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AN EQUAL OPPORTUNITY EMPLOYER

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August 26, 2024

Board of Directors
Rockville Housing Authority
Parke County, Indiana

We have reviewed the audit report of the Rockville Housing Authority, which was opined upon by Velma Butler & Company, Ltd., Independent Public Accountant, for the period October 1, 2022 to September 30, 2023. Per the *Independent Auditor's Report*, the financial statements included in the report present fairly the financial condition of the Rockville Housing Authority, as of September 30, 2023 and the results of its operations for the period then ended, on the basis of accounting described in the report.

In our opinion, Velma Butler & Company, Ltd., prepared the audit report in accordance with the guidelines established by the State Board of Accounts.

The audit report is filed with this letter in our office as a matter of public record.

A handwritten signature in cursive script that reads "Tammy R. White".

Tammy R. White, CPA
Deputy State Examiner

ROCKVILLE HOUSING AUTHORITY
INDEPENDENT AUDITOR'S REPORT,
FINANCIAL STATEMENTS AND
SUPPLEMENTAL INFORMATION
FOR THE YEAR ENDED SEPTEMBER 30, 2023

ROCKVILLE HOUSING AUTHORITY

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INDEPENDENT AUDITOR'S REPORT

INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Rockville Housing Authority
Rockville, IN 47872

U.S. Department of Housing and Urban
Development, Indianapolis Office
Minton-Capehart Federal Building
575 North Pennsylvania, Room 655
Indianapolis, Indiana 46204

Opinion

We have audited the accompanying financial statements of the primary government business type activities and the component unit of the Rockville Housing Authority (Authority), as of and for the year ended September 30, 2023, and the related statements of revenue, expenses, and changes in net position, and cash flows for the year then ended, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, based on our audit and the audit report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the primary government and the discretely presented component unit of the Authority, as of September 30, 2023, and the respective changes in financial position and where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period

We are required to communicate those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying financial data schedule (FDS), are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 10, 2024, on our consideration of Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts the, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Summarized Comparative Information

We previously audited the Authority's 2022 financial statements, and we expressed an unmodified opinion on those audited financial statements based on our report dated May 24, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended September 30, 2022 is consistent, in all material respects, with the audited financial statements from which it has been derived.

A handwritten signature in cursive script that reads "Velma Butler & Company, Ltd.".

Velma Butler & Company, Ltd.
Chicago, Illinois

May 10, 2024

MANAGEMENT'S DISCUSSION AND ANALYSIS

ROCKVILLE HOUSING AUTHORITY
105 West High Street
Rockville, Indiana 47872
Phone (765)569-3639 Fax (765) 569-3937

To the Board of Commissioners
Rockville Housing Authority
Rockville, Indiana 48272

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the Rockville Housing Authority (Authority) annual financial report presents management's discussion and analysis of the Authority's financial performance during the fiscal year that ended on September 30, 2023. The Management's discussion and analysis section includes information on the past, present and future events that have been enacted, adopted, agreed upon, and/or contracted by the Authority. The comparative information provided in the MD&A comes from the prior-year audit report, performed by VB&C.

We are pleased to submit the financial statements of the Authority for the year ended September 30, 2023. The accuracy of the data presented in the financial statements, as well as its completeness and fairness of presentation, is the responsibility of management. All necessary disclosures to enable the reader to gain an understanding of the Authority's financial affairs have been included in the footnotes accompanying the basic financial statements. The purpose of the financial statements is to provide complete and accurate financial information that complies with reporting requirements of the U.S. Department of Housing and Urban Development ("HUD") and the Governmental Accounting Standards Board. The Authority's financial statements are prepared in conformity with accounting principles generally accepted in the United States of America ("GAAP") as applied to government units.

FINANCIAL HIGHLIGHTS

- Assets were, \$57,890 at September 30, 2023, an increase of \$23,027 from the September 30, 2022 balance of \$36,818. The increase occurred primarily in cash.
- Net position was \$57,890 at September 30, 2023, an increase of \$21,072, resulting from net operating income.
- Revenues were \$645,219 at September 30, 2023, an increase of \$185,502 from the September 30, 2021 balance of \$459,717.
- Expenses totaled \$623,881 at September 30, 2023, an increase of \$158,434 from the prior year.

USING THIS REPORT

The financial statements are designed to provide readers with a broad overview of the Authority's finances in a manner similar to a private sector business.

The *Statement of Net Position* presents information on all of the Authority's assets and liabilities, with the difference between the two reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating, or otherwise changing in a dramatic manner.

The *Statement of Revenues, Expenses, and Changes in Net Position* presents information detailing how the Authority's net position changed during the fiscal year. All changes in the net position are reported as soon as the underlying event given rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., depreciation).

The *Statement of Cash Flows* provides information about the Authority's cash receipts and cash payments during the reporting period. The statement reports cash receipts, cash payments, and net changes in cash resulting from operations, investing, and capital and related financing activities.

