



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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January 23, 2024

Board of Directors
1st Kids, Inc.
Lake County, Indiana

We have reviewed the audit report of 1st Kids, Inc. which was opined upon by Swartz, Retson & Co., PC, Independent Public Accountants, for the period April 1, 2021 to March 31, 2022. Per the *Independent Auditors' Report* the financial statements included in the report present fairly the financial condition of 1st Kids, Inc. as of March 31, 2022 and the results of its operations for the period then ended, on the basis of accounting described in the report.

In our opinion, Swartz, Retson & Co., PC prepared the audit report in accordance with guidelines established by the State Board of Accounts.

The report is filed with this letter in our office as a matter of public record.

A handwritten signature in cursive script that reads "Tammy R. White".

Tammy R. White, CPA
Deputy State Examiner

FINANCIAL STATEMENT AND
INDEPENDENT AUDITORS' REPORT

1ST KIDS, INC.

MARCH 31, 2022 AND 2021

SWARTZ, RETSON & CO., P.C.
CERTIFIED PUBLIC ACCOUNTANTS
235 E. 86TH AVENUE
MERRILLVILLE, INDIANA 46410

1ST KIDS, INC.

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
1st Kids, Inc.
11045 Broadway, Suite F
Crown Point, IN 46307

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of 1st Kids, Inc., (a non-profit organization), which comprise the statements of financial position as of March 31, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of 1st Kids, Inc. as of March 31, 2022 and 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of 1st Kids, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about 1st Kids, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of 1st Kids, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about 1st Kids, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2022, on our consideration of 1st Kids, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of 1st Kids, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering 1st Kids, Inc.'s internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Sweet Peterson & Co., P.C." in a cursive script.

Merrillville, IN
December 23, 2022



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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
1st Kids, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of 1st Kids, Inc. (a nonprofit organization), which comprise the statement of financial position as of March 31, 2022, and the related statement of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 23, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered 1st Kids, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of 1st Kids, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of 1st Kids, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether 1st Kids, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Merrillville, IN

December 23, 2022



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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
1st Kids, Inc.

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited 1st Kids, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of 1st Kids, Inc. major federal programs for the year ended March 31, 2022. 1st Kids, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, 1st Kids, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended March 31, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of 1st Kids, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of 1st Kids, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to 1st Kids, Inc.'s federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on 1st Kids, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about 1st Kids, Inc.'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding 1st Kids, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of 1st Kids, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of 1st Kids, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Swartz, Peterson & Co., P.C.

Merrillville, IN
December 23, 2022

1ST KIDS, INC.

STATEMENTS OF FINANCIAL POSITION
MARCH 31, 2022 AND 2021

ASSETS

	<u>2022</u>	<u>2021</u>
CURRENT ASSETS		
Cash	\$1,909,008	\$1,445,331
Grants Receivable	1,325,729	1,577,331
Eligibility Determination Receivable	52,231	205,517
Prepaid Expenses	<u>84,969</u>	<u>168,608</u>
Total Current Assets	<u>3,371,937</u>	<u>3,396,787</u>
PROPERTY AND EQUIPMENT		
Land, Buildings, and Equipment	638,997	593,122
Less: Accumulated Depreciation	<u>391,413</u>	<u>270,269</u>
Total Property and Equipment	<u>247,584</u>	<u>322,853</u>
TOTAL ASSETS	<u>\$3,619,521</u>	<u>\$3,719,640</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts Payable	\$ 15,516	\$ 81,008
Accrued Payroll and Benefits	<u>672,232</u>	<u>1,121,805</u>
Total Current Liabilities	687,748	1,202,813
NET ASSETS		
Without Donor Restrictions	<u>2,931,773</u>	<u>2,516,827</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$3,619,521</u>	<u>\$3,719,640</u>

The accompanying notes are an integral part of the financial statements.

1ST KIDS, INC.

