

Indiana State Board of Nursing Dean's Summit

Presented by:

Toni Herron, BSN, RN, CHEP, Education Compliance Officer Audrea Racine, JD, Director, Indiana State Board of Nursing

Topics to be covered:



- Introduction to IPLA
- Introduction to Board of Nursing
- Statutes & Rules
- Licensure Process
- Annual Report
- NCLEX Report
- Legislative Changes/Updates
- FAQs
- Resources
- Q&A





Legal Disclaimer

The information contained in this presentation is provided for informational purposes only and should not be construed as legal advice on any subject matter.

Introduction to IPLA

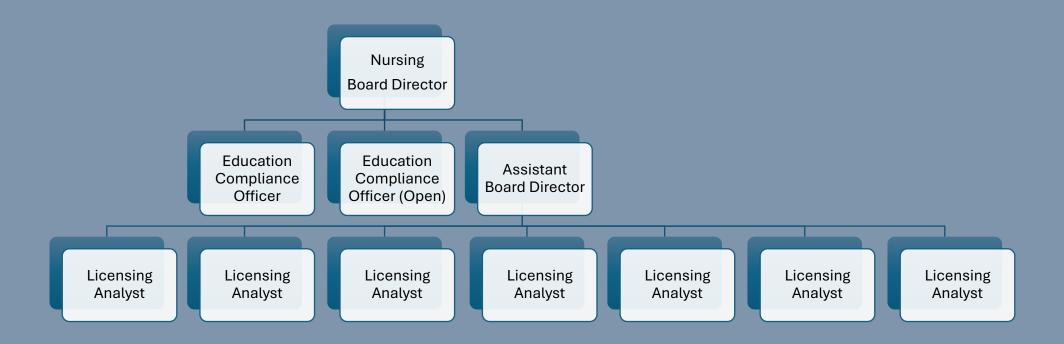


- The Indiana Professional Licensing Agency (IPLA) is responsible for licensing and regulating 40 different professions and more than 200 unique license types as set in statute by the Indiana General Assembly.
- IPLA supports 34 of Indiana's active occupational licensing boards, commissions, and committees.
- Mission: IPLA's mission is to ensure Hoosiers have access to a robust, safe, and reliable professional workforce.
- Learn more about IPLA here.



Introduction to IPLA

- IPLA staff provide support to the Indiana State Board of Nursing (Board).
- Board oversees more than 200,000 individual licenses.





- IC 25-23-1-2 sets out the requirements for board members
 - Nine (9) board members appointed by the governor
 - Six (6) board members must be registered nurses (RNs)
 - Two (2) board members must be licensed practical nurses (LPNs)
 - One (1) board member must be from the general public
- IC 25-1-6.5-2 sets out the term of four (4) years and no term limits

Changes coming July 1, 2025



Pictured left to right:

Emily Sego, DNP, RN - Greenfield

Jessica Harlan-York, JD- Indianapolis

Rena Magers, LPN - Logansport

Kim Cooper, MSN, RN - Terre Haute

Jason M. King, DNP, RN – Bloomington (Vice President)

Jennifer L. Miller, MSN, RN – Danville (Board President)

Nancy Juengst, LPN - Madison

Julian L. Gallegos, PhD, RN, FNP-BC- West Lafayette

Angela Morris MSN, RN – Fishers (Secretary)



- PLA STAND RELIABILITY
- What is the purpose of the Indiana State Board of Nursing?
 - To ensure that the public will have access to competent, safe, and ethical practitioners in the profession.
 - To accredit pre-licensure schools of nursing in Indiana.







Powers and Duties of the Board

Sec. 7. (a) The board shall do the following:

- (1) Adopt under <u>IC 4-22-2</u> rules necessary to enable it to carry into effect this chapter.
- (2) Prescribe standards and approve curricula for nursing education programs preparing persons for licensure under this chapter.
- (3) Provide for surveys of such programs at such times as it considers necessary.
- (4) Accredit such programs as meet the requirements of this chapter and of the board.
- (5) Deny or withdraw accreditation from nursing education programs for failure to meet prescribed curricula or other standards.
- (6) Examine, license, and renew the license of qualified applicants.
- (7) Issue subpoenas, compel the attendance of witnesses, and administer oaths to persons giving testimony at hearings.
- (8) Cause the prosecution of all persons violating this chapter and have power to incur necessary expenses for these prosecutions.



