

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENT AUDIT REPORT

OF

STEUBEN LAKES REGIONAL WASTE DISTRICT

STEUBEN COUNTY, INDIANA

January 1, 2022 to December 31, 2022



FILED

03/04/2024



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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March 4, 2024

To: The Officials of the Steuben Lakes Regional Waste District
Steuben Lakes Regional Waste District
Steuben County, Indiana

As authorized under Indiana Code 5-11-1, we engaged private examiners under our review to perform the audit of the Steuben Lakes Regional Waste District. We have reviewed the audit report opined upon by Crowe LLP, Independent Public Accountants, for the period January 1, 2022 to December 31, 2022. Per the *Independent Auditor's Report*, the financial statement referred to above presents fairly, in all material respects, the cash and investment balances of the District as of December 31, 2022, and its cash receipts and cash disbursements for the year then ended, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

In our opinion, Crowe LLP prepared the audit report in accordance with the guidelines established by the Indiana State Board of Accounts.

In addition to the report presented herein, a Supplemental Report for the Steuben Lakes Regional Waste District was prepared in accordance with the guidelines established by the Indiana State Board of Accounts.

The report is filed with this letter in our office as a matter of public record.

A handwritten signature in black ink that reads "Tammy R. White".

Tammy R. White, CPA
Deputy State Examiner

STEUBEN LAKES REGIONAL WASTE DISTRICT
Steuben County, Indiana

FINANCIAL STATEMENT
For the Year Ended December 31, 2022

STEUBEN LAKES REGIONAL WASTE DISTRICT
Steuben County, Indiana

FINANCIAL STATEMENT
For the Year Ended December 31, 2022

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STEUBEN LAKES REGIONAL WASTE DISTRICT
SCHEDULE OF OFFICIALS (Unaudited)
As of December 31, 2022 and for the
period of January 1, 2022 through December 31, 2022

<u>Office</u>	<u>Official</u>	<u>Term</u>
Superintendent	Bryan Klein	01-01-22 to 12-31-22
Secretary/Treasurer	Craig Rice	01-01-22 to 12-31-22
President of the District Board	Robert Moreland	01-01-22 to 12-31-22

INDEPENDENT AUDITOR'S REPORT

Those Charged with Governance
Steuben Lakes Regional Waste District
Steuben County, Indiana

Opinion

We have audited the accompanying statement of receipts, disbursements, and cash and investment balances of the Steuben Lakes Regional Waste District (the District) as of December 31, 2022, and the related notes to the financial statement.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement presents fairly, in all material respects, the cash and investment balances of the District as of December 31, 2022, and its cash receipts and cash disbursements for the year then ended, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles section of our report, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of December 31, 2022, or changes in net position for the year then ended.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statement section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 to the financial statement, the District prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Responsibilities of Management for the Financial Statement

Management is responsible for the preparation and fair presentation of the financial statement in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6) as described in Note 1, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statement.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statement.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statement.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

(Continued)

Other Information

Management is responsible for the other information included with the financial statement. The other information comprises the Schedule of Officials, Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, Schedule of Capital Assets, and State Reporting Information, but does not include the financial statement and our auditor's report thereon. Our opinion on the financial statement does not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the financial statement, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statement, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Crowe LLP
Crowe LLP

Indianapolis, Indiana
February 27, 2024

STEUBEN LAKES REGIONAL WASTE DISTRICT
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND
INVESTMENT BALANCES - REGULATORY BASIS
For the Year Ended December 31, 2022

