

**INDIANA BOARD OF ACCOUNTANCY:
PEER REVIEW OVERSIGHT COMMITTEE**

Meeting Minutes

Indiana Government Center South

Indianapolis, Indiana 46204

March 11, 2022

I. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

Mr. Alan Parks called the meeting to order at 3:33 p.m. via video conference and declared a quorum.

Committee Members Present:

Alan Parks, CPA, Chair

Jason Raver, CPA

Shelley Johnson, CPA

State Officials Present:

Toby Snell, Board Director

Ned Hannah, Advisory Counsel

Rachelle Cannon-Mason, Compliance Officer

II. ADOPTION OF THE AGENDA

A motion was made by Member Johnson and seconded by Member Raver to adopt the March 11, 2022, agenda.

3-0-0, Motion carried.

Voting in favor: Alan Parks, Jason Raver, and Shelley Johnson

III. APPROVAL OF MINUTES FOR THE NOVEMBER 30, 2021 MEETING

A motion was made by Member Raver and seconded by Member Johnson to approve the November 30, 2021, meeting minutes.

3-0-0, Motion carried.

Voting in favor: Alan Parks, Jason Raver, and Shelley Johnson

IV. APPROVAL OF MINUTES FOR THE NOVEMBER 30, 2021 EXECUTIVE SESSION

A motion was made by Member Johnson and seconded by Member Raver to approve the November 30, 2021, Executive Session meeting minutes.

3-0-0, Motion carried.

Voting in favor: Alan Parks, Jason Raver, and Shelley Johnson

V. DECISION ON FAILED PEER REVIEW REPORTS

A. FPR-84

A motion was made by Member Raver and seconded by Member Johnson to forward the failed report on to the Office of the Attorney General.

3-0-0, Motion carried.

Voting in favor: Alan Parks, Jason Raver, and Shelley Johnson

B. FPR-85

A motion was made by Member Johnson and seconded by Member Raver not to forward the failed report on to the Office of the Attorney General.

3-0-0, Motion carried.

Voting in favor: Alan Parks, Jason Raver, and Shelley Johnson

C. FPR-86

A motion was made by Member Raver and seconded by Member Johnson to forward the failed report on to the Office of the Attorney General.

3-0-0, Motion carried.

Voting in favor: Alan Parks, Jason Raver, and Shelley Johnson

D. FPR-87

A motion was made by Member Johnson and seconded by Member Raver not to forward the failed report on to the Office of the Attorney General.

3-0-0, Motion carried.

Voting in favor: Alan Parks, Jason Raver, and Shelley Johnson

VI. OLD/NEW BUSINESS

A. PROC Job Description

Mr. Parks stated the job description provided to them for review was a newer description that the Board wanted them to review. He believes it successfully shows the responsibility of the Committee with a holistic review approach. The Committee members agreed with the job description. Mr. Parks stated he would be appearing before the Board at their March 18th meeting to discuss

PROC history/ duties with the Board along with the job description. Sherrill stated Mr. Parks speaking with the Board would help the Board to better understand the importance of the PROC reports as well. Paul Pierson with the Illinois CPA Society stated that it may be helpful as well for Committee Members to attend RAB meetings. Mr. Parks stated he supported a certain number of required RAB meeting attendances and it would help the Committee and Society to stay in touch. Mr. Pierson said it would also help the Committee to get a feel for the process.

VII. ADJOURNMENT

There being no further business, and having completed its duties, the meeting of the Peer Review Oversight Committee adjourned at 3:57 p.m.



8/12/2022

Alan Parks, CPA

Date