STATEMENTS OF ACTIVITIES
FOR THE YEAR ENDED MARCH 31, 2022 AND 2021

	Without Donor Restrictions <u>2022</u>	Without Donor Restrictions <u>2021</u>
REVENUES, GAINS, AND OTHER SUPPORT		
System Point of Entry Grant	\$6,316,643	\$5,597,457
Eligibility Determination	2,337,628	2,205,436
Forgiveness of Paycheck Protection Program Loan (See Note 12)	00	858,250
In-Kind Revenue	22,226	22,226
Other Revenue	<u>7,500</u>	<u>1,679</u>
Total Revenues, Gains, and Other Support	<u>8,683,997</u>	<u>8,685,048</u>
EXPENSES AND LOSSES		
Program Services	8,110,207	8,079,635
Management and General	<u>158,844</u>	<u>150,082</u>
Total Expenses and Losses	<u>8,269,051</u>	<u>8,229,717</u>
CHANGE IN NET ASSETS	414,946	455,331
NET ASSETS - Beginning of Year	<u>2,516,827</u>	<u>2,061,496</u>
NET ASSETS - End of Year	<u>\$2,931,773</u>	<u>\$2,516,827</u>

The accompanying notes are an integral part of the financial statements.

1ST KIDS, INC.

STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED MARCH 31, 2022

	<u>Program Services</u>	<u>Management & General</u>	<u>Total Expenses</u>
SALARIES AND RELATED EXPENSES			
Salaries	\$3,966,858	\$ 80,956	\$4,047,814
Payroll Taxes	311,447	6,356	317,803
Payroll Benefits	<u>680,020</u>	<u>13,878</u>	<u>693,898</u>
Total Salaries and Related Expenses	4,958,325	101,190	5,059,515
EXPENSES			
Professional Fees	2,328,753	29,021	2,357,774
Insurance	32,518	1,711	34,229
Travel	35,867	1,888	37,755
Occupancy	268,664	5,483	274,147
Eligibility Team Scheduling	89,546	4,713	94,259
Supplies	195,798	10,305	206,103
Postage, Phone, and Shipping	78,061	4,109	82,170
Miscellaneous	1,531	00	1,531
Interest	00	424	424
Depreciation	<u>121,144</u>	<u>00</u>	<u>121,144</u>
TOTAL FUNCTIONAL EXPENSES	<u>\$8,110,207</u>	<u>\$158,844</u>	<u>\$8,269,051</u>

The accompanying notes are an integral part of the financial statements.

1ST KIDS, INC.

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED MARCH 31, 2021

	<u>Program</u> <u>Services</u>	<u>Management</u> <u>& General</u>	<u>Total</u> <u>Expenses</u>
SALARIES AND RELATED EXPENSES			
Salaries	\$4,188,065	\$ 85,471	\$4,273,536
Payroll Taxes	301,337	6,150	307,487
Payroll Benefits	<u>712,428</u>	<u>14,539</u>	<u>726,967</u>
Total Salaries and Related Expenses	5,201,830	106,160	5,307,990
EXPENSES			
Professional Fees	2,072,189	15,518	2,087,707
Insurance	22,054	1,161	23,215
Travel	7,513	395	7,908
Occupancy	259,472	5,295	264,767
Eligibility Team Scheduling	91,135	4,797	95,932
Supplies	210,616	11,084	221,700
Postage, Phone, and Shipping	107,759	5,672	113,431
Gain on Asset Disposal	2,734	00	2,734
Depreciation	<u>104,333</u>	<u>00</u>	<u>104,333</u>
TOTAL FUNCTIONAL EXPENSES	<u>\$8,079,635</u>	<u>\$150,082</u>	<u>\$8,229,717</u>

The accompanying notes are an integral part of the financial statements.

1ST KIDS, INC.

STATEMENTS OF CASH FLOWS FOR THE YEAR ENDED MARCH 31, 2022 AND 2021

	<u>2022</u>	<u>2021</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in Net Assets	\$ 414,946	\$ 455,331
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities		
Depreciation	121,144	104,333
(Increase) Decrease in:		
Grants Receivable	251,602	169,371
Eligibility Determination Receivable	153,286	(158,066)
Prepaid Expenses	83,639	(123,645)
Increase (Decrease) in:		
Accounts Payable	(65,492)	42,226
Accrued Payroll and Benefits	<u>(449,573)</u>	<u>233,662</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	509,552	723,212
 CASH FLOWS FROM INVESTMENT ACTIVITIES		
Purchase of Property and Equipment	<u>(45,875)</u>	<u>(307,232)</u>
 NET INCREASE IN CASH	463,677	415,980
 CASH- Beginning of Year	<u>1,445,331</u>	<u>1,029,351</u>
 CASH- End of Year	<u>\$1,909,008</u>	<u>\$1,445,331</u>
 SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION		
CASH PAID DURING THE YEAR FOR:		
Interest	\$ <u>424</u>	\$ <u>00</u>

The accompanying notes are in integral part of the financial statements.

1ST KIDS, INC.

