Michael R. Pence, Governor   Nicholas Rhoad, Executive Director

ANNUAL REPORT FOR PROGRAMS IN NURSING

Guidelines: An Annual Report prepared and submitted by the faculty of the school of nursing, will provide the Indiana State Board of Nursing with a clear picture of how the nursing program is currently operating and its compliance with the regulations governing the professional and/or practical nurse education program(s) in the State of Indiana. The Annual Report is intended to inform the Education Subcommittee and the Indiana State Board of Nursing of program operations during the academic reporting year. This information will be posted on the Board's website and will be available for public viewing.

Purpose: To provide a mechanism to provide consumers with information regarding nursing programs in Indiana and monitor complaints essential to the maintenance of a quality nursing education program.

Directions: To complete the Annual Report form attached, use data from your academic reporting year unless otherwise indicated. An example of an academic reporting year may be: August 1, 2012 through July 31, 2013. Academic reporting years may vary among institutions based on a number of factors including budget year, type of program delivery system, etc. Once your program specifies its academic reporting year, the program must utilize this same date range for each consecutive academic reporting year to insure no gaps in reporting. You must complete a **SEPARATE report** for each PN, ASN and BSN program.

This form is due to the Indiana Professional Licensing Agency by the close of business on October 1st each year. The form must be electronically submitted with the original signature of the Dean or Director to: PLA2@PLA.IN.GOV. Please place in the subject line "Annual Report (Insert School Name) (Insert Type of Program) (Insert Academic Reporting Year). For example, "Annual Report ABC School of Nursing ASN Program 2013." The Board may also request your most recent school catalog, student handbook, nursing school brochures or other documentation as it sees fit. It is the program's responsibility to keep these documents on file and to provide them to the Board in a timely manner if requested.

Indicate Type of Nursing Program for this Report: PN_____   ASN_____   BSN__X____

Dates of Academic Reporting Year:_1 August 2012 – 1 July 2013   _____
                                    (Date/Month/Year) to (Date/Month/Year)

Name of School of Nursing: __Indiana University Southeast School of Nursing_____

Address:_4201 Grant Line Rd. _____

        New Albany, Indiana 47150-6405_____

Dean/Director of Nursing Program

        Name and Credentials:_Jacquelyn Chinnock Reid MSN, EdD, CNE, APRN _____

        Title:_Interim Dean and Professor_____ Email;___jreid@ius.edu_____

Nursing Program Phone #:_812-941-2340_____Fax:__812-941-2687_____

Indiana State Board of Nursing
402 West Washington Street, Room W072
Indianapolis, Indiana 46204
Phone: (317) 234-2043
Website: PLA.IN.gov

Michael R. Pence, Governor   Nicholas Rhoad, Executive Director

Website
Address:___http://www.ius.edu/nursing_____

Social Media Information Specific to the SON Program (Twitter, Facebook, etc.):__The School of

Nursing has no separate social media accounts, but links to IU Southeast's social media accounts are on

the School of Nursing website.

Please indicate last date of NLNAC or CCNE accreditation visit, if applicable, and attach the
outcome and findings of the visit:_Last visit spring 2010_____

If you are not accredited by NLNAC or CCNE where are you at in the
process?_____
_____

SECTION 1: ADMINISTRATION

**Using an "X" indicate whether you have made any of the following changes during the preceding academic
year. For all "yes" responses you must attach an explanation or description.**

1) Change in ownership, legal status or form of control   Yes_____ No__x___

2) Change in mission or program objectives   Yes_____ No__x___

3) Change in credentials of Dean or Director   Yes_____ No__x____

4) Change in Dean or Director   Yes __x___ No _____

5) Change in the responsibilities of Dean or Director   Yes _____ No __x___

6) Change in program resources/facilities   Yes _____ No __x___

7) Does the program have adequate library resources?   Yes __x___ No _____

8) Change in clinical facilities or agencies used (list both   Yes _____ No __x___

    additions and deletions on attachment)

9) Major changes in curriculum (list if positive response)   Yes__x___ No_____

Michael R. Pence, Governor   Nicholas Rhoad, Executive Director

---

SECTION 2: PROGRAM

1A.) How would you characterize your program's performance on the NCLEX for the most recent academic year as compared to previous years? Increasing _____ Stable _____ Declining __x____

1B.) If you identified your performance as declining, what steps is the program taking to address this issue?

