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STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2765

EXAMINATION REPORT

OF

NOBLE COUNTY PUBLIC LIBRARY

NOBLE COUNTY, INDIANA

January 1, 2004 to December 31, 2005



FILED

08/31/2006

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Sandra L. Petrie	01-01-01 to 12-31-06
Treasurer	Joseph Pounds	01-01-04 to 12-31-04
	Eleanor Steller	01-01-05 to 12-31-05
	Harriet A. Metz	01-01-06 to 12-31-06
President of the Board	Harriet A. Metz	01-01-04 to 12-31-04
	James Shrock	01-01-05 to 12-31-06



STATE OF INDIANA
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE NOBLE COUNTY PUBLIC LIBRARY, NOBLE COUNTY, INDIANA

We have examined the schedules of receipts, disbursements, and cash and investment balances of the Noble County Public Library (Library), for the period of January 1, 2004 to December 31, 2005. The Library's management is responsible for the schedules. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the schedule of receipts, disbursements, and cash and investment balances and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedules referred to above present fairly, in all material respects, the cash transactions of the Library for the years ended December 31, 2004 and 2005, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

August 10, 2006

NOBLE COUNTY PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2004 And 2005

	Cash and Investments 01-01-04	Receipts	Disbursements	Cash and Investments 12-31-04
Governmental Funds:				
General	\$ 288,172	\$ 614,964	\$ 659,276	\$ 243,860
Gift	121,752	99,564	25,950	195,366
Bond and Interest Redemption	30,572	106,529	114,000	23,101
Library Improvement Reserve	185,674	41,000	58,623	168,051
Library Capital Projects	71,128	94,420	84,101	81,447
Fiduciary Fund:				
PLAC	-	571	571	-
Totals	<u>\$ 697,298</u>	<u>\$ 957,048</u>	<u>\$ 942,521</u>	<u>\$ 711,825</u>

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
General	\$ 243,860	\$ 849,596	\$ 684,727	\$ 408,729
Gift	195,366	213,352	165,804	242,914
Bond and Interest Redemption	23,101	127,552	101,000	49,653
Library Improvement Reserve	168,051	30,000	122,661	75,390
Library Capital Projects	81,447	127,184	33,760	174,871
Construction	-	3,935,764	3,048,685	887,079
Fiduciary Funds:				
Escrow Retainage	-	143,873	-	143,873
PLAC	-	476	476	-
Totals	<u>\$ 711,825</u>	<u>\$ 5,427,797</u>	<u>\$ 4,157,113</u>	<u>\$ 1,982,509</u>

The accompanying notes are an integral part of the schedules.

NOBLE COUNTY PUBLIC LIBRARY
NOTES TO SCHEDULES

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides the following services: culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Library on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

NOBLE COUNTY PUBLIC LIBRARY
NOTES TO SCHEDULES
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Library contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the Library authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

Note 7. Long-Term Debt

The Library has entered into various debts such as general obligation bonds for construction and renovations of the three library branch locations and a capital lease for the Albion branch building. The outstanding principal at December 31, 2005, was \$3,925,000 and \$831,000, respectively.

Note 8. Subsequent Events

The Library will be completing the renovations of the Albion and Cromwell branches and the construction of the Avilla branch in 2006. The Library received a matching grant from the Dekko Foundation for the renovations/construction projects in March 2006 in the amount of \$387,626. The Library also received \$50,000 from the Olive B. Cole Foundation in March 2006 for the renovations/construction projects. The deed to the former Avilla Library building was transferred to the Town of Avilla in April 2006.

NOBLE COUNTY PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on August 10, 2006, with James Shrock, President of the Board; Sandra L. Petrie, Director; and Judith E. Owen, Bookkeeper. Our examination disclosed no material items that warrant comment at this time.