NOTES TO THE FINANCIAL STATEMENTS MARCH 31, 2022 AND 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

1st Kids, Inc. ("the Organization") is the point of entry for the State of Indiana's ("State") First Steps program. First Steps is the State's early intervention system. The program serves families with infants and toddlers from birth to age three who are experiencing developmental delays or have a diagnosed condition that has a high probability of resulting in a development delay.

The Organization serves 35 counties in Northern Indiana through four geographically based clusters. The Cluster A office is located in Crown Point and serves seven counties. The Cluster B office is located in Elkhart and serves ten counties. The Cluster C office is located in Fort Wayne and serves seven counties. The Cluster D office is located in Lafayette and serves eleven counties.

The Organization provides sixteen direct services and therapy through the First Steps program. It also administers eligibility determination for the program which is performed by independent providers.

The Organization's primary source of revenue is government grants provided by the U.S. Department of Education through its pass-through, the Indiana Family and Social Services Administration.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting, which is used for both income tax and financial reporting purposes.

Use of Estimates in Preparation of Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Basis of Presentation

The Organization records resources for accounting and reporting purposes based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The governing board has designated, from net assets without donor restrictions, net assets for a board-designated endowment.

Net Assets With Donor Restrictions – Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

1ST KIDS, INC.

NOTES TO THE FINANCIAL STATEMENTS MARCH 31, 2022 AND 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

Financial Statement Presentation

The Organization reports information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions.

Contributions

The Organization records unconditional promises to give as receivables and contributions within the appropriate net asset category based on the existence or absence of donor-imposed restrictions. The Organization recognizes conditional promises to give when the conditions stipulated by the donor are substantially met. A conditional promise to give is considered unconditional if the possibility that the condition will not be met is remote.

Cash

Cash, as presented on the accompanying balance sheets and statements of cash flows, includes cash on hand and deposits in interest bearing and non-interest bearing accounts in financial institutions.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management considers receivables to be past due after being outstanding for more than 30 days. Management provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. The valuation allowance and bad debt expense was \$0 and \$0 for the years ended March 31, 2022 and 2021.

Property and Equipment

Property, equipment, and improvements are carried at cost. Depreciation expense is computed using straight-line and accelerated methods over the estimated useful life of the assets. When assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts and any gain or loss resulting from the transactions is recognized as income for the period. The cost of repairs and maintenance is charged to income as incurred; significant renewals and betterments are capitalized. The depreciation expense for the years ended March 31, 2022 and 2021 was \$121,144 and \$104,333, respectively.

Revenue Recognition

Contributions - The Organization receives contributions to support operating activities. The Organization records contributions receivable, net of allowances for estimated uncollectible amounts, when there is sufficient evidence in the form of verifiable documentation that an unconditional promise was received. Conditional promises to give are recognized only when the conditions on which they depend are substantially met. The Organization's government grants that are non-exchange transactions are recorded once all conditions are met.

1ST KIDS, INC.

NOTES TO THE FINANCIAL STATEMENTS MARCH 31, 2022 AND 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

Exchange Transactions – The Organization has multiple revenue streams that are accounted for as exchange transactions including grants and service fees. Grants are awarded for a specified time period and are paid out on a reimbursement basis. Revenues related to grant contracts are not considered earned until the Organization incurs and pays the related expenditure. The Eligibility Determination contract is a revenue source driven by service fees. Clients of the Organization are seen by professional contractors and those contractors are reimbursed by the Organization. Revenue is recognized by the Organization after the service has been provided. They are reimbursed the balances charged by the contractor plus an additional amount to cover related administrative costs.

Financial Instruments and Credit Risk

The Organization is a non-for-profit agency operating primarily in Northern Indiana. As such, the Organization's accounts receivable are from organizations within the same geographic region. The receivables are unsecured, as is common industry practice. Unsecured accounts receivable was \$1,377,960 and \$1,782,848 for the years ended March 31, 2022 and 2021, respectively.

Noninterest-bearing transaction accounts are not fully insured by the Federal Deposit Insurance Corporation (FDIC). At March 31, 2022, the Organization had \$1,432,249 in interest and noninterest-bearing accounts at financial institutions in excess of the FDIC insured level of \$250,000. The amount of potential exposure is computed based on the bank statement balance at March 31, 2022, and is not adjusted for outstanding checks and other in-transit items reflected in the Organization's records.

