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Professional Licensing Mission Statement

To provide efficient and effective administrative support services to Indiana’s professional licensing boards and commissions in order to facilitate the delivery of competent consumer services by regulated professionals to the citizens of Indiana. To provide an expedient licensing process for regulated professionals by maintaining a climate that fosters the growth of commerce while ensuring the health, safety and welfare of the citizens of our great state.

Frances L. Kelly
Executive Director

Office Location
Indiana Professional Licensing Agency
Indiana State Board of Nursing
Indiana Government Center South Building
402 West Washington Street, Room W072
Indianapolis, IN 46204

Contact Information
Phone (317) 234-2043
Fax (317) 233-4236
License Verifications (888) 333-7515
Website: www.pla.IN.gov
E-mail: pla2@pla.IN.gov

Office Hours
Mon thru Fri
8:00am – 4:30pm

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• March 2006
• June 2006
• September 2006

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FP ad
The Nursing Board is a governmental body responsible for protecting the health and safety of the Indiana public as it relates to nursing practice.

In the last issue, I discussed how we were appointed and that two major functions of this mandate are to be sure we license only qualified applicants and that we discipline nurses that violate the Nurse Practice Act. A third major activity that is included in this mandate is to accredit schools of nursing in Indiana and to monitor any major changes that take place in these schools.

The monitoring aspect is done primarily by having each school send in an annual report which includes a fair amount of detail concerning the curriculum, faculty (including full/part-time, degree obtained or how the faculty is meeting degree requirements of the rules), student/faculty ratios, graduation rates and a number of other organizational and demographic data. Any aspect of the program that does not meet the rule requirements results in a board investigation. A great deal of this monitoring is done by the nursing board staff with some Board input.

The one thing the Board does watch quite carefully is the annual pass rate for each program. The rules are very clear on what the pass rate must be in each program for a school to maintain full accreditation. Each year the program must maintain an NCLEX pass rate no lower than one standard deviation below the national pass rate. If a school is below this rate for three consecutive years, the school must send in a report containing a faculty review of the factors that may have contributed to the low pass rate and the faculty’s plan for correction. If this does not correct the problem, the Board will visit the program and write a report with recommendations that the program must meet within a certain time period. A program may be put on conditional accreditation any time the program fails to meet the requirements of accreditation. Full accreditation status is restored when a program has three consecutive years of NCLEX pass rates above the minimum standard.

If the program continues to have difficulty maintaining a minimum annual pass rate after reviewing and correcting the identified deficiencies of the curriculum, the Board will make another survey visit. At this point, the Board may make further recommendations, as before, or recommend that accreditation status be withdrawn. The Board is very hesitant to withdraw accreditation status of any program that is working in good faith to correct its deficiencies. But, after a period of time, if a school is unable to upgrade standards of their program to meet the minimum graduate pass rate, the Board’s responsibility of protecting the “potential student nurse public” becomes the driving factor. Qualified students admitted to a school of nursing should have the reasonable expectation that they will have the knowledge and skills to pass the NCLEX exam upon graduation.

These survey visits take a lot of time and not all Board members have the time or feel qualified to do such a visit. Unless one has worked in academia for some time, it takes some “on site” education to feel qualified to do these visits. Even though I have been in academia for over 30 years, I still went with another person on a visit to understand the total process.

That, in a nutshell, is what your Board does for the citizens of Indiana. If you have questions or comments you wish to address to the Board, you may call (317) 234-2043.

Mervin R. Helmuth, R.N., M.N.
Board President
Cruise Your Way to Required C.E. Contact Hours

Who said Continuing Education can’t be fun? We are changing that forever.

Join ThinkAboutITNursing and Poe Travel for a CE Cruise that will cure your overworked blues with some salsa and sun on board Royal Caribbean’s “Grandeur of the Seas.” While you’re soaking up the Caribbean culture, you can earn 15 required C.E. Contact hours AND write the trip off on your taxes. How is that for paradise?

