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RESOLUTION 20-15

A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION TO ADOPT THE FY 2021-2022 UNIFIED PLANNING WORK PROGRAM FOR LAKE, PORTER, AND LAPORTE COUNTIES, INDIANA

May 21, 2020

WHEREAS, the Northwestern Indiana Regional Planning Commission, hereafter referred to as “the Commission”, being designated the Metropolitan Planning Organization (MPO) for the Lake, Porter, and LaPorte County area, has established a comprehensive, cooperative, and continuing transportation planning process to develop the FY 2021-2022 Unified Planning Work Program (UPWP); and

WHEREAS, the preparation of a UPWP is a necessary and required part of the metropolitan area transportation planning process as specified in 23 CFR 450.314; and by its State statutory authority, the Commission is charged with regional planning responsibility for the environment, economic development, and transportation; and

WHEREAS, the work tasks described within the Commission’s UPWP are in conjunction with the programs and planning emphasis areas of the Federal Highway and Transit Administrations, and significant planning projects in the region by other agencies; and

WHEREAS, this UPWP was developed through a participatory process as prescribed in the Commission’s Engage NWI Public Participation Plan; and

WHEREAS, the Technical Policy Committee (TPC) has recommended that the Commission approve this UPWP; and

NOW, THEREFORE, BE IT RESOLVED that the Northwestern Indiana Regional Planning Commission hereby adopts the FY 2021-2022 UPWP and the Commission is authorized to enter into such agreements and contracts as may be required with the funding and administrative agencies for the execution of this UPWP.

Duly adopted by the Northwestern Indiana Regional Planning Commission this twenty-first day of May 2020.

Michael Griffin
Chairperson

ATTEST:

Justin Kiel
Secretary

2021
2022
UPWP



Plan NWI

2021 - 2022

Table of Contents

NIRPC UPWP Budgets	4
State Fiscal Year 2021 UPWP Budget Summary	4
State Fiscal Year 2022 UPWP Budget Estimate.....	7
About NIRPC.....	10
Background + Purpose	11
State Authority.....	11
About the UPWP	12
Required Elements.....	12
FHWA + FTA Planning Emphasis Areas	12
<i>NWI 2050</i> Strategies	12
Public Participation	14
Metropolitan planning activities and tasks.....	15
100 Administration and Public Participation	15
100.1 Planning Management + Administration	16
100.2 Public Participation + Communication Tools	18
100.3 Title VI and Environmental Justice Program Management.....	20
100.4 Americans with Disabilities Act Program Management.....	22
100.5 UPWP Development + Management	24
200 Data Collection and Analysis	26
200.1 Planning Data Collection	27
200.2 Planning Data Analysis + GIS Support Services	29
200.3 Performance-based Planning Activities	31
200.4 Congestion Management.....	33
200.5 Travel Demand Modeling.....	36
200.6 Air Quality Conformity	38
300 Short Range Planning	41
300.1 Transportation Improvement Program Development.....	42
300.2 TIP Development + Management	44
300.3 Environmental Red Flag Investigations.....	46
400 Long Range Planning	47
400.1 Comprehensive Regional Plan Development.....	48
400.2 <i>NWI 2050</i> Implementation.....	49
400.3 Regional Land Use Planning	54

400.4 Surface Transportation Planning.....	57
400.5 Environmental Linkages Planning	60
500 Multi-modal Planning.....	62
500.1 Active Transportation Planning.....	63
500.2 Transit Planning.....	66
600 Special Planning Activities.....	69
600 Special Planning Activities.....	69
FTA Activities and Tasks	70
700 Federal Transit Administration 5307 Funds.....	70
700.1 Sub-grantee Oversight	71
Other FHWA Funding Programs.....	73
800 Surface Transportation Block Grant and Congestion Mitigation and Air Quality Funds	73
800.1 TIP Programming Assistant	74
800.2 Air Quality Public Education	75
General management of NIRPC, office + staff	77
Attachment I: Cost Allocation Plan Approval Letter	79
Attachment II: CMAQ Eligibility Finding.....	80

NIRPC UPWP Budgets

State Fiscal Year 2021 UPWP Budget Summary

2121 NIRPC UPWP Simple Budget Summary						
UPWP Section	Task Group Name	Funding Source	Total Task Cost	Federal Share	Non-Federal Share	
21-100	Administration and Public Participation	PL/5303 (INDOT)	\$ 498,244	\$ 398,595	\$ 99,649	*
21-200	Data Collection & Analysis		\$ 332,802	\$ 266,241	\$ 66,560	
21-300	Short-range Planning		\$ 203,619	\$ 162,895	\$ 40,724	
21-400	Long-range Planning		\$ 557,016	\$ 445,613	\$111,403	
21-500	Multi-modal Planning		\$ 306,518	\$ 245,214	\$ 61,304	
21-600	Special Planning Activities		\$ -	\$ -	\$ -	
PL/ 5303 Total			1,898,199	1,518,559	379,640	
Federal Transit Administration 5307 Funds						
21-700	FTA Subrecipient Oversight	5307 (FTA)	\$ 252,968	\$ 202,374	\$ 50,594	
STBG and CMAQ						
22-800.1	TIP Programming Asst	STBG (INDOT)	\$ 64,375	\$ 51,500	\$ 12,875	
22-800.2	Air Quality Public Education	CMAQ (INDOT)	\$ 450,000	\$ 360,000	\$ 90,000	**
* Non-salary direct expenses such as travel and supplies for all task groups are budgeted under 21-100 – Administration and Public Participation.						
** Non-Federal Cash match to be the responsibility of partners South Shore Clean Cities, Partners for Clean Air, and Private Bike-Map Sponsors.						

2021



Transportation Environment Communication Finance Administration ED

Transportation Director	Mitch Barloga	Gabrielle Biciunas	Charles Bradsky	Eman Ibrahim	Kevin Polette	Scott Weber	James Winters	New TIP/Grant Asst	Peter Kimball	New Planner	Graduate intern	Undergrad intern	Kathy Luther	Joe Exl	John Smith	Dominique Edwards	Talaya Jones	Accounts Payable	Allen Hammond	Stephanie Kuziela	Lisa Todd	Meredith Stilwell	Candice Eklund	Flor Baum	Ty Warner
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	UPWP section	Total task cost	Federal share	Non-Federal Share																																		
PL + 5303 activities	Administration and public participation																																					
	Planning management + administration	100.1	325,012	260,010	65,002	1,476	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	410	-	-	-	-	-	82	-	-	-	-	-	-	-	-	820	-
	Public participation + communication tools	100.2	92,146	73,717	18,429	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	82	1,230	-	-	-	-	-	-	164	-	-	-	-	-	
	Title VI program management & Environmental Justice	100.3	22,529	18,023	4,506	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	328	-	-	-	-	-	-	-	-	-	-		
	ADA program management	100.4	21,272	17,018	4,254	-	164	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	33	-	-	-	-	-	-	-	-	-		
	UPWP development and management	100.5	37,284	29,827	7,457	164	-	-	-	-	-	-	164	-	-	-	-	-	-	-	-	-	-	-	-	-	82	-	-	-	-	-	-	-	-	-		
	Total costs for task group		498,244	398,595	99,649																																	
	Data collection + analysis																																					
	Transportation data collection	200.1	109,366	87,493	21,873	-	-	-	-	-	1,558	-	-	-	164	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Planning data analysis + GIS services	200.2	118,723	94,978	23,745	-	-	-	-	-	82	-	-	-	1,082	-	1,640	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Performance-based planning activities	200.3	32,219	25,775	6,444	-	-	-	-	-	-	328	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	Congestion management	200.4	24,164	19,332	4,833	-	-	-	-	-	-	246	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	Travel demand modeling	200.5	32,219	25,775	6,444	-	-	-	-	-	-	328	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	Air quality conformity	200.6	16,110	12,888	3,222	-	-	-	-	-	-	164	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	Total costs for task group		332,802	266,241	66,560																																	
	Short-range planning																																					
	TIP development	300.1	53,015	42,412	10,603	-	-	-	-	492	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	TIP management	300.2	132,051	105,641	26,410	-	-	-	-	1,148	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	164	-	
	Environmental red flag investigations	300.3	18,553	14,842	3,711	-	-	-	-	-	-	-	-	-	-	-	-	-	-	164	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	82	-	
	Total costs for task group		203,619	162,895	40,724																																	
	Long-range planning																																					
	CRP implementation Development	400.1	152,763	122,210	30,553	-	-	164	-	-	-	-	82	-	-	1,312	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
NWI 2050 Implementation	400.2	133,506	106,805	26,701	-	-	-	-	984	-	-	-	-	-	328	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Regional land use planning	400.3	74,271	59,417	14,854	-	-	-	-	656	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Surface transportation planning	400.4	81,890	65,512	16,378	-	-	-	-	-	-	574	-	-	328	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Environmental linkages planning	400.5	114,587	91,670	22,917	-	-	-	-	-	-	-	-	-	-	-	-	-	246	820	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	246	-	
Total costs for task group		557,016	445,613	111,403																																		
Multi-modal planning																																						
Active transportation planning	500.1	172,638	138,110	34,528	-	1,476	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Transit planning (programmed in 5307)	500.2	133,880	107,104	26,776	-	-	-	-	-	-	-	-	1,394	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total costs for task group		306,518	245,214	61,304																																		
Special Planning Activities																																						
No activities identified in this UPWP period	600.1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total budget for PL / 5303 + match		1,898,199	1,518,559	379,640	1,640	1,640	164	1,640	1,640	1,640	1,640	1,640	-	1,574	1,640	1,640	1,640	1,640	656	984	82	1,558	164	-	33	-	-	164	-	1,312	-	-	-	-	-			

2021



					Transportation												Environment		Communication		Finance			Administration			ED			
					<i>Transportation Director</i>	Mitch Barloga	Gabrielle Biciunas	Charles Bradsky	Eman Ibrahim	Kevin Polette	Scott Weber	James Winters	New TIP/Grant Asst	Peter Kimball	New Planner	Graduate intern	Undergrad intern	<i>Kathy Luther</i>	Joe Exl	John Smith	Dominique Edwards	<i>Talaya Jones</i>	Accounts Payable	Allen Hammond	Stephanie Kuziela	Lisa Todd	<i>Meredith Stilwell</i>	Candice Eklund	Flor Baum	<i>Ty Warner</i>
		UPWP section	Total task cost	Federal share	Non-Federal Share																									
5307 FTA	Sub-Recipient Oversight																													
	Sub-Recipient oversight		700.1	252,968	202,374	50,594	-	-	-	-	-	-	-	-	-	-	-	66	-	-	-	82	-	1,066	164	820	-	82	-	-
	Total budget for 5307 + match			252,968	202,374	50,594																								
CMAQ and STBG	STBG and CMAQ																													
	NIRPC TIP Program Asst (FY 2021 STBG) DES#:NIRPC1600397		800.1	64,375	51,500	12,875																								
	Air quality public education (FY2021 CMAQ) DES# NIRPC1600453		800.2	450,000	360,000	90,000 *	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

State Fiscal Year 2022 UPWP Budget Estimate

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STBG and CMAQ						
22-800.1	TIP Programming Asst	STBG (INDOT)	\$ 66,306	\$ 53,045	\$ 13,261	
22-800.2	Air Quality Public Education	CMAQ (INDOT)	\$ 450,000	\$ 360,000	\$ 90,000	**
* Non-salary direct expenses such as travel and supplies for all task groups are budgeted under 21-100 – Administration and Public Participation.						
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2022



Transportation Environment Communication Finance Administration ED

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		UPWP section	Total task cost	Federal share	Non-Federal Share																									
5307 FTA	Sub-Recipient Oversight																													
		700.1	252,968	202,374	50,594	-	-	-	-	-	-	-	-	656	-	-	-	66	-	-	-	82	-	1,066	164	820	-	82	-	-
	Total budget for 5307 + match			252,968	202,374	50,594																								
CMAQ and STBG	STBG and CMAQ																													
		800.1	66,306	53,045	13,261																									
		800.2	450,000	360,000	90,000 *	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	

About NIRPC

NIRPC is a regional council of local governments serving the citizens of Lake, Porter, and LaPorte counties in Northwest Indiana. The Northwest Indiana region is part of the U.S. Census Bureau's Chicago Metropolitan Statistical Area (MSA). NIRPC provides a forum that enables the citizens of Northwest Indiana to address regional issues relating to transportation, the environment, community, and economic development. NIRPC, as a recipient of federal funds, is subject to the requirements of Title VI of the Civil Rights Act of 1964, as amended, and the Americans With Disabilities Act (ADA). Title VI prohibits discrimination on the basis of race, creed and national origin. The ADA prohibits discrimination on the basis of disability.

The Northwestern Indiana Regional Planning Commission (NIRPC) is a multi-purpose, sub-state, area-wide planning agency. NIRPC was originally established as the Lake-Porter County Regional Transportation and Planning Commission in 1965, pursuant to State-enabling legislation. An amendment to this legislation in 1973 provided the Commission with its current name and allowed for the addition of new member counties. Under this provision, La Porte County joined NIRPC in 1979.

In 1996 the legislation was again amended to provide a seat on the Commission for all of the mayors in the three-county region. The legislation was again amended in 2003 to provide for representation of all 41 cities and towns in the Tri-County area, and to specify that representatives must be elected officials. The legislation under which the Commission operates is contained within Indiana Code Title 36, Article VII, Chapter 7.

NIRPC operates as a cooperative of local governments within the Tri-County area. It is currently comprised of fifty-three members. In addition to the municipal appointments, the County Councils, Boards of Commissioners, and County Surveyors appoint one member each, as does the Governor. The Commission or the Executive Board meets monthly. NIRPC's meetings are open to the public and there is a place on every agenda for public comment.

The Commission's planning area is strategically located at the southern tip of Lake Michigan and represents an integral part of the greater Chicago metropolitan area. The Commission's planning area is comprised of the three participating counties of Lake, Porter and La Porte, located in the northwestern corner of the State of Indiana. It consists of 741,468 people (2000 Census) and covers 1,520 square miles. There are forty-one cities and towns and forty-four townships within the NIRPC planning area.

One of the most important designations NIRPC has received is that of Metropolitan Planning Organization (MPO) for northwestern Indiana. MPOs are responsible, together with state departments of transportation and public transit operators, for carrying out the transportation planning process for urbanized areas.

