

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2765

EXAMINATION REPORT
OF
WALTON TIPTON TOWNSHIP PUBLIC LIBRARY
CASS COUNTY, INDIANA
January 1, 2003 to December 31, 2005



FILED
7/19/06

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Officials	2
Independent Accountant's Report	3
Schedules of Receipts, Disbursements, and Cash and Investment Balances.....	4
Notes to Schedules	5
Exit Conference.....	6

OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Robert Moore Gordon T. Southern	01-01-03 to 12-31-04 01-01-05 to 12-31-06
Treasurer	Corinne Horn Christy McCloskey	01-01-03 to 04-08-03 04-09-03 to 12-31-06
President of the Board	Vicki McLaughlin Jack Ayers	01-01-03 to 12-31-05 01-01-06 to 12-31-06



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE WALTON TIPTON TOWNSHIP PUBLIC LIBRARY, CASS COUNTY, INDIANA

We have examined the schedules of receipts, disbursements, and cash and investment balances of the Walton Tipton Township Public Library (Library), for the period of January 1, 2003 to December 31, 2005. The Library's management is responsible for the schedules. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the schedule of receipts, disbursements, and cash and investment balances and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedules referred to above present fairly, in all material respects, the cash transactions of the Library for the years ended December 31, 2003, 2004, and 2005, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

June 13, 2006

WALTON TIPTON TOWNSHIP PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2003, 2004, And 2005

	Cash and Investments 01-01-03	Receipts	Disbursements	Cash and Investments 12-31-03
Governmental Funds:				
General	\$ 34,343	\$ 111,117	\$ 94,305	\$ 51,155
Gift	473	938	561	850
Library Improvement Reserve	40,913	8,442	7,218	42,137
Library Capital Projects	10,419	7,237	10,220	7,436
Fiduciary Fund:				
PLAC	50	182	154	78
Totals	<u>\$ 86,198</u>	<u>\$ 127,916</u>	<u>\$ 112,458</u>	<u>\$ 101,656</u>

	Cash and Investments 01-01-04	Receipts	Disbursements	Cash and Investments 12-31-04
Governmental Funds:				
General	\$ 51,155	\$ 76,138	\$ 88,652	\$ 38,641
Gift	850	1,489	1,024	1,315
Rainy Day	-	2,309	-	2,309
Lease Rental	-	120,969	94,095	26,874
Library Improvement Reserve	42,137	24,360	46,881	19,616
Library Capital Projects	7,436	5,689	11,200	1,925
Fiduciary Fund:				
PLAC	78	130	182	26
Totals	<u>\$ 101,656</u>	<u>\$ 231,084</u>	<u>\$ 242,034</u>	<u>\$ 90,706</u>

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
General	\$ 38,641	\$ 143,118	\$ 126,080	\$ 55,679
Gift	1,315	1,319	993	1,641
Rainy Day	2,309	4,712	439	6,582
McTaggart Grant	-	1,450	515	935
Lease Rental	26,874	131,798	94,000	64,672
Library Improvement Reserve	19,616	5,682	2,972	22,326
Library Capital Projects	1,925	14,637	13,624	2,938
Construction	-	7,791	7,791	-
Fiduciary Fund:				
PLAC	26	336	334	28
Totals	<u>\$ 90,706</u>	<u>\$ 310,843</u>	<u>\$ 246,748</u>	<u>\$ 154,801</u>

The accompanying notes are an integral part of the schedules.

WALTON TIPTON TOWNSHIP PUBLIC LIBRARY
NOTES TO SCHEDULES

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides the following services: culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Long-Term Debt

The Library has entered into a capital lease for \$935,000. The outstanding principal at December 31, 2005, was \$890,000.

WALTON TIPTON TOWNSHIP PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on June 13, 2006, with Christy McCloskey, Treasurer; and Gordon T. Southern, Director. Our examination disclosed no material items that warrant comment at this time.