Prices for this cruise and conference are based on double-occupancy (bring your friend, spouse or significant other please!) and start as low as $923 per person (not including airfare). A $200 non-refundable per-person deposit is required to secure your reservation, BUT please ask us about our Cruise LayAway Plan.

Cruising for C.E. Contact Hours

This eight-day cruise and nursing conference is slated to sail from Galveston on April 22, 2006, and will visit the following ports:

- **Day One:** Galveston
- **Day Two:** At sea (conferences)
- **Day Three:** Cozumel, Mexico
- **Day Four:** George Town, Grand Cayman
- **Day Five:** Costa Maya, Mexico
- **Day Six:** At sea (conferences)
- **Day Seven:** At sea (conferences)
- **Day Eight:** Galveston

For more information about the cruise and the curriculum, please log on to our website at [www.thinkaboutitnursing.com](http://www.thinkaboutitnursing.com) or call Laura Norris at 501.221.9986 or call Teresa Grace or Jayne White at Poe Travel toll-free at 800.727.1960

*Don’t leave the family at home! You’re ALL invited!!!*
A license to practice nursing in the State of Indiana is a privilege, and not a right. To qualify for and practice as a professional nurse an individual must complete specific educational requirements and successfully pass a national licensing examination. A nursing license is required to practice nursing and must be valued and protected.

Nurses are required to know the specific scope of practice according to the Nurse Practice Act as well as the regulations promulgated by the Indiana State Board of Nursing. The Nurse Practice Act of Indiana can be found at Indiana Code § 25-23-1-1, et seq. or on the Indiana Professional Licensing Agency website at www.in.gov/pla, under Indiana State Board of Nursing. Regulations regarding nursing practice can be found under the Indiana Administrative Code at 848 IAC 2-1-1, et seq. or on the same website.

Ignorance is not bliss. It is your professional responsibility to regularly review the state Nurse Practice Act and regulations affecting your practice to protect your license. The Indiana Nurse Practice Act clearly defines the practice of professional nursing, licensed practical nursing, and advanced practiced nursing. The American Nurses Association has also published Standards of Practice and a Code of Ethics which guide the practice of nursing. (See Appendix A and B) In addition, the nurse should be familiar with their workplace policies and procedures and follow them, or your license could be in jeopardy.

The rules and regulations under the Indiana Administrative Code more fully explain the statute. The Board promulgates these rules to help nurses define and understand the scope of their practice. Rules and regulations are easier to change than a statute or law because the rules and regulations are created through a rule-making process whereas, a statute or law requires legislative action to make changes. They are both equally binding on the nurse as a matter of law. Specifically, 848 IAC 2-2-2 requires that a nurse “function within the legal boundaries of nursing practice based on the knowledge of statutes and rules governing nursing.” If you are asked when you last read the statute or rules governing nursing, and it has been awhile, you could be in violation of this regulation. Therefore, it is important to read the laws and regulations affecting your practice. This article will discuss a few of the laws affecting nursing practice so that you can be informed and protect your license.

A. Impaired Nurses
   It is a violation of the Indiana Administrative Code to divert prescription drugs for your own or another person’s use. It is also a violation to practice under the influence of drugs or alcohol. If a nurse is impaired, the statute provides that the nurse can seek help confidentially through the Indiana State Nurses Assistance Program. If a nurse turns herself in and seeks assistance from the Program, her license is usually protected if she complies with the contract of the program.

B. Patient Abuse
   “Abusing a patient/client verbally, physically, emotionally or sexually” is a violation of the

continued on the following pages
Indiana Administrative Code and a nurse’s license is at risk. Usually, when there is a question of verbal abuse, it can be a “he said/she said” situation. The best way to protect your license is to resolve these types of issues rather than allowing them to escalate.

