

BEHAVIORAL HEALTH AND HUMAN SERVICES LICENSING BOARD
Minutes
November 17, 2025

I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

Mr. Jon Ferguson called the meeting to order at 9:04 a.m. in the Indiana Government Center South, 302 West Washington Street, Room Conference Center Room 1 & 2, Indianapolis, Indiana, and declared a quorum with Indiana Code § IC 25-23.6-2.

Board Members Present:

Jon Ferguson, LMFT, LCAC, Board Chair
Stephan Viehweg, MSW, LCSW, Vice Chair, Section Chair
Kimble Richardson, MS, LMHC, LCSW, LMFT, LCAC, MHC, Section Chair
C. Martin Justice, LMHC, LCAC, Board Designee
Dr. Dianna Cooper-Bolinskey, LCAC, LCSW
Kathryn Adams, LCAC, LCSW, Section Chair
Kelley Gardner, LMFT, LMFT, Section Chair (arrived 9:30 a.m.)
Peter Karalis, MD, Psychiatry Member
Jacqueline Eitel, RN, Consumer Member

Board Members Not Present:

Licensed Clinical Social Worker - Vacant

State Officials Present:

Cindy Vaught, Board Director, Professional Licensing Agency
Dana Brooks, Assistant Board Director, Professional Licensing Agency
Connie Adams, Litigation Specialist, Professional Licensing Agency
Adam Harvey, Deputy Attorney General, Office of the Attorney General

II. ADOPTION OF AGENDA

A motion was made and seconded to adopt the agenda as amended.

Justice/Gardner
Motion carried 9-0-0

III. APPROVAL OF MINUTES

The minutes of October 27, 2025, are still under review.

IV. ADMINISTRATIVE HEARINGS

A. Amy Etchison, LMHCA, License No. 39004967A, 88001365A
Cause No. 202405-BHS-0025
Re: Petition for Withdraw of Probation

Parties Present:

Respondent present

Ryan Eldridge, Deputy Attorney General
Margie Addington, Court Reporter, Accurate Court Reporting

Participating Board Members:

Jon Ferguson
Stephan Viehweg
Kimble Richardson
C. Martin Justice
Dianna Cooper-Bolinskey
Kathryn Adams
Kelley Gardner
Peter Karalis
Jackie Eitel

Board Witness:

Cindy Vaught, Board Director, Indiana Professional Licensing Agency
Connie Adams, Litigation Specialist, Indiana Professional Licensing Agency

Case Summary: On or about September 3, 2024, Ms. Etchison entered into a Settlement Agreement with the following terms:

- Indefinite Probation for no less than 1 year
- Keep the Board up to date on her contact information
- Keep the Board up to date on her employment and their contact information
- Shall enter into a Supervisor Agreement with a license Mental Health Counselor or licensed Clinical Social Worker issued the State of Indiana. Her supervisor should work at the same location as Ms. Etchison, and the supervisor agreement should be provided to the Board for approval before Ms. Etchison begins practice. Her supervisor should sign a copy of any and all Board orders and provide the signed copy to the Board.
- Quarterly supervision reports submitted by the supervisor outlining her performance. If Ms. Etchison is not engaging in behavior health practice, she shall submit quarterly self-reports of her status.
- 18 hours of CE. 9 of the hours should be in professionalism and ethics, and 9 hours in boundaries.
- Pay a fee of \$5.00 to be paid into the Health Records and Personal Identifying Trust Fund
- Pay a fine of \$500.00 to be paid to the Professional Licensing Agency.
- Follow all rules and regulations in the State of Indiana and understand that further violation may result in further sanctions.

Ms. Etchison stated that she has met all the terms of her probation and is requesting the withdrawal of her status. She indicated that she has an LCSW supervisor, and they have discussions regarding boundaries. She discussed what she learned from her experience. The Board noted that they only show two reports submitted 6 months apart. Ms. Etchison stated that her supervisor informed her that 4 were sent via post-mail, and she thought they needed to be notarized. The Board stated the reports do not need to be notarized, and she can upload them to her online account.

The Board called on Ms. Vaught to confirm submission of reports. Ms. Vaught stated that she does not show receipt of a signed Board Order from her employer and only has supervision reports for January and August.

The Board called on Ms. Adams to confirm the monitoring checklist. She confirmed that the signed Board Order, two supervision reports, and a copy of the supervisor agreement were present.

Mr. Eldridge stated that as this is a client boundary concern, he will leave it up to the discretion of the Board if she has proven to meet the deficiency.

Board Action: A motion was made and seconded to accept request to withdraw the probation pending receipt of her signed Board Order, copy of supervisor contract, and 2 missing supervisor reports by December 1, 2025.

