

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

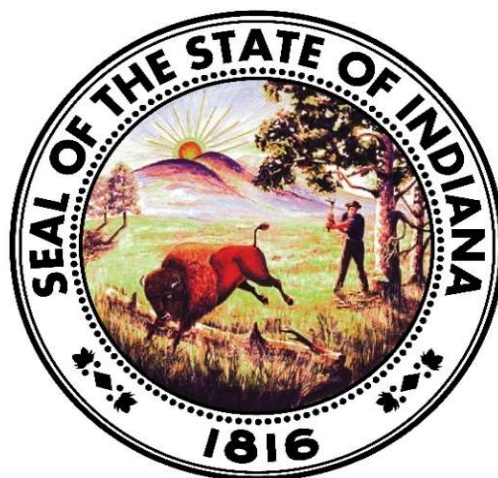
COMPLIANCE ENGAGEMENT REPORT

OF

TOWN OF ALAMO

MONTGOMERY COUNTY, INDIANA

January 1, 2020 to December 31, 2023



FILED

08/06/2024

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Schedule of Officials	2
Compliance Report	3-4
Comment.....	5
Statements of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis.....	8-9

SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Kathy Hesler	01-01-20 to 12-31-24
President of the Town Council	Steven LeJeune	01-01-20 to 12-31-24



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

TO: THE OFFICIALS OF THE TOWN OF ALAMO, MONTGOMERY COUNTY, INDIANA

As authorized under Indiana Code 5-11-1, we performed certain procedures to the accounting records and related documents of the Town of Alamo (Town), for the period of January 1, 2020 to December 31, 2023. The objective of this engagement was to determine compliance with applicable Indiana laws, regulations, and uniform compliance guidelines (Guidelines) established by the Indiana State Board of Accounts pursuant to Indiana Code 5-11-1-24. The objective of this engagement is not to opine on compliance or financial activity of the Town as this engagement was not conducted in accordance with any standards established by an authoritative standard setting body, and, as such, we do not provide any opinions on compliance or financial activity.

Management is responsible for preparing and maintaining its accounting records and related documents in accordance with applicable Indiana laws, regulations, and Guidelines. Management's responsibility also includes, but is not limited to, complying with other applicable Indiana laws, regulations, and Guidelines concerning how it operates: authorized sources and uses of funds; what reports are required to be prepared and filed; and what depositories and investment types are allowable.

We fulfilled our responsibility as detailed in the first paragraph, using procedures that verified the appropriate accounting for and reporting of cash, receipts, and disbursements; and the appropriate sources and uses of funds in accordance with applicable Indiana laws, regulations, and Guidelines. Expanding the scope and nature of these procedures can and does occur in specific circumstances.

The Comments contained herein, if any, describe the identified reportable instances of noncompliance found during our engagement. Our procedures were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified. Any Official Response to the Comments incorporated within this report was not verified for accuracy.

The Schedule of Officials and Statements of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis (Statements) are informational only. The Statements have not been subjected to any procedures designed to express an opinion or provide any assurance on them, and, accordingly, we do not express an opinion or provide any assurance on them.

This report is intended solely for the information and use of management, governance, and others within the organization. This restriction is not intended to limit the distribution of this report, which is a matter of public record. Reports can be found on the Indiana State Board of Accounts' website: <http://www.in.gov/sboa/>, and the Town's Annual Financial Reports filed by management can be found on the Indiana Gateway for Government Units financial reporting system website: <http://www.gateway.ifionline.org>.

The contents of this report were communicated to Kathy Hesler, Clerk-Treasurer, and Steven LeJeune, President of the Town Council, on July 25, 2024.



Beth Kelley, CPA, CFE
Deputy State Examiner

July 8, 2024

TOWN OF ALAMO
COMMENT

BANK ACCOUNT RECONCILIATIONS

Condition and Context

Due to a lack of internal controls, the Town did not prepare any formal bank reconciliations comparing the bank balance to the fund balance on a monthly basis as required during the audit period.

Criteria

Indiana Code 5-13-6-1(e) states: "All local investment officers shall reconcile at least monthly the balance of public funds, as disclosed by the records of the local officers, with the balance statements provided by the respective depositories."

The Indiana State Board of Accounts (SBOA) is required under Indiana Code 5-11-1-27(e) to define the acceptable minimum level of internal control standards. To provide clarifying guidance, the State Examiner compiled the standards contained in the manual, *Uniform Internal Control Standards for Indiana Political Subdivisions*. All political subdivisions subject to audit by SBOA are expected to adhere to these standards. The standards include adequate control activities. According to this manual:

"Control activities are the actions and tools established through policies and procedures that help to detect, prevent, or reduce the identified risks that interfere with the achievement of objectives. Detection activities are designed to identify unfavorable events in a timely manner whereas prevention activities are designed to deter the occurrence of an unfavorable event. Examples of these activities include reconciliations, authorizations, approval processes, performance reviews, and verification processes.

An integral part of the control activity component is segregation of duties. . . .

There is an expectation of segregation of duties. If compensating controls are necessary, documentation should exist to identify both the areas where segregation of duties are not feasible or practical and the compensating controls implemented to mitigate the risk. . . ."

(This page intentionally left blank.)

STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CASH
AND INVESTMENT BALANCES - REGULATORY BASIS

TOWN OF ALAMO
 STATEMENT OF RECEIPTS, DISBURSEMENTS,
 AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Years Ended December 31, 2020 and 2021

Fund	Cash and Investments 01-01-20	Receipts	Disbursements	Cash and Investments 12-31-20	Receipts	Disbursements	Cash and Investments 12-31-21
General	\$ 23,881	\$ 16,112	\$ 14,041	\$ 25,952	\$ 17,501	\$ 12,821	\$ 30,632
MVH	8,472	2,505	6,800	4,177	2,769	-	6,946
LRS	4,840	1,340	275	5,905	1,461	5,000	2,366
Covid Relief Fund	-	-	-	-	7,225	-	7,225
Riverboat	2,951	391	2,500	842	390	-	1,232
Cumulative Capital Development	35	533	150	418	463	-	881
Ccif	78	143	148	73	136	140	69
Totals	<u>\$ 40,257</u>	<u>\$ 21,024</u>	<u>\$ 23,914</u>	<u>\$ 37,367</u>	<u>\$ 29,945</u>	<u>\$ 17,961</u>	<u>\$ 49,351</u>

TOWN OF ALAMO
 STATEMENT OF RECEIPTS, DISBURSEMENTS,
 AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Years Ended December 31, 2022 and 2023

Fund	Cash and Investments 01-01-22	Receipts	Disbursements	Cash and Investments 12-31-22	Receipts	Disbursements	Cash and Investments 12-31-23
General	\$ 30,632	\$ 13,867	\$ 12,576	\$ 31,923	\$ 15,514	\$ 11,649	\$ 35,788
MVH	6,946	2,792	4,000	5,738	2,842	5,000	3,580
LRS	2,366	1,521	-	3,887	1,597	-	5,484
Covid Relief Fund	7,225	7,279	7,000	7,504	-	-	7,504
Riverboat	1,232	372	-	1,604	371	-	1,975
Opioid Distribution	-	-	-	-	158	48	110
Levy Excess	-	345	-	345	-	-	345
Cumulative Capital Development	881	342	17	1,206	220	-	1,426
Ccif	69	120	131	58	120	119	59
Totals	<u>\$ 49,351</u>	<u>\$ 26,638</u>	<u>\$ 23,724</u>	<u>\$ 52,265</u>	<u>\$ 20,822</u>	<u>\$ 16,816</u>	<u>\$ 56,271</u>