Northwest Indiana is a diverse and dynamic region whose complexities are reflected in the regional transportation system. The NIRPC planning area includes arguably some of the most strategic and critical links in the national transportation system. These factors combine to make the role of MPO for northwestern Indiana extraordinarily challenging.

In addition to planning responsibilities in the environmental and economic development areas NIRPC provides staff and accounting services for several "partner agencies".

Background + Purpose

NIRPC, as the Metropolitan Planning Organization (MPO) for Northwestern Indiana, has the responsibility to conduct the federally required "3C" transportation planning process for Lake, LaPorte, and Porter Counties. This Unified Planning Work Program (UPWP) is a core planning document required by the United States Department of Transportation (USDOT). The UPWP is the approved work plan for the MPO staff, identifying planning tasks and activities to be conducted over the next two years.

This UPWP is also a financial planning document linking resources and staff where they will be the most effective in responding to significant local and regional issues and resolving area-wide problems. It includes all Department of Transportation funded activities. In addition to Planning, it includes transit administration, which is comprised of sub-grantee oversight to transit providers in our region, grant administration, and procurement.

The UPWP continues to balance within the available resources, long and short- range planning and programming; special studies; data gathering, analysis, and dissemination; travel demand modeling; public involvement; and program administration. The UPWP attempts to address the major surface transportation issues facing our region and supports the necessary work required of an MPO in a Transportation Management Area. The UPWP is designed to maintain a certified, 3C transportation planning process in the context of a connected planning process with land use, social justice, economic development, and the environment.

State Authority

Regional planning and coordination came to Northwestern Indiana in 1965 when enabling legislation was passed by the Indiana General Assembly and signed into law by the Governor. The first state law called for a transportation planning commission, which was inspired by the 1962 Federal Highway Act. The state law has since been amended to create what is known today as the Northwestern Indiana Regional Planning Commission, a three-county council of governments. In the 2007 enabling legislation, NIRPC's Executive Board membership was expanded and weighted voting was enabled.

About the UPWP

Required Elements

A driving influence in the development of this UPWP is the federal transportation authorization act, The Fixing America's Surface Transportation Act (FAST), and the Clean Air Act. The FAST Act was signed into law on December 5, 2015. The FAST Act is a five-year authorization and intends to improve surface transportation infrastructure, including our roads, bridges, transit systems, bicycle and pedestrian networks. The act contains ten national planning factors, provides more flexibility for states and local governments, streamlines project approval processes and maintains a strong commitment to safety

Transportation planning activities are accomplished by NIRPC in an open, transparent and inclusive process that complies with federal metropolitan planning regulations in order to maintain this region's federal planning certification. According to the planning rule, NIRPC develops the three major required products of a metropolitan area transportation planning process, which are a UPWP, a metropolitan transportation plan with at least a 20-year horizon, and a shorter-range Transportation Improvement Program. The UPWP is organized by major activity and task, in addition to the following details: who will perform the work, the schedule for completing the work, the resulting products, the proposed funding, and a summary of the total amounts and sources of federal and matching funds. The UPWP and other products of the planning process are reviewed by INDOT, FHWA, and FTA for compliance.

Required elements such as Title VI and Environmental Justice Planning can be found in section 100.3.

FHWA + FTA Planning Emphasis Areas

NIRPC also focuses on National Planning Emphasis Areas (PEAs) put forth periodically by USDOT. The PEAs help with the implementation of the FAST Act. On January 23, 2020, PEAs were issued for FY 2020, but not yet released for 2021. The list below includes the PEAs for 2020, and the corresponding section where the PEA has been included into NIRPC's ongoing planning work. A PEA may be addressed in other UPWP sections; but the following sections will indicate the primary focus areas for meeting the requirements of the PEA:

Planning Emphasis Area	NIRPC Planning Area
Updating Planning Roles and Responsibilities Cooperating Operating Manual (PRRCOM)	100.1 Planning Management + Administration
Traffic Incident Management (TIM)	400.4 Surface Transportation Planning
Local Road Safety Plans (LRSPs)	400.4 Surface Transportation Planning
Participation Plans (PPs)	100.2 Public Participation + Communication Tools

NWI 2050 Strategies

In addition to the federally-required elements of the UPWP, this document also carefully weaves the initiatives and strategies identified in NIRPC's long-range transportation plan, *NWI 2050*, throughout the document. *Plan NWI* requires all NIRPC planning activities to be tied back to one of *NWI 2050*'s 16 Strategic Initiatives and at least one of the many strategies also identified in the plan. This way NIRPC can ensure that every plan, every program, every policy is in step with the vision identified by the public. The 16 Plan initiatives are:

1) Plan for smart land uses and quality of place	400.2: NWI 2050 Implementation 400.3: Regional Land Use Planning
2) Plan for an E-commerce landscape	400.2: NWI 2050 Implementation (<i>repeated</i>)
3) Plan for Regional transit	500.2: Transit Planning 700.1 Sub-grantee Oversight
4) Plan for Complete Streets and active transportation	500.1: Active Transportation Planning
5) Plan for continually improved investment prioritization	100.4: Americans with Disabilities Act Program Management 300.1: Transportation Improvement Program Development 300.2: TIP Development + Management 400.4: Surface Transportation Planning
6) Plan for Main Centers and transit-oriented development	400.2: NWI 2050 Implementation (<i>repeated</i>)
7) Plan for asset vulnerability and climate change	<i>This NWI 2050 Strategic Initiative will be addressed with planning activities not currently contained in the UPWP.</i>
8) Plan for green infrastructure and open spaces	<i>This NWI 2050 Strategic Initiative will be addressed with planning activities not currently contained in the UPWP.</i>
9) Plan for brownfield redevelopment / remediation	<i>This NWI 2050 Strategic Initiative will be addressed with planning activities not currently contained in the UPWP.</i>
10) Plan for transformative investments	100.1: Planning Management + Administration 100.5: UPWP Development and Management 400.1: Comprehensive Regional Plan Development
11) Plan for a regional data and analysis framework	200.1: Planning Data Collection 200.2: Planning Data Analysis + GIS Support Services 200.3: Performance-based Planning Activities 200.4: Congestion Management 200.5: Travel Demand Modeling 300.3: Environmental Red Flag Investigations 400.5: Environmental Linkages Planning
12) Plan for an engaged public and share best practices	100.2: Public Participation + Communication Tools 100.3: Title VI and Environmental Justice Program Management
13) Plan for more council of government activities	<i>This NWI 2050 Strategic Initiative will be addressed with planning activities not currently contained in the UPWP.</i>
14) Plan for cleaner air and energy	200.6: Air Quality Conformity 800.1: Air Quality Education
15) Plan for watersheds and water quality	<i>This NWI 2050 Strategic Initiative will be addressed with planning activities not currently contained in the UPWP.</i>
16) Plan for economic development	<i>This NWI 2050 Strategic Initiative will be addressed with planning activities not currently contained in the UPWP.</i>

Public Participation

NIRPC’s planning activities are guided by its 2019 Public Participation Plan (PPP), *Engage NWI*. *Engage NWI* is the federally required PPP that enables NIRPC staff to ensure that it is meeting all federal requirements for public participation. However, more importantly *Engage NWI* serves as a guide that enables the public to engage with regional planning. *Engage NWI* promotes a meaningful exchange of ideas, identification of regional issues and solutions, as well as advancing initiatives to achieve the vision for Northwestern Indiana.

In addition to detailing the technical aspects of public participation it provides details on the type of engagement that is expected when working with the public. This means that every planning activity has a corresponding engagement goal defined by the following chart. This document uses the terms “Inform,” “Consult,” “Involve,” and “Collaborate” to define *how* NIRPC staff and the public interact to complete NIRPC’s ongoing planning work. NIRPC has an ongoing commitment to ensure that 50% or more of all planning tasks fall into the “Involve,” or “Collaborate” categories of participation.

Adapted from the International Association of Public Participation (IAP2) Public Participation Spectrum

Active participation methods				
Does the task require?	Inform	Consult	Involve	Collaborate
Engage NWI goal:	Provide public with objective information and assist their understanding of regional challenges, options, opportunities, or solutions.	Obtain feedback on regional planning tasks, analyses, or prior to policy making.	Work directly with public and stakeholders throughout planning process to ensure concerns and ideas are consistently understood and considered.	Partner with the public and stakeholders in every aspect of the planning process from project scoping through adoption of plans or policies.
Engage NWI promise	Keep general public and stakeholders informed.	Keep public informed, listen and acknowledge concerns and ideas, and provide public with report on how input shaped outcomes.	Work with public and stakeholders to ensure goals and ideas are directly reflected in planning work as much as possible and report on how input shaped outcomes.	Work with public and stakeholders to inform planning work from start at project scoping to understand issues, generate solutions, and incorporate feedback to shape outcomes.
Involvement methods / tools may include:	Website, social media, newsletters, multi-language publications, press releases, mailings, live streaming, white papers, or fact sheets.	Activities listed in “Inform” plus surveys, comment forms, webinars, or formal meetings	Activities listed in “Consult” plus focus groups, targeted outreach to meet people where they are such as “Out and Abouts,” or “Pop-up Events”	Activities listed in “Involve” plus task forces, charrettes, keypad polling, and working groups
When goal will be selected:	The “Inform” level of participation will be used for technical documents, but the methods will be used frequently to communicate regularly with the public	The “Consult” level of participation will be used less frequently, but the methods will be used when needed	The “Involve” method will be used frequently and the methods as well	The “Collaborate” method will be used frequently with major planning processes

Metropolitan planning activities and tasks

100 | Administration and Public Participation

100: Administration and Public Participation		
Funding Source	FY 2021	FY2022
Federal PL/ 5307	\$ 398,595	\$ 398,595
Non-Federal	\$ 99,649	\$ 99,649
TOTAL	\$ 498,244	\$ 498,244
Tasks: Planning management + administration Public participation + communication tools Title VI program management & ADA program management UPWP development and management		

100.1 | Planning Management + Administration

Task Status:

Ongoing and permanent

Task Lead:

Director of Transportation

Task Contributors:

Kathy Luther, James Winters, Meredith Stillwell, Flor Baum, and Candice Eklund

Task Objective:

Effective management of NIRPC team and resources to achieve high-quality and impactful outcomes from MPO functions. Efficient administration of NIRPC grants and contracts, and support of all Commission and topical committees. Ensure that overall agency outreach and communication is integrated with the public participation requirements of the MPO. Coordinate strategic communication and coordination with neighboring MPOs, federal and state partners, permitting agencies, and NIRPC Commissioners and stakeholders.

Prior Task Accomplishments:

- Management of staff performing UPWP tasks and projects
- Management of planning processes including, but not limited to:
 - Long Range Transportation Plan: *NWI 2050*
 - 2020-2024 TIP: *Invest NWI*
 - 2019-2020 UPWP: *Plan NWI*
 - 2019 Public Participation Plan: *Engage NWI*
 - Household Travel Survey
- Quarterly PL and CMAQ Program Reports and Billings
- Annual PL and CMAQ Completion Reports.
- Commission and Committee meetings staffed
- Participation in meetings of coordinating partners

Task Description:

Elements:

- Management of NIRPC team including the coordination of internal team meetings, delegation of work and committee assignments. Staff training, mentorship, professional development, time and attendance review, performance management processes.
- Administration of financial resources
- Administration of topical planning committees: production of agendas, minutes, and communication functions by Administrative Assistants for timely distribution of meeting materials.

Activities:

Participate in meetings with partners on transportation topics, and subjects with linkages to NWI's transportation network, throughout the year. Examples include the MPO Council in Indianapolis, Chicago Metropolitan Agency for Planning's Transportation Committee, Port of Indiana, etc.

Coordinated implementation of MPO functions with the public, partners, stakeholders, state, federal, regional, and local agencies. Provide leadership level oversight of the NIRPC Outreach Committee.

Task Deliverables:

On-budget and on-schedule delivery of planning program including all grant deliverables and federally required 3C documents identified herein. Quarterly billing, performance evaluations, monthly committee and Commission meetings, and quarterly training activities. Additionally, this task will assist with collaborating with state and federal partners on updating the *Planning Roles and Responsibilities Cooperating Operating Manual* (PRRCOM).

Public Engagement Goal:

Collaborate

Corresponding NWI 2050 Initiative:

Plan for Transformative Investments

Corresponding NWI 2050 Strategies:

The nature of this task impacts all plan strategies addressed by all other tasks in this document.

Corresponding NWI 2050 Performance Measures:

The nature of this task impacts all performance measures addressed by all other tasks in this document.

100.2 | Public Participation + Communication Tools

Task Status:

Ongoing and permanent

Task Lead:

Dominique Edwards

Task Contributors:

Gabrielle Biciunas, Mitch Barloga, Charles Bradsky, Joe Exl, Eman Ibrahim, Peter Kimball, Kevin Polette, John Smith, Scott Weber, and James Winters

Task Objective:

Implement the NIRPC Public Participation Plan, which includes the public participation requirements for Metropolitan Planning Organizations (MPOs) found in the federal metropolitan planning regulations. This means the development and execution of a transparent planning process with ample opportunity for input from the public, partners, and stakeholders. Manage and update/upgrade the NIRPC website to be an informative and up to date source for NIRPC planning efforts, meetings, and resources to not only assist constituents who are familiar with and utilize NIRPC services, but to also increase awareness and inclusion of the general public in NIRPC efforts.

Prior Task Accomplishments:

- Completion and adoption of *Engage NWI*: NIRPC's public participation plan
- NIRPC Social Media Content
- NIRPC Weekly Newsletter Content
- Website updates concerning public outreach activities
- Outreach to over 400 individuals through the development of *NWI 2050* across 54 traditional and nonOtraditional outreach events
- Over 3,000 social media and email contacts
- Over 9,000 "reads" of Weekly Newsletter Content

Task Description:

Elements:

Implement the newly updated Public Participation Plan. Execute communication strategies associated with all planning activities, including the coordination of public participation programs with state and federal entities. Ensure that contact lists are up to date and a list of accessible meeting locations is maintained. Ensure that the provision of alternative formats is made available when requested.

Activities:

Plan for, secure, and document public input pertaining to transportation, environmental, and economic development plans and programs, including comment periods and public meetings. Post content regarding planning activities and public comment periods on NIRPC's social media pages and website. Publish a weekly newsletter for distribution to stakeholders and interested parties. NIRPC Website Coordinator will keep the website current. Use virtual public involvement

methods to modernize NIRPC outreach methods and continue to expand NIRPC's ongoing conversation with the public.