<u>Fund</u>	Cash and Investments <u>01-01-22</u>	<u>Receipts</u>	<u>Disbursements</u>	Cash and Investments <u>12-31-22</u>
2020 BOND & INTEREST (2014)	\$ 725,481	\$ 2,183,122	\$ 2,466,997	\$ 441,606
OPERATING	945,068	6,364,883	6,284,225	1,025,726
BAN B	626,744	-	16,813	609,931
BAN A	2,004,175	580	1,143,604	861,151
BAN C	649,650	-	9,753	639,897
CAPITAL IMPROVEMENTS	3,085,852	586,634	909,721	2,762,765
CONSTRUCTION	11	-	-	11
DEBT SERVICE RESERVE	2,810,042	30,404	-	2,840,446
2014 BOND & INTEREST	34,579	509,271	409,300	134,550
2017 BOND & INTEREST	63,823	943,433	753,789	253,467
2018 SRF FUNDS	34,038	124,080	149,224	8,894
2019 SRF FUNDS	93,395	109,567	182,042	20,920
2020 BOND & INTEREST	26,000	1,367,909	1,369,068	24,841
SRF CONSTRUCTION FUND	1,935	497,505	497,505	1,935
2019 SRF FILTER PROJECT	-	27,602	27,602	-
SLRWD GR	-	70,018	70,018	-
PAYROLL	6,707	1,471,562	1,473,055	5,214
	<u>6,707</u>	<u>1,471,562</u>	<u>1,473,055</u>	<u>5,214</u>
Totals	<u>\$ 11,107,500</u>	<u>\$ 14,286,570</u>	<u>\$ 15,762,716</u>	<u>\$ 9,631,354</u>

See accompanying notes to financial statement.

STEUBEN LAKES REGIONAL WASTE DISTRICT
NOTES TO FINANCIAL STATEMENT
Year Ended December 31, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity: The District was established under the laws of the State of Indiana. The District operates under an appointed governing board.

The accompanying financial statement presents the financial information for the District.

Basis of Accounting: The financial statement is reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred. The basis of accounting also requires presentation of certain information as Other Information.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP), in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred. The regulatory basis also allows for all investments to be stated at cost, while GAAP requires fair value for qualifying investments.

Cash and Investments: Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

Receipts: Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Utility fees. Amounts received from charges for current services.

Penalties. Amounts received from late payment fees.

Other receipts. Amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution or court order; internal service receipts; and fiduciary receipts.

Disbursements: Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Personal Services. Amounts disbursed for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Other services and charges. Amounts disbursed for services including, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service principal and interest. Amounts disbursed for fixed obligations resulting from financial transactions previously entered into by the District. It includes all expenditures for the reduction of the principal and interest of the District general obligation indebtedness as well as lease agreements.

Capital outlay. Amounts disbursed for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Utility operating expenses. Amounts disbursed for operating the utilities.

(Continued)

STEUBEN LAKES REGIONAL WASTE DISTRICT
NOTES TO FINANCIAL STATEMENT
Year Ended December 31, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Other disbursements. Amounts disbursed for various purposes including, but not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

Interfund Transfers: The District may, from time to time, make transfers from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

Fund Accounting: Separate funds are established, maintained, and reported by the District. Each fund is used to account for amounts received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the District. The amounts accounted for in a specific fund may only be available for use for certain, legally-restricted purposes. Additionally, some funds are used to account for assets held by the District in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and, therefore, the funds cannot be used for any expenditures of the District itself.

NOTE 2 - BUDGETS

The operating budget is initially prepared and approved at the local level. The fiscal officer of the District submits a proposed operating budget to the governing board for the following calendar year.

NOTE 3 - DEPOSITS AND INVESTMENTS

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana, at year end, should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund (PDIF). This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the District to invest in securities including, but not limited to, the following: federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

NOTE 4 - RISK MANAGEMENT

The District may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job-related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third-party. The establishment of a self-insurance fund allows the District to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

The District has purchased insurance to address the risks described above.

(Continued)

STEUBEN LAKES REGIONAL WASTE DISTRICT
NOTES TO FINANCIAL STATEMENT
Year Ended December 31, 2022

NOTE 5 - PENSION PLAN

Public Employees' Retirement Fund

Plan Description

The Indiana Public Employees' Retirement Fund Defined Benefit Plan (PERF DB) is a cost-sharing multiple-employer defined benefit plan and provides retirement, disability, and survivor benefits to plan members. PERF DB is administered through the Indiana Public Retirement System (INPRS) Board in accordance with state statutes (IC 5-10.2 and IC 5-10.3) and administrative code (35 IAC 1.2), which govern most requirements of the system and give the Town authority to contribute to the plan.