Powers and Duties of the Board Continued...

Sec. 7. (a) The board shall do the following:

- (9) Adopt rules under <u>IC 4-22-2</u> that do the following:
- (A) Prescribe standards for the competent practice of registered, practical, and advanced practice registered nursing.
- (B) Establish with the approval of the medical licensing board created by <u>IC 25-22.5-2-1</u> requirements that advanced practice registered nurses must meet to be granted authority to prescribe legend drugs and to retain that authority.
- (C) Establish, with the approval of the medical licensing board created by IC 25-22.5-2-1, requirements for the renewal of a practice agreement under section 19.4 of this chapter, which shall expire on October 31 in each odd-numbered year.
- (10) Keep a record of all its proceedings.
- (11) Collect and distribute annually demographic information on the number and type of registered nurses and licensed practical nurses employed in Indiana.
- (12) Adopt rules and administer the interstate nurse licensure compact under <u>IC 25-42</u>.
- (13) Adopt or amend rules to implement the nursing licensure by endorsement available for foreign nursing school graduates under sections 11 and 12 of this chapter.

Let's take a deeper dive...





Statues & Rules

Statue: A statute is a law enacted by a legislative body (like the Indiana General Assembly).

Rule: Also known as a regulation, is a detailed instruction or set of guidelines established by an agency (like the Nursing Board) to implement or interpret a statute.

Statutes → Indiana Code or IC

Rules → Indiana Administrative Code or IAC

(Links provide direct source)



Statues & Rules



Statues

- IC 4-6-14: Health Records and Identifying Information
- IC 25-1: Professions and Occupations
- IC 25-23: Nurses (Indiana Nurse Practice Act)
- IC 25-42: Interstate Nurse Licensure Compact
- IC 35-48: Controlled Substances

Rules

- 848 IAC 1: Registered Nurses and Practical Nurses
- 848 IAC 2: Standards For The Competent Practice of Registered And Licensed Practical Nursing
- 848 IAC 3: Nurse-Midwives
- 848 IAC 4: Advanced Practice Nursing and Prescriptive Authority For Advanced Practice Nursing
- 848 IAC 5: Prescriptive Authority For Advanced Practice Nursing
- 848 IAC 7: Indiana State Nurses Assistance Program
- 848 IAC 8: Convictions of Concern
- 856 IAC 2: Controlled Substances (Board of Pharmacy Rule)

This list is not comprehensive*

Statutes re: Nursing programs



IC 25-23-1-7.3 Requirements for Nurse Faculty member without master's degree to teach clinical courses in eligible associate degree registered nurse program

IC 25-23-1-20 Application for nursing education program; employment of registered nurses

IC 25-23-1-20.1 Nursing school enrollment rates (amended 2023)

IC 25-23-1-20.2 Substitution of simulation hours (added in 2022)

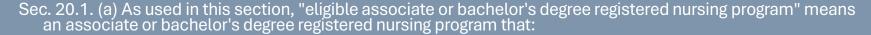
IC 25-23-1-20.3 Clinical preceptor qualifications (amended 2022)

IC 25-23-1-20.4 Part-time faculty (Amended 2024)

IC 25-23-1-21 Survey by board; approval; surveys of accredited schools

Enrollment Rates

IC 25-23-1-20.1 Nursing school enrollment rates



- (1) is accredited by the board; and
- (2) has an annual rate of successful completion of the National Council Licensure Examination (NCLEX) score of at least eighty percent (80%).
- (b) As used in this section, "nursing program" means any of the following:
 - (1) A licensed practical nursing program.
 - (2) An associate degree nursing program.
 - (3) A diploma nursing program.
 - (4) A baccalaureate degree nursing program.
- (c) An eligible associate degree or bachelor's degree registered nursing program that has been operating for at least five (5) years may increase enrollment in the program at any rate the program considers appropriate.
- (d) A nursing program that:
 - (1) is operated by a postsecondary educational institution, as defined in IC 21-7-13-6(a)(1);
 - (2) was accredited by the board on a date after June 30, 2020; and
 - (3) has been operating for at least one (1) year;

may increase its enrollment rate by not more than one hundred percent (100%).





