

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2765**

EXAMINATION REPORT

OF

WAYNE TOWNSHIP

JAY COUNTY, INDIANA

January 1, 2004 to December 31, 2005



**FILED**  
09/20/2006



TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Officials .....	2
Independent Accountant's Report .....	3
Schedules of Receipts, Disbursements, and Cash and Investment Balances.....	4
Notes to Schedules .....	5
Exit Conference.....	6

OFFICIALS

Office

Official

Term

Trustee

James E. Brewster

01-01-03 to 12-31-06

Chairman of the  
Township Board

C. Duane Weesner

01-01-04 to 12-31-06



**STATE OF INDIANA**  
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF WAYNE TOWNSHIP, JAY COUNTY, INDIANA

We have examined the schedules of receipts, disbursements, and cash and investment balances of Wayne Township (Township), for the period of January 1, 2004 to December 31, 2005. The Township's management is responsible for the schedules. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the schedule of receipts, disbursements, and cash and investment balances and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedules referred to above present fairly, in all material respects, the cash transactions of the Township for the years ended December 31, 2004 and 2005, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

August 8, 2006

WAYNE TOWNSHIP, JAY COUNTY  
 SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
 ALL GOVERNMENTAL FUND TYPES  
 As Of And For The Years Ended December 31, 2004 And 2005

	Cash and Investments 01-01-04	Receipts	Disbursements	Cash and Investments 12-31-04
Governmental Funds:				
General	\$ 237,446	\$ 89,315	\$ 31,365	\$ 295,396
Dog	873	510	699	684
Township Assistance	213,610	23,574	103,695	133,489
Firefighting	45,147	43,450	42,860	45,737
Park and Recreation	46,171	24,030	11,075	59,126
Totals	<u>\$ 543,247</u>	<u>\$ 180,879</u>	<u>\$ 189,694</u>	<u>\$ 534,432</u>

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
General	\$ 295,396	\$ 62,448	\$ 68,614	\$ 289,230
Dog	684	479	391	772
Township Assistance	133,489	99,574	107,427	125,636
Firefighting	45,737	45,169	38,938	51,968
Park and Recreation	59,126	513	11,459	48,180
Levy Excess	-	1,945	-	1,945
Totals	<u>\$ 534,432</u>	<u>\$ 210,128</u>	<u>\$ 226,829</u>	<u>\$ 517,731</u>

The accompanying notes are an integral part of the schedules.

WAYNE TOWNSHIP, JAY COUNTY  
NOTES TO SCHEDULES

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

WAYNE TOWNSHIP, JAY COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on August 9, 2006, with James E. Brewster, Trustee. Our examination disclosed no material items that warrant comment at this time.