

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

COMPLIANCE ENGAGEMENT REPORT

OF

TIPPECANOE COUNTY SOIL AND WATER CONSERVATION DISTRICT

TIPPECANOE COUNTY, INDIANA

January 1, 2019 to December 31, 2022



FILED
05/06/2024

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Schedule of Officials	2
Compliance Report	3-4
Comment.....	5
Statements of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis.....	8-9

SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
District Administrator	Chris Remley Lanea Woods Kris Gertz	01-01-19 to 01-31-21 02-01-21 to 12-31-21 01-01-22 to 12-31-24
President of the District Board	Curt Vanderkleed Mark Eastman	01-01-19 to 03-12-24 03-13-24 to 12-31-24



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

TO: THE OFFICIALS OF THE TIPPECANOE COUNTY SOIL AND WATER
CONSERVATION DISTRICT, TIPPECANOE COUNTY, INDIANA

As authorized under Indiana Code 5-11-1, we performed certain procedures to the accounting records and related documents of the Tippecanoe County Soil and Water Conservation District (District), for the period of January 1, 2019 to December 31, 2022. The objective of this engagement was to determine compliance with applicable Indiana laws, regulations, and uniform compliance guidelines (Guidelines) established by the Indiana State Board of Accounts pursuant to Indiana Code 5-11-1-24. The objective of this engagement is not to opine on compliance or financial activity of the District as this engagement was not conducted in accordance with any standards established by an authoritative standard setting body, and, as such, we do not provide any opinions on compliance or financial activity.

Management is responsible for preparing and maintaining its accounting records and related documents in accordance with applicable Indiana laws, regulations, and Guidelines. Management's responsibility also includes, but is not limited to, complying with other applicable Indiana laws, regulations, and Guidelines concerning how it operates: authorized sources and uses of funds; what reports are required to be prepared and filed; and what depositories and investment types are allowable.

We fulfilled our responsibility as detailed in the first paragraph, using procedures that verified the appropriate accounting for and reporting of cash, receipts, and disbursements; and the appropriate sources and uses of funds in accordance with applicable Indiana laws, regulations, and Guidelines. Expanding the scope and nature of these procedures can and does occur in specific circumstances.

The Comment contained herein, if any, describes the identified reportable instance of noncompliance found during our engagement. Our procedures were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified. Any Official Response to the Comment incorporated within this report was not verified for accuracy.

The Schedule of Officials and Statements of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis (Statements) are informational only. The Statements have not been subjected to any procedures designed to express an opinion or provide any assurance on them, and, accordingly, we do not express an opinion or provide any assurance on them.

This report is intended solely for the information and use of management, governance, and others within the organization. This restriction is not intended to limit the distribution of this report, which is a matter of public record. Reports can be found on the Indiana State Board of Accounts' website: <http://www.in.gov/sboa/>, and the District's Annual Financial Reports filed by management can be found on the Indiana Gateway for Government Units financial reporting system website: <http://www.gateway.ifionline.org>.

The contents of this report were communicated to Kris Gertz, District Administrator, on May 1, 2024.



Beth Kelley, CPA, CFE
Deputy State Examiner

April 23, 2024

TIPPECANOE COUNTY SOIL AND WATER CONSERVATION DISTRICT
COMMENT

CAPITAL ASSETS

Condition and Context

The District reported a total of \$91,168 in capital assets on the Schedule of Capital Assets in the Indiana Gateway for Government Units financial reporting system; however, the District had not adopted a capital assets policy that details the threshold at which an item is considered a capital asset.

Criteria

Every unit must have a capital asset policy that details the threshold at which an item is considered a capital asset. (Accounting and Uniform Compliance Guidelines Manual for Special Districts, Chapter 1)

(This page intentionally left blank.)

STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CASH
AND INVESTMENT BALANCES - REGULATORY BASIS

TIPPECANOE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 STATEMENT OF RECEIPTS, DISBURSEMENTS,
 AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Years Ended December 31, 2019 and 2020

Fund	Cash and Investments 01-01-19	Receipts	Disbursements	Cash and Investments 12-31-19	Receipts	Disbursements	Cash and Investments 12-31-20
General Fund	\$ 86,661	\$ 145,289	\$ 158,666	\$ 73,284	\$ 135,426	\$ 108,228	\$ 100,482
Totals	<u>\$ 86,661</u>	<u>\$ 145,289</u>	<u>\$ 158,666</u>	<u>\$ 73,284</u>	<u>\$ 135,426</u>	<u>\$ 108,228</u>	<u>\$ 100,482</u>

TIPPECANOE COUNTY SOIL AND WATER CONSERVATION DISTRICT
 STATEMENT OF RECEIPTS, DISBURSEMENTS,
 AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Years Ended December 31, 2021 and 2022

Fund	Cash and Investments 01-01-21	Receipts	Disbursements	Cash and Investments 12-31-21	Receipts	Disbursements	Cash and Investments 12-31-22
General Fund	\$ 100,484	\$ 112,389	\$ 125,554	\$ 87,319	\$ 177,738	\$ 136,250	\$ 128,807
Totals	<u>\$ 100,484</u>	<u>\$ 112,389</u>	<u>\$ 125,554</u>	<u>\$ 87,319</u>	<u>\$ 177,738</u>	<u>\$ 136,250</u>	<u>\$ 128,807</u>