In 2010, faculty adopted the Kaplan Admission test and began to use the Reading Comprehension score as part of the admission process in 2011 for the Class of 2014. The admission score is composed of 75% of the cumulative pre-nursing GPA and 25% of the Reading Comprehension score on the Kaplan test. The 2013 class was the last class that did not have the Reading Comprehension score as part of the admission requirements. Faculty believe that the NCLEX scores of the class of 2014 will reflect this additional assessment.

2A.) Do you require students to pass a standardized comprehensive exam before taking the NCLEX?
    Yes_____ No____x_____

2B.)   If **not**, explain how you assess student readiness for the NCLEX.

Beginning in 2004, achieving a set score on an exit examination was required for students to graduate. From 2004 through 2010, the exit examination used was prepared by HESI. In the spring 2010, faculty chose the Kaplan testing service to provide the exit examination. Students were required to attain a score of 65 or not graduate. Students who did not achieve 65 took a 1 hour summer course that provided intense preparation for the exam. Until 2011 all were successful in passing the exit examination after the summer course. NCLEX pass rates were near the national rate. In the spring, 2012, on the advice of the faculty consultant at Kaplan, faculty agreed that students would not have to achieve a set score on the exit exam, but would have to complete remediation on the tests they did not achieve a score of 62 or higher. In September 2012, the National Council State Boards of Nursing announced that the required score to pass the NCLEX was being increased effective April 2013. Our NCLEX 2013 scores declined.

2C.)   If **so,** which exam(s) do you require? _____

Indiana Professional Licensing Agency

Indiana State Board of Nursing
402 West Washington Street, Room W072
Indianapolis, Indiana 46204
Phone: (317) 234-2043
Website: PLA.IN.gov

Michael R. Pence, Governor   Nicholas Rhoad, Executive Director

2D.)   When in the program are comprehensive exams taken: Upon Completion_____
As part of a course ___x_____   Ties to progression or thru curriculum__No_____

2E.)   If taken as part of a course, please identify course(s): S486 NCLEX Success through Critical Thinking

3.)   Describe any challenges/parameters on the capacity of your program below:

    A. Faculty recruitment/retention: Limited to 12 faculty; majority of faculty nearing retirement; few applicants for positions_____

    B. Availability of clinical placements: Clinical placements are available, requests for placements must be submitted earlier every year._____

    C. Other programmatic concerns (library resources, skills lab, sim lab, etc.):_Skills lab scheduled for upgrade during the summer of 2014; simulation lab requires replacement equipment which is part of the upgrade of the lab in 2014; library resources are adequate, books are no longer required because resources are online._____

4.)   At what point does your program conduct a criminal background check on students?
 A background check is required for admission to the program.

5.)   At what point and in what manner are students apprised of the criminal background check for your program?
Students are informed that a criminal background check is required for admission during freshman orientation. They are reminded again when the application process begins in the spring of the freshman year. Applications are not processed without a completed criminal background check.
Criminal background checks are renewed annually in August for all students in the program until graduation.

Michael R. Pence, Governor   Nicholas Rhoad, Executive Director

SECTION 3: STUDENT INFORMATION

1.)   Total number of students admitted in academic reporting year:

Summer_____52_____ Fall_____0_____ Spring_____0_____

2.)   Total number of graduates in academic reporting year:

Summer_____1_____ Fall_____1_____ Spring_____43_____

3.)   Please attach a brief description of all complaints about the program, and include how they were addressed or resolved. For the purposes of illustration only, the CCNE definition of complaint is included at the end of the report.

4.)   Indicate the type of program delivery system:

Semesters_____x_____ Quarters_____ Other (specify):_____

SECTION 4: FACULTY INFORMATION

A. Provide the following information for **all faculty new** to your program in the academic reporting year (attach additional pages if necessary):

Faculty Name:	Jodi Henderson
Indiana License Number:	28171451A
Full or Part Time:	Full-time
Date of Appointment:	August 1, 2012
Highest Degree:	MSN
Responsibilities:	Classroom and laboratory teaching in Comprehensive Assessment and clinical teaching in Adult Alterations I in fall (with experienced faculty) and classroom and laboratory teaching in Science and Technology, and clinical in Adult Alterations II and Developing Family and Child (with experienced faculty).

