

**STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769**

**Paul D. Joyce, CPA
State Examiner**

COMPLIANCE ENGAGEMENT REPORT
OF

GREATER JASPER CONSOLIDATED SCHOOLS
EXTRACURRICULAR ACCOUNTS
DUBOIS COUNTY, INDIANA

July 1, 2021 to June 30, 2023



FILED
12/27/2024

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
School Corporation Treasurer	Monica Young	07-01-21 to 06-30-25
Superintendent of Schools	Dr. Tracy Lorey	07-01-21 to 06-30-25
President of the School Board	Bernard J. Vogler Greg Eckerle	07-01-21 to 12-31-22 01-01-23 to 06-30-25



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INDIANA STATE BOARD OF ACCOUNTS

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TO: THE OFFICIALS OF THE GREATER JASPER CONSOLIDATED SCHOOLS,
EXTRACURRICULAR ACCOUNTS, DUBOIS COUNTY, INDIANA

As authorized under Indiana Code 5-11-1, we performed certain procedures to the accounting records and related documents of the Greater Jasper Consolidated Schools, Extracurricular Accounts (School ECAs), for the period of July 1, 2021 to June 30, 2023. The objective of this engagement was to determine compliance with applicable Indiana laws, regulations, and uniform compliance guidelines (Guidelines) established by the Indiana State Board of Accounts pursuant to Indiana Code 5-11-1-24. The objective of this engagement is not to opine on compliance or financial activity of the School ECAs as this engagement was not conducted in accordance with any standards established by an authoritative standard setting body, and, as such, we do not provide any opinions on compliance or financial activity.

Management is responsible for preparing and maintaining its accounting records and related documents in accordance with applicable Indiana laws, regulations, and Guidelines. Management's responsibility also includes, but is not limited to, complying with other applicable Indiana laws, regulations, and Guidelines concerning how it operates: authorized sources and uses of funds and what reports are required to be prepared and filed.

We fulfilled our responsibility as detailed in the first paragraph, by applying procedures over cash, receipts, and disbursements. Expanding the scope and nature of these procedures can and does occur in specific circumstances.

The Comments contained herein, if any, describe the identified reportable instances of noncompliance found during our engagement. Our procedures were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified. Any Official Response to the Comments incorporated within this report was not verified for accuracy.

The Schedule of Officials is informational only.

This report is intended solely for the information and use of management, governance, and others within the organization. This restriction is not intended to limit the distribution of this report, which is a matter of public record. Reports can be found on the Indiana State Board of Accounts' website: <http://www.in.gov/sboa/>, and the School ECAs' reports filed by management can be found on the Indiana Gateway for Government Units financial reporting system website: <http://www.gateway.ifionline.org>.

The contents of this report were communicated to Monica Young, School Corporation Treasurer; Dr. Tracy Lorey, Superintendent of Schools; Greg Eckerle, President of the School Board; and Steve Lukemeyer, School Board member, on December 3, 2024.

Beth Kelley, CPA, CFE
Deputy State Examiner

November 13, 2024

JASPER MIDDLE SCHOOL
EXTRACURRICULAR ACCOUNT
COMMENT

ECA RISK REPORT - SCHEDULE OF BALANCES, RECEIPTS, AND EXPENDITURES

Condition and Context

The Extracurricular Account (ECA) had not properly designed or implemented a system of internal controls, which would include appropriate segregation of duties that would be effective in preventing, or detecting and correcting, noncompliance related to the ECA Risk Report - Schedule of Balances, Receipts, and Expenditures filed via the Indiana Gateway for Government Units financial reporting system.

The beginning cash balance for fiscal year beginning July 1, 2021, and ending cash balance for fiscal year ending June 30, 2021, reported on the ECA Risk Report - Schedule of Balances, Receipts, and Expenditures does not match for ten funds. The beginning cash balance reported on the ECA Risk Report as of July 1, 2021, was understated in total by \$8,408.