Income Taxes

1st Kids, Inc. is a not-for-profit corporation organized under the laws of the State of Indiana. The Internal Revenue Service has ruled that the Organization qualifies under Section 501(c)(3) of the Internal Revenue Code and is therefore not subject to tax under present income tax laws. The Organization is not considered to be a private foundation.

Uncertain Income Tax Positions

The Organization adopted the provisions of standards relating to uncertain tax positions. When applicable, changes in benefits arising from current and prior tax positions taken by the Organization are recognized in the period in which the change occurs. Changes resulting from settlements with taxing authorities are recognized in the period that settlement occurs. Reductions in unrecognized tax benefits as a result of a lapse of the applicable statute of limitations are recognized in the period the statute lapses. Projected penalties and interest recognized on tax positions where it is reasonably possible that the Organization's tax position will not prevail in a review by taxing authorities is recognized as part of current period income tax expense. Management believes that the current and three prior tax periods remain subject to examination by taxing jurisdictions.

1ST KIDS, INC.

NOTES TO THE FINANCIAL STATEMENTS MARCH 31, 2022 AND 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

Functional Expense Allocation Methodology

Expenses directly attributable to a specific functional area of the Organization are reported as expenses of those functional areas. The financial statements report certain categories of expenses that are attributable to one or more programs or supporting functions of the Organization. Those expenses include payroll expense, professional fees, insurance, occupancy, and office expenses. The Executive Director and manager's payroll expense is allocated based on estimate of time.

Liquidity Management

The Organization maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, the Organization invests cash in its checking accounts.

To address unanticipated liquidity needs, the Organization has a committed line of credit of \$75,000 which it could draw upon. The Organization has no board designated net assets or donor restrictions that would prevent the use of amounts available to be used for current operations.

NOTE 2 - AVAILABILITY OF RESOURCES

The Organization's financial assets available within one year of the statement of financial position date for general expenditures are as follows:

	<u>2022</u>	<u>2021</u>
Cash	\$1,909,008	\$1,445,331
Grants Receivable	1,325,729	1,577,331
Eligibility Determination Receivable	<u>52,231</u>	<u>205,517</u>
Total Financial Assets Available to Management for General Expenditures Within One Year	<u>\$3,286,968</u>	<u>\$3,228,179</u>

NOTE 3 - NET ASSETS WITHOUT DONOR RESTRICTIONS

The Organization's net assets without donor restrictions is comprised of undesignated amounts at:

	<u>2022</u>	<u>2021</u>
Net Assets Without Donor Restrictions	<u>\$2,931,773</u>	<u>\$2,516,827</u>

1ST KIDS, INC.

NOTES TO THE FINANCIAL STATEMENTS MARCH 31, 2022 AND 2021

NOTE 4 - PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at March 31, 2022 and 2021:

	<u>2022</u>	<u>2021</u>
Computers	\$318,446	\$272,571
Computer Software	195,827	195,827
Furniture and Fixtures	106,856	106,856
Office Equipment	<u>17,868</u>	<u>17,868</u>
	638,997	593,122
Less: Accumulated Depreciation	<u>391,413</u>	<u>270,269</u>
Total Property and Equipment	<u>\$247,584</u>	<u>\$322,853</u>

NOTE 5 - LINE OF CREDIT

The Organization has a \$75,000 available line of credit with Centier Bank. The interest rate is the prime rate plus 0.50%. The index was 3.50% and 3.25% as of March 31, 2022 and 2021, respectively. The minimum interest rate on the note was 6.00% through March 20, 2021. From March 21, 2021 through March 20, 2023 the minimum interest rate is 5.50%. The line of credit is secured by all business assets and matures on March 20, 2023. The outstanding obligation was \$0 and \$0 at March 31, 2022 and 2021, respectively. Interest expense was \$424 and \$0 for the years ended March 31, 2022 and 2021, respectively.

NOTE 6 - BUILDING LEASES

The Organization rents office space in Crown Point, Indiana from an unrelated party through June 30, 2027. Each July 1st, the Organization is required to pay \$45,000 upfront plus a monthly rental amount. When the lease started in fiscal 2018, monthly rent was \$3,000. In subsequent years, monthly rent increases by \$200 annually until July 2022 when monthly rent will be \$4,000. The monthly rental rate will remain at that amount until the lease terminates on June 30, 2027. Rent expense was \$90,000 and \$87,600 for the years ended March 31, 2022 and 2021, respectively.