C. Patient Abandonment

Your license requires you to provide nursing care regardless of socio-economic status, personal attributes, or nature of health problems. Refusing to accept a patient assignment can be considered patient abandonment. If you are given an unsafe work assignment and leave the job, that is patient abandonment. Notify your supervisor of any unsafe work assignment and complete the assignment to the best of your ability. Do not stay in a facility that provides unsafe care or unsafe assignments. Be sure to resign in writing and keep a copy of your resignation for your records.

D. License Renewal

On your license renewal application to the Indiana State Board of Nursing, it asks several questions, such as, “Have you ever been convicted of, pleaded guilty or nolo contendere to any offense, misdemeanor or felony in any state?”, and “have you ever been terminated, reprimanded, disciplined or demoted in the scope of your practice as a nurse or health care provider?” It is important that you answer truthfully to this question if you have ever been disciplined in your nursing practice. You will be given an opportunity to explain why you checked yes, but if you do not check yes, and the Board discovers that you were disciplined, you will be asked to appear before the Board. It is therefore, very important to be truthful on the license renewal application. If you are leaving an employer, be very clear whether you are resigning or are being terminated so that you can answer that question truthfully, as well.

E. Delegation of Nursing Functions

It is a violation of the Indiana rules to delegate nursing care, functions, tasks or responsibilities to others when the nurse knows or should know that such delegation is to the detriment of patient safety. The nurse is ultimately responsible for ensuring that anyone to whom they delegate tasks is prepared, qualified and licensed to perform. The supervising nurse will be held responsible for the acts performed by those under her direct supervision.

F. Confidentiality

“Disregarding a patient/client’s dignity, right to privacy, or right to confidentiality” is a violation of the nursing regulations. In addition, never give anyone your computer password or Pyxis codes. It is important to keep individual identifying information confidential. Make sure no one is standing behind you when you are entering your password into the computer or enter your code into the Pyxis machine. Never sign in for another individual. If your code is used or stolen by another, it is very difficult to defend yourself when it looks like your code is being utilized.

G. Affirmative Duty to Report

Indiana law requires you to notify, in writing, the appropriate party, which may include the Office of the Attorney General, Consumer Protection Division, his or her employer or contracting agency or the Board of any unprofessional conduct which may jeopardize the patient/client safety. You could be held responsible if you know a nurse is impaired or if you observe a nurse providing unsafe care and do not report it.
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As a full-service twenty-first century hospital, Hancock Memorial Hospital and Health Services’ capabilities are unparalleled. Our extensive services range from nursing, physical therapy, occupational health, radiology and everything in between. For more than 50 years, we’ve addressed the needs of the residents of Hancock County and the surrounding areas using the latest techniques, technology and compassionate care. So, come and check us out. We’re conveniently located in Greenfield, just 15 miles east of Indianapolis. With your help, we can make sure that everybody continues to live a healthy life. We have openings in the following departments:

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EOE
The registered nurse implements the identified plan.

Standard 5A - Coordination of Care
The registered nurse coordinates care delivery.

Standard 5B - Health Teaching and Health Promotion
The registered nurse employs strategies to promote health and a safe environment.

Standard 5C - Consultation
The advanced practice registered nurse and the nursing role specialist provide consultation to influence the identified plan, enhance the abilities of others, and effect change.

Standard 5D - Prescriptive Authority and Treatment
The advanced practice registered nurse uses prescriptive authority, procedures, referrals, treatments, and therapies in accordance with state and federal laws and regulations.

Standard 6 - Evaluation
The registered nurse evaluates progress toward attainment of outcomes.

Standard 11 - Collaboration
The registered nurse collaborates with patients, family, and others in the conduct of nursing practice.

Standard 12 - Ethics
The registered nurse integrates ethical provisions in all areas of practice.

Standard 13 - Research
The registered nurse integrates research findings into practice.

Standard 14 - Resource Utilization
The registered nurse considers factors related to safety, effectiveness, cost, and impact on practice in the planning and delivery of nursing practice.