Richardson/Justice
Motion carried 9-0-0

B. Sujatha Jawor

Cause No. 202506-BHS-0025

Re: Appeal of Denial of Licensure and Notice of Proposed Dismissal

Parties Present:

Respondent not present

Margie Addington, Court Reporter, Accurate Court Reporting

Participating Board Members:

Jon Ferguson

Stephan Viehweg

Kimble Richardson

C. Martin Justice

Dianna Cooper-Bolinsky

Kathryn Adams

Kelley Gardner

Peter Karalis

Jackie Eitel

Case Summary: On or about October 28, 2025, the Board issued a Notice of Proposed Dismissal to Ms. Jawor's request to appeal the Denial of her license application. Ms. Vaught, Board Director, indicated that she did receive an email from Ms. Jawor stating she could appear if the Board wants her present, but as it is a two-hour drive, it would be difficult. Ms. Vaught stated that the email received was not an objection to the Board's proposal to dismiss the matter, and request for a remote appearance which is not available at this time.

Board Action: A motion was made and seconded to Dismiss Ms. Jawor's petition and uphold the denial of license.

Richardson/Justice
Motion carried 9-0-0

V. PERSONAL APPEARANCES

A. Application

1. Camden Chaffee (LSW)

Ms. Chaffee appeared as requested to discuss her background. She provided a statement and supporting documentation for the Board to review. She indicated that all requirements for the courts were completed in 2024 and her alcohol assessment indicated she was low risk. She indicated that she will be granted her MSW degree in December.

Board Action: A motion was made and seconded to approve Chaffee's application.

Viehweg/Adams
Motion carried 9-0-0

2. Kamona Coleman-Mundy (LMFTA)

Ms. Coleman-Mundy appeared as requested to discuss her next examination attempt and provide clarification on her current work. She provided a study plan for the Board to review and discussed her attempts to prepare for the examination. She indicated that she is currently working as a resident under supervision. The Board discussed unlicensed practice with her. Ms. Coleman-Mundy indicated that she is working as a resident and not practicing as the clients are her supervisors. The Board expressed confusion about what her role is, and the confusion that the public would have with her role as well. They noted her work is unclear.

Board Action: A motion was made and seconded to approve Ms. Coleman-Mundy's application to test, and upon passing have her appear to discuss her employment.

Gardner/Justice
Motion carried 7-2-0 Cooper-Bolinsky and Adams opposed.

3. Julianna Gallion (LMHC)

Ms. Gallion appeared as requested to discuss her post-degree hours. The Board received a letter from her previous supervisor that expressed concerns regarding her post-degree hours. The Board noted that she meets the hourly requirements; however, they wished to discuss her hours. Ms. Gallion discussed her work at Rockville Correctional Facility and her interactions with the supervisor. She indicated that her last three weeks at that employment were not good, and her attempts to have meetings with her supervisor could not be arranged. Her current supervisor Dr. Griffin was present and was able to attest to her good character and work that Ms. Gallion is currently doing. Board noted that when a report of a conflict is received, they have to look into it for clarification. They discussed her current work.

Board Action: A motion was made and seconded to approve Ms. Gallion's application to test for the NCMHCE examination.

Richardson/Justice
Motion carried 9-0-0

4. Macie Hrabik (LAC)

Ms. Hrabik appeared as requested to provide clarification on her application. The Board noted that she does not have an associate license to accrue hours, and she currently holds a master's degree. Ms. Hrabik stated that she did not know which license to pursue, and she holds her CAADAC. She stated that she worked under her active temporary social work permit, but it is now expired. She discussed her current duties and is currently supervised by LCAC/LCSW. The Board advised that the CAADAC is not a license to practice, and to work she needs to be licensed. They noted that her two years of post-bachelor work cannot be accepted as she was not licensed, and if she pursues the Bachelor level addiction counselor associate license, she is missing course work. They noted that she could qualify for the clinical addiction counselor associate so she could accrue post-master experience and supervision. The Board noted that the addiction counselor license is not a clinical license, so she needs to determine which license she needs to work in the role she wants. Ms. Hrabik stated that she is not doing counseling as the group she runs is more facilitation. The Board noted they are familiar with the role she is working in, and it is considered working without a license.

Board Action: A motion was made and seconded to switch Ms. Hrabik's application to the clinical addiction counselor associate license, approve her to test, and upon passing the examination issue her license with the following terms:

- Indefinite probation for no less than 6 months
- Take and pass the Indiana jurisprudence exam
- 10 hours of CE in ethics and licensure
- Final Order signed by employer

Adams/Cooper-Bolinskey
Motion carried 8-0-1 Eitel abstained

5. Jessie Lewis (LMHC)

Ms. Lewis appeared as requested to discuss her background. She provided a statement and supporting documentation for the Board to review. She stated that she was required by the courts to complete a six (6) month criminal probation and domestic violence training course. She stated that she will be done with her criminal probation within the next few weeks. She stated that her arrest did not impact her work.