The Public Employees' Hybrid Plan (PERF Hybrid) consists of two components: PERF DB, the employer-funded monthly defined benefit component, and the Public Employees' Hybrid Members Defined Contribution Account, the defined contribution component.

The Retirement Savings Plan for Public Employees (My Choice) is a multiple-employer defined contribution plan. It is administered through the INPRS Board in accordance with state statutes (IC 5-10.2 and IC 5-10.3) and administrative code (35 IAC 1.2), which govern most requirements of the system and give the Town authority to contribute to the plan.

New employees hired have a one-time election to join either the PERF Hybrid or the My Choice.

Financial Report

INPRS issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System
One North Capitol, Suite 001
Indianapolis, IN 46204
Ph. (844) 464-6777

Contributions

Members' contributions are set by state statute at 3 percent of compensation for both the defined contribution component of PERF Hybrid and My Choice. The employer may elect to make the contribution on behalf of the member of the defined contribution component of PERF Hybrid and My Choice members may receive additional employer contribution in lieu of the PERF DB. Contributions to the PERF DB are determined by INPRS Board based on actuarial valuation.

OTHER INFORMATION (Unaudited)

STEUBEN LAKES REGIONAL WASTE DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH AND
 INVESTMENT BALANCES - REGULATORY BASIS
 For the Year Ended December 31, 2022

	2020 BOND & INTEREST (2014)	OPERATING	BAN B	BAN A	BAN C	CAPITAL IMPROVEMENTS	CONSTRUCTION	DEBT SERVICE RESERVE	2014 BOND & INTEREST
Cash and investments - beginning	\$ 725,481	\$ 945,068	\$ 626,744	\$ 2,004,175	\$ 649,650	\$ 3,085,852	\$ 11	\$ 2,810,042	\$ 34,579
Receipts:									
Utility fees	-	6,100,269	-	-	-	-	-	-	-
Penalties	-	29,387	-	-	-	-	-	-	-
Other receipts	2,183,122	235,227	-	580	-	586,634	-	30,404	509,271
Total receipts	2,183,122	6,364,883	-	580	-	586,634	-	30,404	509,271
Disbursements:									
Personal services		1,471,563	-	-	-	-	-	-	-
Other services and charges		262,607	-	-	-	-	-	-	-
Debt service - principal and interest	1,247,476	-	-	-	-	-	-	-	409,300
Capital outlay		75	-	-	-	690,832	-	-	-
Utility operating expenses		1,317,632	16,813	1,143,604	9,753	68,136	-	-	-
Other disbursements	1,219,521	3,232,348	-	-	-	150,753	-	-	-
Total disbursements	2,466,997	6,284,225	16,813	1,143,604	9,753	909,721	-	-	409,300
Excess (deficiency) of receipts over disbursements	(283,875)	80,658	(16,813)	(1,143,024)	(9,753)	(323,087)	-	30,404	99,971
Cash and investments - ending	\$ 441,606	\$ 1,025,726	\$ 609,931	\$ 861,151	\$ 639,897	\$ 2,762,765	\$ 11	\$ 2,840,446	\$ 134,550

(Continued)

STEUBEN LAKES REGIONAL WASTE DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH AND
 INVESTMENT BALANCES - REGULATORY BASIS
 For the Year Ended December 31, 2022

