

**TITLE 879 MANUFACTURED HOME INSTALLER LICENSING BOARD**

**LSA Document #24-614**  
**PLA (2024-104R)**

**RULEMAKING DOCKET****CONTACT INFORMATION:**

**Tracy Hicks**  
 Board Director  
 Indiana Professional Licensing Agency  
 402 West Washington Street, Room W072  
 Indianapolis, Indiana 46204  
 (317) 234-3031  
 thicks@pla.in.gov

**Subject Matter:** Fines and civil penalties.

Effective 30 days after filing with the Publisher.

|   | <b>Rulemaking Action</b>                                     | <b>Date</b> | <b>Information</b>  |
|---|--|-------------|---|
|   | Comments May Be Inspected at This Location                   | N/A         | Indiana Professional Licensing Agency<br>402 West Washington Street, Room W072<br>Indianapolis, Indiana 46204                   |
| <b>Office of Management and Budget and State Budget Agency Approval</b> |  |             |   |
| 1   | Submission of Regulatory Analysis                            | 10/17/2024  | Supporting documentation in binder to the Indiana Office of Attorney General  |
| 2   | Regulatory Analysis Approved                                 | 12/16/2024  | Supporting documentation in binder to the Indiana Office of Attorney General  |
| <b>Notices And Dates</b>  |  |             |   |
| 3   | Notice of Public Comment Submitted to LSA                    | 12/16/2024  |   |
| 4   | Authorization To Proceed                                     | 1/7/2025    | Supporting documentation in binder to the Indiana Office of Attorney General  |
| 5   | Notice of First Comment Period and Proposed Rule Publication | 1/8/2025    | <a href="https://iar.iga.in.gov/register/20250108-IR-879240614FNA">https://iar.iga.in.gov/register/20250108-IR-879240614FNA</a> |

|  |  |           |  |
|--|--|-----------|--|
| 6  | Notice Of First Public Hearing Published             | 1/8/2025  | <a href="https://iar.iga.in.gov/register/20250108-IR-879240614PHA">https://iar.iga.in.gov/register/20250108-IR-879240614PHA</a>  |
| 7  | Regulatory Analysis Published                        | 1/8/2025  | <a href="https://iar.iga.in.gov/register/20250108-IR-879240614RAA">https://iar.iga.in.gov/register/20250108-IR-879240614RAA</a>  |
| <b>Public Hearing And Comments</b>         |  |           |  |
|  | Deadline For Public Comments                         | 2/7/2025  | Comments may be submitted via email to <a href="mailto:thicks@pla.in.gov">thicks@pla.in.gov</a> or by mail to: Indiana Professional Licensing Agency 402 W. Washington Street, W072 Indianapolis, Indiana 46204  |
|  | Public Hearing Date And Location                     | 2/11/2025 | February 11, 2025, at 10:00 a.m., at the Indiana Government Center South, 402 West Washington Street, Room W064, Indianapolis, Indiana<br><a href="https://www.youtube.com/watch?v=TMwKUdqqgsVA">https://www.youtube.com/watch?v=TMwKUdqqgsVA</a>  |
| 8  | Small Business Economic Impact Statement             | 1/8/2025  | The proposed rule does not impose new requirements or costs on small businesses under IC 4-22-2.1-5. The proposed rule is merely intended to align the Board's practice of assessing fees, fines, and penalties with HEA 1623 and IC 4-22-2-19.6.<br><a href="https://www.in.gov/pla/files/12-Ombudsman-Response-LSA-24-614-Manufactured.pdf">https://www.in.gov/pla/files/12-Ombudsman-Response-LSA-24-614-Manufactured.pdf</a> |
| 9  | Summary of Public Hearing                            | 2/11/2025 | Supporting documentation in binder to the Indiana Office of Attorney General   |
| 10   | Copies of Public Written Comments                    | N/A       | None   |
| 11   | Summaries of Written and Oral Public Comments        | N/A       | None   |
| 12   | Board's Response to Public Comments                  | N/A       | N/A  |
| <b>Relevant Findings</b>                   |  |           |  |
|  | Description Of Findings Related To The Proposed Rule | N/A       | Not applicable   |
| <b>Final Rule</b>                          |  |           |  |
| 13   | Adoption of Final Rule by Board                      | 2/11/2025 |  |
| 14   | List of All Changes From Proposed Rule to Final Rule | N/A       | None   |
| <b>Materials Incorporated by Reference</b> |  |           |  |
|  | Materials Incorporated By Reference                  | None      | None   |
| <b>Docket</b>                              |  |           |  |

|  |  |     |           |
|--|--|-----|-----------|
| 15                                     | Copy of Rulemaking Docket Webpage  |     |           |
| <b>Pre-250<sup>th</sup> Day Notice</b> |  |     |           |
|  | Pre-250 <sup>th</sup> Day Notice   | N/A | N/A       |
| <b>Estimated Timetable for Action</b>  |  |     |           |
|  | Submitted to Indiana Office of Attorney General  |     | 2/13/2025 |
|  | 250 <sup>th</sup> Day after Publication of Notice of Intent<br><i>Pre-250<sup>th</sup> Day Notice published</i>  |     |           |
|  | Deadline For Attorney General Action   |     | 3/30/2025 |
|  | Recall Notice, If Applicable   |     |           |
|  | Submitted To Governor  |     | 3/12/2025 |
|  | Deadlines For Governor's Action (May Be Extended Additional 15 Days)   |     | 3/11/2025 |
|  | Final Rule Filed with the Publisher  |     | 3/19/2025 |
|  | Final Rule Published In Indiana Register   |     | 4/26/2025 |
|  | Effective Date of Rule (30 Days After Publisher Filing Date)   |     | 5/26/2025 |
|  | One-Year Requirement<br><i>Per Pre-250<sup>th</sup> Day Notice, anticipated publication date is on or before</i> |     | N/A       |

**ADDITIONAL CONTACT:**

Elizabeth Walker,  
Deputy General Counsel and Operations Director  
Indiana Professional Licensing Agency  
402 West Washington Street, Room W072  
Indianapolis, Indiana 46204  
(317) 234-2912  
elwalker@pla.in.gov