

July 21, 2016

TO: All Cities, Towns and Counties in Northwest Indiana
FROM: Gabrielle Biciunas; NIRPC Long Range Planner

Title VI Training Workshop Invitation
Tuesday, August 30th 9:30a.m. – 3:00p.m. at NIRPC

The Northwestern Indiana Regional Planning Commission (NIRPC) invites you to participate in a Title VI Training Workshop, led by the Federal Highway Administration (FHWA).

As recipients of federal aid, you are required to comply with Title VI of the Civil Rights Act of 1964 (Title VI) and take steps to ensure that your programs do not discriminate against anyone on the basis of race, color, national origin, gender, age, income or disability. As subrecipients of federal aid through the Indiana Department of Transportation (INDOT), you must provide assurances that your programs do not discriminate, that you evaluate your programs for impacts, and take corrective actions where needed to overcome discrimination where it exists. In order to help ensure INDOT's subrecipients have the knowledge and tools to succeed in developing a Title VI Plan, FHWA, INDOT and your metropolitan planning organizations (such as NIRPC) are conducting trainings/workshops around the State of Indiana.

On **Tuesday, August 30, 2016** an FHWA-lead workshop will be held at **Northwestern Indiana Regional Planning Commission (NIRPC)**. While the workshop will use highway examples, it is important to note that as a recipient of any federal funds, you are required to have a Title VI Plan that addresses all your programs, not just those funded with highway dollars.

The workshop will **start at 9:30 a.m. and end at 3:00 p.m. (CST)**. NIRPC will provide lunch. We hope that you will leave the workshop with a better understanding of the requirements and responsibilities your town/city/county has, including developing a Title VI Plan, strategies to make sure required components are in place to ensure no discrimination is taking place, notify INDOT of efforts, tools to evaluate programs, and making corrective actions as needed.

All Title VI coordinators, program managers or other appropriate staff are encouraged to attend. **Please RSVP no later than Tuesday, August 23** to Mary Thorne at NIRPC at (219) 763-6060 extension 131 or at mthorne@nirpc.org. For additional information regarding Title VI and the Training Workshop, please do not hesitate to contact me at (219) 763-6060 extension 156 or at gbiciunas@nirpc.org.

Thank you in advance for paying close attention to this important requirement.

Gabrielle Biciunas
Long Range Planner