	2017 BOND & INTEREST	2018 SRF FUNDS	2019 SRF FUNDS	2020 BOND & INTEREST	SRF CONSTRUCTION FUND	2019 SRF FILTER PROJECT	SLRWD GR	PAYROLL	Totals
Cash and investments - beginning	\$ 63,823	\$ 34,038	\$ 93,395	\$ 26,000	\$ 1,935	\$ -	\$ -	\$ 6,707	\$ 11,107,500
Receipts:									
Utility fees	-	-	-	-	-	-	-	-	6,100,269
Penalties	-	-	-	-	-	-	-	-	29,387
Other receipts	943,433	124,080	109,567	1,367,909	497,505	27,602	70,018	1,471,562	8,156,914
Total receipts	943,433	124,080	109,567	1,367,909	497,505	27,602	70,018	1,471,562	14,286,570
Disbursements:									
Personal services	-	-	-	-	-	-	-	-	1,471,563
Other services and charges	-	-	-	-	-	-	-	-	262,607
Debt service - principal and interest	753,789	49,528	72,767	145,800	-	-	-	-	2,678,660
Capital outlay	-	-	-	-	-	-	-	-	690,907
Utility operating expenses	-	-	-	-	-	27,602	-	-	2,583,540
Other disbursements	-	99,696	109,275	1,223,268	497,505	-	70,018	1,473,055	8,075,439
Total disbursements	753,789	149,224	182,042	1,369,068	497,505	27,602	70,018	1,473,055	15,762,716
Excess (deficiency) of receipts over disbursements	189,644	(25,144)	(72,475)	(1,159)	-	-	-	(1,493)	(1,476,146)
Cash and investments - ending	\$ 253,467	\$ 8,894	\$ 20,920	\$ 24,841	\$ 1,935	\$ -	\$ -	\$ 5,214	\$ 9,631,354

STEUBEN LAKES REGIONAL WASTE DISTRICT
SCHEDULE OF PAYABLES AND RECEIVABLES
December 31, 2022

<u>Government or Enterprise</u>	<u>Accounts Payable</u>	<u>Accounts Receivable</u>
Governmental activities	\$ -	\$ -
Wastewater	<u>-</u>	<u>287,544</u>
Totals	<u>\$ -</u>	<u>\$ 287,544</u>

STEUBEN LAKES REGIONAL WASTE DISTRICT
SCHEDULE OF LEASES AND DEBT
December 31, 2022

Description of Debt		Ending Principal Balance	Principal Due Within One Year
<u>Type</u>	<u>Purpose</u>		
Wastewater:			
Revenue bonds	2009 USDA ORLAND BOND	\$ -	\$ -
Revenue bonds	2014 REVENUE BOND	390,000	390,000
Revenue bonds	2017 REVENUE BOND	748,000	748,000
Revenue bonds	2018 REVENUE BOND	1,190,000	26,000
Revenue bonds	2019 REVENUE BOND	1,079,000	52,000
Revenue bonds	2020 REVENUE BOND (2009)	2,810,000	80,000
Revenue bonds	2020 REVENUE BOND (2014)	37,480,000	440,000
Notes and Loans Payable	2018 BOND ANTICIPATION NOTE	-	-
Notes and Loans Payable	2019 BOND ANTICIPATION NOTE	2,500,000	-
Notes and Loans Payable	BAN A	2,250,000	2,250,000
Notes and Loans Payable	BAN B	650,000	-
Notes and Loans Payable	BAN C	650,000	-
Total Wastewater		<u>49,747,000</u>	<u>3,986,000</u>
Totals		<u>\$ 49,747,000</u>	<u>\$ 3,986,000</u>

STEUBEN LAKES REGIONAL WASTE DISTRICT
SCHEDULE OF CAPITAL ASSETS
December 31, 2022

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	<u>Ending Balance</u>
Governmental activities:	
Total governmental activities	\$ <u> -</u>
Wastewater:	
Land	662,566
Buildings	2,387,712
Improvements other than buildings	58,571,915
Machinery, equipment, and vehicles	5,058,490
Construction in progress	<u>17,333,408</u>
Total Wastewater	<u>84,014,091</u>
Total capital assets	<u>\$ 84,014,091</u>

STEUBEN LAKES REGIONAL WASTE DISTRICT
STATE REPORTING INFORMATION
December 31, 2022

The reports presented herein were prepared in addition to another official report prepared for the District as listed below:

Indiana State Board of Accounts Compliance Examination of Steuben Lakes Regional Waste District.

The above report contains the results of the compliance examination as required by the Indiana State Board of Accounts' *Accounting and Uniform Compliance Guidelines Manual For Special Districts*.