Simulation Hours

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IC 25-23-1-20.2 Substitution of simulation hours

- (f) A nursing program may allow substitution of simulation hours for clinical hours in the following manner:
- (1) Simulation for not more than fifty percent (50%) of clinical hours if a nursing program has an overall pass rate of at least eighty percent (80%) on the NCLEX.
- (2) Simulation for not more than twenty-five percent (25%) of clinical hours if a nursing program has an overall pass rate of less than eighty percent (80%) on the NCLEX.



Part-Time Faculty

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IC 25-23-1-20.4

- (a) As used in this section, "faculty" refers to a group of individuals who are employed to administer and teach in a nursing program.
- (b) Beginning July 1, 2024, the majority of employees on the faculty of a nursing program may be part-time employees of an approved postsecondary educational institution (as defined in IC 21-7-13-6(a)) or a hospital that conducts the nursing program.



Nursing Board Rules



Title 848 1-2 Accreditation

848 IAC 1-2-1 Opening a program

848 IAC 1-2-2 Closing a program

848 IAC 1-2-3 Purpose for accreditation

848 IAC 1-2-4 Eligible programs

848 IAC 1-2-5 Accreditation status

848 IAC 1-2-6 Survey visits

848 IAC 1-2-7 Eligible institutions

848 IAC 1-2-8 Change of ownership

848 IAC 1-2-8.5 Transfer of program to another controlling organization

848 IAC 1-2-9 Philosophy, mission, and objectives

848 IAC 1-2-10 Organization and administration

Nursing Board Rules



Title 848 1-2 Accreditation

848 IAC 1-2-11 Admissions

848 IAC 1-2-12 Faculty

848 IAC 1-2-13 Faculty qualifications; registered nurse programs

848 IAC 1-2-14 Faculty qualifications; licensed practical nurse programs

848 IAC 1-2-15 Student personnel services

848 IAC 1-2-16 Curriculum; all programs

848 IAC 1-2-17 Curriculum; registered nurse programs

848 IAC 1-2-18 Curriculum; licensed practical nurse program

848 IAC 1-2-19 Clinical experience; all programs

848 IAC 1-2-20 Educational resources

848 IAC 1-2-21 Progression and graduation

848 IAC 1-2-22 Records and program catalog

848 IAC 1-2-23 Reports to the board

848 IAC 1-2-24 Records

Reporting to the Nursing Board



848 IAC 1-2-8 Change of Ownership

The board shall be notified in writing of any changes in ownership of a program.

- (b) Information shall include the following:
 - (1) The official name of the program.
 - (2) The organizational chart of the contracting agency.
 - (3) The names of administrative officials.
- (c) The new controlling organization shall submit any change in curriculum to the board for approval prior to implementation.

848 IAC 1-2-10 Organization and administration

- (d) When a program director resigns, it is the responsibility of the administration of the controlling organization to inform the board in writing within thirty (30) days of notification of the following:
 - (1) Intended resignation.
 - (2) Effective date.
 - (3) Plans for filling the position.

Reporting to the Nursing Board



848 IAC 1-2-23 Reports to the board

- The director of the nursing program shall submit an annual report to the board on forms provided by the board. The report shall provide current data on the following:
 - (1) Administrative personnel, credit hours, and faculty to student ratios.
 - (2) Organizational, administrative, and physical changes.
 - (3) Any curriculum changes.
 - (4) Student statistics.
 - (5) A faculty list with a:
 - (A) completed faculty qualification record for each new member;
 - (B) supplemental qualification record for each faculty member pursuing a master's degree; and
 - (C) list of faculty no longer employed by the institution since the last annual report.
 - (6) A clinical agency list and a list of those agencies no longer used since the last annual report.
 - (7) An organizational chart for the nursing program and for the parent institution.