The Organization rents office space in Elkhart, Indiana from an unrelated party. The lease is month-to-month and monthly rent was \$4,795. Rent expense was \$57,540 and \$55,485 for the years ended March 31, 2022 and 2021, respectively.

The Organization rents office space in Fort Wayne, Indiana from an unrelated party through December 31, 2025. Monthly rent is \$4,947 through January 1, 2022. Beginning January 1, 2022, rent will increase to \$5,034 and the monthly rate will remain at that amount until the lease terminates on December 31, 2025. Rent expense was \$61,606 and \$61,346 for the years ended March 31, 2022 and 2021, respectively.

1ST KIDS, INC.

NOTES TO THE FINANCIAL STATEMENTS MARCH 31, 2022 AND 2021

NOTE 6 - BUILDING LEASES CONTINUED

The Organization rents office space in Lafayette, Indiana from an unrelated party. The lease is month-to-month and monthly rent was \$3,113. Rent expense was \$38,187 and \$37,354 for the years ended March 31, 2022 and 2021, respectively.

Future minimum rental payments for the remainder of the leases are as follows:

<u>Year Ending</u>	<u>Amount</u>
March 31, 2023	\$ 210,347
March 31, 2024	\$ 153,407
March 31, 2025	\$ 153,407
March 31, 2026	\$ 138,305

NOTE 7 - CONTRIBUTED FACILITY USAGE

The Organization uses office space in Marion, Indiana. The State of Indiana is leasing the space and allows the Organization to use it at no charge. In return for not charging rent, the State of Indiana reduced the System Point of Entry grant by a fair market rental factor for the space being used. The Organization records the fair market rental factor as in-kind revenue and occupancy expense. The Organization used the Marion office space for all of fiscal 2021 and 2020. The monthly fair market rent was \$1,852. During the years ended March 31, 2022 and 2021, the Organization recorded \$22,226 and \$22,226 as in-kind revenue and in-kind occupancy expense, respectively.

NOTE 8 - COPIER LEASE

The Organization is leasing copiers on a month-to-month basis. The base amount is \$2,780 per month through August 2024, plus overages and personal property taxes. The total expense was \$33,360 and \$32,084 for the years ended March 31, 2022 and 2021, respectively.

The future minimum lease payments for the next five years are as follows:

<u>Year Ending</u>	<u>Amount</u>
March 31, 2023	\$ 33,360
March 31, 2024	\$ 33,360
March 31, 2025	\$ 13,900

NOTE 9 - CONCENTRATION OF REVENUE

During the years ended March 31, 2022 and 2021, the Organization received 72.7% and 64.4%, respectively, of its revenue from its System Point of Entry grant which is from the Indiana Family and Social Services Administration. No determination was made as to the effect on the financial statements should funding cease.

1ST KIDS, INC.

NOTES TO THE FINANCIAL STATEMENTS MARCH 31, 2022 AND 2021

NOTE 10 - RETIREMENT PLAN

The Organization maintains a 403(b) Tax Deferred Annuity Plan covering all employees that have completed one year of service and have attained age 21. Employees may elect to defer compensation up to current federal limits. Employer contributions to the Plan are made at the discretion of the Board of Directors. Employer contribution expense for the years ended March 31, 2022 and 2021 were \$77,440 and \$268,100, respectively.

NOTE 11 - CORONAVIRUS

In December 2019, an outbreak of a new strain of coronavirus, COVID-19, emerged in Wuhan, China. Within weeks, despite efforts to contain the virus in China that included widespread shutdowns of cities and businesses, the number of those infected grew significantly, and beyond China's borders. During the first quarter of 2020, the coronavirus spread worldwide. The virus continues to spread in the United States and effect, business operations, supply chains, business and leisure travel, commodity prices, consumer confidence and business sentiment, and as companies consider the impact on their businesses of employees working from home and consumers avoiding air travel, stores, restaurants, sports events and other venues, most businesses and industry sectors will be affected. In December 2020, the United States approved two COVID-19 vaccines. A third vaccine was approved in February 2021 and boosters became available in September 2021. As of the report date, vaccinations are being distributed and administered to individuals throughout the United States. The coronavirus outbreak is still evolving and its effects on the Organization cannot be reasonably determined.