Task Deliverables:

- Implementation of *Engage NWI*
- New Social Media Content
- New Weekly Newsletter Content
- Website updates concerning public outreach activities
- Digital public meetings about NIRPC's ongoing planning work

Public Engagement Goal:

Collaborate

Corresponding NWI 2050 Initiative:

Plan for an Engaged Public and Share Best-Practices

Corresponding NWI 2050 Strategies:

While most planning tasks will use *NWI 2050* strategies, planning tasks related to outreach utilize strategies found in *Engage NWI* to track the effectiveness of engagement.

Corresponding NWI 2050 Performance Measures:

While most planning tasks will use *NWI 2050* performance measures, planning tasks related to outreach utilize metrics found in *Engage NWI* to track the effectiveness of engagement. These measures are:

- Social media analytics
- Newsletter analytics
- Events held annually
- Event participation

100.3 | Title VI and Environmental Justice Program Management

Task Status:

Ongoing and permanent

Task Lead:

Dominique Edwards

Task Contributors:

Gabrielle Biciunas, Mitch Barloga, Charles Bradsky, Joe Exl, Eman Ibrahim, Peter Kimball, Kevin Polette, Scott Weber, and James Winters

Task Objective:

Continue to ensure that NIRPC and partner Local Public Agencies (LPA) in our region comply with Title VI of the Civil Rights Act of 1964. This planning activity will ensure that programs and projects adhere to the principles of non-discrimination, as well as ensure the MPO's nondiscrimination self-certifications remain accurate. Additionally, this planning task will also include the evaluation of NIRPC plans and programs for environmental justice (EJ) sensitivity and work to continuously expand outreach efforts to low-income, minority, and other potentially disadvantaged populations. Explore impacts of the COVID-19 pandemic and recovery measures on Title IV and Environmental Justice populations with a focus on the role of transportation access and resilience.

Prior Task Accomplishments:

- LPA compliance with Title VI
- NIRPC's 2020 Title VI Update
- EJ Population identification and prioritization in *NWI 2050* and the 2020-2024 Transportation Improvement Program and NOFA

Task Description:

Elements:

Assist and survey LPAs on compliance, including monitoring if LPAs have Title VI implementation plans and that they meet Title VI requirements. If such a plan is not in place with the project sponsor LPA, then INDOT may limit funding to those entities that are not meeting the requirements. Elements of an implementation plan include 1) identification of a person responsible for Title VI; 2) ensure utilization of "Notification of Nondiscrimination" statements; 3) a documented complaint process, and 4) steps used to collect and evaluate data on impacts from the LPAs programs and projects.

Activities:

NIRPC will continue to offer technical assistance to those LPAs that need assistance in completing this requirement for the development and implementation of a Title VI Plan. Foster communications, cooperation and coordination of Title VI and EJ populations to regional decision making.

Development of a report to analyze the impacts of COVID-19 on the economic, social and environmental lenses of Northwestern Indiana. The following factors would be analyzed such as public health, transportation, unemployment rates, food security and more.

Task Deliverables:

- Technical assistance to LPAs and robust public outreach
- Coordination of NIRPC projects in relation to Title VI and EJ community needs and outreach
- Increased inclusion of EJ communities in the transportation planning process in Northwestern Indiana.
- A regional snapshot report of COVID-19's short term impact on Northwestern Indiana and a plan to continue observing future conditions

Public Engagement Goal:

Collaborate

Corresponding NWI 2050 Initiative:

Plan for an Engaged Public and Share Best-Practices

Corresponding NWI 2050 Strategies:

While most planning tasks will use *NWI 2050* strategies, planning tasks related to outreach utilize strategies found in *Engage NWI* to track the effectiveness of engagement.

Corresponding NWI 2050 Performance Measures:

While most planning tasks will use *NWI 2050* performance measures, planning tasks related to outreach utilize metrics found in *Engage NWI* to track the effectiveness of engagement. These measures are:

- Social media analytics related to engagement of Title VI and EJ populations
- Newsletter analytics related to engagement of Title VI and EJ populations
- Annual events held throughout the year within Title VI and EJ communities
- Event participation of Title VI and EJ populations

100.4 | Americans with Disabilities Act Program Management

Task Status:

Ongoing and permanent

Task Lead:

Mitch Barloga

Task Contributors:

Allen Hammond

Task Objective:

Ensure all LPAs in our region that are required to have transition plans are in compliance with the Americans with Disabilities Act.

Prior Task Accomplishments:

NIRPC technical assistance to LPAs to achieve compliance with ADA transition planning requirements. Assistance with the *ADA Bus Inventory* project.

Task Description:

Elements:

Assist LPAs with compliance and technical assistance of ADA transition plans. Assist in the continuous improvement required to help LPAs maintain ADA transition plans as a “living document.” INDOT may limit funding to those entities that are not meeting the requirements. While NIRPC has provided the ADA Bus Stop Inventory and Assessment to LPAs, priority in the TIP project selection process, ultimately submissions to the TIP and the replacement schedule for bus stops will reside with the LPA.

Activities:

Direct communication with LPAs regarding ADA compliance, transition plan development maintenance, and management.

Task Deliverables:

As-needed and ongoing technical assistance.

Public Engagement Goal:

Inform

Corresponding NWI 2050 Initiative:

Plan for Continually Improved Investment Prioritization

Corresponding NWI 2050 Strategies:

- Prioritize transit investments that better connect the Environmental Justice populations to job centers, medical facilities, recreations centers, shopping districts, and educational institutions
- Prioritize transit investments that connect communities in environmental justice areas, people who are elderly, low-income, people with disabilities, and veterans.

- Improve the accessibility of regional pedestrian and transit infrastructure by allocating funding for the implementation of locally-developed ADA transition plans, and incorporating Universal Design standards so all public infrastructure meets or exceeds ADA standards.

Corresponding NWI 2050 Performance Measures:

- All Purpose Average Trip Time
- Work Purpose Average Trip Time
- School Purpose Average Trip Time
- Percent of Population within ¼-mile Network Distance to a Trail or Bicycle Facility
- Percent of Population within ¼-mile Network Distance to a Trail or Bicycle Facility Crossing Municipal/County Jurisdictions
- Number of Non-Motorized Serious Injuries and Fatalities
- Total Number of Reportable Injuries and Rate per Total Vehicle Revenue Miles by Mode
- Average Walk Score in “Main Centers”
- Percent of Environmental Justice (EJ) Area Population within ¼-mile of a Trail or Multi-Use Path
- Percent Adults Reporting Physical Inactivity

100.5 | UPWP Development + Management

Task Status:

Ongoing and permanent

Task Lead:

James Winters

Task Contributors:

Director of Transportation, Talaya Jones

Task Objective:

Develop and manage the UPWP and its amendments. The UPWP includes planning activities to implement *NWI 2050*, applicable laws, and regulations to support the federally required 3C transportation process for MPOs as outlined in metropolitan planning regulations.

Prior Task Accomplishments:

Production, management and amendments of the 2019-2020 UPWP. UPWP continued to respond to the recommendations of the federal certification review. Amendment #1 and Amendment #2 to 2019-2020 UPWP submitted to INDOT/USDOT for approval. Annual quarterly UPWP reporting.

Task Description:

Elements:

A planning work program that addresses the needs of NIRPC, requirements of the federal regulation, and is responsive to the public, partners, and stakeholders.

Activities:

Identification of planning tasks and activities that assist in the implementation of *NWI 2050*. All members of NIRPC's planning team contribute to this task through their program areas through annual and quarterly reporting as well as annual UPWP development.

Task Deliverables:

- Final 2022-2023 UPWP approved by federal partners before the start of FY 2021 and an annual completion report due to federal partners 90 days after the close of each program year.
- Amendments to UPWP as necessary
- Quarterly reporting on UPWP activities

Public Engagement Goal:

Inform

Corresponding NWI 2050 Initiative:

Plan for Transformative Investments

Corresponding NWI 2050 Initiative:
Plan for Transformative Investments

Corresponding NWI 2050 Strategies:
The nature of this task impacts all plan strategies addressed by all other tasks in this document.

Corresponding NWI 2050 Performance Measures:
The nature of this task impacts all performance measures addressed by all other tasks in this document.

200 | Data Collection and Analysis

200: Data Collection and Analysis		
Funding Source	FY 2021	FY2022
Federal PL/ 5307	\$ 266,241	\$ 266,241
Non-Federal	\$ 66,560	\$ 66,560
TOTAL	\$ 332,802	\$ 332,802
Tasks: Transportation data collection Planning data analysis + GIS services Performance-based planning activities Congestion management Travel demand modeling Air quality conformity		

200.1 | Planning Data Collection

Task Status:

Ongoing and permanent

Task Lead:

Kevin Pollete

Task Contributors:

Peter Kimball

Task Objective:

Collect, update and manage data relating to all aspects of metropolitan planning. Includes data to support congestion management, economic and land use development, safety planning, vehicle, bicycle and pedestrian counts, and transit data.

Prior Task Accomplishments:

- Updated database of regional demographic and other useful data
- ADA Bus Stop Inventory
- Updated NOFA Application Maps
- Crash data collection
- Traffic count data collection
- Travel time data collection
- Transit data collection
- Bicycle and pedestrian count data collection
- Household Travel Survey

Task Description:

Elements:

- Crash data collection
- Traffic count data collection
- Travel time data collection
- Transit data collection
- Asset inventory and condition data
- Bicycle and pedestrian count data collection

Activities:

Emphasis will be placed on identifying all the data needed for collection by NIRPC in order to support transportation planning processes and decision making. Particular focus will be given to starting an inventory of all regional ADA transition plan initiatives and completed projects; and updating regional databases with 2020 Census information. This program area will also be used to develop Highway Performance Monitoring System (HPMS) data. No HPMS-data was logged by NIRPC in the last few years; however, the program is expected to be fully re-deployed in this workplan.

Task Deliverables:

Data sets are collected in time for use by planners responsible for analysis. Completion of traffic counts requested by INDOT on a spring and fall cycle.

Public Engagement Goal:

Inform: As needed, but not anticipated to be a considerable effort

Corresponding NWI 2050 Initiative:

Plan for a regional data and analysis framework

Corresponding NWI 2050 Strategies:

- Update the various maps related to the local food system as it relates to Food Deserts, transit, transportation investments, land use, Environmental Justice areas, trails, and high-density population areas.
- Coordinate spatial data acquisition, sharing and standardization in support of environmental planning across jurisdiction.
- Collect transportation stream crossing inventory data to support stream habitat connectivity planning
- Support the collection and sharing of data for watershed and stormwater management planning.
- Maintain and update parcel level septic system mapping in support of environmental planning
- Continue to maintain and update the "Regional Priority Trails & Corridors Map" as identified in the Greenways + Blueways 2020 Plan.
- Share data on traffic volumes and other transportation attributes that NIRPC collects throughout the region
- Improve transportation network reliability by compiling, analyzing and mapping reliability data for roadways in order to prioritize funding.
- Reduce congestion increase transit efficiency by compiling, analyzing and mapping roadway bottleneck data in order to prioritize funding.
- Use asset management data from pavement and bridge conditions to pursue projects that address needs.
- Increase transparency and awareness of the transportation network performance by publishing a Performance-based Planning dashboard.
- Inventory and digitize in GIS sidewalk and bicycle lanes noting gaps infrastructure, and pedestrian and bicyclist comfort

Corresponding NWI 2050 Performance Measures:

Every performance measure that requires new data or analysis.

200.2 | Planning Data Analysis + GIS Support Services

Task Status:

Ongoing and permanent

(Merged 200.2 Planning Data Analysis and 200.3 GIS Support Services from 2019 – 2020 UPWP)

Task Lead:

Peter Kimball

Task Contributors:

Kevin Pollete, and an intern

Task Objective:

- Manage, coordinate, expand, and continue to upgrade NIRPC GIS to meet the increasingly diverse spatial data requirements of transportation, environmental, and land use planning, economic development, and regional initiatives.
- Manage, analyze, and disseminate data to support NIPRC planning activities, which requires data for transportation, regional land use, environmental and economic development elements. The management of data is essential in analyses and downstream decision-making for the regional planning and initiatives, and for integration in GIS.

Prior Task Accomplishments:

- Maps for NOFA scoring and analysis
- TIP data analysis
- ADA Bus Stop Inventory
- 2050 Plan GIS and Data Support
- Community Data Profiles
- As-needed technical assistance to external partners and community members

Task Description:

Elements:

- Management of NIRPC team including the coordination of internal team meetings, delegation of work and committee assignments. Staff training, mentorship, professional development, time and attendance review, performance management processes.
- Administration of financial resources
- Administration of topical planning committees: production of agendas, minutes, and communication functions by Administrative Assistants for timely distribution of meeting materials.

Activities:

Identify data analysis and forecast cycles that best assist NIRPC planning activities, routine or unique tasks. Provide for dissemination of data analysis results to appropriate parties within NIRPC or to external parties. Downloading ARIES crash data. Checking address to geolocation and correcting police report location errors. Formatting crash data to the severity index utilized in the NOFA maps applications. Uploading heatmap to website through ESRI interface. Convert the most commonly requested maps to ArcOnline to provide those requesting data an easily

accessible map collection. Download any ACS Census Data; calculating regional numbers, compiling new data within the regional snapshot data sheets. Maintaining and organizing GIS databases and data reports. Producing spatial and non-spatial data sets. Creating, maintaining, and publishing online-maps and datasets. Participation in regional GIS user groups. Conducting analyses to support planning tasks.

Task Deliverables:

- High-quality GIS spatial analysis conducted throughout the year to support NIRPC planning activities.
- High quality maps
- Updated datasets published to NIRPC's website
- (number of completed external data requests?)

