,364	-	3,364	-
Fiduciary Fund:				
Payroll	-	41,805	41,805	-
Totals	<u>\$ 499,052</u>	<u>\$ 366,088</u>	<u>\$ 361,778</u>	<u>\$ 503,362</u>

The accompanying notes are an integral part of the schedules.

TOWN OF GLENWOOD  
NOTES TO SCHEDULES

Note 1. Introduction

The Town was established under the laws of the State of Indiana. The Town provides the following services: public safety (police and fire), highways and streets, general administrative services, water and wastewater utilities.

Note 2. Fund Accounting

The Town uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied or highway use taxes are received are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Town in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Town on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Long-Term Debt

The Town has entered into debt such as bonds for improvements to the Water and Wastewater Utilities. The outstanding principal at December 31, 2005, was \$56,000 and \$445,000, respectively.

TOWN OF GLENWOOD  
EXIT CONFERENCE

The contents of this report were discussed on September 12, 2006, with Mary M. Richardson, Clerk-Treasurer; and Ramona J. Turner, President of the Town Council. Our examination disclosed no material items that warrant comment at this time.