Reporting to the Nursing Board

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848 IAC 1-2-5 Accreditation status

If a program's annual rate of successful completion of the NCLEX is lower than one (1) standard deviation below the average national pass rate for first time U.S. educated and U.S. territory candidates for three (3) consecutive years, the program shall submit a report to the board outlining the following:

- (A) Results of the faculty's review of factors that may have contributed to the low pass rate, including, but not limited to, the following:
 - (i) Curriculum content.
 - (ii) Curriculum design.
 - (iii) Outcome evaluation.
 - (iv) Admission policies.
 - (v) Progression policies.
 - (vi) Graduation policies and annual number of graduates for the period in question.
 - (vii) Factors of graduate performance documented by faculty to be outside the control of the program.
- (B) The faculty's plan for correction with identified implementation dates and expected levels of achievement for any identified problems as result of evaluation.
- (2) If the program's next annual rate of successful completion of the NCLEX is lower than one (1) standard deviation below the average national pass rate for first time U.S. educated and U.S. territory candidates, the board shall send a surveyor to review the program's ability to comply with this article. After review of the survey visit report and a meeting with the program representatives, the board shall determine the accreditation status.

Remedial Process



Remedial Process for not meeting (80%) requirement:

- If one year below standard deviation: letter of concern is sent.
- If two years below standard deviation: submit a plan of evaluation to the board.
- If three years below standard deviation: submit report of review of factors affecting success rate and plan of correction.
- If four years below standard deviation: site visit is required and meeting with the board to determine accreditation status.
- If five years below standard deviation: withdrawal of accreditation process.

Changes that Require Board Approval



848 IAC 1-2-16 Curriculum; all programs

- Board approval shall be granted prior to the initiation of any major curriculum change.
- If the change is minor, in that it does not substantially alter the curriculum, it shall be reported to the board in writing in the program's annual report to the board.



Changes that Require Board Approval



848 IAC 1-2-16 Curriculum; all programs

- A major change, which would require the board's approval prior to implementation, includes the following:
 - (1) Major changes in philosophy, mission, or objectives.
 - (2) The number of credits required for successful completion of the program or the major in nursing.
 - (3) The number and type of general education courses.
 - (4) Relocation of the program or any of its components.
 - (5) Change in required clinical hours.
 - (6) Admission times.
 - (7) Progression options.
 - (8) Additions of satellite locations.
- Contact Education Compliance Officer to initiate board approval.

Board Site Visits

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Types of Site Visits

- Change in accreditation status from initial to full
- Construction
- Poor pass rates
- Student complaints
- General visit/PRN as needed per 848 IAC 1-2-6