Board Action: A motion was made and seconded to approve Ms. Lewis' application to test for the NCMHCE exam pending receipt of proof that she has completed her criminal probation.

Justice/Richardson
Motion carried 8-0-0

6. Marti Luken (LSW)

Ms. Luken appeared as requested to discuss her background and application. She provided a statement and supporting documentation for the Board to review. She was licensed as a Clinical Social Worker in California twenty years ago; however, the license is not currently active. Ms. Luken stated that she had left the social work profession to pursue a career in the pharmaceutical industry. She did obtain a pharmacy tech license in Indiana, which was placed on probation due to her OWI. She indicated that all requirements for the Board of Pharmacy have been addressed, and the license is no longer on probation. She indicated that she wished to step back into the profession, but she does not qualify for the Clinical Social work license via reciprocity and cannot show proof of two years of supervised clinical experience due to the age of the hours. She stated she is willing to “start over” and obtain the social work license to accrue new hours.

Board Action: A motion was made and seconded to approve Ms. Luken’s application to take the ASWB Master examination.

Viehweg/Adams

Motion carried 7-0-1 Cooper-Bolinsky abstained. Justice not present.

B. Reinstatement

1. Michael Fallahey, LMHC, License No. 39000564A

Mr. Fallahey submitted reinstatement of his mental health counselor license that he retired in 2020. He provided forty (40) hours of continuing education and a letter of what he has been doing since he retired his license. Mr. Fallahey stated that he has been working in mental health disaster relief for the American Red Cross and needs to re-activate his license to continue his work.

Board Action: A motion was made and seconded to approve Mr. Fallahey’s application for reinstatement.

Richardson/Cooper-Bolinsky

Motion carried 8-0-0 Justice not present.

2. Katherine Woolpy Apple, LCSW, License No. 34009381A

Ms. Woolpy Apple applied for reinstatement of her clinical social work license that expired in 2022. She provided a statement and 26.5 hours of continuing education. She stated that she is currently licensed in the state of Kentucky and has been practicing in that state since her Indiana license expired. She provided an additional 13.5 hours of continuing education. She stated that she will be working with college students once she is reinstated.

Board Action: A motion was made and seconded to approve Ms. Woolpy Apple’s application for reinstatement.

Viehweg/Adams
Motion carried 8-0-0 Justice not present.

VI. DISCUSSION

A. Renewal of Associate Licenses

The Board discussed the renewal of the associate licenses. Ms. Vaught stated that per the statute and rules, an associate license can only be renewed twice. If someone needed to renew their associate license for a third license cycle, then the applicant would have to submit a request and appear to discuss the request. Board staff indicated they do not get too many requests of this nature as most practitioners would have earned the required hours for the clinical level by the time a third renewal cycle would be considered.

The Board discussed options to see how many people would be impacted. Board staff indicated they could provide an example of a request that has been submitted and how many associate licenses may be impacted.

VII. APPLICATIONS FOR REVIEW

A. Monique Marshall (LAC)

Ms. Marshall submitted a request for addiction counselor license by reciprocity from state of Kentucky. Her application was submitted for review to see if her Kentucky certification (LADC) and examination (ADC) meet reciprocity requirements. Her transcripts do not show that a practicum was met, and the Board discussed if the LADC credential is equivalent. The Board reviewed their reciprocity statute and noted that she meets the requirements.

Board Action: A motion was made and seconded to approve Ms. Marshall's addiction counselor application for licensure.

Adams/Cooper-Bolinskey
Motion carried 8-0-0 Justice not present.

VIII. FORMAL ADOPTION OF APPLICATION REVIEWS

A motion was made and seconded to formally adopt the application reviews.

Cooper-Bolinskey/Viehweg
Motion carried 9-0-0

IX. CONTINUING EDUCATION SPONSOR APPLICATION REVIEW

There were no CE Sponsor applications for review.

X. REPORT FROM THE OFFICE OF THE ATTORNEY GENERAL

Ryan Eldridge presented the report from the office of Attorney General.

He reported to the Board that they have 162 current open complaints, and they have closed 207 since the beginning of the year. The average age of open complaints is 5.98 months.

There are currently 33 open litigation cases. The average duration of litigation cases is 10.31 months. Currently there have been 3 litigation cases closed this fourth quarter. This year 9 cases have been settled, 1 license was suspended, 3 were placed on probation, and 4 had their probation withdrawn.

XI. OLD/NEW BUSINESS

There was no old/new business to discuss.

XII. ADMINISTRATORS' REPORT

Cindy Vaught, Board Director IPLA, stated that she is unable to present license numbers this month. License renewal notices will be going out at the end of the year. The Board discussed a continuing education audit and could discuss details at the December meeting.

XIII. ADJOURNMENT

There being no further business, and having completed its duties, the meeting of the Behavioral Health and Human Services Licensing Board adjourned at 1:05 p.m. by general consensus.