

**BEHAVIORAL HEALTH AND HUMAN SERVICES LICENSING BOARD  
MINUTES**

**November 14, 2022**

**I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM**

Mr. Richardson called the meeting to order at 9:05 a.m. in the Professional Licensing Agency Conference Center, Room C, Indiana Government Center South, 402 West Washington Street, Indianapolis, Indiana, and declared a quorum in accordance with Indiana Code § 25-14-1-12(a).

**Board Members Present:**

Kimble Richardson, MS, LMHC, LCSW, LMFT, LCAC, MHC, Board Chair  
Andrew Harner, MSW, LCSW, Board Chair, SW Section Chair, Board Designee  
Kelley Gardner, LMFT  
C. Martin Justice, LMHC  
Jacqueline Eitel, RN, Consumer Member  
Jon Ferguson, LMFT

**Board Members Not Present:**

Dr. Dianna Cooper-Bolinsky, LCAC  
Stephan Viehweg, MSW, LCSW  
Vacant – Clinical Addiction Counselor  
Vacant - Physician

**State Officials Present:**

Cindy Vaught, Board Director, Professional Licensing Agency  
Dana Brooks, Assistant Board Director, Professional Licensing Agency  
Adam Harvey, Deputy Attorney General, Office of the Attorney General

**II. ADOPTION OF AGENDA**

A motion was made and seconded to adopt the agenda as amended.

Eitel/Justice  
Motion carried 6-0-0

**III. APPROVAL OF MINUTES**

There were no minutes for review.

**IV. PERSONAL APPEARANCES**

**A. Probation**

1. **Amy Holbert, LCACA, LMHCA**  
**License No. 87900030A, Temporary Permit # 99113471A**  
Cause No. 2021 BHSB 0004, 2022 BHSB 0015

Ms. Holbert appeared as requested to discuss her ongoing probation. She informed the Board that she attends three (3) self-help meetings a week and works part-time. She stated that she is trying

to complete her required continuing education trainings per the licensure renewal requirements. She provided the Board with details on what she learned in her trainings regarding being a competent therapist. Ms. Holbert stated that she takes her medication as prescribed by her doctor and that the IPRP Program is very stressful and expensive for her. She stated that she felt that the program is a waste of time and money for her as she is not going to return to nursing.

The Board noted that the report they received from the IPRP shows non-compliance from her in July and September, 2022. Ms. Holbert stated that she was hospitalized in July and could not complete the requirements for the program then. She stated that she thinks it was a similar situation for September as well. Ms. Holbert stated that she did notify IPRP program of her hospitalization. The Board requested that she forward her report to them, so it can eliminate the Board's confusion.

The Board discussed with Ms. Holbert how her supervision is progressing. She stated that it is going well, and that she has applied to become a clinical addiction counselor as she has completed her required supervision and clinical hours. She has also passed the NCE examination for her mental health counselor associate license.

**Board Action:** A motion was made and seconded to approve Ms. Holbert's application to issue the clinical addiction counselor license and her application to issue her mental health counselor associate license. Both licenses will be placed on probation with the same terms as her clinical addiction counselor associate license.

Justice/Harner  
Motion carried 6-0-0

## **B. Reinstatement**

### **1. Heather Moody, LCAC, License No. 87000231A**

Ms. Moody appeared as requested to discuss the reinstatement of her license that expired in 2018. She provided a statement and copies of her continuing education for the Board to review. She stated that she is currently working at Turning Point in Kokomo as part of their detox unit. She stated that the employment runs on peer-recovery specialists, diagnosis, and recovery wellness work. She stated that her current job and work does not require a license but was asked by her employer to obtain a current license. The Board noted that she has provided the correct continuing education but when she was initially licensed, she was grandfathered in without taking the examination. The Board stated that in order to reinstate Ms. Moody's license she will be required to take and pass the AADC or MAC examination.

**Board Action:** A motion was made and seconded to approve Ms. Moody's reinstatement application pending the completion and passing of one of the national examinations.

Justice/Harner  
Motion carried 6-0-0

## **C. Application**

### **1. Natalie Alarcon (LSW)**

Ms. Alarcon appeared as requested to discuss why she did not disclose her background. In August of 2014, Ms. Alarcon was arrested for possession of marijuana and paraphernalia.