These financial statements report on the functions of the Authority that are principally supported by intergovernmental revenues. The Authority's function is to provide decent, safe, and sanitary housing to low-income and special needs populations, which is primarily funded with grant revenue received from the U.S. Department of Housing and Urban Development (HUD).

OVERVIEW OF THE FINANCIAL STATEMENTS

The Authority's basic financial statements are presented as a single enterprise fund whose operations include the housing choice voucher program.

Fund Financial Statements are groupings of accounts used to maintain control over resources segregated for specific activities or objectives. The Authority, like other state, local, or quasi-governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Authority's funds only consisted of a *Proprietary Fund*.

The Authority's *Proprietary Fund* is comprised of its enterprise fund with "business-type" activities intended to recover all or a portion of their costs through fees and charges for services. Since the Authority maintains its activities in the enterprise funds, its Proprietary Fund financial statements provide information about the activities of the Authority as a whole.

Section 8 Housing Choice Vouchers - The Housing Choice Voucher is the federal government's programs for assisting low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. The program is administered locally by public housing authorities (PHAs). The PHAs receive funds from HUD to administer the programs. A housing subsidy is paid to the landlord directly by the PHA on behalf of the participating family. The family then pays the difference between the actual rent charged by the landlord and the amount subsidized by the program.

Net Position

Net position represents the difference between total assets and total liabilities.

Table 1
Rockville Housing Authority-Net Assets

	<u>2023</u>	<u>2022</u>	<u>Change</u>	<u>Percent of Change</u>
Current Assets	\$ 56,499	\$ 33,472	\$ (23,027)	-68.8%
Fixed Assets	1,391	3,346	1,955	58.4%
Total Assets	<u>\$ 57,890</u>	<u>\$ 36,818</u>	<u>\$ (21,072)</u>	-57.2%
Current Liabilities	\$ -	\$ -	\$ -	
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	
Invested in Capital Assets, Net	1,391	3,346	1,955	58.4%
Unrestricted	45,598	28,401	(17,197)	-60.6%
Restricted	10,901	5,071	(5,830)	-115.0%
Total Net Position	<u>57,890</u>	<u>36,818</u>	<u>(21,072)</u>	-57.2%
Total Liab. and Net Position	<u>\$ 57,890</u>	<u>\$ 36,818</u>	<u>\$ (21,072)</u>	-57.2%

As shown in Table 1, the Authority's total net position at September 30, 2021 was \$42,282, representing an increase of 67.7 increase from the September 30, 2020 balance of \$25,419.

Capital Assets

Table 2
Rockville Housing Authority's Change in Capital Assets

	<u>2023</u>	<u>2022</u>	<u>Change</u>	<u>Percentage Change</u>
Furniture, Fixtures,	\$ 10,750	\$ 10,750	\$ -	0.0 %
Accumulated Depreciaton	(9,359)	(7,404)	(1,955)	0.0 %
Total Capital Assets	<u>\$ 1,391</u>	<u>\$ 3,346</u>	<u>\$ (1,955)</u>	-58.4 %

Additional detail can be found in the notes to the financial statements.

Revenues

Table 3 shows that the Authority's operating revenue decreased by \$6,295 or 1.3 percent.

Table 3
Change in Rockville Housing Authority's Net Position

Description	2023	2022	Change	Percent of Change
HUD Grants	\$ 645,213	\$ 459,712	\$ (185,501)	-40.4%
Non-Operating Revenue	<u>6</u>	<u>5</u>	<u>(1)</u>	<u>-22.0%</u>
Total Revenue	<u>645,219</u>	<u>459,717</u>	<u>(185,502)</u>	<u>-40.4%</u>
Operating Expenses	621,926	463,122	(158,804)	-34.3%
Depreciation	<u>1,955</u>	<u>2,325</u>	<u>370</u>	<u>15.9%</u>
Total Expenses	<u>623,881</u>	<u>465,447</u>	<u>(158,434)</u>	<u>-34.0%</u>
Change in Net Position	21,338	(5,730)	(27,068)	472.4%
Beginning Net Position	36,552	42,282	5,730	13.6%
Ending Net Position	<u>\$ 57,890</u>	<u>\$ 36,552</u>	<u>\$ (21,338)</u>	<u>-58.4%</u>

Expenses

Total expenses, including depreciation, decreased by \$167,059 or 36.6 percent. The changes are shown below in Table 4:

Table 4
Change in Rockville Housing Authority's Operating Expenses

Description	2023	2022	Change	Percent of Change
Admin Expenses	\$ 63,330	\$ 53,972	\$ (9,358)	-17.3%
Insurance	3,446	1,755	(1,691)	-96.4%
HAP Payments	555,150	407,395	(147,755)	-36.3%
Depreciation Expense	<u>1,955</u>	<u>2,325</u>	<u>370</u>	<u>15.9%</u>
Total Operating Expenses	<u>\$ 623,881</u>	<u>\$ 465,447</u>	<u>\$ (158,434)</u>	<u>-34.0%</u>

Budgetary Highlights

Management submits a proposed budget for revenues and expenses for the program based on functions, activities, or objectives for the following fiscal year. The budget is then given to the Board of Commissioners. The Commissioners approve and adopt the budget. Operating monies are determined by an estimate of housing assistance payments to landlords plus an administrative fee provided by HUD, as established by Congress. Most funding is dependent on the availability of federal funds.

