

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

COMPLIANCE EXAMINATION REPORT

OF

SPEEDWAY PUBLIC LIBRARY

MARION COUNTY, INDIANA

January 1, 2018 to December 31, 2022



**FILED**

11/22/2023



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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November 22, 2023

To: The Officials of the Speedway Public Library  
Speedway Public Library  
5633 W. 25<sup>th</sup> St.  
Speedway, IN 46224

This report is supplemental to the audit report of the Speedway Public Library (Library), for the period from January 1, 2018 to December 31, 2022. It has been provided as a separate report so that the reader may easily identify any Examination Findings that pertain to the Library. It should be read in conjunction with the financial statement audit report of the Library, which provides an opinion on the Library's financial statements. This report may be found at [www.in.gov/sboa/](http://www.in.gov/sboa/).

As authorized under Indiana Code 5-11-1, we engaged private examiners under our review to perform the audit of the Library and perform procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Examination Findings and Results contained herein describe the identified reportable instances of noncompliance found as a result of these procedures.

We have reviewed the Supplemental Audit Report for the Speedway Public Library prepared by Crowe LLP, Independent Public Accountants, for the period January 1, 2018 to December 31, 2022. In our opinion, the Supplemental Audit Report was prepared in accordance with the guidelines established by the State Board of Accounts.

We call your attention to the findings in the report on page 3. Management's response can be found on page 5.

The report is filed with this letter in our office as a matter of public record.

Tammy R. White, CPA  
Deputy State Examiner

SPEEDWAY PUBLIC LIBRARY

Marion County, Indiana  
January 1, 2018 to December 31, 2022

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SPEEDWAY PUBLIC LIBRARY  
SCHEDULE OF OFFICIALS  
January 1, 2018 to December 31, 2022

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| <u>Office</u>                  | <u>Official</u>  | <u>Term</u>          |
|--------------------------------|------------------|----------------------|
| Director                       | Darsi Bohr       | 01-01-18 to 12-31-22 |
| President of the Library Board | Tina Campbell    | 01-01-18 to 12-31-22 |
| Treasurer                      | Bernard Cinkoske | 01-01-18 to 12-31-22 |



## INDEPENDENT ACCOUNTANT'S REPORT

To the Indiana State Board of Accounts and  
Management of the Speedway Public Library

We have examined the Speedway Public Library's (the "Library") compliance with the Indiana State Board of Accounts' *Accounting and Uniform Compliance Guidelines Manual For Libraries* during the period January 1, 2018 to December 31, 2022. Management of the Library is responsible for the Library's compliance with the specified requirements. Our responsibility is to express an opinion on the Library's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Library complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Library complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our qualified opinion.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

Our examination does not provide a legal determination on the Library's compliance with specified requirements.

Our examination disclosed material noncompliance with the *Accounting and Uniform Compliance Guidelines Manual For Libraries* applicable to the Library during the period January 1, 2018 to December 31, 2022, as described in items 2022-001 and 2022-002 on the following Schedule of Examination Findings and Results.

In our opinion, the Library complied, in all material respects, with the aforementioned requirements during the period January 1, 2018 to December 31, 2022.

*Crowe LLP*  
Crowe LLP

Indianapolis, Indiana  
November 15, 2023

SPEEDWAY PUBLIC LIBRARY  
SCHEDULE OF EXAMINATION FINDINGS AND RESULTS  
January 1, 2018 to December 31, 2022

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**FINDING 2022-001: INTERNAL CONTROLS – TRAINING**

**Criteria:** Indiana Code 5-11-1-27(h) states in part, “After June 30, 2016, the fiscal officer of a political subdivision shall certify in writing that: . . . (2) personnel, who are not otherwise on leave status, have received training as required by subsection (g)(2).”

**Condition:** During testing, we noted that the Library had not met the minimum standards for training set in Indiana Code 5-11-1-27(h). The Library was unable to provide documentation supporting that required internal control trainings had been completed.

**FINDING 2022-002: GATEWAY UPLOADS**

**Criteria:** The Indiana State Board of Accounts (SBOA) Directive 2018-1 states in part, " Beginning with July 2018 files, which will be due September 15, 2018, all cities, towns, townships, libraries, and special districts will use the Upload App to upload files containing financial and governmental unit information on Gateway to allow the State Board of Accounts (SBOA) to conduct audit planning and audit processes prior to on-site work at a unit. This remote process will provide for more efficient data processing and save audit costs for our clients.

The following files and governmental unit information are required to be uploaded monthly by all units:

- Bank Reconcilements, Bank Statements, and Outstanding Check Lists
- Approved Board Minutes, please see the user guide for more information and examples
- Funds Ledger, summarizing total receipts, disbursements, and beginning and ending balances by fund

The following files and governmental unit information are required to be uploaded annually by all units:

- Detail of Receipts for the year
- Detail of Disbursements for the year
- Current year Salary Ordinance (or Schedule)
- Annual Vendor History Report
- Annual Payroll History Report, without social security numbers
- Annual Funds Ledger, summarizing year-to-date total receipts, year-to-date disbursements, and beginning and ending balances by fund

**Condition:** During testing, we noted the Library had not uploaded the January 2018 through June 2018 monthly uploads, September 2022 through December 2022 monthly uploads nor the 2022 annual uploads.

SPEEDWAY PUBLIC LIBRARY  
EXIT CONFERENCE  
January 1, 2018 to December 31, 2022

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The contents of this report were discussed on November 15, 2023 with Darsi Bohr, Director, Bernard Cinkoske, Treasurer and Rob Barr, Outsourced Accountant.



November 14, 2023

Crowe LLP  
Mr. Eric Wildermuth, CPA  
135 N Pennsylvania St. Suite 200  
Indianapolis, IN 46204-2407

Dear Mr. Wildermuth:

Please allow this letter to serve as Speedway Public Library's Official Response to the Compliance Examination for the period of January 1, 2018 to December 31, 2022.

We recognize the findings identified in the Compliance Examination and have begun the following corrective actions to address those findings:

**Finding 2022-001: Internal Controls – Training** - Certification Forms have been distributed to staff to document the completion of internal control training as set in Indiana Code 5-11-1-27(g)(2). These forms will be retained as part of their employee files.

**Finding 2022-002: Gateway Uploads** – the missing data is currently being sourced to be uploaded to Gateway. Monthly checklists have been updated to ensure future compliance.

We appreciate your efforts during this audit and look forward to continuing to serve the patrons of the Library.

Thank you,

Darsi Bohr, Director  
Speedway Public Library

A handwritten signature in blue ink that reads "Darsi Bohr".