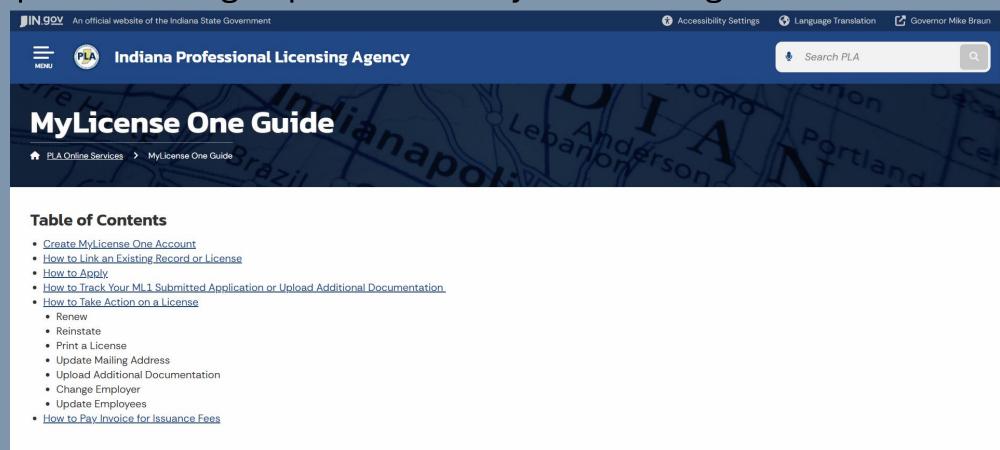
Licensure Information & Process



Getting Started with Online Access



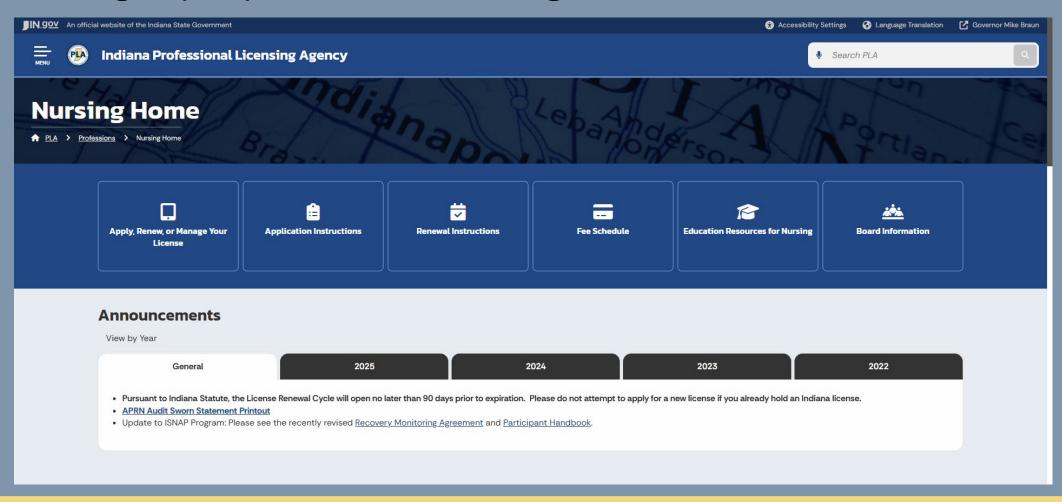
- MyLicense One Guide
- https://www.in.gov/pla/license/mylicenseoneguide/



Licensure Information



Visit in.gov/pla/professions/nursing-home



Licensure Information

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- Application Instructions for licensure
- LPN by exam or RN by exam