A pretrial diversion agreement was issued. In November of 2015, Ms. Alarcon was arrested for and OWI and was found guilty. She provided a statement and supporting documentation for the Board to review. She stated that her understanding was, that her charges would be dismissed once she completed her probation. Ms. Alarcon stated that she now understands that dismissed and expunged mean two different things. The Board discussed what she learned from her incident and the measures she is taking to not repeat her actions.

**Board Action:** A motion was made and seconded to approve Ms. Alarcon’s application to sit for the ASWB master’s examination.

Harner/Justice  
Motion carried 6-0-0

2. **Natasha Beathea (LMHCA)**

Ms. Beathea appeared as requested to provide clarification on her work history. Ms. Beathea graduated from Southern New Hampshire University in December of 2021 and indicated on her application that she had begun working as a therapist in January of 2022. She provided a statement and supporting documents for the Board to review. She indicated that she was informed by her supervisor and employer she could work without a license, provided that she was under supervision. She stated that she only submitted her application in July as she did not have a lot of clients. The Board informed Ms. Beathea, that while her employer did not require a license, the State required her to have a license to practice. The Board discussed with her the importance of licensure.

**Board Action:** A motion was made and seconded to approve Ms. Beathea’s mental health associate application to sit for the NBCC NCE examination.

Justice/Ferguson  
Motion carried 6-0-0

3. **Tiera Eaton (LSW)**

Ms. Eaton did not appear.

4. **Lynn Hynes (LMFTA)**

Ms. Hynes appeared as requested to provide clarification on her work history. Ms. Hynes is a 2017 graduate of Walden University. She indicated on her application that she has been working as a pre-licensed therapist since November 2017 at Broad Ripple Therapy Associates. She had completed her internship at that location. She stated that she is no longer working at Broad Ripple Therapy Associates as the practice closed six (6) weeks ago. The Board discussed with her the importance of licensure to practice. The Board requested clarification on her practicum form as the school provided a letter that indicated completion in nine (9) months, but required hours were met.

**Board Action:** A motion was made and seconded to approve Ms. Hynes' marriage and family therapist associate application and accept the practicum as completed to sit for the AAMFTRB examination.

Gardner/Ferguson  
Motion carried 6-0-0

**5. David Lasuertmer (LCSW)**

Mr. Lasuertmer appeared as requested to provide clarification on his work history. Mr. Lasuertmer is a 2009 graduate of the University of Chicago and has been employed by Catholic Charities and Bloomington Meadows Hospital since 2019 as a therapist. He stated that he was not required to obtain a social work license before obtaining his hours based upon his graduation date. He stated that a friend informed him that he was not required to obtain the license as there was a statute in place that exempted him from needing the license based upon his graduation date. He stated that he spoke with the Professional Licensing Agency regarding the issue, and was told he could, but he could not remember the individual he spoke with. The Board stated that the statute that he is referencing was in place at one point; however, that statute is not currently valid any longer. The Board stated that there is currently miscommunication circulating around regarding this particular statute. They informed Mr. Lasuertmer that he must obtain the social work license first before obtaining his hours, as he did not submit his application during the time frame that the law was active. The Board expressed concerns that his employment is allowing practitioners to practice under old laws. The Board stated that they cannot accept the post-degree hours submitted as he did not have a license. He will have to obtain the social work license first in order to start accumulating hours for the clinical social work license.

**Board Action:** A motion was made and seconded to change Mr. Lasuertmer's application from a clinical social work license to a social work license and approve him to sit the ASWB Masters examination.

Harner/Justice  
Motion carried 6-0-0

**6. Charlie Mathews (LCACA, LSW)**

Mr. Mathews appeared as requested to discuss why he did not disclose his background. He provided a statement and supporting documents for the Board to review of incidents that occurred from 1989 to 2012. He stated that he read the questions on the application regarding charges that had been dismissed, and nothing had ever been reported on previous checks. Mr. Mathews stated that he has participated in three (3) diversion programs that have been completed with the courts. The Board expressed concerns as it appears that he is trying to withhold information from the Board. Mr. Mathews stated that he believed his arrests occurred because he was being racially profiled. He indicated that is why there is such a long period of time between incidents. He did provide clarification of each incident. The Board noted that he meets the requirements for the social work license, but for clinical

addiction counselor associate application he is missing verification of his practicum. Mr. Mathews is 2022 graduate of Indiana University.

