

**STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769**

**Paul D. Joyce, CPA
State Examiner**

COMPLIANCE EXAMINATION REPORT

OF

NORWELL COMMUNITY SCHOOLS

WELLS COUNTY, INDIANA

July 1, 2022 to June 30, 2024



FILED

04/02/2025



Paul D. Joyce, CPA
State Examiner

INDIANA STATE BOARD OF ACCOUNTS

302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769
Telephone: (317) 232-2513
Fax: (317) 232-4711
www.in.gov/sboa

April 2, 2025

To: The Officials of the Norwell Community Schools
Norwell Community Schools
Wells County, Indiana

This report is supplemental to the audit report of Norwell Community Schools (School Corporation), for the period July 1, 2022 to June 30, 2024. It has been provided as a separate report so that the reader may easily identify any findings that pertain to the School Corporation. It should be read in conjunction with the financial statement audit report of the School Corporation, which provides an opinion on the School Corporation's financial statements. This report may be found at www.in.gov/sboa/.

As authorized under Indiana Code 5-11-1, we engaged private examiners under our review to perform the audit of the School Corporation and perform procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The findings contained herein describe the identified reportable instances of noncompliance found as a result of these procedures.

We have reviewed the supplemental report for Norwell Community Schools prepared by Crowe LLP, Independent Public Accountants, for the period July 1, 2022 to June 30, 2024. In our opinion, the supplemental report was prepared in accordance with the guidelines established by the Indiana State Board of Accounts.

We call your attention to the findings in the report on page 3.

The report is filed with this letter in our office as a matter of public record.

Tammy R. White, CPA
Deputy State Examiner

**COMPLIANCE EXAMINATION OF
NORWELL COMMUNITY SCHOOLS
Wells County, Indiana
July 1, 2022 through June 30, 2024**

NORWELL COMMUNITY SCHOOLS

Wells County, Indiana
July 1, 2022 through June 30, 2024

CONTENTS

SCHEDULE OF OFFICIALS 1

INDEPENDENT ACCOUNTANT’S REPORT 2

SCHEDULE OF EXAMINATION FINDINGS AND RESULTS:

 2024-001: OVERDRAWN CASH BALANCES 3

 2024-002: PREPAID SCHOOL MEAL ACCOUNTS 3

EXIT CONFERENCE 4

NORWELL COMMUNITY SCHOOLS
SCHEDULE OF OFFICIALS
July 1, 2022 through June 30, 2024

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Linda Lenwell	07-01-22 to 06-30-24
Superintendent of Schools	Mike Springer	07-01-22 to 06-30-24
President of the School Board	Corey Krug	01-01-22 to 12-31-22
	Angie Topp	01-01-23 to 12-31-23
	Gene Donaghy	01-01-24 to 12-31-24



INDEPENDENT ACCOUNTANT'S REPORT

To the Indiana State Board of Accounts and
Management of Norwell Community Schools

We have examined Norwell Community Schools' ("School Corporation") compliance with the Indiana State Board of Accounts' *Accounting and Uniform Compliance Guidelines Manual For Indiana Public School Corporations* during the period of July 1, 2022 through June 30, 2024. Management of the School Corporation is responsible for the School Corporation's compliance with the specified requirements. Our responsibility is to express an opinion on the School Corporation's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the School Corporation complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the School Corporation complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our qualified opinion.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

Our examination does not provide a legal determination on the School Corporation's compliance with specified requirements.

Our examination disclosed material noncompliance with the *Accounting and Uniform Compliance Guidelines Manual For Indiana Public School Corporations* applicable to the School Corporation during the period of July 1, 2022 through June 30, 2024, as described in items 2024-001 and 2024-002 on the following Schedule of Examination Findings and Results.

In our opinion, except for the material noncompliance described in the preceding paragraph, the School Corporation complied, in all material respects, with the aforementioned requirements during the period of July 1, 2022 through June 30, 2024.

Crowe LLP
Crowe LLP

Indianapolis, Indiana
March 14, 2025

NORWELL COMMUNITY SCHOOLS
 SCHEDULE OF EXAMINATION FINDINGS AND RESULTS
 July 1, 2022 through June 30, 2024

FINDING 2024-001: OVERDRAWN CASH BALANCES

Criteria: Chapter 1 of the Accounting and Uniform Compliance Guidelines Manual For Indiana Public School Corporations states in part, “The cash balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the unit.”

Condition: During testing of cash fund balances, we noted the following fund that was not cost-reimbursement based with a cash balance below zero as of June 30, 2023 or June 30, 2024:

Fund	Amount Overdrawn June 30, 2023	Amount Overdrawn June 30, 2024
Curricular Materials Rental	\$ 151,484	\$ 50,845
Group Insurance - Vision	45	-
A/F Group Hospital Insurance	29	-
Extra-Curr-Sports Workers	2,898	-
Aquatics Fund	171	1,840
CPR/Aed & Lifeguard Training	74	1,118
Group Insurance - Dental	-	16
Retiree Dental Insurance	-	368
Af Critical Illness Ins/Ded Code 560	-	102
Federal Tax Holding Fun	-	280

FINDING 2024-002: PREPAID SCHOOL MEAL ACCOUNTS

Criteria: Prepaid school meals should not be considered income to the child nutrition program until students are charged a meal to their account. When a student deposits money into their school account the balance of their individual account it should not be included in Fund 800 School Lunch. The school should have a clearing account with the fund number 8400 Prepaid School Lunch Accounts, which is included in Chapter 5 of the State Board of Accounts Uniform Compliance Guidelines for Indiana Public School Corporations. The student deposits for school meals into their account should be recorded to fund 8400 using receipt account 1630 Special Functions. Once the student is charged meals, disburse that amount using expenditure account 31900 Other Food Services from fund 8400 and receipt this into fund 800 using the Food and Served receipt accounts 1611-1623 at the time established in a written policy to ensure accurate monthly reporting. The receipt at this point is considered program income and should be reported as such.

It is also a requirement that the balance of fund 8400 to be reconciled on a monthly basis to the individual meal accounts. (The School Bulletin and Uniform Compliance Guidelines, February 2019).

Condition: A monthly reconciliation between Fund 8400, School Lunch Clearing Account fund, and the detailed records by student was not presented for the audit. At June 30, 2023, the detailed records showed an ending balance of \$27,374 and the subsidiary funds ledger showed a balance of \$48,918. At June 30, 2024, the detailed records showed an ending balance of \$30,149 and the subsidiary funds ledger showed a balance of \$53,386.

NORWELL COMMUNITY SCHOOLS
EXIT CONFERENCE
July 1, 2022 through June 30, 2024

During 2023, Northern Wells Community Schools formally changed its name to Norwell Community Schools. The contents of this report were discussed on March 14, 2025, with Mike Springer, Superintendent, Linda Lenwell, Treasurer, Deborah Adams, Deputy Treasurer, Chad Kline, Board President, and Corey Krug, Board Secretary.