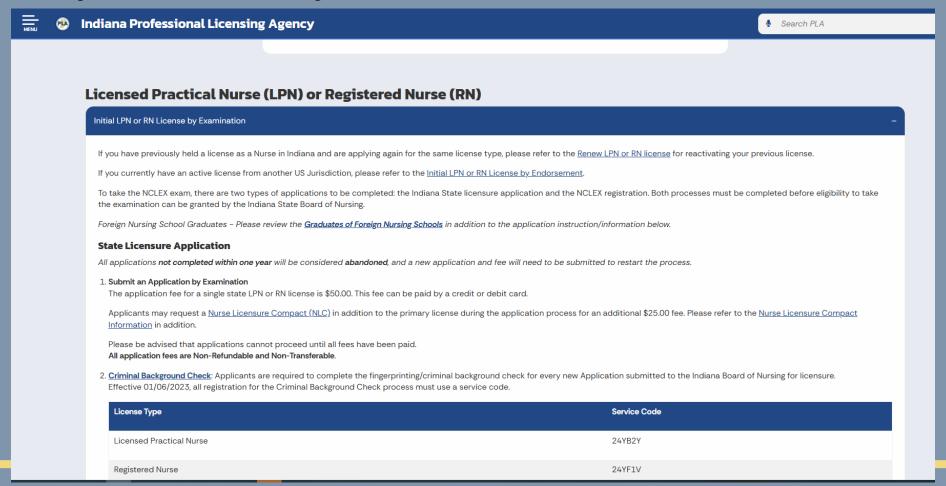


Apply Now

Licensure Information

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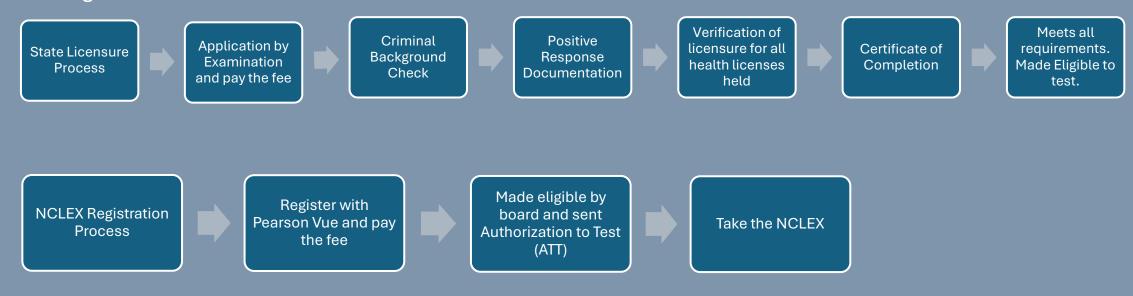
- Application Instructions for licensure
- LPN by exam or RN by exam



State Licensure & NCLEX Registration

The Board of Nursing oversees the State License application process. The National Council of State Boards of Nursing (NCSBN) oversees the NCLEX exam.

Both processes must be completed before eligibility to take the examination can be granted by the Board of Nursing.



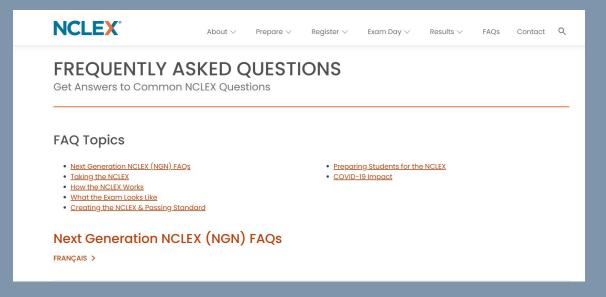
Board will send out application schedule for May graduation season sometime in late November/ early December. This only applies to May graduation.

NCLEX Resources



- NCLEX is administered by the National Council of State Boards of Nursing (NCSBN) through their testing vendor Pearson Vue.
- For more information, visit https://www.nclex.com/index.page





Testing Accommodations

Testing Accommodations can be found here.

Requests and documents must be sent to pla2@pla.in.gov.

- If requesting accommodation on the Application to the State, the NCLEX registration process must be completed, and the Exam fee must be fully paid before the accommodation can be sent to Pearson Vue.
- If Exam appointment is already scheduled with the current Authorization to Test(ATT), the appointment must be canceled before Accommodation information can be inputted.





Certificate of Completion

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- Schools are required to submit the Certificate of Completion (CC) directly to the Board.
- Legal names- no nick names.
- Submit via U.S. mail or electronically to pla2@in.gov (Not Both).
- Notify students when CCs are sent to board.
- Students should wait at least (10) business days before calling the Board about their CC.



INDIANA STATE BOARD OF NURSING PROFESSIONAL LICENSING AGENCY 402 West Washington Street, Room W072 Indianapolis, Indiana 46204 Telephona: (317) 234-2043 E-mell: nla2@lola IN pow

REGISTERED	NURSE (RN)	LICENSED	PRACTICAL NUR	RSE (LPN)
I hereby certify that				was admitted
to the				
of Nursing located in			on	
and completed requirem	ents for graduation	on		
will/did graduate on			. His/Her Socia	l Security number i
There is evidence in our _l		that this person	has met the requi	irements as specifie
There is evidence in our	permanent records	·	has met the requi	
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Temporary Permits



- May apply while waiting to take the NCLEX exam
 - Must complete all graduation and licensure requirements(e.g. complete background check, official certificate of completion is received, Board Review, etc.)
 - Must have a pending application by exam pending with the board
 - Cost: Free
- This temporary permit, upon issuance, will be valid for the SHORTER of 6 months OR until applicant takes the NCLEX.
- Upon passing the NCLEX, this permit will be Superseded after the permanent RN or LPN is issued.