Standard 15 - Leadership
The registered nurse provides leadership in the professional practice setting and the profession.

APPENDIX B
American Nurses Association - Code of Ethics
1. The nurse, in all professional relationships, practices with compassion and respect for the inherent dignity, worth and uniqueness of every individual, unrestricted by considerations of social or economic status, personal attributes or the nature of health problems.

2. The nurse's primary commitment is to the patient, whether an individual, family, group or community.

3. The nurse promotes, advocates for and strives to protect the health, safety and rights of the patient.

4. The nurse is responsible and accountable for individual nursing practice, and determines the appropriate delegation of tasks consistent with the nurse's obligation to provide optimum patient care.

5. The nurse owes the same duties to self as to others, including the responsibility to preserve integrity and safety, to maintain competence and
to continue personal and professional growth.

6. The nurse participates in establishing, maintaining and improving healthcare environments and conditions of employment conducive to the provision of quality health care and consistent with the values of the profession through individual and collective action.

7. The nurse participates in the advancement of the profession through contributions to practice, education, administration and knowledge development.

8. The nurse collaborates with other health professionals and the public in promoting community, national and international efforts to meet health needs.

9. The profession of nursing, as represented by associations and their members, is responsible for articulating nursing values, for maintaining the integrity of the profession and its practice, and for shaping social policy.

References
Indiana Code § 25-23-1-1, et seq.
848 IAC 2-1-1, et seq.

Lorie A. Brown, RN, MN, JD, of Brown Law Office, Indianapolis, Indiana (317) 465-1065 is a practicing nurse-attorney who represents nurses for licensing issues before the Indiana State Board of Nursing and for contracting matters. The views expressed in this column are those of the author. www.brownlaw1.com.
On June 25, 2005, Indiana State Nurses Association President, Joyce Darnell, signed a contract with the State of Indiana for ISNA to administer the Indiana State Nurses Assistance Program (ISNAP) effective August 1, 2005. The Program is required by state law and is funded by a portion of RN and LPN license renewal fees. ISNAP is a rehabilitation/monitoring program for licensed nurses affected by the use or abuse of alcohol or other drugs. Ernest C. Klein, Jr., CAE, ISNA Executive Director, said, “ISNA is pleased to bring ISNAP home — Indiana nurses taking care of Indiana nurses.”

Charles (Chuck) Lindquist, M.Div, M.A., is the Program Director. He has almost 9 years of monitoring experience working with the current contractor and the Michigan Health Professional Recovery Program. Other members of the team are: Robin Riebsomer, MA, RN, CAS, LMHC, Intake Coordinator; Roxanne Thomas, ACSW, LCSW, Case Coordinator; and Molly McAfee, BA, Case Coordinator Assistant.

Earlier this year, the State

a confidential, non-punitive, therapeutic approach to substance use, abuse and chemical dependency for licensed nurses
Department of Administration solicited responses to a Request for Proposals to organizations/agencies interested in providing a confidential, non-punitive, therapeutic approach to substance use, abuse and chemical dependency for licensed nurses through early intervention to decrease the time between the acknowledgement of the problem and entry into recovery. ISNA was one of several applicants to submit a proposal.

The ISNAP offices are now in Indianapolis at the ISNA headquarters at 2915 North high School road, Indianapolis, 46224. ISNAP can be reached by calling 800/638-6623 or 317/295-9862. The FAX number is 317/297-3525. ISNAP staff will be available to provide an inservice to facilities, human resource directors, managers, and schools on recognizing possible impairment in the workplace. If interested please give us a call.
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FP ad
The function of the Medical Licensing Section of the Office of the Attorney General (OAG) is to investigate consumer complaints against licensed health professionals to determine whether a violation of a licensing statute or regulation has occurred. If sufficient evidence of a violation exists, the Attorney General will prosecute the matter before the appropriate health professional board. The OAG receives hundreds of new complaints involving nurses each year.