MAJOR INITIATIVES

The Authority continues to seek opportunities to expand subsidized housing as funding is available and the projects are feasible.

The Authority's Strategic Goal includes the following:

- Expanding the supply of affordable housing with our Instrumentality.
- Improving the quality of existing affordable housing.
- Ensuring equal opportunity and affirmatively furthering fair housing.
- To seek out potential sources of revenue in order to continue operations with less dependency on federal subsidy.

It will be the Authority's continued mission to promote affordable, safe, decent, sanitary housing in good repair, economic growth opportunity and a suitable living environment free from discrimination. The Authority will also seek to provide educational opportunities through collaborations and/or partnerships with other educational sources.

ECONOMIC FACTORS

The Authority is primarily dependent upon HUD for its funding of operations; therefore, operating revenues are affected more by the Federal budget than by local economic conditions.

CONTACTING THE AUTHORITY'S FINANCIAL MANAGEMENT

This Authority's financial report is designed to provide a general overview of the Authority's finances for all those with an interest and to demonstrate the Authority's accountability for the money it receives. Rockville Housing Authority, questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Jessica Burnett, Executive Director, Rockville Housing, 105 West High Street, Rockville, Indiana 48272 or call (765) 569-3639.

FINANCIAL STATEMENTS

ROCKVILLE HOUSING AUTHORITY
STATEMENT OF FINANCIAL POSITION
SEPTEMBER 30, 2023

EXHIBIT A

ENTERPRISE FUND		
	2023	2022
	TOTAL	TOTAL
ASSETS		
Cash and Cash Equivalents	\$ 55,849	\$ 33,472
Accounts Receivable (net allowances)	-	-
Prepaid, Deposits and Escrows	650	-
TOTAL CURRENT ASSETS	<u>56,499</u>	<u>33,472</u>
Furniture and Equipment	10,750	10,750
Accumulated Depreciation	(9,359)	(7,404)
TOTAL CAPITAL ASSETS	<u>1,391</u>	<u>3,346</u>
TOTAL ASSETS	<u>\$ 57,890</u>	<u>\$ 36,818</u>
LIABILITIES AND NET POSITION		
Liabilities	\$ -	\$ 266
TOTAL CURRENT LIABILITIES	<u>-</u>	<u>266</u>
TOTAL LIABILITIES	<u>-</u>	<u>266</u>
Invested in Capital Assets	1,391	3,346
Unrestricted Net Position	45,598	28,135
Restricted Net Position	10,901	5,071
TOTAL NET POSITION	<u>57,890</u>	<u>36,552</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 57,890</u>	<u>\$ 36,818</u>

See accompanying notes to the financial statements.

**ROCKVILLE HOUSING AUTHORITY
STATEMENT OF REVENUES, EXPENSES, AND CHANGE IN NET POSITION
FOR THE YEAR ENDED SEPTEMBER 30, 2023 (WITH 2022 TOTALS)**

EXHIBIT B

ENTERPRISE FUND		
	2023 TOTAL	2022 TOTAL
OPERATING REVENUES		
Operating Grants	\$ 645,213	\$ 459,712
TOAL OPERATING REVENUES	645,213	459,712
OPERATING EXPENSES		
Administrative	63,330	53,972
Insurance	3,446	1,755
HAP Payments	555,150	407,395
Depreciation Expense	1,955	2,325
TOTAL OPERATING EXPENSES	623,881	465,447
OPERATING INCOME (LOSS)	21,332	(5,735)
Investment Income	6	5
TOTAL NON-OPERATING REVENUES	6	5
CHANGE IN NET POSTION	21,338	(5,730)
NET POSTION AT BEGINNING OF PERIOD	36,552	42,282
NET POSTION AT END OF PERIOD	\$ 57,890	\$ 36,552

See accompanying notes to the financial statements.