Public Engagement Goal:

Primarily Inform, Collaborate, as needed

Corresponding NWI 2050 Initiative:

Plan for Regional Data and Analysis Framework

Corresponding NWI 2050 Strategies:

- Support goal 2.2 of Ignite the Region Plan in mapping current and future commercial land types to support new business start up
- Update various maps related to the local food system as it relates to Food Deserts, transit, transportation investments, land use, Environmental Justice areas, trails, and high-density population areas
- Map and identify prime agricultural land within urbanized areas in close proximity to high density, transit, and Environmental Justice areas, taking into consideration transportation, and economic development
- Identify land access opportunities and land value map for farmers (beginning), urban and agriculture
- Update historic register and the designated historic district maps;
- Develop GIS maps for open space and water resource protection (Update, Expand, Maintain LMCP Eppley Project).
- Include high solar and wind energy potential areas as natural resource in GIS layers in NWI (Department of Energy has national data);
- Continue to maintain and update the "Regional Priority Trails & Corridors Map" as identified in the Greenways + Blueways 2020 Plan
- Compile and map roadway crash data to prioritize high crash corridors in the HSIP funding grants
- Inventory and digitize in GIS sidewalk and bicycle lanes noting gaps in infrastructure, and pedestrian and bicyclist comfort;
- Create a parcel-based map of current and potential business locations along major NWI corridors to help identify economic centers and prioritize future transportation improvements

Corresponding NWI 2050 Performance Measures:

Every performance measure has a specific data requirement- reference submitted projects for accurate list of specific performance measures

200.3 | Performance-based Planning Activities

Task Status:

Ongoing and permanent

Task Lead:

Scott Weber

Task Contributors:

Gabrielle Biciunas, Mitch Barloga, Charles Bradsky, Dominique Edwards, Joe Exl, Eman Ibrahim, Peter Kimball, Kevin Polette, and James Winters

Task Objective:

- Implement the performance-based planning framework from *NWI 2050*,
- Comply with the USDOT Performance Based Planning and Programming requirements,
- Publish an annual dashboard of the region's performance.

Prior Task Accomplishments:

- Establishment of performance measures and targets in *NWI 2050*.
- Periodic monitoring of the measures as data becomes available.
- Development of a draft of the dashboard's design and where it will live on the newly updated website.

Task Description:

Elements:

Publication, monitoring, and analysis of regional data metrics

Activities:

Publication of a regional data dashboard in December 2020 in accordance with NWI 2050. Continued monitoring of data feeding into annual update of the dashboard.

Task Deliverables:

Publication of the Annual Performance Dashboard on NIRPC's website

Public Engagement Goal:

Collaborate

Corresponding NWI 2050 Initiative:

Plan for Regional Data and Analysis Framework

Corresponding NWI 2050 Strategies:

- Increase transparency and awareness of the transportation network performance by publishing a Performance-based Planning dashboard
- Collect periodically IDEM Air Quality Monitoring Data.
- Analyze NWI energy and fuel use and carbon footprint trends.
- Obtain LIDAR tree canopy, land use and land cover data and keep the data up to date.
- Track NWI Water Use and Sources.

- Continue working with local university partners on collecting and analyzing data.
- Utilize the data that Purdue's Local Technical Assistance Program (LTAP) has been collecting about regional asset management to better inform, and where appropriate coordinate, project decision-making.
- Use asset management data from pavement and bridge conditions to pursue projects that address needs.

Corresponding NWI 2050 Performance Measures:

All performance measures are related to this task.

200.4 | Congestion Management

Task Status:

Ongoing and permanent

Task Lead:

Scott Weber

Task Contributors:

None

Task Objective:

Fulfill the requirements for a Transportation Management Area (TMA) by ensuring that planning and projects carried out by NIRPC and its local partners consider congestion reduction where possible. Administer and update, as necessary, the Congestion Management Process for NW Indiana.

Prior Task Accomplishments:

- Updated Congestion Management Process (pending completion in May 2020).
- Continuous monitoring of congestion data from NPMRDS, Google Maps API, and in-house collected travel time data.

Task Description:

Elements:

Objective and quantitative evaluation of congestion within the NIRPC region. An operation-oriented approach to the congestion management process will continue to be pursued.

Activities:

Ongoing monitoring of congestion-related data and inclusion of congestion-related performance measures on the Annual Performance Dashboard.

Task Deliverables:

- NOFA project applications and periodic NWI 2050/TIP Amendment projects will be evaluated with CMP.
- Staff will conduct ongoing maintenance to the CMP, including populating it with the latest available data.

Public Engagement Goal:

Consult

Corresponding NWI 2050 Initiative:

Plan for Regional Data and Analysis Framework

Corresponding NWI 2050 Strategies:

- Promote future development to occur where utilities and infrastructures, including transit, exist by establishing growth management strategies to ensure that population and employment growth occurs in a sustainable and responsible manner.
- Concentrate new growth around infrastructure to allow preservation of environmental assets.

- Work with local entities to develop local ordinances that require new trails and connections in new developments where feasible.
- Encourage municipalities to update land use regulations to include pedestrian connectivity between land uses.
- Update Sensible Tools Kit to provide resource to municipalities for better land use planning.
- Routinely conduct Planning Commission workshops on the Sensible Tools Handbook to continually reinforce best practices in land use planning.
- Create plans and programs to address the impact of the growth of e-commerce in NWI on travel behavior, logistic systems and land use planning in partnership with regional and local agencies.
- Local entities that have passenger rail stations should establish a TOD zoning and policies to support growth around the South Shore and Westlake corridor stations areas.
- Prioritize transit expansions to job centers.
- Improve regional connectivity by assisting in the identification of key coordinated stops where transit operators can rendezvous to switch passengers from one service to another.
- Identify corridors for fixed route transit service and Bus Rapid Transit. Metrics such as population density, congestion, and concentrations of employment may be used in developing priority corridors.
- Improve pedestrian and bicycle accessibility to high density population areas, employment and retail centers, transit stations, parks, and schools.
- Prioritize non-motorized facilities that maximize connectivity across counties and municipal boundaries, and Main centers.
- NIRPC to continue pursuing regional corridor studies within the region to identify improvements and help prioritize future funds.
- Identify and prioritize high-crash areas that could be improved quickly with cost effective solutions.
- Improve the regional transportation network by pursuing funding opportunities to address bottlenecks in key regional corridors.
- Plan to improve campus areas and turn them to great places by creating and incentivizing local student-centered gatherings and nightlife offerings, good mixture of modern cuisine, bars, bike paths, trails, parks, cultural offerings, and outstanding public transit system.
- Improve the efficiency of transit and curb the costly growth of sprawl, by increasing the overall density of urban areas.
- Improve resiliency and reduce congestion by sharing data and plans with local Emergency Planning Committees to help them with decision-making and improving evacuation plans.
- Support the Transit Development District (TDD) of the regional South Shore Corridor TOD areas to develop context-appropriate strategies for creating a network of transit-oriented places and sites that integrate different functions and activities within easy access of transit.
- Reduce congestion by developing a regional railroad crossing improvement plan with a focus on highway-rail grade separations.
- Continue working with local university partners on collecting and analyzing data.
- Share data on traffic volumes and other transportation attributes that NIRPC collects throughout the region.
- Improve transportation network reliability by compiling, analyzing and mapping reliability data for roadways in order to prioritize funding.
- Reduce congestion and increase transit efficiency by compiling, analyzing and mapping roadway bottleneck data for in order to prioritize funding.

- Improve safety, efficiency, and regional interoperability of the transportation system by developing, maintaining and communicating the Intelligent Transportation Systems Regional Architecture.
- Improve connectivity for all users by bringing communities to work together on projects affecting shared corridors.
- Encourage legislators and transportation agencies to explore standardizations in the roadway environment to best accommodate Connected and Automated Vehicles (CAVs).
- Establish policies to increase affordable and accessible housing near job centers and transit stations/stops.
- Continue to support transit and complete streets to ensure that all residents have access to schools, grocery stores, community centers, medical facilities, reliable transportation and job opportunities.
- Continue Air Quality Public Education *It All Adds Up to Cleaner Air NWI* including emphasis on modal shift.
- Work with NWI Forum and local governments to meet local and regional needs by strategically investing in targeted transportation connectivity projects that support economic growth.
- Work with intermodal facilities and freight carriers to identify locations with high levels of freight movement and to plan strategies for alleviating freight-related congestion."

Corresponding NWI 2050 Performance Measures:

- All-purpose average trip time
- Work purpose average trip time
- Retail/Service purpose average trip time
- School purpose average trip time
- Medical care purpose average trip time
- Other purpose average trip time
- Percent of non-single occupancy vehicle travel in the Chicago, IL-IN urbanized area
- Percent of person miles traveled on the Interstate that are reliable
- Percent of person miles traveled on the non-Interstate NHS that are reliable
- Truck Travel Time Reliability Index (TTTRI)
- Peak hours of excessive delay per capita in the Chicago, IL-IN Urbanized Area

200.5 | Travel Demand Modeling

Task Status:

Ongoing and permanent

Task Lead:

Scott Weber

Task Contributors:

None

Task Objective:

Model region travel demand in Northwestern Indiana and in neighboring areas. The computationally rigorous travel demand model allows NIRPC to support planning and programming activities by identifying the need for, and impact of, plans and projects. Results of modeling help meet federal requirements of air quality conformity and assist NIRPC stakeholders in evaluating some localized travel impacts of projects.

Prior Task Accomplishments:

- Ongoing modeling support for various requests from INDOT, Local Public Agencies, transit operators, and other planning partners as needed.
- Analysis of results from 2018 Household Travel Survey data that will be used to calibrate, validate, and update the NIRPC Travel Demand Model.

Task Description:

Elements:

Model validation, socio-economic forecasts, land-use assumptions, VMT estimates, air quality impacts and customized reports for planning partners.

Activities:

Calibration of NIRPC Travel Demand Model using the 2018 Household Travel Survey Data (updated trip generation from rates in the survey, updated trip distribution patterns, and updated mode choice). Memorandum of findings from the calibration and validation about whether a wholesale Travel Demand Model Update is warranted, and if so, an identification of funding for the update.

Task Deliverables:

- Travel Demand Model calibration and validation report with 2018 Household Travel Survey Data delivered to Surface Transportation Committee and/or TPC and posted on NIRPC website.
- Annual report of how many which modeling requests have been answered on NIRPC website.

Public Engagement Goal:

Inform

Corresponding NWI 2050 Initiative:
Plan for Regional Data and Analysis Framework

Corresponding NWI 2050 Strategies:

- Forecast demand for future land development and the requirements of logistics use to accommodate e-commerce future needs.
- NIRPC to continue pursuing regional corridor studies within the region to identify improvements and help prioritize future funds.
- Improve the regional transportation network by pursuing funding opportunities to address bottlenecks in key regional corridors.
- Develop method to prioritize transformative investments that cost over \$10 million in recognition that FHWA/FTA allocated funds are insufficient to program such projects.
- Reduce congestion increase transit efficiency by compiling, analyzing and mapping roadway bottleneck data for in order to prioritize funding.
- Work with NWI Forum and local governments to meet local and regional needs by strategically investing in targeted transportation connectivity projects that support economic growth.
- Work with intermodal facilities and freight carriers to identify locations with high levels of freight movement and to plan strategies for alleviating freight-related congestion.

Corresponding NWI 2050 Performance Measures:

None from *NWI 2050* since they deal with actual data, not modeled data. However, in terms of local technical assistance and public involvement, the number of modeling requests received and responded to can be used to measure performance.

200.6 | Air Quality Conformity

Task Status:

Ongoing and permanent

Task Lead:

Scott Weber

Task Contributors:

None

Task Objective:

Meet the federal requirements for Air Quality Conformity as they apply to MPO planning and programming for an air quality non-attainment or maintenance area. The task will show that NIRPC fulfills these requirements by only planning and programming projects that fall within motor vehicle emissions budgets and other required parameters.

Prior Task Accomplishments:

- Formal Air Quality Conformity Determination analysis reports for all planning and programming actions that the Interagency Consultation Group (ICG) on Air Quality finds necessary.
- Periodic discussion with ICG members about whether or not Plan/TIP amendments require a formal conformity determination, consultation, or no conformity action.
- Ongoing monitoring of the latest EPA designations for non-attainment or maintenance status.
- Ongoing monitoring of the latest USDOT requirements for conformity and trainings/resources that are offered.

Task Description:

Elements:

Participate with state and federal partners, specifically the Interagency Consultation Group (ICG), to evaluate air quality impacts of transportation investments. Prepare draft air quality conformity determination analysis documents showing that regionally significant non-exempt planned and programmed projects, regardless of funding source, will demonstrate air quality conformity. Communicate modeling results to partners and inform investment decisions.

Activities:

Ongoing discussion with ICG members about Plan/TIP amendments that may require official conformity actions. Preparation of Air Quality Conformity analysis reports for actions that the ICG finds necessary. Ongoing monitoring of the latest EPA designations for non-attainment or maintenance status. Ongoing monitoring of the latest USDOT requirements for conformity and trainings/resources that are offered.

Task Deliverables:

- Periodic publication of Air Quality Conformity Determination Analysis
- Report documents on NIRPC website

Public Engagement Goal:

Involve

Corresponding NWI 2050 Initiative:

Plan for Cleaner Air and Energy

Corresponding NWI 2050 Strategies:

- Help local governments to adopt model anti-idling ordinances and incentives.
- Encourage the incorporation of pollution prevention and environmental impact avoidance in regional and local land use, transportation, flood and stormwater management and mitigation planning to enhance future environmental quality.
- Collect periodically IDEM Air Quality Monitoring Data.
- Promote knowledge and use of Clean Cities NWI Energy and Fuel Use and sources database.
- Promote public understanding and use of IDEM Regional air quality monitoring data.
- Integrate SSCC and U.S. Department of Energy fuel and emission data into NIRPC programs.
- Promote best practices to reduce transportation emissions.
- Create a regional awards program for "Air and Energy Friendly Employers" to promote air emission reduction through voluntary efforts.
- Seek funding for projects that reduce diesel emissions in NWI.
- Create a funding program for those financially impacted by vehicle emission testing.
- Support the continuation of Vehicle Emission Testing Program.
- Support the continuation of CMAQ funding for diesel emission reduction projects.
- Promote shared alternative energy and fuel infrastructure agreements between communities.
- Develop a regional energy and fuel plan for NWI to increase regional energy sustainability.
- Continue Air Quality Public Education *It All Adds Up to Cleaner Air NWI* including emphasis on modal shift.
- Promote statewide public private partnership to implement alternative fuel infrastructure on Interstates that will reduce diesel emissions on through freight traffic.
- Assist regional transit providers to adopt clean energy fleet policies clean energy and fuel by 2030.
- Develop model ordinances on electric vehicle and alternative fuel infrastructure and incentives to promote a diverse and sustainable regional energy economy.
- Help local governments understand how to engage with regional SSCC and FHWA Plans for alternative fuel corridors to support fuel and energy diversification.
- Promote local governments to incentivize best practices for sustainable energy/transportation fuel/EV infrastructure on brown and grey fields.
- Maintain existing alternative fuel and energy infrastructure planning efforts to increase future energy resilience.
- Support alternative energy and fuel friendly state and federal legislation.
- Improve air quality and reduce the dependence on fossil fuels by convening stakeholders to regionally collaborate on, seek grants for, and apply for funding for alternative fuel and electric vehicle and infrastructure projects."