The Medical Licensing Section is part of the Consumer Protection Division of the Attorney General’s Office and was granted authority in 1981 to investigate and prosecute complaints filed with the office involving the twenty-one health boards and committees, including the Indiana State Board of Nursing (ISBN) under IC § 25-1-7-2. There are currently twenty-five employees working within the Medical Licensing Section, consisting of the section chief, deputy attorney generals, medical analysts, complaint analysts, law clerks and support staff. This team of dedicated and hard working individuals is committed to upholding the section’s Mission Statement:

“To protect the consumers of Indiana in a fair and efficient manner through the investigation and analysis and prosecution of complaints filed against licensed health professionals.”

According to IC § 25-1-7-4, all complaints must be written and signed by the complainant and initially filed with the office. Except for employees of the OAG acting in their official capacity, a complaint may be filed by any person, including members of any of the boards. Complaints against licensed health professionals, including Licensed Practical Nurses, Registered Nurses and Advanced Practice Nurses, can be filed by employees of any state agency, hospital, nursing homes and concerned consumers.

The complaints can be filed using various resources such as Attorney General Steve Carter’s website: http://www.in.gov/attorneygeneral/ and downloading a complaint form to complete and mail in or submit it online. Use of an official complaint form is not necessary, as any information submitted to the address below and signed by the complainant with the intent to file a complaint will be accepted and screened. If a complaint is emailed, a written complaint form will be mailed back to the complainant for signature, to continue the investigation.

The complaints are approved for processing, after which an opening letter is sent to the complainant and the licensee. The licensee receives with their opening letter, a copy of the complaint as received by the OAG and is requested to respond to the allegations presented in the complaint. The
opening letter to the complainant requests any further documentation to be submitted that supports the allegations made in the complaint. The OAG database is searched to determine whether the licensee has any old or pending complaints which may be pertinent to the investigation of the new complaint. If so, old complaints may be reopened. No statute of limitations exists for prosecutions of disciplinary violations against licensed health professions.

The analyst assigned to the investigation proceeds with gathering pertinent information to complete the file. IC § 25-1-7-5(5) provides the OAG with the power to subpoena witnesses and to send for and compel the production of books, records, papers, and documents for the furtherance of the investigation. Documents commonly subpoenaed include employment records, medical records, criminal documents and other vital pieces of information to provide the complete picture for the analyst to base their analysis upon.

Pursuant to Indiana Code § 25-23-1-31, the ISBN has established the Indiana State Nurses Assistance Program (ISNAP), a recovery-monitoring program for Registered and Licensed Practical Nurses who suffer from a chemical dependence. Under the policies of the ISBN, a nurse who qualifies for the program and signs a recovery-monitoring agreement with ISNAP in a timely manner may avoid disciplinary action before ISBN. The OAG often receives complaints against nurses containing allegations of drug diversion and/or substance abuse. The OAG has established a relationship with ISNAP in order to refer nurses involved in this type of activity to ISNAP immediately. The opening letter will inform the nurse of the opportunity, that she must contact ISNAP within five days, and that if she is deemed to qualify for the program, she must sign a Recovery Monitoring Agreement with ISNAP.

All consumer complaints filed with the OAG are held in confidence through IC § 25-1-7-10. This statute prevents the OAG from disclosing any information concerning an investigation of a nurse until the OAG has filed an administrative complaint against the licensee with the ISBN. If an administrative complaint filed with the ISBN, then the information becomes public and available through the ISBN director.

Once all of the information has been gathered, the file is ready to be analyzed. The purpose of the analysis phase is to review the alleged licensing violations,
licensee’s response, subpoenaed information, relevant licensing statutes, rules and regulations, and past complaint allegations, if relevant. The analyst will make a determination as to whether or not the licensee has violated their license. If the information does lead the analyst, board designee and section chief to the conclusion that the licensee has violated their license, then the deputy attorney general will file an administrative complaint against the licensee’s license.