Compact License



Nurse Licensure Compact (NLC) License

- Initial applicant (who has never had an Indiana LPN/RN single-state license) can apply for the NLC license after the applicant applies for the single state license.
- \$25 application fee

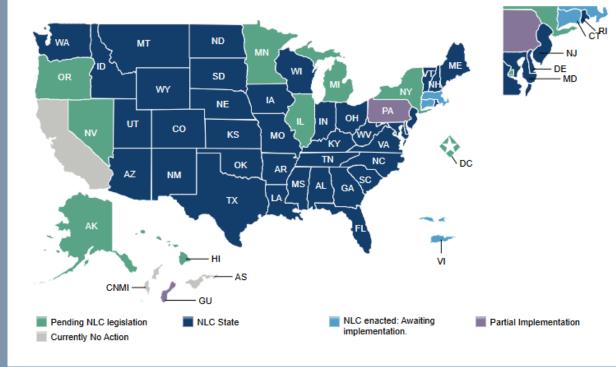
Qualification for NLC in Indiana

- To qualify for the NLC licensure, according to IC 25-42-3-3, Applicants must have their Primary State of Residence (PSOR) in Indiana and do not have any disqualifier, included but not limited to:
 - Active discipline on a license
 - Currently enrolled in an alternative program
 - Have a misdemeanor conviction related to the practice of nursing
 - Have a felony conviction on a state or federal level.
- More info can be found on NLC website: https://www.nursecompact.com/



Participating Jurisdictions

43 jurisdictions are currently part of the NLC. Hover over each state for additional status details. Click a state to access each board's contact information.



NCLEX Attempts

- There is no limit to the number of times an applicant can re-test for the NCLEX, as long as it's within seven (7) years from the candidate's graduation date to the date of application.
- After the third attempt, the applicant will be required as part of the fourth application to complete an NCLEX review course with a green light or 95% predictor score before being eligible to re-test.
 - Board approved NCLEX review course through Kaplan or ATI.
- New application and fee for each attempt.
- May test every (45) days

Board Approved NCLEX Review Courses



- Kaplan- requires "95% predictor" to show satisfactory completion of course
 - https://www.kaptest.com/nclex
- ATI- requires a "green light" to show satisfactory completion of course
 - Virtual-ATI | Online NCLEX Course For Students | ATI

Annual Report



- Required per 848 IAC 1-2-23
- In collaboration with NCSBN, an annual survey is sent out to each school to complete.
- You have (30) days to complete the survey.
- Submit a survey for each program code.
- Reporting previous academic year August 1st to July 31st.
- If you need help filling out the survey, please reach out to NCSBN. Contact person is Quiana McIntosh email: qmcintosh@ncsbn.org

NCLEX Reporting Process



Education Compliance Officer collates results from NCSBN and sends to the Deans & Directors the first of April, July and October.

Only first-time test takers are factored into the results. If changes need to be made, Deans must contact the Education Compliance Officer.

Every January, Education Compliance Officer sends out Quarter 4 results AND annual results.

Review NCLEX Success Rates



The Board uses the informal standard of 80% pass rate as an indicator of success.

The Board requests the standard deviation from NCSBN each year for the previous year which is received sometime in February.

The standard deviation results are used to check compliance with accreditation requirements.