Corresponding NWI 2050 Performance Measures:

- Number of annual ozone emission critical value exceedances
- Volatile Organic Compounds (VOC) reduction from Congestion Mitigation Air Quality (CMAQ)-funded projects (kg/day)
- Oxides of Nitrogen (NO_x) reduction from Congestion Mitigation Air Quality (CMAQ)-funded projects (kg/day)
- Carbon Monoxide (CO) reduction from Congestion Mitigation Air Quality (CMAQ)-funded projects (kg/day)
- Particulate Matter less than 10 microns in diameter (PM₁₀) reduction from Congestion Mitigation Air Quality (CMAQ)-funded projects (kg/day)
- Number of alternatively fueled/powered vehicles registered

300 | Short Range Planning

300: Short Range Planning		
Funding Source	FY 2021	FY2022
Federal PL/ 5307	\$ 162,895	\$ 162,895
Non-Federal	\$ 40,724	\$ 40,724
TOTAL	\$ 203,619	\$ 203,619
Tasks:		
TIP development		
TIP management		
Environmental red flag investigations		

300.1 | Transportation Improvement Program Development

Task Status:

Ongoing and permanent

Task Lead:

Charles Bradsky

Task Contributors:

James Winters, and TIP Assistant

Task Objective:

Develop a NOFA to support the development of the Transportation Improvement Program (TIP), continuously learning and adapting from the previous NOFA and stakeholder feedback.

Prior Task Accomplishments:

- 2019 NOFA
- The 2020-2024 TIP was developed in alignment with *NWI 2050*.
- Online/digital publication of the 2020-2024 TIP
- Positive working relationship with LPAs, transit operators, INDOT, FHWA & FTA.
- Technical assistance to transit operators and LPAs during the 2019 NOFA

Task Description:

Elements:

- Solicit feedback on the 2020 NOFA.
- Develop a set of improvements for the 2022-2028 TIP NOFA.
- Maintain a good working relationship with LPAs, transit operators, INDOT, FHWA, and FTA.

Activities:

- Maintain online/digital TIP
- Solicit and implement feedback for NOFA development
- Implement feedback on transformative investments

Task Deliverables:

- Living online/digital TIP document
- Living spreadsheet showing current status of TIP
- Annual List of Obligated Projects for Federal and state officials, and a similar document developed for public use

Public Engagement Goal:

Consult

Corresponding NWI 2050 Initiative:

Plan for Continually Improved Investment Prioritization

Corresponding NWI 2050 Strategies:

- Prioritize funding for transit-oriented development.
- Prioritize investment of roads, public transit, and other infrastructure to improve the market of the identified Tax Increment Finance zones, opportunity zones and disinvested areas.
- Prioritize transit investments that better connect the Environmental Justice populations to job centers, medical facilities, recreations centers, shopping districts, and educational institutions.
- Prioritize transit investments that connect communities in environmental justice areas, people who are elderly, low-income, people with disabilities, and veterans.
- Purchase clean energy and fuel transit vehicles.
- Identify and prioritize high-crash areas that could be improved quickly with cost effective solutions.
- Improve the regional transportation network by pursuing funding opportunities to address bottlenecks in key regional corridors.
- Improve the accessibility of regional pedestrian and transit infrastructure by allocating funding for the implementation of locally-developed ADA transition plans, and incorporating Universal Design standards so all public infrastructure meets or exceeds ADA standards.
- Continue to prioritize transportation funding in older communities and livable centers to improve public infrastructure and redevelopment.

Corresponding NWI 2050 Performance Measures:

The nature of this task impacts all performance measures addressed by projects submitted into the TIP.

300.2 | TIP Development + Management

Task Status:

Ongoing and permanent

Task Lead:

Charles Bradsky

Task Contributors:

James Winters, and TIP Assistant

Task Objective:

Through periodic amendments and modifications, maintain a fiscally constrained five-year multi-modal investment program reflecting the vision and goals of *NWI 2050*, implementing the performance-based planning framework, adhering to air quality conformity rules, and utilizing a robust and transparent public participation process.

Prior Task Accomplishments:

- Local Quarterly Tracking meetings/reports,
- As-needed TIP amendments & modifications
- Annual List of Obligated Projects (ALOP)
- Continue to use stakeholder input to improve digital TIP functions and processes.
- Continue to work with INDOT to ensure compatibility between NIRPC's digital TIP and the State Transportation Improvement Plan (STIP)

Task Description:

Elements:

1) Coordinate transportation projects within the established committee structure. 2) Maintain the 2020-2024 TIP by introducing amendments and administrative modifications with the intent on delivering a full portfolio of projects with the resources available to the NIRPC region. 3) Maintain a fiscally constrained five-year spending plan of federal funds allocated to NWI. 4) Maintain a current list of Employee in Responsible Charge (ERC) for each LPA. 5) Organize and conduct quarterly tracking meetings to assess the viability of project letting; recommend amendments as needed. 6) Employ project selection criteria, as applicable, to inform decision-makers on the merit of each proposed project. 7) Maintain a good working relationship with LPAs, transit operators, INDOT, FHWA, and FTA. 8) Publish a list of obligated projects, known as the Annual List of Obligated Projects (ALOP), within the allocated timeline from DOT and INDOT.

Task Deliverables:

- Local Quarterly Tracking meetings/reports
- As-needed amendments and modifications
- Documentation of the number and percentage of projects let for construction per program year as originally published in the TIP.
- An improved, functionable, serviceable e-TIP that NIRPC team members can use to perform a variety of essential functions, and also shares and invites collaboration from the public.

Public Engagement Goal:

Consult

Corresponding NWI 2050 Initiative:

Plan for Continually Improved Investment Prioritization

Corresponding NWI 2050 Strategies:

- Prioritize funding for transit-oriented development.
- Prioritize investment of roads, public transit, and other infrastructure to improve the market of the identified Tax Increment Finance zones, opportunity zones and disinvested areas.
- Prioritize transit investments that better connect the Environmental Justice populations to job centers, medical facilities, recreations centers, shopping districts, and educational institutions.
- Prioritize transit investments that connect communities in environmental justice areas, people who are elderly, low-income, people with disabilities, and veterans.
- Purchase clean energy and fuel transit vehicles.
- Identify and prioritize high-crash areas that could be improved quickly with cost effective solutions.
- Improve the regional transportation network by pursuing funding opportunities to address bottlenecks in key regional corridors.
- Improve the accessibility of regional pedestrian and transit infrastructure by allocating funding for the implementation of locally-developed ADA transition plans, and incorporating Universal Design standards so all public infrastructure meets or exceeds ADA standards.
- Continue to prioritize transportation funding in older communities and livable centers to improve public infrastructure and redevelopment.

Corresponding NWI 2050 Performance Measures:

The nature of this task impacts all performance measures addressed by projects submitted into the TIP.

300.3 | Environmental Red Flag Investigations

Task Status:

Ongoing and permanent

Task Lead:

Joe Exl

Task Contributors:

Flor Baum

Task Objective:

To enhance the performance of the transportation system and transportation projects while protecting and enhancing the natural environment.

Prior Task Accomplishments:

Conducted red flag investigations as needed.

Task Description:

Activities:

Early coordination with LPAs for local projects. NIRPC will send letters to LPAs informing them that a Red Flag Investigation will need to be completed following NOFA. This can either be done by NIRPC or consultant. Trigger will be DES number being assigned to a project. NIRPC will continue to review and complete Red Flag Investigations, as needed, in response to early coordination letters.

Task Deliverables:

- Preliminary RFI review with LPAs as part of project scoping prior to NOFA submission
- Project tracking spreadsheet
- Early coordination letter reviews
- Red Flag Investigations and comments as needed
- RFI data available through ArcGIS online service

Public Engagement Goal:

Inform

Corresponding NWI 2050 Initiative:

Plan for Regional Data and Analysis Framework

Corresponding NWI 2050 Strategies:

- Update the historic register and the designated historic districts map.
- Coordinate spatial data acquisition, sharing and standardization in support of environmental planning across jurisdiction.

Corresponding NWI 2050 Performance Measures:

The nature of this task impacts all performance measures addressed by projects submitted into the TIP, that have requested a red-flag investigation.

400 | Long Range Planning

400: Long Range Planning		
Funding Source	FY 2021	FY2022
Federal PL/ 5307	\$ 445,613	\$ 445,613
Non-Federal	\$ 111,403	\$ 111,403
TOTAL	\$ 557,016	\$ 557,016
Tasks: CRP implementation Development Transit Oriented Development (TOD) Sensible Tools Handbook Update Public Health and Transportation Regional land use planning Surface transportation planning Environmental linkages planning		

400.1 | Comprehensive Regional Plan Development

Task Status:

Ongoing and permanent

Task Lead:

James Winters

Task Contributors:

Gabrielle Biciunas, Mitch Barloga, Charles Bradsky, Joe Exl, Dominique Edwards, Eman Ibrahim, Peter Kimball, Kevin Polette, and Scott Weber

Task Objective:

Using *NWI 2050* as the cornerstone, provide needed updates to NIRPC's long-range planning efforts as determined through public outreach and stakeholder input.

Prior Task Accomplishments

NWI 2050, adopted May 2019

Task Description:

Elements:

A multi-step process reflecting on the successes and work to be completed from *NWI 2050*, the updated plan will continue to articulate regional vision and needs, identify influences on our future, anticipate impacts of different possible futures. Additionally, the plan will also continue to refine the performance-based planning system created in *NWI 2050*, redefine defensible and clear evaluation criteria, and revise strategies and investments to improve our region, and identify partners to help us move towards the future. Planning updates to *NWI 2050* will include robust public input, especially from Title VI and Environmental justice communities, and a continued commitment to data collection and analysis. No update is required for *NWI 2050* until 2023, but rather this task will focus on evaluation, correction, and as-needed updates, however infrequent.

Task deliverables:

Planning updates to *NWI 2050*.

Public Engagement Goal:

Collaborate

Corresponding NWI 2050 Initiative:

Plan for Transformative Investments

Corresponding NWI 2050 Strategies:

The nature of this task impacts all plan strategies addressed by all other tasks in this document.

Corresponding NWI 2050 Performance Measures:

The nature of this task impacts all performance measures addressed by all other tasks in this document.

400.2 | *NWI 2050* Implementation

Task Status:

Ongoing and permanent

Task Lead:

Eman Ibrahim

Task Contributors:

Gabrielle Biciunas

Task Objective:

Study, research, plan, and implement the vision and strategies of *NWI 2050*, the long-range plan for the MPO. This task focuses on making connections between transportation planning and programming, for both highway and transit, and other demonstrated needs in the region from *NWI 2050*, chiefly tasks that assist in making impacts on the sixteen critical paths to achieve the four plan visions statements for NWI: Connected NWI, Renewed NWI, United NWI, and a Vibrant NWI.

Prior Task Accomplishments:

- TOD investment guidelines, project eligibility, evaluation criteria, and recommended funding allocations
- Identified land use trends in relation to transportation and transit
- Mapped potential TOD areas that include land uses, economic development, and land development within the potential area
- Developed a public health and transportation “brochure” as a conversation starter of topic
- Evaluated and modified the existing Sensible Tools Handbook and identify new tools
- Developed and modified checklists, and decision and guidelines.

Task Description:

Elements:

- Transit-oriented Development (TOD):
 - To bring vitality and livability to transit station areas and transit corridors. The activities of this task will support the implementation of *NWI 2050* and its strategies and economic development of the Region. It supports linking transportation investments with land use decisions within the region.
- Public Health and Transportation:
 - Task aims to better understand the linkage between public health and transportation and implement transportation projects that will improve health outcomes in the region.
- Sensible Tools Handbook Update:
 - Update the 2007 Sensible Tools Handbook to be compatible with the most-recent edition of the Indiana Planning and Zoning Law and the 2050 strategies, best practices smart land use, and contemporary trends in transportation and land use. The Handbook is a best practice guide for municipal partners on land use zoning and transportation supportive policies.

Activities:

- Transit-oriented Development (TOD):
 - Continue to establish an on-going TOD planning effort with municipal and transit partners. Finetune program criteria to meet potential FTA and FHWA findings. Coordinate TOD areas with the TDD areas published by the Regional Development Authority (RDA)
- Public Health and Transportation:
 - Explore impacts of health pandemics and recovery, especially during COVID-19 and the role of transportation.
 - Explore the increase in access to telehealth options.
 - Examine transportation impacts to air quality, food and business access.
- Sensible Tools Handbook Update:
 - Assemble all new materials that were collected in 2020
 - Draft the final report
 - Plan training workshops for planning commissioners and/or elected officials
 - Engage in outreach & communications for report and training opportunities

Task Deliverables:

- TOD:
 - Finetune program criteria to meet potential FTA and FHWA findings-
 - Coordinate TOD areas with the TDD areas published by the Regional Development Authority (RDA)
 - A new TOD funding program included into TIP selection criteria.
- Public Health and Transportation:
 - Continued data collection and analysis including update databases and regional maps
 - Social media content
 - Recommendations to stakeholders and to NIRPC's NOFA process if applicable, folding public health into long-range planning and TIP programming
- Sensible Tools Handbook:
 - Final updated handbook/report
 - Workshops for planning commissioners and/or elected officials

Public Engagement Goal:

Collaborate

Corresponding NWI 2050 Initiative:

- Plan for Main Centers and Transit Oriented Development
- Plan for Smart Land Uses and Quality of Place

Corresponding NWI 2050 Strategies:

- Improve pedestrian and bicycle accessibility to high density population areas, employment and retail centers, transit stations, parks, and schools.
- Prioritize funding for transit-oriented development.