Michael R. Pence, Governor   Nicholas Rhoad, Executive Director

Faculty Name:	
Indiana License Number:	
Full or Part Time:	
Date of Appointment:	
Highest Degree:	
Responsibilities:	

Faculty Name:	
Indiana License Number:	
Full or Part Time:	
Date of Appointment:	
Highest Degree:	
Responsibilities:	

B. Total faculty teaching in your program in the academic reporting year:

    1. Number of full time faculty:__5 tenured faculty_____

    2. Number of part time faculty:_ 0_____

    3. Number of full time clinical faculty:_7_____

    4. Number of part time clinical faculty:_0_____

    5. Number of adjunct faculty:_15_____

Indiana Professional Licensing Agency

Indiana State Board of Nursing
402 West Washington Street, Room W072
Indianapolis, Indiana 46204
Phone: (317) 234-2043
Website: PLA.IN.gov

Michael R. Pence, Governor   Nicholas Rhoad, Executive Director

C. Faculty education, by highest degree only:

  1. Number with an earned doctoral degree:_5_____FT_____1_Clinical Adjunct_____

  2. Number with master's degree in nursing:__7___FT_____10 Clinical Adjuncts_____

  3. Number with baccalaureate degree in nursing:__4 Clinical Adjuncts_____

  4. Other credential(s). Please specify type and number:___0_____

D. Given this information, does your program meet the criteria outlined in **848 IAC 1-2-13 or 848 IAC 1-2-14**?

  Yes_____x_____   No_____

E. Please attach the following documents to the Annual Report in compliance with **848 IAC 1-2-23**:

  1. A list of faculty no longer employed by the institution since the last Annual Report;

  2. An organizational chart for the nursing program and the parent institution.

I hereby attest that the information given in this Annual Report is true and complete to the best of my knowledge. This form **must** be signed by the Dean or Director. No stamps or delegation of signature will be accepted.

Jacquelyn Reid (signature)   _9/10/2013_

Signature of Dean/Director of Nursing Program   Date

_Jacquelyn Reid_____

Printed Name of Dean/Director of Nursing Program

Michael R. Pence, Governor   Nicholas Rhoad, Executive Director

Please note: Your comments and suggestions are welcomed by the Board. Please feel free to attach these to your report.

Michael R. Pence, Governor
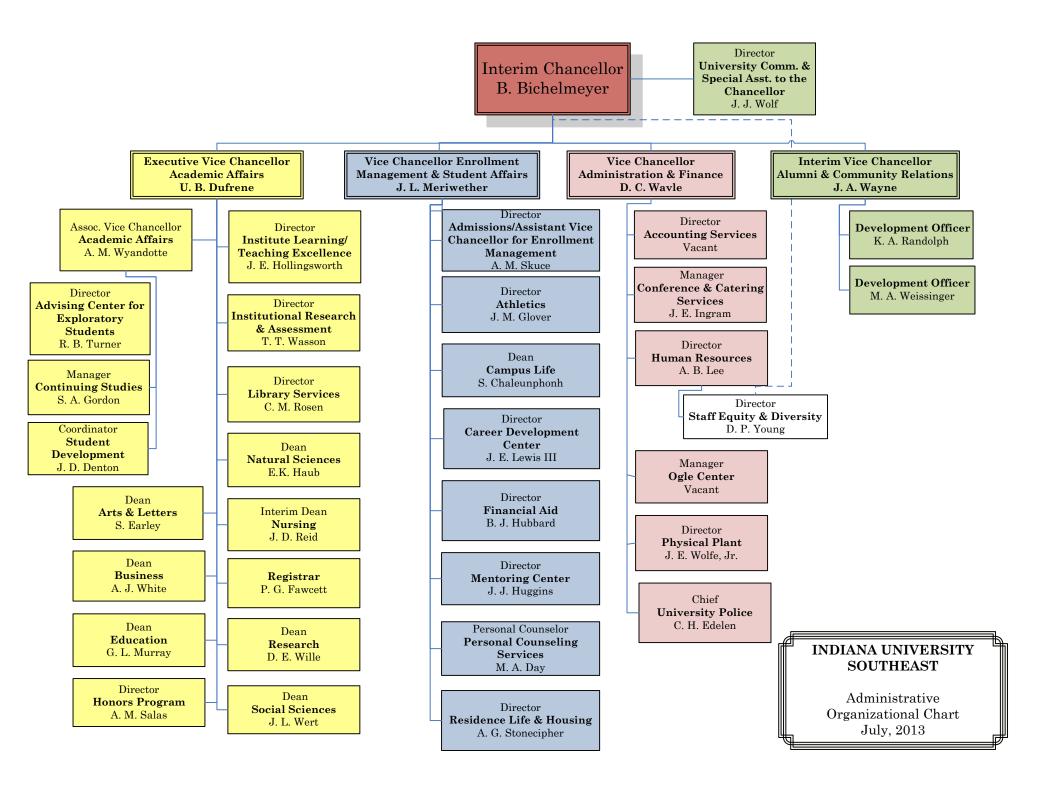
Nicholas Rhoad, Executive Director