**Board Action:** A motion was made and seconded to approve Mr. Mathews' social work application to sit for the ASWB Masters examination and his clinical addictions counselor associate application may be approved to sit for one of the addictions examinations pending receipt of his practicum information.

Harner/Gardner  
Motion carried 6-0-0

7. **Christina Principe (LMHC)**

Did not appear as requested. Ms. Principe indicated to staff that she currently resides in the state of Florida. The Board had requested Ms. Principe to appear to provide more information regarding the disciplinary action against her Texas license. Ms. Principe submitted a statement and supporting documentation of the 2012 Order of Reprimand issued by the Texas State Board of Examiners of Professional Counselors. The reprimand stemmed from the failure to report child abuse in 2009. After review of all information provided, the Board stated that her written response meets their satisfaction without an appearance. Ms. Principe is a 2003 graduate of Webster University.

**Board Action:** A motion was made and seconded to approve Ms. Principe's mental health counselor license application by reciprocity and issue a license.

Justice/Harner  
Motion carried 6-0-0

8. **Jason Riley (LSW)**

Mr. Riley appeared as requested to discuss why he did not disclose his background. In June of 2010, Mr. Riley was charged with illegal consumption. He entered a plea agreement and it was dismissed. In March of 2011, Mr. Riley was charged with an OWI. He participated in a deferral program, and it was dismissed. He provided a statement and supporting documents for the Board to review. He informed the Board that he thought they were inquiring about felonies as that is what previous background checks had asked about. He stated that he has only received misdemeanors and has been transparent with his employer regarding his past. He stated that he has resolved all requirements with the courts. Mr. Riley is a 2022 graduate of Ball State University.

**Board Action:** A motion was made and seconded to approve Mr. Riley's social work license application to sit for his ASWB Master examination.

Harner/Justice  
Motion carried 6-0-0

9. **Dawn Russell (LMHCA)**

Ms. Russell appeared as requested to discuss her yes response to the application questions regarding past arrests. In February of 2012, Ms. Russell pled guilty to operating while intoxicated. She provided a statement and supporting documents for the Board to review. She provided the Board details on how her history impacted her, and how she's improved herself. The Board discussed her work history as she graduated in May 2021 but provided information that she has been employed as a counselor since graduation. She informed the Board that she thought that she could work under her supervisor's license, as that is what her employer told her. The Board stated that she cannot practice without a license.

**Board Action:** A motion was made and seconded to approve Ms. Russell's mental health counselor associate application to sit for her NCE examination, and place her license on probation with the following terms:

- Must remain on probation for at least six months.
- Must complete Indiana law examination.
- Must make one appearance before the Board.

Motion died for lack of second.

Board discussed being consistent with their voting between cases.

A motion was made and seconded to approve Ms. Russell's mental health counselor associate application to sit for the NCE examination and be required take the Indiana jurisprudence examination.

Justice/Harner  
Motion carried 6-0-0

10. **Amber Sewell (LMHCA)**

Ms. Sewell appeared as requested to discuss her yes response to the questions regarding past discipline against a license she has previously held, and regarding past arrests that have occurred. In March of 2005, Ms. Sewell was arrested for driving under the influence in Tampa, Florida. She was found guilty and placed on probation. She provided a statement and supporting documentation for the Board to review. Ms. Sewell provided the Board details on how the incident impacted her life and a letter of support from her employer at 3 Rivers. Ms. Sewell discussed with the Board her professional aspirations.

**Board Action:** A motion was made and seconded to approve Ms. Sewell's mental health counselor associate application to sit for the NCE examination.