Legislative Changes



- Senate Enrolled Act 176 (Effective July 1, 2025)
 - Adds two (2) additional board members making (11) total board members
 - Two (2) of the board members must be an APRN with at least one member who has prescriptive authority
 - One (1) member must be a current faculty member of a prelicensure nursing program
 - Removes the requirement that a student must have a high school diploma when entering a practical nursing program
 - Must provide proof of graduation before completing the nursing program

Legislative Changes



- Senate Enrolled Act 473 (Effective July 1, 2025)
 - Adds IC 25-23-1-12.6
 - Creates a process for certain individuals who do not have a Social Security number and who are seeking licensure by examination as a registered nurse or practical nurse to obtain a provisional license.
 - Amends IC 25-23-1-20 & IC 25-23-1-20.2
 - A nursing program must offer a clinical experience that includes clinical hours in at least one (1) hospital licensed under IC 16-21-2 and one (1) health facility licensed under IC 16-28.



Question: What types of licenses does the Board of Nursing oversee?

Answer: We oversee Licensed Practical Nurses (LPNs), Registered Nurses (RNs), Advanced Practice Registered Nurses (APRNs), Nurse Midwifes, APRN Controlled Substance Registrations (CSRs).



Question: Does the Board of Nursing oversee Certified Nurse Aides (CNAs), Qualified Medication Aides (QMAs) or Home Health Aides (HHAs)?

Answer: No, the Indiana Department of Health (IDOH) oversees these registrations.



Question: Who do I contact at PLA if I have questions?

Answer: Your main point of contact at PLA is Toni Herron, Education Compliance Officer. You may also contact the board at pla2@pla.in.gov.



Question: Who do I contact if I have questions about the NCLEX?

Answer: Please contact the NCSBN for NCLEX related questions.

https://www.ncsbn.org/exams/exam-contacts.page

https://www.nclex.com/faqs.page



Request a Capstone Presentation for your students

- Provides students with an overview of nursing board and the disciplinary process
- No cost!
- Contact Toni Herron, Education Compliance Officer, to schedule!

Nursys e-Notify for Nursing Schools

- Delivers real-time notifications right to your inbox.
- Be certain about the licensure status of your students and faculty.
- No cost!
- Enroll nursys.com/e-notify
- https://www.ncsbn.org/publicfiles/eNotify_Flyer-school.pdf



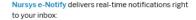
Contact us for a Demo nursysenotify@ncsbn.org

nursys

Be Certain About the Licensure Status of Your Students and Faculty



NCSBN created Nursys, the only national database for licensure verification of registered nurses (RNs), licensed practical/vocational nurses (LPN/VNs) and advanced practice registered nurses (APRNs).



- Licensure status changes, including revocation, and expiration updates
- · Any publicly available disciplinary action
- · Create and manage multiple license expiration reminders
- Multistate and single-state changes within the Nurse Licensure Compact
- Live and dynamic RN and LPN/VN updates sent securely from all boards of nursing
- APRN data and updates from participating boards of nursing*
- The most reliable and efficient system of its kind
- · And it's all free of charge

You can also obtain the NCSBN ID for each of your postlicensure students, allowing you to identify them with a unique nurse identifier (UNI) on electronic health records and various databases for documentation, education, research and training purposes.

Learn more and enroll today nursys.com/e-notify





Indiana State Nurses Assistance Program (ISNAP) now known as Indiana Professionals Recovery Program (IPRP) is a monitoring program for nurses in Indiana struggling with substance abuse.

- https://inprp.org/
- IPRP is interested in supporting programs that might be looking for a recovered nurse as a speaker.
- Contact Tracy Traut, MS, LCAC, Program Director
- ttraut@inprp.org or 219-707-8081 x 5





Indiana State Nurses Association

https://indiananurses.nursingnetwork.com/

Indiana Center for Nursing (ICN)

- Council of Indiana Nursing Deans and Directors (CINDD)
- https://www.lc4n.org

Nation Council of State Boards of Nursing (NCSBN)

• https://www.ncsbn.org/

Nurse Licensure Compact (NLC)

https://www.nursecompact.com/



Nursing Board Contacts:

- Toni Herron, <u>Therron@pla.in.gov</u>
- Audrea Racine, <u>Aracine@pla.in.gov</u>

Questions about licensure, please contact <u>pla2@pla.in.gov</u>



Questions?