Definitions from CCNE:

Potential Complainants

A complaint regarding an accredited program may be submitted by any individual who is directly affected by the actions or policies of the program. This may include students, faculty, staff, administrators, nurses, patients, employees, or the public.

Guidelines for the Complainant

The CCNE Board considers formal requests for implementation of the complaint process provided that the complainant: a) illustrates the full nature of the complaint in writing, describing how CCNE standards or procedures have been violated, and b) indicates his/her willingness to allow CCNE to notify the program and the parent institution of the exact nature of the complaint, including the identity of the originator of the complaint. The Board may take whatever action it deems appropriate regarding verbal complaints, complaints that are submitted anonymously, or complaints in which the complainant has not given consent to being identified.

Interim Chancellor
B. Bichelmeyer

Director
**University Comm. &
Special Asst. to the
Chancellor**
J. J. Wolf

**Executive Vice Chancellor
Academic Affairs
U. B. Dufrene**

**Vice Chancellor Enrollment
Management & Student Affairs
J. L. Meriwether**

**Vice Chancellor
Administration & Finance
D. C. Wavle**

**Interim Vice Chancellor
Alumni & Community Relations
J. A. Wayne**

Assoc. Vice Chancellor
Academic Affairs
A. M. Wyandotte

Director
**Institute Learning/
Teaching Excellence**
J. E. Hollingsworth

Director
**Admissions/Assistant Vice
Chancellor for Enrollment
Management**
A. M. Skuce

Director
Accounting Services
Vacant

Development Officer
K. A. Randolph

Director
**Advising Center for
Exploratory
Students**
R. B. Turner

Director
**Institutional Research
& Assessment**
T. T. Wasson

Director
Athletics
J. M. Glover

Manager
**Conference & Catering
Services**
J. E. Ingram

Development Officer
M. A. Weissinger

Manager
Continuing Studies
S. A. Gordon

Director
Library Services
C. M. Rosen

Dean
Campus Life
S. Chaleunphonh

Director
Human Resources
A. B. Lee

Coordinator
**Student
Development**
J. D. Denton

Dean
Natural Sciences
E.K. Haub

Director
**Career Development
Center**
J. E. Lewis III

Director
Staff Equity & Diversity
D. P. Young

Dean
Arts & Letters
S. Earley

Interim Dean
Nursing
J. D. Reid

Director
Financial Aid
B. J. Hubbard

Manager
Ogle Center
Vacant

Dean
Business
A. J. White

Registrar
P. G. Fawcett

Director
Mentoring Center
J. J. Huggins

Director
Physical Plant
J. E. Wolfe, Jr.

Dean
Education
G. L. Murray

Dean
Research
D. E. Wille

Personal Counselor
**Personal Counseling
Services**
M. A. Day

Chief
University Police
C. H. Edelen

Director
Honors Program
A. M. Salas

Dean
Social Sciences
J. L. Wert

Director
Residence Life & Housing
A. G. Stonecipher

**INDIANA UNIVERSITY
SOUTHEAST**

Administrative
Organizational Chart
July, 2013

Indiana University Southeast School of Nursing

REQUIRED RESPONSES

SECTION 1. ADMINISTRATION

4) Change in Dean or Director?

