

RESOLUTION 19-13

**A RESOLUTION OF THE NORTHWESTERN INDIANA
REGIONAL PLANNING COMMISSION TO ADOPT AMENDMENT #1B FOR THE
FY 2019-2020 UNIFIED PLANNING WORK PROGRAM FOR
LAKE, PORTER, AND LAPORTE COUNTIES, INDIANA**

March 21, 2019

WHEREAS, the Northwestern Indiana Regional Planning Commission, hereafter referred to as "the Commission", being designated the Metropolitan Planning Organization (MPO) for the Lake, Porter, and LaPorte County area, has established a comprehensive, cooperative, and continuing transportation planning process to develop the FY 2019-2020 Unified Planning Work Program (UPWP); and

WHEREAS, the preparation of a UPWP is a necessary and required part of the metropolitan area transportation planning process as specified in 23 CFR 450.314; and by its State statutory authority, the Commission is charged with regional planning responsibility for the environment, economic development, and transportation; and

WHEREAS, NIRPC is amending the UPWP 2019 for an existing FY 2018 project for the Household Travel Survey, with the purpose of the project to ensure that NIRPC best informs stakeholders about travel patterns using reasonably current data about origins and destinations of transportation users within Northwest Indiana and between Northwest Indiana and the greater Chicago area; and

WHEREAS, to carryover of Federal funds PO 0017804837 FY 2017 PL of \$115,252.21 with 20% local match of \$28,813.05 for a total of \$144,065.26 to UPWP 2019 (NIRPC FY 2018).

WHEREAS, this UPWP Amendment #1B was developed through a participatory process as prescribed in the Commission's 2014 Public Participation Plan; and


NOW, THEREFORE, BE IT RESOLVED that the Northwestern Indiana Regional Planning Commission hereby adopts the FY 2019-2020 UPWP Amendment #1B and the Commission is authorized to enter into such agreements and contracts as may be required with the funding and administrative agencies for the execution of this UPWP.

Duly adopted by the Northwestern Indiana Regional Planning Commission this twenty-first day of March 2019.



Dianne Noll
Chairperson

ATTEST:



George Topoll
Secretary

Amendment (#1B) to the Unified Planning Work Programs (UPWP) FYs 2019 /2020:

Amendment #1B includes carryover funds for NIRPC's existing project.

Amendment #1B:

A carryover of Federal PL funds of \$115,252.21, included in NIRPC FY 2018 budget, (\$144,065.26 total with 20% local match) is allocated for a Household Travel Survey Program. The carry-over amount is crucial to satisfy contract terms, signed with third party to perform the survey. This project is included in **TIP Funded Activities** element 800.4 of the report. The following is the program description:

HOUSEHOLD TRAVEL SURVEY

STAFF: SCOTT WEBER

WORK ELEMENTS/METHODOLOGY:

1. NIRPC through the procurement process for vendor(s) signed a contract with Westat Inc.
2. NIRPC's agreement with Westat, Inc is executed and appropriate signatures are affixed as of the 21st, day of September, 2017 for a total cost not to exceed \$276,139 for services performed starting December 15, 2017. All services must be completed by February 8, 2020.
3. Westat Inc. shall perform the services to the satisfaction of the Commission as provided for in the scope of work which is described as:
 - Develop Survey Data Weights Draft and final survey report and final survey datasets with corrective and expansion weighting factors and associated documentation
 - Implement Core Household Survey
 - Develop Survey Data Weights Draft and final survey report and final survey datasets with corrective and expansion weighting factors and associated documentation