**ROCKVILLE HOUSING AUTHORITY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED SEPTEMBER 30, 2023 (WITH 2022 TOTALS)**

EXHIBIT C

	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from Tenants and Others	\$ 645,213	\$ 459,712
Payments to Employees	(31,500)	(24,814)
Payments to Vendors and Suppliers	(591,342)	(438,308)
Net Cash Provided by/(Used for) Operating Activities	<u>22,371</u>	<u>(3,410)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
(Purchase)/Sale of Capital Assets	-	(850)
Interest on Investments	6	5
Net Cash Provided by/(Used for) Investing Activities	<u>6</u>	<u>(845)</u>
CASH FLOWS FROM CAPITAL AND RELATED ACTIVITIES		
Net Cash Provided by/(Used for) Financing Activities	<u>-</u>	<u>-</u>
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	<u>22,377</u>	<u>(4,255)</u>
CASH AND CASH EQUIVALENTS AT START OF FISCAL YEAR	33,472	37,727
CASH AND CASH EQUIVALENTS AT END OF FISCAL YEAR	<u>\$ 55,849</u>	<u>\$ 33,472</u>
Reconciliation of Unrestricted and Restricted Cash and Cash Equivalents at Fiscal Year End		
To Unrestricted Cash and Cash Equivalents	\$ 44,948	\$ 28,401
To Restricted Cash and Cash Equivalents	10,901	5,071
CASH AND CASH EQUIVALENTS AT YEAR END	<u>\$ 55,849</u>	<u>\$ 33,472</u>
Reconciliation of Operating Loss to Net Cash		
Used by Operating Activities		
Operating Income	\$ 21,332	\$ (5,735)
Adjustments To Reconcile:		
Depreciation	1,955	2,325
(Increase)/Decrease to Prepaids, Deposits and Escrows	(650)	-
Increase/(Decrease) to Liabilities	(266)	-
Net Cash Provided by/(Used for) Operating Activities	<u>\$ 22,371</u>	<u>\$ (3,410)</u>
SUPPLEMENTAL DISCLOSURE OF NONCASH ACTIVITIES		
None		

See accompanying notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS

**ROCKVILLE HOUSING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

Note 1 - Summary of Significant Accounting Policies

The financial statements of the Authority have been prepared in accordance with accounting principles generally accepted in the United States of America, as applicable to governmental units.

A. Organization and Program Description

The Rockville Housing Authority (Authority) was established by the City of Rockville pursuant to laws of the State of Indiana to transact business and to have powers as defined therein. The Authority was established to provide low income housing for qualified individuals in accordance with the rules and regulations prescribed by the Department of Housing and Urban Development (HUD) and other applicable Federal Agencies.

The United States Department of Housing and Urban Development (HUD) has direct responsibility for administering housing programs under the United States Housing Act of 1937, as amended. HUD is authorized to enter into contracts with local housing authorities and to provide funds to assist the Public Housing Authorities (PHAs) in financing the acquisition, construction, and/or leasing of housing units; to make housing assistance payments; and to make annual contributions (subsidies) to PHAs for the purpose of maintaining the low rent character of the local housing program.

The Authority is governed by a Board of Commissioners appointed by the office of the Mayor, and has governance responsibilities over all activities related to all housing activities within the City. The Board of Commissioners has decision making authority and the power to designate management. The Authority's Board elects its own chairperson and each member can only be removed for cause.

As required by accounting principles generally accepted in the United States of America, the accompanying financial statements present the various program activities of the Authority. The Authority's assets, liabilities and results of operations are segregated into grant programs as follows:

Section 8 Housing Choice Voucher Program - The Authority participates in the Housing Choice Voucher Program. This program is designed to provide privately owned, decent, safe and sanitary housing to low income families. The Authority provides assistance to low income persons seeking decent, safe and sanitary housing by subsidizing rents between such persons and owners of existing private housing. Under the program, the Authority enters into housing assistance payment contracts with eligible landlords. To fund the program, the Authority enters into annual contribution contracts with HUD for the receipt of rental subsidies. The Housing Choice Voucher program is reported as an enterprise fund.

ROCKVILLE HOUSING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2023

B. Reporting Entity

The reporting entity for the Authority includes its Enterprise Funds. The Authority is a separate governmental entity created for the purpose of providing rental assistance to low income and elderly persons. Most funding is provided by the United States Department of Housing and Urban Development (HUD). All funds and programs are included in these statements.

C. Measurement Focus, Basis of Accounting and Basis of Presentation

The accounts of the Authority are organized and operated on the basis of fund accounts. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds maintained is consistent with legal and managerial requirements.

Enterprise Funds - are accounted for on the flow of economic resources measurement focus and use the full accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. All assets and liabilities associated with the operation of these funds are included on the balance sheet.

D. Fund Accounting

Accounts are organized on the basis of funds. Each fund represents a separate program with a separate set of self-balancing accounts. All funds are reported as enterprise funds and are grouped as follows:

- Section 8 Program consists of HUD payment of rents for tenants in privately owned housing and fees to the housing authority for operating the program. An individual fund is used for the Housing Choice Voucher Program.

Proprietary Funds - The Authority's operations are accounted for in a single Enterprise Fund. Enterprise funds account for those operations that are financed and operated in a manner similar to private business or where the Authority has decided that the determination of revenues earned, costs incurred and/or net income are necessary for management accountability.

Management's Use of Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**ROCKVILLE HOUSING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

Cash, Cash Equivalents and Restricted Cash – Cash and cash equivalents are defined as short-term, highly liquid investments that are both: readily convertible to known amounts of cash and so near their maturity that they present insignificant risk of changes in value because of changes in interest rates. This includes all demand deposits, saving accounts and certificates of deposits or short-term investments with a maturity date of three months or less. Restricted assets include cash legally restricted as to their use. The primary restricted cash is related to the housing choice voucher program for future tenants rent payments.

