

**INDIANA PHYSICIAN ASSISTANT COMMITTEE
INDIANA GOVERNMENT CENTER SOUTH
402 WEST WASHINGTON STREET, ROOM W064
INDIANAPOLIS, INDIANA 46204**

MINUTES OF DECEMBER 11, 2025

Bret Cornn, P.A., Chairman, called the meeting to order at 10:21 a.m. and a quorum was declared in accordance with IC § 25-27.5-3-5, pursuant to public notice posted at the principal office for the Committee, online at the committee's website and on the state calendar at least forty-eight (48) hours before the time of the meeting.

Members Present: Bret Cornn, P.A., Chairman
 Timothy Hawkins, J.D., Consumer Member, Vice Chair
 Katherine Buchanan, P.A., Member

Members Absent: Megan Leech, P.A., Member

Staff Present: Jody Edens, Committee Director
 Professional Licensing Agency
 James Green, Assistant Committee Director
 Professional Licensing Agency
 Clarence Leatherbury, Deputy Attorney General
 Attorney General's Office

The Committee voted to adopt the agenda.

Hawkins/Buchanan, 3/0/0
Motion carries

The following committee members voted aye:
Bret Cornn, Tim Hawkins, Katherine Buchanan
The following committee members objected: none
The following committee members abstained: none

The Committee voted to APPROVE September 11, 2025, minutes as written.

Hawkins/Buchanan, 3/0/0
Motion carries

The following committee members voted aye:
Bret Cornn, Tim Hawkins, Katherine Buchanan
The following committee members objected: none
The following committee members abstained: none

Bret Cornn, Chair recognized and thanked Kathy Buchanan for her years of service to the Committee and wished her well in her retirement.

PROBATIONARY PERSONAL APPEARANCES

Jennifer Boone, License No. 10001515A, Cause No. 2019 PAC 0001:

Ms. Boone no longer must appear in person regarding her probation terms. She sends in her written self-reports by email, and they are provided to the Committee for review.

The Committee reviewed her reports which indicate nothing has changed for her, and she is doing well.

The Committee was good with her reports.

Bridget Williamson, License No. 10001720A, Cause No. 2021 PAC 0001

Ms. Williamson no longer must appear in person regarding her probation terms. She sends in her written self-reports by email, and they are provided to the Committee for review.

The Committee reviewed her reports which indicate nothing has changed for her and she is doing well.

The Committee was good with her reports.

ADMINISTRATIVE HEARINGS

The following administrative hearing was continued:

- David William Andrews, P.A., License No. 10001641A, Cause No. 2017 PAC 0001

DISCUSSION

Proposed Late Fee Rule: Ms. Edens explained that the late fee was not in the fee rules it was established long ago by the Executive Director. At this time we need to have it documented in all fee rules.

After discussion, the Committee moved to APPROVE the \$50 late fee to move forward to be added into their fee rules.

Hawkins/Buchanan, 3/0/0
Motion carries

The following committee members voted aye:
Bret Cornn, Tim Hawkins, Katherine Buchanan

The following committee members objected: none
The following committee members abstained: none

Bret Cornn informed staff and the Committee members that at the recent IAPA meeting, the President of IAPA commented that positive feedback has been received regarding the issuance and process of change/addition applications. Noted that processing was getting done quickly and has been much better.

There being no further business, the meeting adjourned at 10:45 a.m.

Bret Cornn, P.A., Chairman