

Plumbing Apprentice Application Checklist

It is your responsibility to submit all documents with your application

****To promote better service, we ask that you provide us with your email address****

- 1.) Must be at least 18 years old
- 2.) Applicant Information section (Page 1)
- 3.) Original photograph-passport size attached to application
- 4.) Application payment (check or money order made payable to the Indiana Professional Licensing Agency)
- 5.) Mandatory – approved school sponsor signature, the apprenticeship agreement and Plumbing Contractor license number
- 6.) Personal Background section (Page 3)
- 7.) Application affirmation section signed and dated
- 8.) Authorization for Release of Information section signed and dated

If you answer “yes” to questions 2 through 5 on the background questions, you will need:

- 9.) A signed and notarized statement, including all related details such as: the violation, location, date and disposition. The final court order document of pending or finalized charges. If you were ever placed on probation or are still on probation, you will need to submit the order removing probation or setting terms of probation.