Receivables - Receivables consist of all revenues earned at year-end but not yet received. Allowances for uncollectible receivables are based on historical trends and periodic aging of receivables.

Risk Management - The Authority is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employees health and life, and natural disasters. The Authority manages these various risks of loss with insurance coverage.

Management believes insurance coverage is sufficient to preclude any significant uninsured losses to the Authority. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

Capital Assets – Capital Assets consist of assets purchased or acquired at a cost of \$5,000 or greater. All capital assets are stated at historical costs or estimated historical cost if actual cost is unavailable, except for donated capital assets which are recorded at their estimated fair value at the date of donation. Capital assets depreciated using straight-line method of depreciation over their estimated useful lives as follows:

Furniture, Fixtures and Equipment – 3 – 10 Years

Compensated Absences – All full-time personnel will earn vacation days at the rate of one week after the first year of employment, two weeks after the second year of employment and three weeks after the third year of employment. Maximum accumulation of vacation leave is three weeks. Upon termination of employment, an employee shall be compensated for the unused portion of earned vacation which the employee is eligible to use and earned vacation in the year of termination which has not been used. Compensation for unused vacation earned during the year of termination will be on a prorated basis. One paid sick day per month will be allowed. No payments shall be made in lieu of unused sick leave. Sick days which are unused are not carried over from year to year. The estimated portion of the liability for vested vacation and sick leave benefits attributable to the Housing Authority is recorded as an expenditure and liability in each of the respective programs.

Federal Awards – Federal grants for reimbursable programs are recognized as revenue in the year related program expenditures are incurred. Awards received prior to meeting revenue recognition criteria are recorded as deferred revenue. Operating grants are recorded as revenue in the year earned.

**ROCKVILLE HOUSING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

Operating Revenue & Expenses – Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Authority are operating grants from HUD. Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Subsidies received from HUD or other grantor agencies, for operating purposes, are recorded as operating revenue in the statement of revenues, expenses, and change in net position.

Fair Value – GASB Statement No. 72, Fair Value Measurement and Application, this Statement should improve financial reporting by clarifying the definition of fair value for financial reporting purposes. This Statement requires disclosures to be made about fair value measurements, the level of fair value hierarchy and valuation techniques. The disclosures should be organized by type asset or liability reported at fair value. The Authority's implementation as a result of this pronouncement did not have a material impact on the financial statements.

Net Position – Net position is comprised of three categories: (1) net investment in capital assets, (2) restricted net position, and (3) unrestricted net position. Each component of net position is reported separately on the statement of net position. Net position includes the following:

(1) Investment in capital assets, net of related debt – The component of net position that reports the difference between capital assets less both the accumulated depreciation and the outstanding balance of debt, excluding unspent proceeds, that is directly attributable to the acquisition, construction or improvement of these capital assets.

(2) Restricted – The component of net position that reports the amount of revenue from a federal or state award for service programs in excess of expenditures. These funds are restricted for the use of the related federal or state program.

(3) Unrestricted – The difference between the assets and liabilities that is not reported in the net position invested in capital, net of related debt or net position restricted for federal and state programs.

It is the Authority's policy to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

Concentration of Risk - During the year ended September 30, 2023, the Authority received approximately 99 percent of its funding from HUD.

Compliance - The Authority is subject to various federal, state and local laws and regulations and contractual regulations.

**ROCKVILLE HOUSING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

Note 2 - Budget Information

Enterprise Funds - The Authority prepares annual operating budgets for its enterprise funds receiving federal expenditure awards. The Fiscal Services Director prepares the operating budgets for the year for all program activities. Budgets are submitted by the Authority's Executive Director and approved by resolutions of the Board of Commissioners and/or HUD.

Note 3 - Cash and Cash Equivalents

Cash and cash equivalents totaled \$55,849 at September 30, 2023, and are maintained in commercial checking accounts and are readily available. Amounts up to \$250,000 are fully insured by the Federal Deposit Insurance Corporation (FDIC). Of the total cash, \$10,901 is restricted for future HAP payments and \$44,948 is unrestricted.

Note 4 - Capital Assets

Capital assets totaled \$1,391 at September 30, 2023, as shown in the table below:

Capital Assets	09/30/22	Additions / Deletions	09/30/23
Equipment and Furniture	\$ 10,750	\$	\$ 10,750
Less Accum. Depreciation	(7,404)	(1,955)	(9,359)
Total Capital Assets	\$ 3,346	\$ (1,955)	\$ 1,391

There were no capital additions or disposals for the year, and depreciation expense was \$1,955 for the year.

Note 5 - Net Position

Net position was \$57,890, of which \$10,901 was restricted for future housing payment.

