



6100 Southport Road  
Portage, Indiana 46368  
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## RESOLUTION 19-29

### A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION ADOPTING THE YEAR 2020 APPROPRIATION BUDGETS FOR THE COMMISSION'S GOVERNMENTAL FUNDS

**WHEREAS**, a budget is required for governmental funds; and

**WHEREAS**, it is anticipated that sufficient revenues and other financing sources will be available to support the budgets herein proposed; and

**WHEREAS**, it is the responsibility of the Commission, as a whole, to approve the appropriations budget of the Commission;

**NOW THEREFORE BE IT RESOLVED**, that the Commission adopt as its Year 2020 budget for the General Fund for the budget identified in Attachment A to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2020 budget for the Transit Capital Projects Fund the budget identified in Attachment B to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2020 budget for the Transit Operating Projects Fund the budget identified in Attachment C to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2020 budget for the LaPorte County Revolving Loan Fund the budget identified in Attachment D to this resolution; and

**BE IT FURTHER RESOLVED**, that the Finance and Personnel Committee of the Commission be designated to oversee the administration of these budgets within the framework of more detailed budget guidelines it might establish.

Duly adopted by the Northwestern Indiana Regional Planning Commission this 12<sup>th</sup> day of December 2019.

Diane Noll  
Chairperson

ATTEST:

George H Topoll  
Secretary

**2020 BUDGET**

**10/18/2019**

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2020 GENERAL FUND APPROPRIATIONS BUDGET

|   |                  |
|---|------------------|
| PERSONNEL - SALARIES                    | 1,477,572        |
| PERSONNEL - FRINGE BENEFITS             | 598,186          |
| OCCUPANCY                               | 280,297          |
| EQUIPMENT SERVICE/MAINTENANCE           | 78,840           |
| DEPARTMENTAL                            | 196,750          |
| CONTRACTUAL                             | 774,465          |
| CAPITAL OUTLAYS - Equipment & Furniture | 100,000          |
| <b>TOTAL FUND BUDGET</b>                | <b>3,506,111</b> |

ATTACHMENT B

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2020 TRANSIT CAPITAL PROJECTS FUND APPROPRIATIONS BUDGET

|                                     |                  |
|-------------------------------------|------------------|
| CAPITAL OUTLAYS - TRANSIT EQUIPMENT | 2,440,988        |
| <b>TOTAL FUND BUDGET</b>            | <b>2,440,988</b> |

ATTACHMENT C

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2020 TRANSIT OPERATING PROJECTS FUND APPROPRIATIONS BUDGET

|                            |                  |
|----------------------------|------------------|
| OTHER SERVICES AND CHARGES | 4,485,932        |
| <b>TOTAL FUND BUDGET</b>   | <b>4,485,932</b> |

ATTACHMENT D

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2020 LAPORTE COUNTY REVOLVING LOAN FUND APPROPRIATIONS BUDGET

|                            |               |
|----------------------------|---------------|
| OTHER SERVICES AND CHARGES | 85,000        |
| <b>TOTAL FUND BUDGET</b>   | <b>85,000</b> |

