

Indiana Opioid Settlement Fund Reporting

Frequently Asked Questions (FAQ)

Updated 06.30.2026

Reporting Requirements

Q: Do I need to submit a report if my community did not spend any opioid settlement funds during the reporting period?

A: Yes. All Local Units of Government that received opioid settlement funds must submit a report, even if no funds were expended during the reporting period. There is an option on the reporting form to select “No funds were expended during the reporting period.”

Q: What reporting period should be included in the report?

A: Only expenditures made between **July 1, 2025, and June 30, 2026**, should be reported. Expenditures occurring after June 30, 2026, must be reported in the subsequent reporting cycle next year.

Q: What if we receive funds after June 30, 2026?

A: Funds received after June 30, 2026, will not be included in the current reporting period and will be reported next year.

Q: What information is included in the pre-populated funding amount?

A: The pre-populated amount reflects opioid settlement funds allocated to your community by the Indiana Attorney General’s Office since 2022. The amount does not include any Opioid Settlement funds dispersed after June 30, 2026. It does not include grants, awards, or other funding sources.

Q: Does the pre-populated amount include funds received from other government entities?

A: No. The pre-populated amount only includes opioid settlement funds allocated through the Indiana Attorney General’s Office. It does not include grants, awards, or other funds received from other government entities.

Q: Does the report display only the settlement funds received during the current reporting period, or all opioid settlement funds received to date?

A: The amount shown in the report reflects the total opioid settlement funds your community has received to date, beginning with your initial distribution.

Completing the Reporting Form

Q: Can I save a partially completed report and return later?

A: Yes. The reporting form includes a "Save" button that allows users to save their progress and

return to complete the report at a later time. An email will be sent to the Designated Representative completing the reporting form. When ready to continue, use the link emailed to the Designated Representative to return to your report and complete the submission.

Q: What resources are available to assist in preparing for the report?

A: Communities may use the Reporting Form Instructions to gather the required information before accessing the reporting form. This document will be included in the email distributed on July 1, 2026, when the reporting form becomes available.

Q: Is there a time limit once I begin completing the form?

A: There is no set time limit while actively completing the report; however, reports must be submitted by August 31, 2026, at 11:59 p.m.

Q: Can attachments be uploaded with the report?

A: No. Supporting attachments are not required and cannot be submitted through the reporting form.

Q: What should I enter in the Community Committee section?

A: Enter the names and titles of the individuals who serve on the committee responsible for opioid settlement fund planning, recommendations, oversight, and/or decision-making.

Q: Where can I access the Opioid Settlement Reporting Form?

A: The reporting portal opens on July 1, 2026, and will remain open until August 31, 2026, at 11:59 p.m. EDT. An email containing the direct link to the reporting portal was distributed to the identified representative for each community.

Reporting Expenditures

Q: How detailed should expenditure descriptions be?

A: Expenditure descriptions should be specific enough to clearly show what the funds were used for and demonstrate how each cost directly supports an approved Exhibit E abatement strategy. This includes explaining the purpose of the expense, the activity or service(s) provided, and its connection to the strategy.

Q: If there is an expenditure that qualifies for multiple Exhibit E strategies, how should it be reported?

A: Select each Exhibit E strategy that applies to the expenditure by using the multi-select tool built into the reporting form.

Q: What if there are multiple expenditures made for the same organization?

A: Each expenditure must be reported individually as its own expenditure.

Q: Should expenditures include subrecipient information?

A: Yes. Expenditures should identify the organization or subrecipient that received the funds.

Q: If an expenditure includes salary and benefits for one position, should these be reported separately?

A: No. Salary and benefits associated with a single position may be reported as one expenditure.

Q: Should expenditures be reported when funds are appropriated or when they are actually spent?

A: Expenditures should be reported based on the date the funds are actually spent from the account, not when they are appropriated. Report expenditures according to when the settlement funds were disbursed, rather than when they were awarded or obligated. For example, if funds are awarded to a subrecipient in June but not disbursed from your account until July, those expenditures should be reported in the following reporting period.

Q: My community previously misspent restricted funds in an unallowable way. We have corrected the expense using unrestricted funds. How do I report a corrected or edited expenditure that I reported in past reports?

A: The reporting tool now includes a dedicated section for documenting any expenditures that have been corrected, updated, or moved to a different funding source. Use this section to report the adjustment and provide any necessary context about the change.

Funding and Compliance

Q: Is there a deadline by which opioid settlement funds must be spent?

A: There is no deadline requiring communities to spend opioid settlement funds.

Q: If funds are not spent, must they be returned?

A: Communities are not required to return unspent opioid settlement funds.

Q: Our community is small and does not currently have opioid-related programs. Will we have to return our funds?

A: Communities are not required to return unspent opioid settlement funds.

Training and Resources

Q: Will webinar presentations and training materials be available after the webinar?

A: Webinar materials and presentations can be found [here](#) for future reference.

Q: Where can I find guidance on allowable uses of opioid settlement funds?

A: Communities should review the following documents found [here](#):

- **Exhibit E (Approved Abatement Uses):** www.in.gov/attorneygeneral/files/Approved-Opioid-Abatement-Uses.pdf
- **State Recommendations for Use of Settlement Funds:** [State-Recommendations-for-Use-of-Settlement-Funds.pdf](#)

- **Indiana Commission to Combat Substance Use Disorder opioid settlement resources:** [Indiana Commission to Combat Substance Use Disorder: Opioid Settlement](#)

Q: Who should I contact if I have questions about reporting?

A: Questions regarding reporting requirements, allowable uses, or technical assistance may be directed to the Indiana Opioid Settlement support team at INopioidsettlement.us@egis-group.com.