Criteria

The Indiana State Board of Accounts (SBOA) is required under Indiana Code 5-11-1-27(e) to define the acceptable minimum level of internal control standards. To provide clarifying guidance, the State Examiner compiled the standards contained in the manual, *Uniform Internal Control Standards for Indiana Political Subdivisions*. All political subdivisions subject to audit by SBOA are expected to adhere to these standards. The standards include adequate control activities. According to this manual:

"Control activities are the actions and tools established through policies and procedures that help to detect, prevent, or reduce the identified risks that interfere with the achievement of objectives. Detection activities are designed to identify unfavorable events in a timely manner whereas prevention activities are designed to deter the occurrence of an unfavorable event. Examples of these activities include reconciliations, authorizations, approval processes, performance reviews, and verification processes.

An integral part of the control activity component is segregation of duties. . . .

There is an expectation of segregation of duties. If compensating controls are necessary, documentation should exist to identify both the areas where segregation of duties are not feasible or practical and the compensating controls implemented to mitigate the risk. . . ."

Indiana Code 5-11-1-4(a) states:

"The state examiner shall require from every audited entity financial reports covering the full period of each fiscal year. These reports shall be prepared, verified, and filed with the state examiner as set forth in the uniform compliance guidelines. The reports must be in the form and content prescribed by the state examiner and filed electronically in the manner prescribed under [IC 5-14-3.8-7](#)."

JASPER HIGH SCHOOL ATHLETIC
EXTRACURRICULAR ACCOUNT
COMMENT

ECA RISK REPORT - SCHEDULE OF BALANCES, RECEIPTS, AND EXPENDITURES

Condition and Context

The Extracurricular Account (ECA) had not properly designed or implemented a system of internal controls, which would include appropriate segregation of duties that would be effective in preventing, or detecting and correcting, noncompliance related to the ECA Risk Report - Schedule of Balances, Receipts, and Expenditures filed via the Indiana Gateway for Government Units financial reporting system.

The beginning cash balance for fiscal year beginning July 1, 2021, and ending cash balance for fiscal year ending June 30, 2021, reported on the ECA Risk Report - Schedule of Balances, Receipts, and Expenditures does not match for three funds. The beginning cash balance reported on the ECA Risk Report as of July 1, 2021, was understated in total by \$17,624.

Criteria

The Indiana State Board of Accounts (SBOA) is required under Indiana Code 5-11-1-27(e) to define the acceptable minimum level of internal control standards. To provide clarifying guidance, the State Examiner compiled the standards contained in the manual, *Uniform Internal Control Standards for Indiana Political Subdivisions*. All political subdivisions subject to audit by SBOA are expected to adhere to these standards. The standards include adequate control activities. According to this manual:

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Greater Jasper

CONSOLIDATED SCHOOLS

OFFICIAL RESPONSE

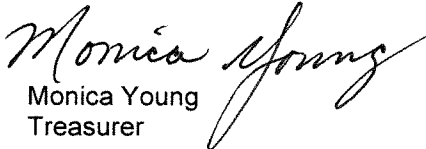
Date: December 4, 2024

Indiana State Board of Accounts
302 West Washington St. Room E418
Indianapolis, IN 46204-2765

Re: Greater Jasper Consolidated Schools ECA Audit

Reports were submitted to the State Board of Accounts to address discrepancies between the ECA Risk Reports, and the beginning cash balances as of July 1, 2021, for the Jasper Middle School ECA and Jasper High School Athletic ECA accounts. The discrepancies were determined to have resulted from the reports being generated using incorrect data ranges (June through May) instead of aligning with the fiscal year (July 1 through June 30).

The reporting process has since been corrected to ensure compliance with the fiscal year timeline. When the reports for both entities were re-generated in Komputrol using the appropriate date range, the ending balances and beginning balances reconciled accurately. The difference between the ECA Risk Reports and the Komputrol fiscal year reports were verified as accurate and consistent with the corrected data.


Monica Young
Treasurer