- Prioritize transit investments that better connect the Environmental Justice populations to job centers, medical facilities, recreations centers, shopping districts, and educational institutions.
- Prioritize transit investments that connect communities in environmental justice areas, people who are elderly, low income, people with disabilities, and veterans.
- Improve the accessibility of regional pedestrian and transit infrastructure by allocating funding for the implementation of locally-developed ADA transition plans, and incorporating Universal Design standards so all public infrastructure meets or exceeds ADA standards.
- Plan to improve campus areas and turn them to great places by creating and incentivizing local student-centered gatherings and nightlife offerings, good mixture of modern cuisine, bars, bike paths, trails, parks, cultural offerings, and outstanding public transit system.
- Improve the efficiency of transit and curb the costly growth of sprawl, by increasing the overall density of urban areas.
- Provide technical assistance for TOD planning.
- Support the Transit Development District (TDD) of the regional South Shore Corridor TOD areas to develop context-appropriate strategies for creating a network of transit-oriented places and sites that integrate different functions and activities within easy access of transit.
- Continue to support transit and complete streets to ensure that all residents have access to schools, grocery stores, community centers, medical facilities, reliable transportation and job opportunities.
- Improve downtowns and Main Centers to anchor businesses and enhance the local economy.
- Prioritize investment of roads, public transit, and other infrastructure to improve the market of the identified opportunity zones and disinvested areas.
- Prioritize transit to include priority destinations of senior and veteran centers, vocational rehabilitation centers, retail, recreation, health-related locations, and other places transit riders prioritize as destinations.
- Improve economic opportunity for prosperity particularly for EJ residents & people with disabilities to ensure that NWI is a destination for business & diverse human capital.
- Improve accessibility to the transportation system for all users by expanding shared mobility awareness and opportunities regionally.
- Improve customer experience by linking individuals that live in environmental justice communities to fresh food resources by developing partnerships between food distributors and transit operators to bring food access to transit facilities.
- Increase the use of transit by prioritizing transit expansions that close the gap between environmental justice populations and fresh food resources, to increase the health and well-being of those populations.
- Continue conservation and urban forestry planning to help connect fragmented natural areas, increase resiliency and health outcomes.
- Encourage the incorporation of pollution prevention and environmental impact avoidance in regional and local land use, transportation, flood and stormwater management and mitigation planning to enhance future environmental quality.
- Encourage communities to adopt tree protection ordinances to increase resiliency, health outcomes and habitat connectivity in the urban environment.
- Increase park space and green infrastructure to promote an inclusive and healthy environment especially in Environmental Justice communities.

- Encourage communities to adopt tree protection ordinances to reduce exposure to urban air pollution and reduce urban stormwater pollution runoff.
- Create long term regional urban forestry plan and program to reduce human exposure to urban air pollution and stormwater pollution runoff.
- Continue CommuniTree Program to reduce exposure to urban air pollution and reduce urban stormwater runoff.
- Promote best practices to reduce transportation emissions.
- Seek funding for projects that reduce diesel emissions in NWI.
- Support the continuation of Vehicle Emission Testing Program.
- Demonstrate the positive impact of transit and other transportation choices on economic development, workforce participation, public health, and personal/household income
- Improve pedestrian and bicycle accessibility to high density population areas, employment and retail centers, transit stations, parks, and schools.
- Encourage the incorporation of pollution prevention and environmental impact avoidance in regional and local land use, transportation, flood and stormwater management and mitigation planning to enhance future environmental quality.
- Update Sensible Tools Kit to provide resource to municipalities for better land use planning.
- Routinely conduct Planning Commission workshops on the Sensible Tools Handbook to continually reinforce best practices in land use planning.
- Continue to offer workshops on the Sensible Tools Handbook to provide guidance to local government on best practices of sustainable growth and vibrant communities and to understand how land use choices affect local revenues.
- Promote future development to occur where utilities and infrastructures – including transit - exist by establishing growth management strategies to ensure that population and employment growth occurs in a sustainable and responsible manner.
- Develop form-based code rezoning to allow higher densities and mixed-uses to create more livable communities and maintain more human scale environment and spaces that create an inclusive, accessible, and pedestrian focused community character.
- Help local governments adopt and keep up to date open space plans and public access standards to increase accessibility to open space and parks.
- Work with local entities to develop local ordinances that require new trails and connections in new developments where feasible.
- Encourage municipalities to update land use regulations to include pedestrian connectivity between land uses.

Corresponding NWI 2050 Performance Measures:

- Percent of population within ¼-mile network distance to a trail or bicycle facility
- Number of people within fixed-route transit service areas (¼ mile for bus, ½ mile for commuter bus and commuter rail).
- Population in “Main Centers”
- Employment in “Main Centers”
- Average Walk Score in “Main Centers”
- Population in Environmental Justice areas within transit service areas
- Jobs within transit service areas of fixed-route transit
- Public Health and Transportation:
- Medical care purpose average trip time

- Number of annual ozone emission critical value exceedances
- Volatile Organic Compounds (VOC) reduction from Congestion Mitigation Air Quality (CMAQ)-funded projects (kg/day)
- Oxides of Nitrogen (NOx) reduction from Congestion Mitigation Air Quality (CMAQ)-funded projects (kg/day)
- Carbon Monoxide (CO) reduction from Congestion Mitigation Air Quality (CMAQ)-funded projects (kg/day)
- Particulate Matter less than 10 microns in diameter (PM10) reduction from Congestion Mitigation Air Quality (CMAQ)-funded projects (kg/day)
- Percent of Environmental Justice (EJ) area population within ¼-mile of a trail or multi-use path
- Population in Environmental Justice areas within transit service areas
- Jobs within transit service areas of fixed-route transit
- Life Expectancy
- Premature deaths per 100k
- Percent adults reporting physical inactivity
- Number of poor mental health days per month
- Number of alternatively fueled/powering vehicles registered
- Acres in managed lands-NWI residents, employees, and visitors should be able to access natural areas and green spaces that are maintained and protected from future development.
- Acres in core habitat (40 + acres)

400.3 | Regional Land Use Planning

Task Status:

Ongoing and permanent

Task Lead:

Eman Ibrahim

Task Contributors:

None

Task Objective:

Support community-based transportation and land use projects that bring vitality to downtown areas, neighborhoods, transit station areas, commercial cores, and transit corridors. Studies and planning activities will seek development and redevelopment projects that achieve connected development patterns linking between transportation, housing, jobs and services, and maximizing the development potential of existing infrastructure and regional facilities.

Prior Task Accomplishments:

- Updated the NOFA planning projects and TDD plans; supported the implementation of NIRPC 2050 Plan projects and its strategies; recommendations and directions and reviewed by the Land Use Committee.
- Partially updated the inventory of comprehensive plans, zoning maps, and land use, and other documents
- A coordinated and updated regional land use and transportation GIS data
- Presentation, maps, and graphics for the Land Use Committee- Local governments technical assistance.

Task Description:

Elements:

Implement strategies that link transportation and land use planning and economic development considerations. Develop a framework that provides regional consistency on issues of common importance and functional compatibility, while allowing individual entities to retain their individual and autonomous authority. Provide support to the Land Use Committee. Identify regionally significant transportation projects in local land use plans to include in the air quality travel-demand model. Participate in and contribute to local governments planning activities, including technical assistance as needed by designation of Transit Development District (TDD) committee established by the Regional Development Authority (RDA).

Activities:

- Continue to staff and support the land use committee
- Continue to support linking transportation investments with land use decisions in NWI
- Update the regional existing and future land use maps as well as the zoning map
- Continue to provide local governments technical assistance.

Task Deliverables:

- An updated regional land use and zoning maps
- Four meeting of the land use committees
- Recommendations for the NOFA planning and construction projects
- Local governments assistance activities.

Public Engagement Goal:

Collaborate

Corresponding NWI 2050 Initiative:

Plan for Smart Land Uses and Quality of Place

Corresponding NWI 2050 Strategies:

- Promote future development to occur where utilities and infrastructures – including transit - exist by establishing growth management strategies to ensure that population and employment growth occurs in a sustainable and responsible manner.
- Develop form-based code rezoning to allow higher densities and mixed-uses to create more livable communities and maintain more human scale environment and spaces that create an inclusive, accessible, and pedestrian focused community character.
- Establish special zoning for historic districts and national and register buildings.
- Work to adjust zoning regulations to allow non-retail and adaptive uses in closed big box retail.
- Establish inclusionary housing policies to preserve the affordability of the Region's housing stock before market conditions change (i.e. interest rates increase) and as the Region is revitalized.
- Concentrate new growth around infrastructure to allow preservation of environmental assets.
- Provide incentives to developers to include affordable, accessible, integrated and inclusive housing as part of the development of market-rate housing.
- Incorporate policies and strategies in transportation funding to support main centers, revitalization, areas and emphasize infill.
- Plan to repurpose big box retail, large commercial areas, and other uses as well as the large surface parking to turn into distribution centers, logistics hubs, supply spaces where the supported infrastructure is available or become public spaces.
- Help local governments adopt and keep up to date open space plans and public access standards to increase accessibility to open space and parks.
- Promote importance of natural area protection, connectivity and accessibility with local governments and agencies to encourage local implementation.
- Encourage municipalities to update land use regulations to include pedestrian connectivity between land uses.
- Work with local entities to develop local ordinances that require new trails and connections in new developments where feasible.
- Provide incentives for downtown investment to increase density of population and employment.
- Promote adaptive reuse of existing buildings in downtown and main centers area for shared office space and infill to accommodate entrepreneurs, startups, and remote workers.

Corresponding NWI 2050 Performance Measures:

- Acres in managed lands-NWI residents, employees, and visitors should be able to access natural areas and green spaces that are maintained and protected from future development.
- Acres in core habitat (40 + acres)
- Percent of population within ¼-mile network distance to a trail or bicycle facility
- Number of people within fixed-route transit service areas (¼ mile for bus, ½ mile for commuter bus and commuter rail).
- Population in “Main Centers” - Maximize growth in existing centers to enhance civic and economic life and to protect natural areas and farmland.
- Employment in “Main Centers”

400.4 | Surface Transportation Planning

Task Status:

Ongoing and permanent

Task Lead:

Scott Weber

Task Contributors:

Peter Kimball

Task Objective:

Study, research, plan, and implement the improvement of the surface transportation network within the region, for roadway corridors, freight, Intelligent Transportation Systems, and safety and security.

Prior Task Accomplishments:

- Production of Surface Transportation Committee Meetings: overseeing planning and programming related to surface transportation, formation of Rail Crossing Task Force, and formation of a Freight and Congestion Working Group.
- NIRPC input related to the production of the INDOT Statewide Corridor Planning Study.
- Resolution 19-23, adopted by the NIRPC Executive Board, recommending the designation of Willowcreek Rd/Crisman Rd. as a Critical Urban Freight Corridor.
- Plan support for the Freight and Congestion Working Group Plan to designate the remainder of Indiana's 94 centerline miles a Critical Urban Freight Corridors.
- Ongoing work continues on overseeing the Intelligent Transportation Systems Regional Architecture
- Ongoing work on NIRPC's safety planning activities, including the adoption of new annual safety performance measures.

Task Description:

Elements and activities:

- Corridor Planning
 - Convene stakeholders impacted by INDOT's Statewide Corridor Planning Study and its associated projects in order to educate Local Public Agencies and other stakeholders about opportunities to incorporate their expectations into the INDOT projects. Goal is to hold targeted meetings with all stakeholders impacted in FY 2021. Corridor-based strategies from *NWI 2050* and NIRPC's Regional Corridors Study will continue to be discussed at Surface Transportation Committee meetings.
- Freight Planning:
 - Participate in the Indiana MPO Council Committee on Designating Critical Urban and Rural Freight Corridors, which NIRPC Staff will chair. Track issues and trends in freight transportation and coordinate freight planning with local, regional, and state agencies. Implement *NWI 2050* freight-related strategies.
- Intelligent Transportation Systems:
 - Meet the federal requirements for Intelligent Transportation Systems (ITS) as they pertain to a Transportation Management Area (TMA) and fulfill the requirements for a

Regional ITS Architecture and the monitoring, updating, and implementing that Regional ITS Architecture. Keep the Regional ITS Architecture current. Educate project sponsors of ITS projects about their requirements to have a system engineering analysis.

- Safety and security planning:
 - Begin offering local technical assistance by conducting Road Safety Audits (RSAs). Make stakeholders aware that NIRPC offers RSAs at Quarterly Tracking meetings and the Surface Transportation Committee Meetings, convening a working group if necessary. Serve as a point of contact for regional safety information for both internal and external partners. Assist with the monitoring of the safety performance measures to comply with the FAST Act.
 - Research, data collection, and development related to Traffic Incident Management (TIM) and Local Road Safety Plans (LRSPs)
- Asset Management Planning:
 - Collect NIRPC municipalities' and counties' asset management plans and any asset management data they may have to support those plans. Begin an asset management planning working group about how NIRPC can best combine Local Public Agencies' asset management planning efforts (or at least those willing to opt in) in order to better prepare Local Public Agencies to more strategically apply for future Notice of Funding Availability and other funding opportunities in such a way as for them to be most successful and appropriately staggered.

Task Deliverables:

- Social media and newsletter blurbs about meetings held with stakeholders impacted by INDOT's Statewide Corridor Planning Study and how their desires are being incorporated into future project scopes
- Designation of Critical Urban and Rural Freight Corridors in Indiana, including in the NIRPC region
- Updated Regional ITS Architecture
- Inclusion of how many Road Safety Audits NIRPC staff conducted on the Annual Performance Dashboard
- Adoption of new Safety Performance Measure Targets
- Formation of an asset management planning working group
- Inclusion of asset management data on the Annual Performance Dashboard

Public Engagement Goal:

Involve

Corresponding NWI 2050 Initiative:

Plan for Continually Improved Investment Prioritization

Corresponding NWI 2050 Strategies:

- NIRPC to continue pursuing regional corridor studies within the region to identify improvements and help prioritize future funds.
- Encourage legislators to look at asset management needs statewide and match those to future funding opportunities such as the Community Crossings Grant Program.
- Improve connectivity for all users by bringing communities to work together on projects affecting shared corridors.

- Work with intermodal facilities and freight carriers to identify locations with high levels of freight movement and to plan strategies for alleviating freight-related congestion.
- Improve access to freight funding by establishing and updating critical urban and rural freight corridors and utilizing National Freight Program funding for projects in NWI.
- Improve the regional transportation network by pursuing funding opportunities to address bottlenecks in key regional corridors.
- Reduce congestion by developing a regional railroad crossing improvement plan with a focus on highway-rail grade separations.
- Improve safety through street design standards and traffic calming treatments to accommodate the movement of pedestrian, bicyclists, elderly people, and people with disabilities.
- Identify and prioritize high-crash areas that could be improved quickly with cost effective solutions.
- Improve resiliency and reduce congestion by sharing data and plans with local Emergency Planning Committees to help them with decision-making and improving evacuation plans.
- Improve emergency response times and reduce congestion by convening a regional stakeholder group to plan signal preemption and signal coordination projects.