Justice/Harner  
Motion carried 6-0-0

11. **Hollie Shigley (LCSW)**

Ms. Shigley appeared per her request to provide clarification on her documented hours. Ms. Shigley submitted hours completed in the State of Michigan, and the Board staff noted confusion on her documentation. Ms. Shigley stated that she worked under a LMSW supervision while she held her limited license in Michigan, and that her supervisor is retired. The Board stated that they can accept out of state hours, upon their discretion, and noted that the minimum supervision hours a week that should occur is one (1) hour of face-to-face supervision. The Board stated they have concerns with her documentation as she has provided forms that are technically less than part-time work. Ms. Shigley stated that she worked at Farmington, Stepping Stone and Brandon in a part-time basis and was overseen by four (4) supervisors who held the LMSW credential in Michigan. Ms. Shigley provided the Michigan statutes that outlines what you need to have in order to earn the LMSW credential. The Board stated that the supervision forms submitted do not clearly show that all her supervisors hold that credential. The Board also noted that some of her supervision hours were completed on a bi-weekly basis, and inquired how she meets the requirements of at least four (4) supervision hours per month. Ms. Shigley stated that she tried to earn at least one hour per full working week between her supervisors. The Board requested correction in her documentation, as what she stated today will meet requirements, but it needs to be documented on how she is stating it occurred.

**Board Action:** A motion was made and seconded to approve Ms. Shigley’s clinical social work application pending the submission of the corrected forms to sit for the ASWB clinical examination.

Harner/Ferguson  
Motion carried 6-0-0

**12. Martha Schmidt (LCSW)**

Ms. Schmidt did not appear.

**13. Sheri Wolf (LCSW)**

Did not appear as requested to discuss her yes response to the questions regarding past arrests. Ms. Wolf provided an email that she is currently residing in Texas and is unable to travel to Indiana at this time. In October of 2020, Ms. Wolf was convicted of driving under the influence and placed on probation in 2021. She provided the Board with a statement and supporting documentation for review. She has completed all requirements of the court. The Board reviewed the information she presented and stated that it meets their satisfaction.

**Board Action:** A motion was made and seconded to approve Ms. Wolf’s clinical social work application by reciprocity pending taking and passing the law examination.

Harner/Gardner  
Motion carried 6-0-0

**V. ADMINISTRATIVE HEARINGS**

There were no administrative hearings.

**VI DISCUSSION**

There were no discussion items.

**VII. APPLICATIONS FOR REVIEW**

There were no applications for review.

**VIII. REPORT FROM THE OFFICE OF THE ATTORNEY GENERAL**

The Attorney General’s office reported to the Board that they have 132 open complaints and they have closed 75 since the beginning of the year. The average age of the open complaints is 7.5 months. There are currently 23 open litigation cases with only 15 closed this year. The average duration of the litigation cases are 9.4 months.

Mr. Eldridge stated that the Behavior Health Board has a lower duration time than other Boards. He stated that some other Boards have cases that have been open for 19 months. He informed the Board that if they would like to have more specific information on the complaints, such as the region the complaint was file or common complaint types, he will be able to provide that in future reports. The Board noted they would like that information in order to address trends.

**IX. FORMAL ADOPTION OF APPLICATION REVIEWS**

A motion was made and seconded for formally adopt the application reviews.

Gardner/Ferguson  
Motion carried 6-0-0

**X. CONTINUING EDUCATION SPONSOR APPLICATION REVIEW**

There were no CE Applications for review.

**XI. OLD/NEW BUSINESS**

There was no old/new business to discuss.

**XII. ADMINISTRATORS’ REPORT**

Ms. Vaught reported that the IPLA office is receiving a high number of requests on how to apply and submit documentation. She stated that there are applications instructions and current forms on our website that practioners need to be directed to. She also reported that due to the increase of reciprocity applications for telehealth, processing times are longer, and requests that practioners review the instructions to ensure what documents need to be submitted. If documentation needs to be corrected, it will delay their license, and practitioners should use the current forms on our website. She reported we are receiving a number of older forms that do not outline the current statutory requirements.



The Board discussed common application delays and processes, and how to communicate that information to both the public and practioners.

**XIII. ADJOURNMENT**

There being no further business, and having completed its duties, the meeting of the Behavioral Health and Human Services Licensing Board adjourned at 12:32 p.m. by general consensus.

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Kimble Richardson, MS, LMHC, LCSW,  
LMFT, LCAC, MHC  
Chair

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Date