



RESOLUTION 20-24

A RESOLUTION ALLOWING NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION TO SUBMIT A REGIONAL APPLICATION FOR THE ENVIRONMENTAL RESILIENCE INSTITUTE 2021 INTERN COHORT ON BEHALF OF MULTIPLE NORTHWESTERN INDIANA JURISDICTIONS

September 17, 2020

WHEREAS, the statutory purpose of the Northwestern Indiana Regional Planning Commission (NIRPC) per IC 36-7-7.6-12 is to institute and maintain a comprehensive planning and programming process for:

- (1) transportation;
- (2) economic development; and
- (3) environmental;

WHEREAS, the statute further states that the commission shall coordinate its activities with all member units in the counties and shall coordinate and assist the planning programs of member units and the state that are related to its purpose; and

WHEREAS, NIRPC is authorized to provide any administrative, management, or technical service to a unit of local government that requests the services. The local unit and the commission may enter into a contract concerning the commission's provision of administrative, management, or technical services and the cost to the local unit for the services; and

WHEREAS, member units of local government may be desirous of applying competitively to receive services from the Indiana University Environmental Resilience Institute (ERI) 2021 Cohort; and

WHEREAS, a regional application may be more cost effective for participating local governments than individual applications; and

WHEREAS, only 1.2 % of NIRPC's annual operating budget is available for discretionary activities; and

WHEREAS, ERI has recommended that the maximum ratio of individual governmental units to interns is 5 to 2 and that interns receive considerable support from each other;

WHEREAS, ERI requires successful applicants to pay a \$1,500 stipend per intern to supplement grant support; and

WHEREAS, NIRPC estimates a cost of \$1,260 per intern for overhead, technology, and oversight expenses;

NOW, THEREFORE, BE IT RESOLVED that NIRPC authorizes submission of a Regional Environmental Resilience Institute on behalf of units of government committing to participate fully in the project, *subject to the following conditions being met:*

that at least three units of government wishing to participate in this regional application must submit signed letters of commitment to NIRPC 7 business days prior to the

application due date of December 3, 2020

that participating units of government commit to paying ERI directly a \$200 ICLEI resources fee (\$300 for populations over 50,000 in a regional application) should the regional NIRPC application be accepted.

BE IT FURTHER RESOLVED that should the NIRPC Regional Environmental Resilience Institute application be accepted, *prior to NIRPC entering into an internship agreement with Indiana University, each participating unit of government will enter into a Memorandum of Agreement stipulating the following:*

Local Government shall make payment directly to ERI of \$200 ICLEI resources fee (\$300 for populations over 50,000) should the regional NIRPC application be accepted.

Local Government shall identify a single point of contact on staff to help guide the greenhouse gas inventory. This person would be responsible for:

- o Meeting (virtually or in person) with their designated intern regularly (at least an hour or two a week) to help identify points of contact for data collection and answer nuanced questions that relate to the community
- o Participating in the bi-weekly 1-hour Resilience Cohort webinar trainings between April and September 2021
- o Staying in contact with Ms. Kathy Luther (or other designated NIRPC contact) who will be providing on-site supervision of the interns

NIRPC shall provide ERI Interns with a laptop computer, NIRPC email account, internet access.

If pandemic conditions allow NIRPC shall further provide interns with landing space and staff oversight at 6100 Southport, Portage IN.

BE IT FURTHER RESOLVED that NIRPC be in receipt of \$2,760 per intern from participating units of governments or supporting partner organizations prior into entering into an internship sponsorship agreement with the Environmental Resilience Institute.

Duly adopted by the Northwestern Indiana Regional Planning Commission on this seventeenth day of September, 2020.



Michael Griffin
Chairperson

ATTEST:



Justin Kiel
Secretary