



**Office of Administrative Law Proceedings**  
100 N. Senate Ave., Room N-802  
Indianapolis, IN 46204-2745

**Mike Braun**  
Governor

**Andrew J. Hedinger**  
Interim Director

August 27, 2025

This strategic spending reduction plan aims to optimize expenditures in the Office of Administrative Law Proceedings (OALP) General Fund while ensuring operational effectiveness and workforce stability. The plan focuses on sustainable cost containment through efficiency gains. OALP's General Fund spends 92% on salaries and benefits and 8% on IOT and other administrative expenses.

OALP will conduct targeted personnel strategies, restructuring departments to improve control, eliminate redundancies, and cross train to handle multiple functions efficiently. These and the following measures will allow OALP to achieve the 5% reserve target.

### **Position Management Strategy**

Newly vacant positions will undergo formal review by OALP leadership to determine if the position is critical or non-critical to OALP Operations. Where appropriate, OALP leadership will attempt to collapse the responsibilities and functions of vacant positions into existing positions, programs, or teams before approving to backfill.

- **Critical** - Positions deemed to be critical can be filled but first must be vacant for at least 30 calendar days before being posted. This will ensure at least 60-90+ days of cost savings.
- **Non-Critical** – Positions deemed to be non-critical will not be filled and the associated PCN's will be deactivated or held vacant for further review. For positions that are held vacant for further review, if after 90 days the position is still deemed to be non-critical, the PCN will be deactivated.

### **Current and Upcoming Vacancies**

A thorough review of current OALP General Fund vacancies was conducted. It was determined the two ALJ and one Paralegal position will be held vacant for further review.

### **Compliance with the FMCs**

OALP intends to comply with the provisions of all FMCs.

### **Travel, Procurement, and Contracts for FY2026**

OALP has evaluated contracts and purchase orders funded through the general fund. OALP eliminated subscriptions and anticipates a significant reduction in in-state travel. Out-of-state travel will only be permitted if necessary to the operation of OALP. Additionally, OALP will utilize virtual alternatives, where appropriate, for in-state meetings and conferences. OALP also intends to limit agency and individual membership to strategic objectives only.

### **Federal Funds**

OALP does not currently directly receive any federal funds or grants. There are no identified

federal grants that OALP will seek through end of FY2026 FY2027.

**FY2026/2027 Staffing Plan**

OALP will not fill the 1 current vacant position in FY2026. OALP also anticipates 2 positions to be vacant because of the 5 % vacancy management plan.

**Physical Space Analysis**

The current meeting rooms and other space are anticipated to be enough to support the operations. OALP does not pay to lease property from an outside vendor and does not plan to do so in FY2026 and FY2027.

**Summary of Cost Savings Identified Above**

| Item                           | Description  | Amount       |
|--------------------------------|--|--------------|
| Vacancies Management           | 2% vacancy, anticipating a reduction in hiring   | \$100,000.00 |
| Phone Management               | Eliminate desk phones for employees who have cellular phones                             | \$15,000.00  |
| Travel, training & conferences | Limit In and Out of State Travel and conferences   | \$10,000.00  |
| Vacant Position Deactivation   | Anticipating a reduction in hiring and therefore 25 Vacant positions will be deactivated | \$14,182.00  |
| Total Estimated Reduction      |  | \$139,182.00 |



## State of Indiana

State Budget Agency  
State House #212  
Indianapolis, IN 46204  
317-232-5610

Mike Braun, Governor

Chad Ranney, Director

### Approved Fiscal Year 2026 Strategic Spending Reduction Plan

**Agency Name:** Office of Administrative Law Proceedings

Pursuant to applicable state budgeting and financial management guidelines, the undersigned hereby affirm that the Fiscal Year 2026 Strategic Spending Reduction Plan submitted for the above-named agency has been reviewed and is approved for implementation. This approval signifies the plan submitted is in alignment with agency priorities, applicable legal requirements, and available funding levels.

*Chad E. Ranney*

Chad E. Ranney  
State Budget Director  
Date: 8/27/25

Lisa Hershman

Lisa Hershman  
Secretary of Management and Budget  
Date: 8/27/25

*Andrew J. Hedinger*

Andrew J. Hedinger  
Interim Director, Office of Administrative Law Proceedings  
Date: 8/27/2025

**Ensuring that Indiana's priorities are funded today and tomorrow.**