If there is not enough evidence to convince the analyst, board designee and section chief that the licensee has violated their license, then the file will be closed, the complainant and licensee will be notified, and the file will remain confidential with the OAG. Closed files may be reopened in the future if there is new evidence that was not available at the time of the original investigation, since there is no statute of limitations for medical investigation files to be prosecuted by the OAG.

Consumer complaints that are found to have licensing violations develop into litigation files and will appear on the ISBN agenda after an administrative complaint has been filed with the board director. In a fashion that is similar to civil court proceedings and governed by the trial rules, the case is presented by a deputy attorney general before the ISBN or an appointed administrative law judge. The licensee is sent notification of this hearing to have the opportunity to defend themselves against the violations identified by the OAG’s administrative complaint. The licensee also has an opportunity to ask for a settlement. If no settlement can be reached, the case will be heard. After hearing each party’s side, the ISBN will then issue its ruling after taking a vote.

In summary, the OAG protects the public health and safety of every Hoosier through the investigation of each complaint filed. The OAG also works hard to protect the reputation of licensed health professionals who have had unsubstantiated complaints filed against them by investigating those complaints thoroughly and closing them as expeditiously as possible.

Office of the Attorney General  
Steve Carter  
Medical Licensing Section  
Indiana Government Center South, Fifth Floor  
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Indianapolis, IN 46204

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SOLD
Due on 10/31 of Odd Years
Registered Nurses
Prescriptive Authority for
Advanced Practice Nurses
Controlled Substance
Registrations
Limited Scope Nurse
Midwives

Due on 10/31 of Even Years
Licensed Practical Nurses

Paper renewals will NOT
be mailed out this year. A
renewal notice will be mailed
60 days prior to your expiration
date. You will be able to renew
online at www.hpb.IN.gov. If
you prefer to renew by mail,
instructions will be provided in
the notice.

All renewals will be consid-
ered late and a $50.00 late fee
will be assessed if you renew
online after midnight on 10/31
or if the envelope is post-
marked after 10/31 by the U. S.
Post Office.

All licenses expire at the
same time, regardless of when
they are issued. For example, if
your RN license is issued June
2005, it still expires on October
2005. The same holds true for
LPNs the following year.

It is very important to keep
Indiana Professional Licensing
Agency notified of your current
address at all times. Renewal
notices are sent to the last
address on record. You may e-
mail address changes to
pla2@pla.in.gov. Please
include your name, new
address and license number.

If you wish to change your
name during renewal time, you
can send the copy of your legal
document (marriage certifi-
cate, divorce decree, or court
document) to us before you
renew online so that when you
receive your pocket card the
correct name will appear. You
can also send a copy with your
paper renewal and the name
change will be processed at the
same time as the renewal.

FREQUENTLY ASKED QUESTIONS FOR
LICENSE RENEWALS

How long will it take to
process my renewal if I
mail it in?
Renewals will be updated within 2-3
working days after we receive the
completed renewal and payment.
The pocket card will be mailed
twenty-four hours after it has been
updated.

How long will it take to
update my license if I renew
on-line?
If you renew your license on-line,
your expiration date will be updated
within twenty-four hours after you
process the on-line renewal. The
pocket card will be mailed twenty-
four hours after it has been updated.

What are the advantages to
renewing online as opposed
to sending in the applica-
tion?
It is quick, efficient and there is no
need for cumbersome forms or
mailings.

What happens if I answer
"yes" to one of the ques-
tions on the renewal?
Your payment will be processed
and a code will be placed on your
license. You will be required to
submit a written statement explain-
ing your positive response. Your
information will be reviewed and
your license will either be renewed
based on what you submitted or
you will be required to make a per-
sonal appearance before the
Board. The Board has 90 days in
which to act upon a renewal appli-
cation with a positive response.

If I answer yes on my
renewal and it hasn’t been
approved by 10/31 will I be
able to work?
Yes, you will be sent a letter that
states that you are able to practice
while your license is being investi-
gated during that 90-day period.

