

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2765

EXAMINATION REPORT
OF
TOWN OF WEST HARRISON
DEARBORN COUNTY, INDIANA
January 1, 2003 to December 31, 2005



FILED
7/21/06

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OFFICIALS

Office

Official

Term

Clerk-Treasurer

Christina Swafford

01-01-00 to 12-31-07

President of the
Town Council

Roy Blum
Inetta Jo Wesley

01-01-03 to 04-08-03
04-09-03 to 12-31-06



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF WEST HARRISON, DEARBORN COUNTY, INDIANA

We have examined the schedules of receipts, disbursements, and cash and investment balances of the Town of West Harrison (Town), for the period of January 1, 2003 to December 31, 2005. The Town's management is responsible for the schedules. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the schedule of receipts, disbursements, and cash and investment balances and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedules referred to above present fairly, in all material respects, the cash transactions of the Town for the years ended December 31, 2003, 2004, and 2005, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

June 19, 2006

TOWN OF WEST HARRISON
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL FUND TYPES
As Of And For The Years Ended December 31, 2003, 2004, And 2005

	Cash and Investments 01-01-03	Receipts	Disbursements	Cash and Investments 12-31-03
Governmental Funds:				
General	\$ 172,311	\$ 60,444	\$ 109,064	\$ 123,691
Motor Vehicle Highway	91,215	13,306	13,888	90,633
Local Road and Street	11,225	1,947	5,000	8,172
Riverboat	530,395	147,369	335,073	342,691
Cumulative Capital Improvement	14,984	1,026	16,010	-
Totals	<u>\$ 820,130</u>	<u>\$ 224,092</u>	<u>\$ 479,035</u>	<u>\$ 565,187</u>

	Cash and Investments 01-01-04	Receipts	Disbursements	Cash and Investments 12-31-04
Governmental Funds:				
General	\$ 123,691	\$ 73,884	\$ 124,939	\$ 72,636
Motor Vehicle Highway	90,633	26,470	24,618	92,485
Local Road and Street	8,172	2,046	-	10,218
Riverboat	342,691	158,551	99,480	401,762
Rainy Day	-	5,117	-	5,117
Cumulative Capital Improvement	-	1,060	-	1,060
Totals	<u>\$ 565,187</u>	<u>\$ 267,128</u>	<u>\$ 249,037</u>	<u>\$ 583,278</u>

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
General	\$ 72,636	\$ 113,100	\$ 132,815	\$ 52,921
Motor Vehicle Highway	92,485	29,953	16,096	106,342
Local Road and Street	10,218	2,084	-	12,302
Riverboat	401,762	148,750	55,813	494,699
Rainy Day	5,117	693	-	5,810
Cumulative Capital Improvement	1,060	878	-	1,938
Totals	<u>\$ 583,278</u>	<u>\$ 295,458</u>	<u>\$ 204,724</u>	<u>\$ 674,012</u>

The accompanying notes are an integral part of the schedules.

TOWN OF WEST HARRISON
NOTES TO SCHEDULES

Note 1. Introduction

The Town was established under the laws of the State of Indiana. The Town provides the following services: public safety, highways and streets, and general administrative services.

Note 2. Fund Accounting

The Town uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied or highway use taxes are received are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Town in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

TOWN OF WEST HARRISON
EXAMINATION RESULT AND COMMENT

CAPITAL ASSET RECORDS

The Town does not keep capital asset records.

Every governmental unit should have a complete inventory of all capital assets owned which reflect their acquisition value. Such inventory should be recorded in the Capital Assets Ledger. A complete inventory should be taken every year for good internal control and for verifying account balances carried in the accounting records. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

TOWN OF WEST HARRISON
EXIT CONFERENCE

The contents of this report were discussed on June 19, 2006, with Christina Swafford, Clerk-Treasurer. The official concurred with our finding.

The contents of this report were discussed by telephone conversation on June 19, 2006, with Inetta Jo Wesley, President of the Town Council. The official concurred with our finding.