Corresponding NWI 2050 Performance Measures:

- Number of fatalities
- Rate of fatalities per 100 million vehicle miles traveled
- Number of serious injuries
- Rate of serious injuries per 100 million vehicle miles traveled
- Number of non-motorized serious injuries and fatalities
- Total number of reportable fatalities and rate per total vehicle revenue miles by mode
- Total number of reportable injuries and rate per total vehicle revenue miles by mode
- Total number of reportable events and rate per total vehicle revenue miles by mode
- Percent of Interstate pavements in good condition
- Percent of Interstate pavements in poor condition
- Percent of non-Interstate National Highway System (NHS) pavements in good condition
- Percent of non-Interstate National Highway System (NHS) pavements in poor condition
- Percent of National Highway System (NHS) bridge area in good condition
- Percent of National Highway System (NHS) bridge area in poor condition
- Truck Travel Time Reliability Index (TTTRI)

400.5 | Environmental Linkages Planning

Task Status:

Ongoing and permanent

Task Lead:

Joe Exl

Task Contributors:

Kathy Luther

Task Objective:

Identify areas in which transportation planning and the environment intersect in the region, plan for enhancement when possible, consider the resiliency of our transportation network as it relates to environmental influences, and assist partners. Ensure that NIRPC long-range transportation plans are consistent with environmental resource agency plans. General environmental mitigation planning and coordination with regulatory agencies will be included in this task.

Prior Task Accomplishments:

- Robust mapping and analysis of natural resources that underlay the transportation infrastructure of the region.
- Discussions with resource agencies led to realization that permitting and mitigation processes at the agencies are handled on a short-term project specific basis.
- NIRPC's subsequent work to support LPA Red Flag Investigations continues to address this need.
- Contributions to NIRPC's Living Streets Policy

Task Description:

Elements and activities:

- Continue to coordinate between the intersections of the environment and transportation planning. This coordination includes a new study to understand the safety concerns between existing habitats and human and wildlife mortality.
- Linking Habitats + Reducing Wildlife Mortality
 - Form working group of natural resource and transportation professionals;
 - research on most vulnerable wildlife populations,
 - Identify habitat needs and pertinent life history information
 - Develop supporting GIS data collection and analysis;
 - Explore crowdsourcing as a means of gathering field data and involving public
 - Publication of a project report and story map

Task Deliverables:

- Linking Habitats + Reducing Wildlife Mortality
 - Project report with findings and recommendations.
 - ESRI Story Map for project

Public Engagement Goal:

Involve

Corresponding NWI 2050 Initiative:

Plan for Regional Data and Analysis Framework

Corresponding NWI 2050 Strategies:

- Promote importance of natural area protection, connectivity and accessibility with local governments and agencies to encourage local implementation.
- Coordinate spatial data acquisition, sharing and standardization in support of environmental planning across jurisdiction.;
- Raise awareness of NIRPC planning activities to get more input through more robust public outreach and engagement across the region.

Corresponding NWI 2050 Performance Measures:

- Rate of fatalities per 100 million vehicle miles traveled
- Number of serious injuries
- Rate of serious injuries per 100 million vehicle miles traveled
- Number of non-motorized serious injuries and fatalities

500 | Multi-modal Planning

500: Multi-modal Planning		
Funding Source	FY 2021	FY2022
Federal PL/ 5307	\$ 245,214	\$ 245,214
Non-Federal	\$ 61,304	\$ 61,304
TOTAL	\$ 306,518	\$ 306,518
Tasks: Active transportation Transit planning (programmed 5307)		

500.1 | Active Transportation Planning

Task Status:

Ongoing and permanent

Task Lead:

Mitch Barloga

Task Contributors:

Peter Kimball, Kevin Polette, and an intern

Task Objective:

- Active Transportation Technical Assistance:
 - Assist municipalities and advocates with active transportation project and policy development.
- Active Transportation Data Collection and Analysis
 - Collecting baseline active transportation data for performance measures and to aid with municipal planning and policy development.
- Active Transportation Public Engagement:
 - Public promotion and outreach for active transportation projects and policies

Prior Task Accomplishments:

- Active Transportation Technical Assistance:
 - Ongoing dialogue with municipal and advocate representatives, including updates at Ped, Pedal and Paddle Committee meetings.
- Active Transportation Data Collection
 - Maintenance of trail counters and reporting of counts
 - Updated bicycle data layer in GIS
- Active Transportation Public Engagement:
 - Active Transportation-related updates on social media and public presentations.

Task Description:

Elements:

This ongoing task is related to the continuing effort to improve the walkable and bikeable modal functions of Northwestern Indiana. Through technical assistance, data collection and analysis, and public engagement; this task aims to make the region a safer place to walk and bike.

Activities:

Activities for this task include ongoing direct collaboration with LPAs regarding funding, strategy, design, and implementation of active transportation projects and policies.

Task Deliverables:

- Active Transportation Technical Assistance:
 - Ongoing collaboration with regional stakeholders including municipalities, advocates, non-profits and other partners including Title VI, EJ and ADA protected communities.
 - Maintenance of trail counters and reporting of counts
 - Maps highlighting future routes
 - Workshops, seminars and webinars on important topics.

- Ongoing reports to INDOT regarding NIRPC, LPA, and transit operator recommendations on proposed project scope
- Creation of bicycle tourism strategies/plans that are tailored to specific stakeholders
- Active Transportation Data Collection and Analysis:
 - Establishment of performance measure baselines for non-motorized transportation policy and projects as identified in the G+B 2020 Plan and *NWI 2050*
 - Mapping Bicycle and pedestrian crash data in NWI
 - Elevated trail feasibility study: examine potential multi-use trail conversions of abandoned rail corridors that tie into regional systems. Conduct public outreach with LPAs on neighborhood feedback regarding project. Produce planning document outlining strategies to develop trail along with neighborhood revitalization policies. Proceed with implementation if a project is viable.
 - Walk access study: Planners will use GIS to prioritize the development of a sidewalk inventory. Interns will use web-based tools such as Google Maps to assess the access of key connectivity areas.
- Active Transportation Public Engagement:
 - Regular social media posts; podcasts; NIRPC and public presentations; online educational materials

Public Engagement Goal:

Collaborate

Corresponding NWI 2050 Initiative:

Plan for Complete Streets and Active Transportation

Corresponding NWI 2050 Strategies:

- Improve pedestrian and bicycle accessibility to high density population areas, employment and retail centers, transit stations, parks, and schools.
- Establish a process to link shorter and local trails to the regional trail network through local planning efforts.
- Prioritize non-motorized facilities that maximize connectivity across counties and municipal boundaries, and Main centers.
- Collaborate with entities and local landowners on high priority new trail corridors opportunities.
- Incorporate when feasible Universal Designs standards for non-motorized access that comply with ADA standards.
- Work with local entities on the development of a sidewalk maintenance plan which inventories facilities in need of repair or missing segments sidewalks and curb cuts/ramps and functional auditory signaling.
- Promote placemaking themes and create a unique identity along trail corridors and at significant bus and rail transit stops to attract a wide range of users by using public art and provide amenities.
- Make pedestrian and biking areas safe and more desirable for users by providing amenities like lighting benches, drinking fountains, restrooms, etc.
- Continue to support the policy of progressive maintenance / asset management plan per all newly funded federally-aided trail projects.
- Prioritize bicycle and pedestrian safety and comfort by reviewing and adjusting traffic speeds.

- Promote a region-wide bicycle tourism market with the adoption of "Trail Towns" and similar designations. www.trailtowns.org
- Implement the Complete Streets Policy through programming and project scoping assistance. Assist municipalities and counties in adopting Complete Streets Policies/Ordinances.

Corresponding NWI 2050 Performance Measures:

- All Purpose Average Trip Time
- Work Purpose Average Trip Time
- School Purpose Average Trip Time
- Percent of Population within ¼-mile Network Distance to a Trail or Bicycle Facility
- Percent of Population within ¼-mile Network Distance to a Trail or Bicycle Facility Crossing Municipal/County Jurisdictions
- Number of Non-Motorized Serious Injuries and Fatalities
- Total Number of Reportable Injuries and Rate per Total Vehicle Revenue Miles by Mode
- Average Walk Score in "Main Centers"
- Percent of Environmental Justice (EJ) Area Population within ¼-mile of a Trail or Multi-Use Path
- Percent Adults Reporting Physical Inactivity

500.2 | Transit Planning

Task Status:

Ongoing and permanent

Task Lead:

James Winters

Task Contributors:

Peter Kimball, Kevin Polette, and an intern

Task Objective:

Plan and coordinate regional transit, provide a forum for transit investment decisions in the region, assist transit operators with technical assistance, and oversee administrative processes to guarantee an ongoing commitment to funding transit.

Prior Task Accomplishments:

- 2018 Coordinated Transit Plan (Coordinated Public Transit Human Services Transportation Plan)
- 2018 Transit Asset Management Plan (TAMP)
- Application of FY 2019 Transit Grants
- Drafting of FY 2019 Split Letters
- Drafting of 2019 Meeting materials and minutes for the Transit Operators Roundtable
- NTD Reporter Analysis
- new programmatic approach for transit and project evaluation criteria linked to CHSPTP (Coordinated Public Transit Human Services Transportation Plan)
- NWI 2050
- 2020 – 2024 Transportation Improvement Program

Task Description:

Element and activities:

Execute the processes required by FTA to secure funding for transit investments in NWI. Participate in the annual apportionment split with Chicago urbanized area transit providers, principally the Regional Transit Authority (RTA). Facilitate funding processes/decisions in an open participatory manner. Ensure timely and accurate completion of federal transit grants. Continue the implementation of regional transit planning initiatives. Encourage local investment into existing transit services. Provide comprehensive technical assistance to transit operators, both as-needed and in technical areas as identified in the previously completed Coordinated Transit Plan.

Task Deliverables:

- FY 2021 and FY 2022 Split letters
- Annual TAMP Update
- Technical Assistance / Enhanced Data products:
 - South Shore wait time analysis
 - Bus stop coordination analysis
 - Enhanced route analysis
 - Recommendations on bus stop additions / removal

- Bus route / stop ridership tracking
- Identification of Microtransit implementation strategies
- Identification of possible Bus Rapid Transit (BRT) corridors
- Ongoing 5310 program / Mobility Management strategy/partnership development
- General Transit Feed Specification (GTFS) Implementation
- Identification of coordinated demand response pick-up and drop-off locations
- Strategies leading to the development of consolidated dispatch between demand-response operators

Public Engagement Goal:
Involve

Corresponding NWI 2050 Initiative:
Plan for Regional Transit

Corresponding NWI 2050 Strategies:

- Improve regional connectivity by assisting in the identification of key coordinated stops where transit operators can rendezvous to switch passengers from one service to another.
- Prioritize transit to include priority destinations of senior and veteran centers, vocational rehabilitation centers, retail, recreation, health-related locations, and other places transit riders prioritize as destinations.
- Increase funding and prioritization of service expansions by partnering with human service agencies, medical centers, businesses, and other major destinations to secure more local funding for expanding or enhancing local services or incorporating universal fare programs.
- Increase funding for the transit network by partnering with educational institutions served by transit to offer universal access passes and potentially replace schools' private transportation services. The fee for universal access paid by schools for their students, faculty, and staff to use transit with universal access passes allows mutual benefits for transit providers to earn more local match, and the new riders with broader use of a larger transit network
- Increase efficiency by partnering transit operators with each other to share facilities and maintenance responsibilities. Shared services and the savings can be transformed into service improvements.
- Identify corridors for fixed route transit service and Bus Rapid Transit. Metrics such as population density, congestion, and concentrations of employment may be used in developing priority corridors.
- Conduct analysis to determine the number of workers that cannot reach shift jobs with transit due to limited span of service.
- Attract more transit users by making General Transit Specification Feed data public to invite app developers to instantly communicate transit information, in accessible and bilingual formats, to riders to better plan travel.

Corresponding NWI 2050 Performance Measures:

- All purpose average trip time by transit
- Work purpose average trip time by transit
- Retail/Service purpose average trip time by transit
- Medical Care purpose average trip time by transit

- Other purpose average trip time by transit
- Number of major destinations directly served by transit
- Number of people within transit service areas
- Number of people within transit service areas for service that crosses a municipal or county boundary
- Number of people aged 65 and older not residing in transit service areas
- Number of people with disabilities not residing in transit service areas

600 | Special Planning Activities

600 | Special Planning Activities

None submitted at this time.

FTA Activities and Tasks

700 | Federal Transit Administration 5307 Funds

700: Federal Transit Administration 5307 Funds		
Funding Source	FY 2021	FY2022
Federal PL/ 5307	\$ 202,374	\$ 202,374
Non-Federal	\$ 50,594	\$ 50,594
TOTAL	\$ 252,968	\$ 252,968
<p>Tasks:</p> <p style="padding-left: 40px;">Sub-Recipient oversight</p>		

700.1 | Sub-Recipient Oversight

Task Status:

Ongoing and permanent

Task Lead:

Allen Hammond

Task Contributors:

Candi Eklund, Talaya Jones, Lisa Todd, and TIP Assistant

Task Objective:

Carry out administrative responsibilities associated with Federal Transit Administration (FTA) grants, including monitoring and oversight of FTA-assisted transit services and procurement of FTA-funded capital equipment. NIRPC currently conveys Federal Transit Administration (FTA) Section 5307 financial and capital assistance to the following seven (7) sub-grantees: East Chicago Transit, North Township, Opportunity Enterprises, Porter County Community Services, Southlake County Community Services, City of Valparaiso, and City of LaPorte.

Prior Task Accomplishments:

Oversight of, and procurement for, the seven sub-grantees in the region.

Task Description:

Elements and activities:

Oversee requests and manages federal drawdowns using FTA's Electronic Clearinghouse Operation (ECHO) System. Oversee preparation and processing of payments to vendors and sub-grantees, and maintains grant-related records. Analyze federal and state regulations to identify compliance requirements. Develop and communicate plans, goals, strategies, and recommendations pertaining to external compliance requirements. Serve as a compliance manager for all 5307 sub-grantee functions, excluding financial management. Perform specific duties and responsibilities related to transit vehicle, services, and equipment procurement. Develop and communicate recommendations pertaining to procurement. Identify information needs and refers sub-grantees and other parties to appropriate authorities and sources of information.

Task Deliverables:

Successful oversight and procurement activities according to FTA regulations so that each Triennial Review results in no findings or corrective actions in the areas in which NIRPC is reviewed.