My place of employment
states they are going to ter-
minate employment on any
nurse that doesn’t have

Information
Regarding License
Renewals

his/her renewed pocket card in hand two (2) weeks before the expiration date of 10/31/05. Can they do this?
The State Board of Nursing does not regulate facility policies. You would need to talk with your facility’s personnel director. As long as your license is updated by 10/31/05, you are considered to have a valid license to practice.

I did not get information concerning the renewal of my license. Do I still have to pay the late fee?
Yes, all practitioners that renew after 10/31 are required to pay the $50.00 late fee. It is your responsibility to make sure you renew your license on time. Therefore, it is imperative that you keep the Board apprised of your current address at all times. You can renew online for the $50.00 fee right up until midnight on 10/31.

I have an RN license and Prescriptive Authority as an Advanced Practice Nurse. Will I get a renewal for each type?
Yes, there is a separate renewal application for your RN license, one for your prescriptive authority and one for your CSR. The Controlled Substance Registration renewal notice will be sent to your practice location. If you renew online you will also need to make sure you renew all types separately.

How can I put my license on Inactive Status?
Indiana does not offer Inactive status. Your only options are to renew or let your license expire.

If I allow my license to expire can I renew it at a later time or do I have to take the examination again?
Yes, you will be able to renew your existing license. You will be required to complete a renewal application and pay the current renewal fee plus the current late fee. At this time, the law does not require you to retake the examination.

Am I required to obtain continuing education?
Continuing education is not
Have You Changed Your Name? Have You Changed Your Address? Have You Notified The Indiana State Board Of Nursing?

*A change of name must be accompanied by a copy of a marriage certificate; divorce decree, a court document; or a copy of your social security card.

You will receive a new pocket card once your name has been changed. For a duplicate wall certificate please include a fee of $10.00.

Please mail completed form to: Nursing Group, Indiana Professional Licensing Agency, 402 West Washington Street, Room W066, Indianapolis, Indiana 46204. Address changes may also be e-mailed to pla2@pla.in.gov

Name and/or Address Change Form (Please Print)
License # ______________________

OLD INFORMATION
Name: _______________________
Address: _____________________
City: _________________________
State/Zip: _____________________

NEW INFORMATION
Name: _______________________
Address: _____________________
City: _________________________
State/Zip: _____________________

required for Registered Nurses or Licensed Practical Nurses. Continuing education is required for Advanced Practice Nurses with prescriptive authority.

I don’t feel comfortable giving out my credit card information over the Internet. Is it safe?
Our website uses state of the art security technology so that the information is readable only by the intended recipient. Using your credit card to renew your license online is safer than using your credit card in a restaurant or retail shop.

I have tried to renew online and I got an error message that indicates I don’t have a license to renew. Help, I know I am licensed what do I do?
If you get the message that you don’t have a license, it means that one of the following things has happened:
a) You forgot to put the “A” at the end of your license number
b) We do not have your social security number on our records correctly. It is possible that we have it typed incorrectly or that we do not have it on file at all.

To correct this, first try the “A” at the end of your license number. If this doesn’t work, please call us to check on your social security number. Call the nursing group at (317) 234-2043.

Can I send a check with my renewal application or must it be a money order?
You may send it a personal check or money order with your renewal application. Please remember to put your license number on your check or money order. Please do not mail the fee without the renewal application.

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Disciplinary Actions

**Indefinite Suspension**—Indefinitely prohibited from practicing for a specified minimum period of time.

**Indefinite Probation**—License is placed on probation for a specified minimum period of time with terms and conditions.

**Renewal Denied**—The license was not renewed therefore, she/he does not have a license to practice in Indiana.

**Summary Suspension**—Immediate threat to the public health and safety should they be allowed to continue to practice. Issued for a period of ninety (90) days but can be renewed with Board approval.