In February, 2013, Marion McKay resigned from the Dean position and Jacquelyn Reid was appointed Interim Dean. A search is in progress for a permanent Dean. Interim Dean Reid will retire at the end of the academic year in which a new dean is appointed.

7) Does the program have adequate library resources?

The IU Southeast Library has adequate resources in the form of online access to CINAHL or Medline through EBSCOHOST or OVID. Books become outdated and many are inaccurate when published so the purchase of books for the library is no longer occurs.

9) Major changes in curriculum (list if positive response)

The Indiana Council on Higher Education mandated that all state university baccalaureate programs be limited to 120 hours. In 2012, the curriculum of IU Southeast School was brought into compliance with that requirement. The revised curriculum was adopted by faculty 5/9/13 and implemented the fall of 2013. Changes to the curriculum were presented to students already in the program and those being admitted to the program. A copy of the current curriculum plan is attached.

SECTION 4. FACULTY INFORMATION

E. 1) A list of faculty no longer employed by the institution since the last Annual Report

Luz Huntington-Moskos MSN, RNC

IU Southeast School of Nursing

FIRST YEAR COURSES

All first year/pre-nursing courses must be completed with a grade of C (2.0) or above in each course by the second completed attempt. See your pre-nursing advisor for details.

Semester 1		*Semester 2*	
ENG-W 131 Elementary Composition I	3		
or Honors-H 103 Honors Seminar		ANAT-A 215 Basic Human Anatomy	5
PSY-P101 Introductory Psychology I	3	SOC-S 163 Social Problems	3
SPCH-S121 Public Speaking	3	Written Communication	3
or Honors-H 104 Honors Seminar		CHEM-C102 Elementary Chemistry II	3
Cultural Diversity course #1	3	CHEM-C122 Elementary Chemistry Lab II	2
Quantitative Reasoning course	3		
COAS-S 104 First Year Seminar	1		16 cr. hrs
	16 cr. hrs.		

_____

SECOND YEAR COURSES

Semester 3		*Semester 4*	
PHSL-P 215 Basic Mammalian Physiology	5	MICR-J200 Microbiology and Immunology	3
NURS-B 231 Com. for Health Care Prof.	3	MICR-J 201 Microbiology Laboratory	1
NURS-B 232 Intro. to Discipline of Nursing	3	NURS-B 249 Science and Tech. Pract.	2
NURS-B 244 Comp. Health Assessment	2	NURS-B 230 Developmental Issues in Nsg.	3
NURS-B 245 Comp. Health Assess. Pract.	2	NURS-B 248 Science and Tech. of Nursing	2
	15 cr. hrs.	NURS-H 355 Data Analysis Clin. Pract.	3
			14 cr. hrs.

Summer Session
NURS-B 233 Health and Wellness 4 cr. hrs.

THIRD YEAR COURSES

Semester 5		*Semester 6*	
NURS-H 351 Alt. in Neuro-Psych. Health	3	NURS-H 361 Alt. in Health II	3
NURS-H 352 Alt. in Neuro-Psych. Pract.	2	NURS-H 362 Alt. in Health II Pract.	2
NURS-H 353 Alt. in Health I	3	NURS-H 363 Dev. Family & Child	3
NURS-H 354 Alt. in Health I Pract.	2	NURS-H 364 Dev. Family & Child Pract.	3
Reasoning about Ethical Issues	3	NURS-H 365 The Research Process	3
Elective (any level)	3		14 cr. hrs.
	16 cr. hrs.		

FOURTH YEAR COURSES

Semester 7		*Semester 8*	
NURS-S 470 Restorative Health Related to Multi-System Failures	3	NURS-S 481 Nursing Management	2
		NURS-S 482 Nursing Management Pract.	3
NURS-S 471 Restorative Health Pract.	2	NURS-S 483 Nursing Practice Capstone	3
NURS-S 472 Health of Community	3	NURS-S 484 Evidence-Based Practice	1
NURS-S 473 Health of Community Pract.	2	NURS-S 485 Professional Growth and Empowerment	2
The Arts	3		
	13 cr. Hrs.	NURS-S 486 NCLEX Success through Critical Thinking	1
			12 cr. Hrs.