Note 6 - Administrative Fees

The Authority receives an "Administrative Fee" as part of each of the annual contributions contract from HUD to cover the costs (including overhead) of administering the Housing Choice Voucher Housing Assistance programs. These fees are primarily paid to Rockville Housing Authority for their management of the Authority's operations and finances.

Note 7 - Federal Financial Assistance

The Authority was awarded federal funds from HUD to operate the Section 8 Housing Choice Voucher Program. Accordingly, revenue is recognized when earned and expenses are recognized as incurred. Contract activity for the year ended September 30, 2023, was \$645,213

**ROCKVILLE HOUSING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

Note 8 - Subsequent Events

Management has performed an analysis of activities and transactions subsequent to May 10, 2024, to determine the need for any adjustments to and/or disclosure within the audited financial statements for the year ended September 30, 2023. Management has performed their analysis through May 10, 2024, the date the financial statements were issued.

SUPPLEMENTAL INFORMATION

Rockville Housing Authority (IN048)
 Rockville, IN
Entity Wide Balance Sheet Summary

Submission Type: Audited/Non Single Audit

Fiscal Year End: 09/30/2023

	14.871 Housing Choice Vouchers	Subtotal	Total
111 Cash - Unrestricted	\$44,948	\$44,948	\$44,948
112 Cash - Restricted - Modernization and Development			
113 Cash - Other Restricted	\$10,901	\$10,901	\$10,901
114 Cash - Tenant Security Deposits			
115 Cash - Restricted for Payment of Current Liabilities			
100 Total Cash	\$55,849	\$55,849	\$55,849
121 Accounts Receivable - PHA Projects			
122 Accounts Receivable - HUD Other Projects			
124 Accounts Receivable - Other Government			
125 Accounts Receivable - Miscellaneous			
126 Accounts Receivable - Tenants			
126.1 Allowance for Doubtful Accounts -Tenants			
126.2 Allowance for Doubtful Accounts - Other			
127 Notes, Loans, & Mortgages Receivable - Current			
128 Fraud Recovery			
128.1 Allowance for Doubtful Accounts - Fraud			
129 Accrued Interest Receivable			
120 Total Receivables, Net of Allowances for Doubtful Accounts	\$0	\$0	\$0
131 Investments - Unrestricted			
132 Investments - Restricted			
135 Investments - Restricted for Payment of Current Liability			
142 Prepaid Expenses and Other Assets	\$650	\$650	\$650
143 Inventories			
143.1 Allowance for Obsolete Inventories			
144 Inter Program Due From			
145 Assets Held for Sale			
150 Total Current Assets	\$56,499	\$56,499	\$56,499
161 Land			
162 Buildings			
163 Furniture, Equipment & Machinery - Dwellings			
164 Furniture, Equipment & Machinery - Administration	\$10,750	\$10,750	\$10,750
165 Leasehold Improvements			
166 Accumulated Depreciation	-\$9,359	-\$9,359	-\$9,359
167 Construction in Progress			
168 Infrastructure			
160 Total Capital Assets, Net of Accumulated Depreciation	\$1,391	\$1,391	\$1,391
171 Notes, Loans and Mortgages Receivable - Non-Current			
172 Notes, Loans, & Mortgages Receivable - Non Current - Past Due			
173 Grants Receivable - Non Current			
174 Other Assets			
176 Investments in Joint Ventures			
180 Total Non-Current Assets	\$1,391	\$1,391	\$1,391
200 Deferred Outflow of Resources			
290 Total Assets and Deferred Outflow of Resources	\$57,890	\$57,890	\$57,890
311 Bank Overdraft			
312 Accounts Payable <= 90 Days			
313 Accounts Payable >90 Days Past Due			

321	Accrued Wage/Payroll Taxes Payable			
322	Accrued Compensated Absences - Current Portion			
324	Accrued Contingency Liability			
325	Accrued Interest Payable			
331	Accounts Payable - HUD PHA Programs			
332	Account Payable - PHA Projects			
333	Accounts Payable - Other Government			
341	Tenant Security Deposits			
342	Unearned Revenue			
343	Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue			
344	Current Portion of Long-term Debt - Operating Borrowings			
345	Other Current Liabilities			
346	Accrued Liabilities - Other			
347	Inter Program - Due To			
348	Loan Liability - Current			
310	Total Current Liabilities	\$0	\$0	\$0
351	Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue			
352	Long-term Debt, Net of Current - Operating Borrowings			
353	Non-current Liabilities - Other			
354	Accrued Compensated Absences - Non Current			
355	Loan Liability - Non Current			
356	FASB 5 Liabilities			
357	Accrued Pension and OPEB Liabilities			
350	Total Non-Current Liabilities	\$0	\$0	\$0
300	Total Liabilities	\$0	\$0	\$0
400	Deferred Inflow of Resources			
508.4	Net Investment in Capital Assets	\$1,391	\$1,391	\$1,391
511.4	Restricted Net Position	\$10,901	\$10,901	\$10,901
512.4	Unrestricted Net Position	\$45,598	\$45,598	\$45,598
513	Total Equity - Net Assets / Position	\$57,890	\$57,890	\$57,890
600	Total Liabilities, Deferred Inflows of Resources and Equity - Net	\$57,890	\$57,890	\$57,890

