



INDIANA PUBLIC DEFENDER COMMISSION Standards E and F Qualification Form

updated 10/23/2018

The purpose of this form is to determine what level of case you are qualified to represent clients per Commission standards. You are only required to fill out the sections that apply to you. If you are unsure or have a question, please contact staff of the Commission at 317-233-6908.

Please fill out form legibly and completely. **This form will be audited for its accuracy.** When you have completed the form, please return it to the county in which you anticipate working.

PERSONAL INFORMATION

NAME

ATTORNEY NUMBER

DATE ADMITTED
TO BAR

COUNTY

EMAIL

OFFICE PHONE

CELL PHONE

FAX

BUSINESS ADDRESS

I hereby affirm under the penalties for perjury that the following statements are true and correct to the best of my knowledge.

Signature

Date

ADULT CRIMINAL CASES

MURDER QUALIFICATION

Please review the two questions below. If your experience fulfills question (1) and (2), you are qualified under Commission standards to represent clients charged with murder and all levels of adult felonies. If you are qualified, you must list the cases that serve as the basis for your experience.

1. I have at least three years of criminal litigation experience as a licensed attorney; and
2. I have prior experience as lead or co-counsel in at least three (3) jury trial Class C/Level 5 felonies or higher that went to verdict and the case information is provided below:

Cause Number	Date of Trial	Client Name	COUNTY
	<input type="text"/>		
Cause Number	Date of Trial	Client Name	COUNTY
	<input type="text"/>		
Cause Number	Date of Trial	Client Name	COUNTY
	<input type="text"/>		

LEVEL 1 - 4 FELONY CASES

If your experience fulfills question (1) and (2), you are qualified under Commission standards to represent clients charged with felonies level 1 - 4 or lower. If you are qualified, you must list the cases or courses that serve as the basis of your experience. **If you are qualified for Murder, you are not required to fill out this section.**

1. I have at least two (2) years of criminal litigation experience; and
2. I have prior experience as lead or co-counsel in at least two (2) felony jury trials that went to verdict OR one (1) felony jury trial and one (1) Indiana Public Defender Commission approved trial practice course, and that information is provided below:

Cause Number	Date of Trial	Client Name	COUNTY
Cause Number	Date of Trial	Client Name	COUNTY

Practice course date and description

LEVEL 5 FELONY CASES

If your experience fulfills question (1) OR (2), you are qualified to handle Level 5 felonies or lower. If using cases, you must list the cause numbers that serve as the basis of your experience. **If you are qualified for Murder or Level 1-4 felonies, you are not required to fill out this section.**

1. I have at least one (1) year of criminal litigation experience
OR
2. I have prior experience as lead or co-counsel in at least three (3) criminal jury trials that went to verdict, and that information is provided below:

Cause Number	Date of Trial	Client Name	COUNTY
Cause Number	Date of Trial	Client Name	COUNTY
Cause Number	Date of Trial	Client Name	COUNTY

JUVENILE DELIQUENCY CASES

WAIVER/MURDER LEVEL JUVENILE CASES

If your experience fulfills question (1) or (2) AND either (3)(A) or (3)(B), you are qualified under Commission standards to represent juvenile clients charged with Murder or in Waiver proceedings.

1. I am qualified to represent adult clients charged with murder and I have completed that section (**skip to CHINS section**);
OR
2. I have at least three years of criminal law or juvenile delinquency experience; and
3. (A) I have prior experience as lead or co-counsel in at least three (3) juvenile trials that would have been Class C/Level 5 felonies or higher if committed as an adult AND were tried to completion; or
3. (B) I have prior experience as lead or co-counsel in at least three (3) felony jury trials that were Class C/Level 5 felony or higher AND were tried to completion. The case information is provided below:

Cause Number	Date of Trial	Client Name	COUNTY
Cause Number	Date of Trial	Client Name	COUNTY
Cause Number	Date of Trial	Client Name	COUNTY

LEVEL 1-4 FELONY JUVENILE CASES

Your experience must fulfill question (1) AND either (2)(A) or (2)(B), to be qualified under Commission standards to represent juvenile clients charged with Level 1-4 felonies or lower.

1. I have at least two (2) years of criminal law or juvenile delinquency experience; and
2. (A) I have prior experience as lead or co-counsel in at least two (2) juvenile trials that would have been Class C/Level 5 felonies or higher if committed as an adult AND were tried to completion; or
2. (B) I have prior experience as lead or co-counsel in at least two (2) felony jury trials that were Class C/Level 5 felony AND tried to completion and that information is provided below:

Cause Number	Date of Trial	Client Name	COUNTY
Cause Number	Date of Trial	Client Name	COUNTY

OTHER JUVENILE CASES

If your experience fulfills any one of these questions, you are qualified under Commission standards to represent juvenile clients charged with crimes other than Waiver and Level 1-4. If you use trial work as the basis of your experience, you must list it below as well as the name of your supervising attorney(s).

1. I have at least one (1) year of experience in juvenile delinquency proceedings.

OR

2. I have prior experience as lead or co-counsel in at least one (1) case of the same class or higher that was tried to completion in either adult or juvenile court and that information is provided below:

Cause Number	Date of Trial	Client Name	COUNTY
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OR

3. I have experience in two comparable cases tried to completed in juvenile court under the supervision of an attorney qualified to litigate such cases.

Cause Number	Date of Trial	Client Name	COUNTY
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Supervising Attorney

Cause Number	Date of Trial	Client Name	COUNTY
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Supervising Attorney

CHINS AND TERMINATION CASES

CHINS CASES

In order to be qualified under Commission standards to represent clients charged in Child in Need of Services (CHINS) cases, you must have completed the training course listed below in question number (1).

1. I have completed the six (6) hours of training in CHINS/TPR practice in a course approved by the Public Defender Commission. The course date and description are listed below:

TPR CASES

To be qualified to handle Termination of Parental Rights cases (TPRs) you must not only have completed the class listed in question (1), you additionally have either experience to fulfill EITHER question (2) or (3). If you did not complete the approved course listed in question (1) you are not qualified under Commission standards to represent clients for CHINS or TPR.

2. I have litigated at least one TPR to completion as lead or co-counsel; or
3. I have more than one (1) year of experience in TPR litigation.

APPEALS

APPELLATE COUNSEL

In order to be qualified under this section, you must have completed the required training (number 1). Additionally, you must have three or more years of criminal litigation experience to handle appeals on Murder or Levels 1-4.

1. I have completed at least six (6) hours of training in appellate practice in a course approved by the Public Defender Commission. Course Name(s) and Date(s)

2. I have at least three (3) years of criminal litigation experience:

Yes - Qualified for Level 1-4 and Murder

No - Qualified for Level 5 and below