2019

	UPWP section	Staff cost	Consultant / partner / Intern cost	Equipment / license / other cost	Total task cost	Federal share	NIRPC share	Non-NIRPC share / In-kind value	
Administration and public participation									
	Planning management + administration	100.1	222,280	-	-	262,280	209,824	52,456	-
	Public participation + communication tools	100.2	157,585	-	-	167,585	126,068	31,617	-
	Title VI program management	100.3	5,185	-	-	5,185	4,148	1,037	-
	Environmental Justice program management	100.4	5,185	-	-	5,185	4,148	1,037	-
	ADA program management	100.5	13,371	-	-	13,371	10,697	2,674	-
	UPWP development and management	100.6	45,468	-	-	45,468	36,374	9,094	-
	Total costs for task group		449,073	-	-	489,073	391,269	97,815	-
Data collection + analysis									
	Transportation data collection	200.1	125,851	-	-	125,851	100,681	25,170	-
	Planning data analysis + forecasts	200.2	80,346	-	-	80,346	64,277	16,069	-
	GIS support services	200.3	92,003	-	-	92,003	73,602	18,401	-
	Performance-based planning activities	200.4	39,475	-	-	39,475	31,580	7,895	-
	Congestion management	200.5	21,829	-	-	21,829	17,463	4,366	-
	Travel demand modeling	200.6	21,829	-	-	21,829	17,463	4,366	-
	Air quality conformity	200.7	21,829	-	-	21,829	17,463	4,366	-
	Total costs for task group		403,162	-	-	403,162	322,530	80,632	-
Short-range planning									
	TIP development	300.1	80,775	-	-	80,775	64,620	16,155	-
	TIP management	300.2	93,434	-	-	93,434	74,747	18,687	-
	Environmental red flag investigations	300.3	17,519	-	-	17,519	14,015	3,504	-
	Total costs for task group		191,728	-	-	191,728	153,382	38,346	-
Long-range planning									
	2050 CRP development	400.1	268,315	-	-	268,315	214,652	53,663	-
	CRP implementation	400.2	49,432	-	-	49,432	39,546	9,886	-
	Environmental linkages planning	400.3	25,958	-	-	25,958	20,767	5,192	-
	Regional land use planning	400.4	69,574	-	-	69,574	55,659	13,915	-
	Surface transportation planning	400.5	53,692	-	-	53,692	42,953	10,738	-
	Total costs for task group		466,971	-	-	466,971	373,577	93,394	-
Multi-modal planning									
	Active transportation planning	500.1	179,943	-	-	179,943	143,955	35,989	-
	Transit planning	500.2	-	-	-	-	-	-	-
	Total costs for task group		179,943	-	-	179,943	143,955	35,989	-
	Total budget for PL / 5303 + match		1,690,877	-	-	1,730,877	1,384,702	346,175	-
	PL / 5303 + match available per MPO Council distribution					1,731,691	1,385,353	346,338	200,023
Special									
	No activities identified in this UPWP period	600.1	-	-	-	-	-	-	-
	Total budget for 5307 + match		-	-	-	-	-	-	-
5307									
	Sub-grantees oversight	700.1	315,105	-	-	315,105	252,084	63,021	-
	Transit planning	700.2	186,410	-	-	186,410	149,128	37,282	-
	Total budget for 5307 + match		501,515	-	-	501,515	401,212	100,303	-
TIP funded activities									
	Air quality + education (FY2018 CMAQ)	800.1	110,213	-	-	110,213	88,170	-	22,043
	Household Travel Survey (FY2017 STBG)	800.2	-	127,024	-	127,024	101,619	-	25,405
	E-TIP (FY 2017 STBG)	800.3	-	45,000	-	45,000	36,000	9,000	-
	Household Travel Survey	800.4	-	144,065	-	144,065	115,252	28,813	-
	Total budget for CMAQ or STP + match		110,213	316,089	-	426,302	341,041	37,813	47,447
Local									
	Kankakee River Basin Commission	19 900	25,912	-	-	25,912	-	25,912	-
	NIRPC		16,130	-	-	16,130	-	16,130	-
	Calumet Land Conservation Partnership		38,484	-	-	38,484	30,787	7,697	-
	Deep River-Portage Burns Waterway Initiative		41,688	-	-	41,688	33,350	8,338	-
	GLRI		10,869	-	-	10,869	8,695	2,174	-
	Lake Michigan Coastal Program		20,179	-	-	20,179	16,143	4,036	-
	LARE		21,509	-	-	21,509	17,207	4,302	-
	Northwest Indiana Brownfields Coalition		35,501	-	-	35,501	28,401	28,401	-
	Total budget for local funding		210,272	-	-	210,272	134,584	96,989	-
Other federal									
	Total budget for all tasks		2,612,877	316,089	-	2,868,966	2,261,639	681,280	47,447