Rockville Housing Authority (IN048)
 Rockville, IN
 Entity Wide Revenue and Expense Summary

Submission Type: Audited/Non Single Audit

Fiscal Year End: 09/30/2023

	14.871 Housing Choice Vouchers	Subtotal	Total
70300 Net Tenant Rental Revenue			
70400 Tenant Revenue - Other			
70500 Total Tenant Revenue	\$0	\$0	\$0
70600 HUD PHA Operating Grants	\$645,213	\$645,213	\$645,213
70610 Capital Grants			
70710 Management Fee			
70720 Asset Management Fee			
70730 Book Keeping Fee			
70740 Front Line Service Fee			
70750 Other Fees			
70700 Total Fee Revenue			
70800 Other Government Grants			
71100 Investment Income - Unrestricted	\$6	\$6	\$6
71200 Mortgage Interest Income			
71300 Proceeds from Disposition of Assets Held for Sale			
71310 Cost of Sale of Assets			
71400 Fraud Recovery			
71500 Other Revenue			
71600 Gain or Loss on Sale of Capital Assets			
72000 Investment Income - Restricted			
70000 Total Revenue	\$645,219	\$645,219	\$645,219
91100 Administrative Salaries	\$31,500	\$31,500	\$31,500
91200 Auditing Fees	\$4,750	\$4,750	\$4,750
91300 Management Fee			
91310 Book-keeping Fee	\$2,520	\$2,520	\$2,520
91400 Advertising and Marketing			
91500 Employee Benefit contributions - Administrative	\$2,410	\$2,410	\$2,410
91600 Office Expenses	\$14,342	\$14,342	\$14,342
91700 Legal Expense			
91800 Travel	\$528	\$528	\$528
91810 Allocated Overhead	\$7,280	\$7,280	\$7,280
91900 Other			
91000 Total Operating - Administrative	\$63,330	\$63,330	\$63,330
92000 Asset Management Fee			
92100 Tenant Services - Salaries			
92200 Relocation Costs			
92300 Employee Benefit Contributions - Tenant Services			
92400 Tenant Services - Other			
92500 Total Tenant Services	\$0	\$0	\$0
93100 Water			
93200 Electricity			
93300 Gas			
93400 Fuel			
93500 Labor			
93600 Sewer			
93700 Employee Benefit Contributions - Utilities			
93800 Other Utilities Expense			
93000 Total Utilities	\$0	\$0	\$0

94100 Ordinary Maintenance and Operations - Labor			
94200 Ordinary Maintenance and Operations - Materials and Other			
94300 Ordinary Maintenance and Operations Contracts			
94500 Employee Benefit Contributions - Ordinary Maintenance			
94000 Total Maintenance	\$0	\$0	\$0
95100 Protective Services - Labor			
95200 Protective Services - Other Contract Costs			
95300 Protective Services - Other			
95500 Employee Benefit Contributions - Protective Services			
95000 Total Protective Services	\$0	\$0	\$0
96110 Property Insurance			
96120 Liability Insurance			
96130 Workmen's Compensation			
96140 All Other Insurance	\$3,446	\$3,446	\$3,446
96100 Total insurance Premiums	\$3,446	\$3,446	\$3,446
96200 Other General Expenses			
96210 Compensated Absences			
96300 Payments in Lieu of Taxes			
96400 Bad debt - Tenant Rents			
96500 Bad debt - Mortgages			
96600 Bad debt - Other			
96800 Severance Expense			
96000 Total Other General Expenses	\$0	\$0	\$0
96710 Interest of Mortgage (or Bonds) Payable			
96720 Interest on Notes Payable (Short and Long Term)			
96730 Amortization of Bond Issue Costs			
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0
96900 Total Operating Expenses	\$66,776	\$66,776	\$66,776
97000 Excess of Operating Revenue over Operating Expenses	\$578,443	\$578,443	\$578,443
97100 Extraordinary Maintenance			
97200 Casualty Losses - Non-capitalized			
97300 Housing Assistance Payments	\$555,150	\$555,150	\$555,150
97350 HAP Portability-In			
97400 Depreciation Expense	\$1,955	\$1,955	\$1,955
97500 Fraud Losses			
97600 Capital Outlays - Governmental Funds			
97700 Debt Principal Payment - Governmental Funds			
97800 Dwelling Units Rent Expense			
90000 Total Expenses	\$623,881	\$623,881	\$623,881
10010 Operating Transfer In			
10020 Operating transfer Out			
10030 Operating Transfers from/to Primary Government			
10040 Operating Transfers from/to Component Unit			
10050 Proceeds from Notes, Loans and Bonds			
10060 Proceeds from Property Sales			
10070 Extraordinary Items, Net Gain/Loss			
10080 Special Items (Net Gain/Loss)			
10091 Inter Project Excess Cash Transfer In			
10092 Inter Project Excess Cash Transfer Out			
10093 Transfers between Program and Project - In			
10094 Transfers between Project and Program - Out			
10100 Total Other financing Sources (Uses)	\$0	\$0	\$0
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	\$21,338	\$21,338	\$21,338

