



Certified Grant Administrator Code of Conduct

As Grant Administrators are considered professionals that have an impact on communities and citizens in their role of advisors and consultants, OCRA has established the following Code of Conduct for all certified Grant Administrators.

Certified Grant Administrators conduct themselves as professionals by:

1. Following all federal, state, and local laws, regulations, and guidance in the course of administering grants;
2. Presenting OCRA with applications that are accurate, true and honestly to the best of their knowledge;
3. Avoiding any conflicts of interest, and disclose any conflicts of interest when they exist;
4. Holding the interests of the community above their own interests;
5. Advising communities openly and honestly;
6. Interacting acting in a manner that conforms to the technical and ethical standards of a profession, and exhibiting a courteous, conscientious, and generally business-like style with community members, OCRA staff, and other stakeholders at all times;
7. Fostering new and innovative ideas by sharing best practices and other resources; and
8. Holding other Grant Administrators accountable to the Code of Conduct.

Administrator in Good Standing

It is of utmost importance to OCRA, that Grant Administrators maintain the highest level of integrity, proficiency and professionalism when serving Indiana cities, towns and counties. Certified Grant Administrators are therefore required to remain in good standing...

Excerpt from Sections 6 & 12 of the CDBG Grant Administrator Certification Policy, dated September 5, 2023, which will remain in effect until it is amended, superseded, or rescinded.