**Letter of Reprimand**—Letter issued by the Board to the nurse indicating that what she/he did was wrong.

**Notice of Proposed Default**—Notice of last opportunity to appear before the Board for a hearing.

Discipline for the previous quarter will be printed in each magazine addition in the future. Changes may occur before printing so the most accurate discipline information should be obtained on the license search feature of our website at www.pla.in.gov

### May 19, 2005 Meeting

<table>
<thead>
<tr>
<th>NAME</th>
<th>License Number</th>
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<tbody>
<tr>
<td><strong>Administrative Hearings</strong></td>
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<tr>
<td>Brenda Wiley</td>
<td>28094288A</td>
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<td>Deltona Tibbets-Figliola</td>
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<td>Revocation of License</td>
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<td>Letter of Reprimand</td>
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<td>David Elwyn Laws</td>
<td>27026510A</td>
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<td>Holly Jean Hopkins</td>
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<td>Mary Van Polanen</td>
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<td>Amy Doris Carroll</td>
<td>27033756A</td>
<td>Renewal of Summary Suspension</td>
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</table>
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### June 16, 2005 Meeting

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<tr>
<td><strong>Administrative Hearings</strong></td>
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<td>David Castillo</td>
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<td>Jennifer Johnson</td>
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<td>Additional three years of Indefinite Suspension &amp; $500.00 Fine</td>
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<td>Andrea Kay Lowden</td>
<td>28138021A</td>
<td>Held in Default, Indefinite Suspension, &amp; $250.00 Fine</td>
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<td>Sylvia Hunter</td>
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<td>Held in Default, Indefinite Suspension, &amp; $250.00 Fine</td>
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<tr>
<td>Luis Linares</td>
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<td>Letter of Reprimand &amp; 10 Hours of CEU'S</td>
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### Disciplinary Actions

#### July 21, 2005 Meeting

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<td>Monica Biggs</td>
<td>27050549A</td>
<td>Summary Suspension</td>
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<tr>
<td>Consandra Royster</td>
<td>27046592A</td>
<td>Renewal of Summary Suspension</td>
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<td>Kari Rush</td>
<td>27039567A</td>
<td>Held in Default, Indefinite Suspension &amp; $250.00 Fine</td>
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<tr>
<td>Sonya Clayton</td>
<td>27042578A</td>
<td>Renewal of Summary Suspension</td>
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<td>Joy Marie Phillips</td>
<td>27041949A</td>
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<td>Barbara Archer</td>
<td>28117408A</td>
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<tr>
<td>Laura Williams</td>
<td>28154549A</td>
<td>Held in Default, Indefinite Suspension, &amp; $250.00 Fine</td>
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<tr>
<td>Lorry Nester</td>
<td>28106870A</td>
<td>Held in Default, Indefinite Suspension, &amp; $250.00 Fine</td>
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<tr>
<td>Sherrie Kay Hansen</td>
<td>28120482A</td>
<td>Indefinite Probation &amp; $250.00 Fine</td>
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<tr>
<td>Kelli Erin Pashak</td>
<td>27051939A</td>
<td>Agreed Letter of Reprimand &amp; $250.00 Fine</td>
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<tr>
<td>June Phillips</td>
<td>28085435A</td>
<td>Letter of Reprimand &amp; $500.00 Fine</td>
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**Indefinite Suspension**—Indefinitely prohibited from practicing for a specified minimum period of time.

**Indefinite Probation**—License is placed on probation for a specified minimum period of time with terms and conditions.

**Renewal Denied**—The license was not renewed therefore, she/he does not have a license to practice in Indiana.

**Summary Suspension**—Immediate threat to the public health and safety should they be allowed to continue to practice. Issued for a period of ninety (90) days but can be renewed with Board approval.

**Letter of Reprimand**—Letter issued by the Board to the nurse indicating that what she/he did was wrong.

**Notice of Proposed Default**—Notice of last opportunity to appear before the Board for a hearing.
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Joni, RN, Community Hospital North

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