11020	Required Annual Debt Principal Payments	\$0	\$0	\$0
11030	Beginning Equity	\$36,552	\$36,552	\$36,552
11040	Prior Period Adjustments, Equity Transfers and Correction of Errors			
11050	Changes in Compensated Absence Balance			
11060	Changes in Contingent Liability Balance			
11070	Changes in Unrecognized Pension Transition Liability			
11080	Changes in Special Term/Severance Benefits Liability			
11090	Changes in Allowance for Doubtful Accounts - Dwelling Rents			
11100	Changes in Allowance for Doubtful Accounts - Other			
11170	Administrative Fee Equity	\$46,989	\$46,989	\$46,989
11180	Housing Assistance Payments Equity	\$10,901	\$10,901	\$10,901
11190	Unit Months Available	1632	1632	1632
11210	Number of Unit Months Leased	1267	1267	1267
11270	Excess Cash			
11610	Land Purchases			
11620	Building Purchases			
11630	Furniture & Equipment - Dwelling Purchases			
11640	Furniture & Equipment - Administrative Purchases			
11650	Leasehold Improvements Purchases			
11660	Infrastructure Purchases			
13510	CFFP Debt Service Payments			
13901	Replacement Housing Factor Funds			

GOVERNMENTAL AUDITING STANDARDS REPORT

**Report on Internal Control Over Financial Reporting and on Compliance and
Other Matters Based on an Audit of Financial Statements Performed
In Accordance with Government Auditing Standards**

Board of Commissioners
Rockville Housing Authority
Rockville, IN 46816

U.S. Department of Housing and Urban
Development, Indianapolis Office
Minton-Capehart Federal Building
575 North Pennsylvania, Room 655
Indianapolis, Indiana 46204

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the primary government business type activities of the Rockville Housing Authority ("Authority") as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated May 10, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

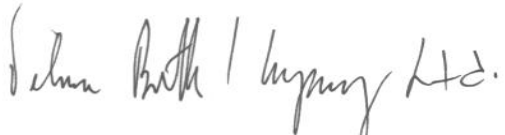
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Velma Butler & Company Ltd.".

Velma Butler & Company, Ltd.
Chicago, Illinois

May 10, 2024

Independent Auditor's Report on Applying Agreed-Upon Procedures

Board of Commissioners
Rockville Housing Authority
Rockville, IN 46816

U.S. Department of Housing and Urban
Development, Indianapolis Office
Minton-Capehart Federal Building
575 North Pennsylvania, Room 655
Indianapolis, Indiana 46204

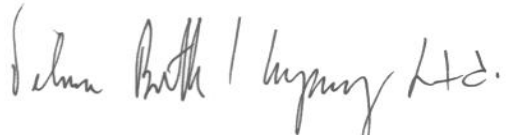
We have performed the procedure described in the second paragraph of this report, which was agreed to by Rockville Housing Authority (Authority) and the U.S. Department of Housing and Urban Development, Real Estate Assessment Center (REAC), solely to assist them in determining whether the electronic submission of certain information agrees with related hard copy documents. The Authority is responsible for the accuracy and completeness of the electronic submission. This agreed-upon procedure engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedure is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedure described below either for the purpose for which this report has been requested or for any other purpose.

We compared the electronic submission of the items listed in the "UFRS Rule Information" column with the corresponding printed document listed in the "Hard Copy Documents" column. The results of the performance of our agreed-upon procedure indicate agreement or non-agreement of electronically submitted information and hard copy documents as shown in the chart below.

We were engaged to perform an audit of the financial statements of the Authority as of and for the year ended September 30, 2023, and have issued our report thereon dated May 10, 2024, the information in the "Hard Copy Documents" column was included within the scope, or was a by-product, of that audit. Further, our opinion on the fair presentation of the Housing Authority's Financial Data Schedule (FDS) dated May 10, 2024, was expressed in relation to the basic financial statements of the Housing Authority taken as a whole.

A copy of the financial statement package and the FDS, which included the auditor's report, is available in its entirety from the Housing Authority. We have not performed any additional auditing procedures since the date of the aforementioned audit report. Further, we take no responsibility for the security of the information transmitted electronically to the U.S. Department of Housing and Urban Development, REAC.

This report is intended solely for the information and use of the Housing Authority and the U.S. Department of Housing and Urban Development, REAC, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Velma Butler & Company, Ltd." The signature is written in dark ink on a light-colored background.

Velma Butler & Company, Ltd.
Chicago, Illinois

May 10, 2024