NOTE 12 - SMALL BUSINESS ADMINISTRATION - PAYCHECK PROTECTION PROGRAM

In April 2020, the Organization received loan proceeds of \$858,250 under the Paycheck Protection Program ("PPP") administered by the Small Business Administration ("SBA"). The PPP was established as part of the Coronavirus Aid, Relief, and Economic Security ("CARES") Act to provide economic stimulus and relief to employers and individuals that are dealing with the COVID-19 pandemic and its economic consequences. Qualifying businesses were eligible to receive loans based upon eligible payroll expenses. The loan and accrued interest are forgivable providing the business uses the proceeds for eligible purposes during the covered period as described in the CARES Act, including payroll and benefits, rent and utilities, and the maintenance of pre-pandemic employment levels. Loan forgiveness may be reduced if the business terminates employees or reduces salaries during the covered period.

Through March 31, 2021, the Organization has expended all PPP proceeds for qualified purposes and met the requirements for forgiveness. In May 2021, the Organization received notification from the SBA that the loan was fully forgiven. The forgiven amount of proceeds is shown in the Statements of Activities in the account titled Forgiveness of Paycheck Protection Program Loan.

NOTE 13 - Subsequent events have been evaluated through December 23, 2022, the date the financial statements were available for issuance.

SUPPLEMENTARY SCHEDULES

1ST KIDS, INC.

SCHEDULE OF GOVERNMENTAL FUNDING
MARCH 31, 2022

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Program or Award Receipts</u>	<u>Total Program Assistance</u>
<u>FEDERAL AWARDS</u>			
U.S. Department of Education			
Indiana Family and Social Services Administration			
Special Education - Grants for Infants and Families With Disabilities (System Point of Entry Grant)	84.181	Reimbursed	<u>\$6,316,643</u>

1ST KIDS, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
MARCH 31, 2022

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
<u>FEDERAL AWARDS</u>		
U.S. Department of Education		
Indiana Family and Social Services Administration		
Special Education - Grants for Infants and Families with Disabilities (System Point of Entry Grant)		
Contract #21508/52946	84.181	<u>\$6,316,643</u>

1ST KIDS, INC.

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS MARCH 31, 2022 AND 2021

NOTE 1 - BASIS OF PRESENTATION

- a. The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of 1st Kids, Inc. under programs of the federal government for the year ended March 31, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of 1st Kids, Inc., it is not intended to be and does not present the financial position, changes in net assets, or cash flows of 1st Kids, Inc.
- b. Uniform Guidance requires an annual audit of organizations expending a total amount of federal awards equal to or in excess of \$750,000 in any fiscal year unless by constitution or statute a less frequent audit is required.
- c. Pass-through entity identifying numbers are presented where available.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. 1st Kids, Inc. has not elected to use the 10 percent de-minimus indirect cost rate as allowed under the Uniform Guidance.

MAJOR PROGRAM

NOTE 3 - SPECIAL EDUCATION - GRANTS FOR INFANTS AND FAMILIES WITH DISABILITIES

The Organization receives reimbursements of claims from the U.S. Department of Education as a sub-grantee from the Indiana Family and Social Services Administration. The Organization is the System Point of Entry for the First Steps program in 35 counties in the State of Indiana.

1ST KIDS, INC.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FISCAL YEARS ENDED MARCH 31, 2022 AND 2021

A. SUMMARY OF AUDITORS' RESULTS

1. The auditor's report expresses an unmodified opinion on whether the financial statements of 1st Kids, Inc. were prepared in accordance with GAAP.
2. No significant deficiencies were disclosed during the audit of the financial statements of 1st Kids, Inc. in the Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of 1st Kids, Inc. which would be required to be reported in accordance with *Government Auditing Standards* were disclosed during the audit.
4. No significant deficiencies in internal control over major federal award programs disclosed during the audit are reported in the Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by Uniform Guidance.
5. The auditor's report on compliance for the major federal award program for 1st Kids, Inc. expresses an unmodified opinion on all major federal programs.
6. Audit findings that are required to be reported in accordance with 2CFR Section 200.516(a) are reported in this schedule.
7. The program tested as a major program was U.S. Department of Education Special Education – Grants for Infants and Families with Disabilities, CFDA #84.181.
8. The threshold used for distinguishing between Type A and B programs was \$750,000.
9. 1st Kids, Inc. was determined to be a low-risk auditee.

B. FINDINGS – FINANCIAL STATEMENTS AUDIT

None.

C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

None.

EXIT CONFERENCE

An exit conference was held with representatives of 1st Kids, Inc. on December 29, 2022 via conference call.

1ST KIDS, INC.

CLARE MANN

EXECUTIVE DIRECTOR

AUDIT ORGANIZATION REPRESENTATIVE

GREG WARD

PRINCIPAL