Additional Information
Core General education classes. If the "Core" has been satisfied, students do not need to take these classes. For the Nursing curriculum, one course fulfills one general education requirement. While effort has been made to provide accurate information, IU Southeast reserves the right to change degree requirements.
General Education Courses (over)

General Education Courses

Speech Communication
Honors-H 104 Intellectual Experience II
SPCH-S 121 Public Speaking

Written Communication
ENG-W 231   Professional Writing Skills
ENG-W 234   Tech Report Writing
ENG-W 250   Writing in Context
ENG-W 270   Argumentative Writing
ENG-W 290   Writing in the Arts & Sciences
ENG-W 300   Writing for Teachers
ENG-W 310   Language and the Study of Writing
ENG-W 350   Advanced Expository Writing
ENG-W 315   Composing Computer-Delivered Text
ENG-W 405   Writing Prose Nonfiction
ENG-W 420   Argumentative Writing

Diversity
AFRO-A   169   Introduction to Afro American Lit.
AFRO-A   249   African American Autobiography
EDUC-M   300   Teaching in a Pluralistic Society
ENG-L   351   American Literature to 1865
FINA-A   150   African, New World & Oceanic Art
GEOG-G 201   World Regional Geography
HIST-E   100   Issues in African History
HIST-F   100   Issues in Latin American History
HIST-F   216   History of Slavery
HIST-F   232   Upheaval in 20th Cent. Latin Amer.
HIST-G   100   Issues in Asian History
HIST-H   207   Modern East Asian Civilization
HIST-H   231   The Family in History
Honors-H 103 Common Intellectual Exp. I
PHIL-P   170   Introduction to Asian Philosophy
POLS-Y 107   Intro to Comparative Politics
POLS-Y 109 Intro. To International Relations
SPCH-S   122   Interpersonal Communication

Reasoning about Ethical Issues
AFRO-A   249   African American Autobiography
JOUR-J   280   Seminar in Journalism Ethics
PHIL-P   100   Introduction to Philosophy
PHIL-P   140   Introduction to Ethics
PHIL-P   145   Intro to Social and Political Phil.
PHIL-P   200   Bioethics
PHIL-P   240   Business & Morality

Quantitative Reasoning
MATH-A 118   Finite Math for Soc. & Biol. Sciences
MATH-M 110   Excursions in Mathematics
MATH-M 112   Quantitative Literacy I
MATH-M 117   Intermediate Algebra
MATH-M 118   Finite math
MATH-M 119   Brief Survey of Calculus I
MATH-M 122   College Algebra
MATH-M 125   Pre-calculus Mathematics
MATH-M 215   Analytic Geometry & Calculus I
MATH-T 101   Mathematics for Elementary Teachers I

Arts & Humanities
AFRO-A   169   Intro. To Afro American Literature
ENG-L   101   Western Word Masterpieces to 1600
ENG-L   102   Western Word Masterpieces
ENG-L   104   Introduction to Fiction
ENG-L   106   Introduction to Poetry
FINA-A   101   Ancient & Medieval Art
FINA-A   102   Renaissance through Modern Art
FINA-F   100   Fundamental Studio – Drawing
FINA-H   100   Art Appreciation
FINA-N   110   Intro to Studio Art for Non Majors
HUMA-U 101   Introduction to the Humanities
HUMA-U 102   Introduction to Modern Humanities
MUS-E   241   Intro to Music Fundamentals
MUS-M   174   Music for the Listener
MUS-T   109   Rudiments of Music I
PHIL-P   100   Introduction to Philosophy
PHIL-P   140   Introduction to Ethics
THTR-T   105   Theatre Appreciation
THTR-T   120   Acting I
THTR-T   271   Intro to History of Theater II

Academic Advising
To schedule an appointment with your academic advisor, stop by or call the Nursing Office at (812)941-2283. The secretary will make the appointment for you.
Sara Gierke – Advisor for pre-nursing students sgierke@ius.edu
          Call 812-941-2283 for walk-in advising dates and times.
Brenda Hackett – Nursing Advisor, bhackett@ius.edu
          RN-BSN and second degree students, Students admitted to the School of Nursing