Public Engagement Goal:

Not applicable

Corresponding NWI 2050 Initiative:

Plan for Regional Transit

Corresponding NWI 2050 Strategies:

This planning task allows for the potential implementation of all 2050 Plan Strategies related to Regional Transit.

Corresponding NWI 2050 Performance Measures:

- Number of vehicles submitted for replacement more than one year from the end of their useful life
- Number of revenue vehicles in operation that have met or exceeded the end of their useful life
- Number of revenue vehicles exceeding their useful life not pending replacement in a grant
- Number of non-revenue vehicles in operation that have met or exceeded the end of their useful life
- Annual cost of total vehicle replacements
- Number of vehicles submitted for replacement that have a designated "inoperable" system
- Number of vehicles that have been funded that have not yet met the end of their useful life
- Number of vehicles that have been funded while not on the Indiana QPA or other state cooperative agreement

Other FHWA Funding Programs

800 | Surface Transportation Block Grant and Congestion Mitigation and Air Quality Funds

800: STBG and CMAQ		
Funding Source	FY 2021	FY2022
Federal PL/ 5307	\$ 51,500	\$ 53,045
800.2: CMAQ	\$ 360,000	\$360,000
Non-Federal	\$ 102,875	\$ 103,261
TOTAL	\$ 514,375	\$516 ,666
Tasks:		
TIP and Grant Program		
Air Quality Public Education		

800.1 | TIP Programming Assistant

Task Status:

New and permanent

Task Lead:

TIP Program Assistant

Task Contributors:

Charles Bradsky and James Winters

Task Objective:

- Replace “Software as a Service” contract for on-line TIP program with staff capable of maintaining the project database without losing process and transparency improvements and supporting improvement of other tasks, functions and product delivery for the Transportation Investment Planning Group.

Task Description:

- Support the development and management of the TIP program of projects, ensuring project data accuracy, fiscal constraint, understandable format, and timely amendment/modification administration
- Collaboratively work with municipal and transit partners to review project funding applications, amendments, and modifications
- Prepare monthly reports on financial position of the TIP including funds available, programmed, and obligated
- Support Quarterly Tracking and Transportation Resources and Oversight Committee meetings and newsletter production

Task Deliverables:

- Local Quarterly Tracking meetings/reports
- Maintain accurate digital TIP project database in house.
- Improved delivery of TIP programming and spending plan processes.

Public Engagement Goal:

Consult

Corresponding NWI 2050 Initiative:

Plan for Continually Improved Investment Prioritization

Corresponding NWI 2050 Performance Measures:

The nature of this task impacts all performance measures addressed by projects submitted into the TIP.

800.2 | Air Quality Public Education

Task Status:

Ongoing and permanent

Task Lead:

Kathy Luther

Sub-Grantee:

South Shore Clean Cities, 501(c)(3)

Task Objective:

This multi-year air quality public education program continues to target two primary audiences for air quality education. First, media purchases and materials are developed to promote a highly visible, on-going effort to educate the residents of Lake, Porter, and LaPorte counties concerning their personal transportation choices and the relationship of those choices to air quality, health and quality of life in the Region. Second, diesel fleet operators are provided education, outreach, and technical support to reduce emissions through vehicle replacement, upgrade, repowers, retrofits, idle management, maintenance and driver training. Partner organization South Shore Clean Cities will receive a sub-grant from NIRPC to perform the majority of these tasks. NIRPC will retain procurement and purchasing of promotional materials and event costs for Partners for Clean Air. NIRPC will also all tasks described except for the following: NIRPC will continue to procure lunch totes, lanyards, and event sponsorships for NWI Partners for Clean Air, and continue to promote active transportation as an emission friendly alternative to driving through our continuously updated Greenways and Blueways Bike Maps and new phone application. NIRPC will provide oversight of South Shore Clean Cities sub-grant with MPO Planning Administration funds.

The program will continue to work with public officials, public and private diesel fleet owners and operators, private sector decision makers, universities, educators, students, the media and the general public on the air quality issues in the Region. In addition to educating for driving behavior changes, the program will promote environmental stewardship, foster intergenerational leadership and improve air quality and community health by encouraging use of public transit and active transportation. The public education campaign is necessary to obtain public support, consensus and participation to achieve and maintain national air quality standards as designated in the Clean Air Act.

Prior Task Accomplishments:

- Education materials in print, radio, digital, and other multi-media formats
- Programming efforts including: gas can exchange, car-pooling, anti-idling, and modal shift to active and public transportation
- Public and private diesel fleet conversions to green energy

Task Description:

Media, Marketing, and Website - SSCC

One major change to the program will be returning to the *It All Adds Up to Cleaner Air NWI* messaging used in the past revitalized with a new Region Man theme. The new *It All Adds Up to*

Cleaner Air NWI program will focus its education and outreach effort on coordination/leverage of area resources and efforts to raise awareness of the importance of air quality forecasts, provide education on the effects of pollutants including ozone and particulate matter and encourage voluntary actions to reduce air pollution from transportation sources and promote moving toward cleaner air. A new website will be created to reflect this new brand and message.

Active Transportation Adds up to Cleaner Air NWI -NIRPC

NIRPC will continue to update, reprint, and promote active transportation as a healthy alternative to emission generating vehicles through our popular Greenways and Blueways Map and new complimentary cell phone application. This effort includes a biannual map update and reprint, and minor app maintenance in the intervening years.

NWI Green Fleets, Ports, Hospitals, and Schools -SSCC

SSCC will continue to provide hand-on technical support, fleet inventories, training workshops, funding recommendations, and education to public and private fleet operators throughout NWI to help them find ways to reduce fuel use, emissions, and VMT through technology, vehicle replacements and repowers, alternative fuels, idle reduction, and more. Increased emphasis on hospitals to reduce exposure of vulnerable populations to ambulance idling emissions will be new this year.

NWI Partners for Clean Air – SSCC and NIRPC

SSCC will provide hands on participation and marketing support, handling Partners for Clean Air social media and assisting with event planning. NIRPC will continue to purchase promotional items and sponsor events on the behalf of this collaboration of business, industry, and public sector agencies striving to increase volunteer emission reducing actions on Air Quality Action Days.

Task Deliverables:

- Increased knowledge and perception change of air quality among Northwest Indiana residents, leaders, decision makers and businesses.
- 1,000 gas cans to maintain exchange program.
- 75,000 Updated Bike maps printed and distributed.
- 50 diesel fleet emission and vehicle inventories.
- Annual report of reduced emissions from participating fleet vehicles in the region.
- 2,000 Partners for Clean Air lunch totes promoting clean air messaging
- Purchase of promotional tire gauges, oil funnels, or other vehicle related items for distribution at events.
- New *It All Adds Up to Cleaner Air NWI* Website
- 4 Targeted Audience Workshops
- Presence at a minimum of 10 regional events
- Increased social media metrics for *It All Adds Up to Cleaner Air NWI* and Partners for Clean Air.

General management of NIRPC, office + staff

Task Status:

Ongoing and permanent

Task Lead:

Ty Warner

Task Contributors:

NIRPC Commission

The Commission receives funding from each of three counties that make up the region. A portion of these local funds is utilized as matching funds for federal, state, and other funding sources received to perform work related to specific program objectives. This task provides the administrative support required to manage and coordinate all NIRPC planning and activities. The activities include agency-wide office management, personnel activities, clerical support, administrative documents, record keeping, printing, graphics, procurement, and coordination of activities. NIRPC's Cost Allocation Plan explains the indirect costs associated with this task.

General accounting system:

The Commission is audited annually by the Indiana State Board of Accounts in accordance with Government Auditing Standards and OMB Circular A-133 and budgets on a calendar year basis as is required by the State of Indiana. The Commission's accounting system has been designed to accommodate mandated requirements established by the State of Indiana, to deal with multiple funded cost objectives, and to satisfy the requirements of various federal funding agencies. The Commission utilizes several methods of reimbursement including cost reimbursement and electronic funds transfers. The Commission strives to maintain a high level of consistency in its accounting procedures.

Cost allocation policies

The costs of goods and services, which are identifiable with specific projects, are charged directly to those projects at the time such costs are incurred. Costs that are not specifically identifiable with a single cost objective are allocated to all projects on a uniform basis, as provided for within the cost allocation plan which is prepared annually.

There are three categories of costs which are allocated. The first is leave costs which includes NIRPC's cost of providing vacation, sick, personal, holiday, and other leave (jury duty, military, and funeral). The second is fringe benefits which include the employer's cost of providing various types of insurance, retirement benefits, and social security taxes. The third is other indirect costs, which includes those costs related to general management, finance and accounting, office operation and maintenance, general clerical, and printing functions. It also includes an aggregate amount of depreciation representing the expiration in the service life of fixed assets of the general fund consisting primarily of office machines and furniture which is attributable to and charged as an expense during the reporting period.

Components of the cost allocation plan

Data is collected relative to allocated costs through the accounting system. Allocation rates are determined for the fiscal year and entered into the accounting system which then calculates out allocation costs for each program.

Fringe Benefits

Fringe benefit rate is determined by adding the cost of leave salaries and fringe benefit expense and dividing the total by the number of direct salaries and wages. The cost of leave salaries consists of the following:

- Vacation leave
- Personal/sick leave
- Holiday leave
- Jury, other, military, and funeral leave

Non-leave fringe includes various types of employee insurance, retirement, and tax costs and is the aggregate of all charges for the following purposes:

- Public Employee Retirement Fund - employer contributions
- Group Health Insurance - employer contributions
- Term life and disability insurance
- Social Security and Medicare taxes (FICA) - employer contributions
- Workers' Compensation insurance
- Unemployment insurance

Indirect Costs

The other indirect cost rate is determined by taking the total projected other indirect costs times the total direct personnel base. The total direct personnel base is the total direct salary base plus the direct fringe benefits. Other indirect costs consist of the following:

Allocated salaries for management, administrative, & support salaries

- The salary costs of those employees where activities provide for the reception, clerical, accounting, administration, bookkeeping, printing, graphics, maintenance, and personnel support functions of the Commission, which are necessary to the carrying out of grant programs, but not directly attributable to grant execution.

Operational, occupancy, and maintenance costs:

Office lease	Property insurance
Building maintenance	Utilities
Copier & press maintenance	Computer maintenance
Telephone service	Other equipment maintenance

Other management, administrative, and support costs:

General use office supplies	Travel, mileage, & postage
Legal services	Audit and accounting services
Human resources	Other contractual

Attachment I: Cost Allocation Plan Approval Letter



INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue
Room N955
Indianapolis, Indiana 46204

PHONE: (317) 232-5485
FAX: (317) 232-1499

Eric Holcomb, Governor
Joe McGuinness, Commissioner

February 4, 2020

Ty Warner, Executive Director
Northwest Indiana Regional Planning Commission
6100 Southport Road,
Portage, Indiana 46368

Dear Mr. Warner,

INDOT has reviewed the CY 2021 Cost Allocation Plan presented by NIRPC MPO for the period of January 1, 2021 through December 31, 2021.

In accordance 2 CFR 200.331, the Indiana Department of Transportation (INDOT), acting as the pass-through entity for the Federal Highway Administration (FHWA) approved the following indirect and fringe rates which will be monitored with respect to your Unified Planning Work Program Grant. Please include a copy of this letter in your UPWP for future reference. Should the indirect rates change during the CY 2021 grant period, please provide the revised information for re-approval and inclusion of the new rate letter as modification/inclusion in your UPWP Appendix. The approved rates are as follows:

Fringe	88%
Indirect	88%

Please feel free to contact me if you have any questions or concerns regarding these rates.

Sincerely,

Emmanuel I. Nsonwu
Transportation Planner
Technical Planning & Programming Division
Indiana Department of Transportation

CC: J. Newland
R. Nunnally
J. Mitchell
File

Attachment II: CMAQ Eligibility Finding



U.S. Department
of Transportation

Federal Transit Administration **Federal Highway Administration**
Region V Indiana Division
200 West Adams St., Suite 320 575 N. Pennsylvania St., Rm 254
Chicago, IL 60606-5253 Indianapolis, IN 46204-1576

October 17, 2019

Mr. Michael Cales, INDOT CMAQ Coordinator
LPA & Grant Administration
Indiana Department of Transportation
100 North Senate Avenue, Room N955
Indianapolis, Indiana 46204

Dear Mr. Cales:

The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) received the applications listed below from the Northwestern Indiana Regional Planning Commission (NIRPC) for Congestion Mitigation and Air Quality (CMAQ) funding. The applications were submitted pursuant to the established CMAQ project selection process and the summer call for projects. We have reviewed the documentation submitted and hereby find the projects eligible for CMAQ funds.

SPONSOR	PROJECT	CATEGORY	CMAQ FUNDS	YEAR
Hammond	US 20 (Michigan Street) & SR 152 (Indianapolis Blvd) Intersection Improvement	Traffic Flow Improvements	\$276,000	2023
Valparaiso	Campbell Street & Lincoln Avenue Roundabout	Traffic Flow Improvements	\$1,750,000	2022
Hobart	61 st Street & Marcella Blvd. Roundabout	Traffic Flow Improvements	\$2,992,400	2023
Valparaiso/ChicaGo	Transit Vehicles	Transit	\$600,000	2021
NIPRC	Clean Air Program	Public Education & Outreach	\$500,000	2020 2021 2022 2023
Hobart	6 Refuse Haulers with	Diesel Engine Replacements	\$545,975 \$503,094	2020 2021

	CNG fueled refuse hauler & incremental cost of replacement of diesel hook lift/roll off truck with CNG fueled vehicle		\$519,094	2022
Lake Station	2 Refuse Haulers with CNG fueled refuse hauler	Diesel Engine Replacements	\$454,403	2021

The projects will need to be amended into the MPO Transportation Improvement Program and Indiana Statewide Transportation Improvement Program prior to seeking authorization of the associated funds.

Should you have any questions regarding this eligibility finding, please contact Joyce Newland of FHWA at (317) 226-5353 or Cecilia Crenshaw of FTA at (312) 705-1268.

Sincerely,



Kelley Brookins
Regional Administrator
FTA Region V

Sincerely,

Mayela Sosa
Division Administrator
FHWA Indiana Division

ecc: Ty Warner, NIRPC
Cecilia Crenshaw, FTA V
Robert Dirks, FHWA
Mike Cales, INDOT
Tony Maietta, US EPA 5
Sean Seals, IDEM
Jay Mitchell, INDOT
Stephanie Belch, INDOT