## NIRPC FY 2020 Budget

|                                      | <u>FY 2019 Budget</u> | <u>FY 2020 Budget</u> | <u>Change %</u> |
|--------------------------------------|-----------------------|-----------------------|-----------------|
| <b>REVENUES</b>                      |                       |                       |                 |
| COUNTY APPROPRIATIONS                | 540,271               | 540,271               |                 |
| FEDERAL AGENCIES                     | 590,958               | 939,119               |                 |
| STATE AGENCIES                       | 1,874,833             | 1,886,847             |                 |
| LOCAL AGENCIES                       | 111,358               | 44,694                |                 |
| NON-GOVERNMENTAL                     | 78,838                | 85,318                |                 |
| ECONOMIC DEVELOPMENT DISTRICT        | -                     | -                     |                 |
| INTEREST INCOME                      | 9,862                 | 9,862                 |                 |
| <b>TOTAL REVENUES</b>                | <b>3,206,120</b>      | <b>3,506,111</b>      | 9%              |
| <b>EXPENDITURES</b>                  |                       |                       |                 |
| <b>SALARY</b>                        |                       |                       |                 |
|                                      | <b>1,450,597</b>      | <b>1,477,572</b>      | 2%              |
| <b>FRINGE BENEFITS</b>               |                       |                       |                 |
| FICA CONTRIBUTIONS                   | 110,635               | 113,034               |                 |
| WORKERS COMPENSATION                 | 5,500                 | 7,000                 |                 |
| UNEMPLOYMENT COMPENSATION            | 2,000                 | 2,000                 |                 |
| PERF CONTRIBUTIONS                   | 180,435               | 187,152               |                 |
| HEALTH INSURANCE                     | 275,000               | 220,000               | -25%            |
| LIFE & DISABILITY INSURANCE          | 24,000                | 24,000                |                 |
| ICMA CONTRIBUTIONS                   | 21,868                | 25,000                |                 |
| STAFF DEVELOPMENT                    | 20,000                | 20,000                |                 |
|                                      | <b>639,438</b>        | <b>598,186</b>        | -7%             |
| <b>OCCUPANCY</b>                     |                       |                       |                 |
| OFFICE LEASE                         | 220,879               | 225,500               | 2%              |
| PROPERTY INSURANCE                   | 6,500                 | 6,500                 |                 |
| BUILDING MAINTENANCE                 | 18,720                | 18,540                |                 |
| UTILITIES                            | 28,890                | 29,757                |                 |
|                                      | <b>274,989</b>        | <b>280,297</b>        | 2%              |
| <b>EQUIPMENT SERVICE/MAINTENANCE</b> |                       |                       |                 |
| COPIER LEASING/MAINTENANCE           | 19,400                | 19,400                |                 |
| COMPUTER SERVICE                     | 25,000                | 40,440                |                 |
| TELEPHONE & INTERNET SERVICE / MAIN. | 22,248                | 18,000                |                 |
| OTHER EQUIPMENT MAINTENANCE          | 2,000                 | 1,000                 |                 |
|                                      | <b>68,648</b>         | <b>78,840</b>         |                 |
| <b>DEPARTMENTAL</b>                  |                       |                       |                 |
| COMMISSION/EXECUTIVE DIRECTOR        | 41,500                | 41,500                |                 |
| PLANNING                             | 60,000                | 60,000                |                 |
| SUBGRANTEE MANAGEMENT                | 10,000                | 15,000                |                 |
| ENVIRONMENTAL PROGRAMS               | 55,000                | 28,650                |                 |
| PARTNER AGENCIES                     | 1,000                 | 1,000                 |                 |
| ALLOCATED FUNCTIONS                  | 28,000                | 28,000                |                 |
| ENVIRONMENTAL PROMOTIONS             | 7,000                 | 15,600                |                 |
| GENERAL USE SUPPLIES                 | 5,478                 | 7,000                 |                 |
|                                      | <b>207,978</b>        | <b>196,750</b>        | -6%             |
| <b>CONTRACTUAL</b>                   |                       |                       |                 |
| LEGAL SERVICES                       | 20,500                | 19,800                |                 |
| AUDIT & ACCOUNTING                   | 18,000                | 22,000                |                 |
| LA PORTE RLF SERVICES                | 2,000                 | 2,000                 |                 |
| TRANSIT OVERSIGHT                    | 11,865                | 11,300                | 5%              |
| ENVIRONMENTAL CONTRACTS              | 218,603               | 529,374               |                 |
| ALTERNATIVE FUEL                     | 40,000                | 70,991                |                 |
| BOARD DEVELOPMENT                    | 2,000                 | 2,000                 |                 |
| ECONOMIC DEVELOPMENT DISTRICT        | -                     | 70,000                |                 |
| ORGANIZATIONAL DEVELOPMENT           | 10,000                | 2,000                 |                 |
| E-TIP                                | 45,000                | 45,000                |                 |
|                                      | <b>500,268</b>        | <b>774,465</b>        | 35%             |
| <b>FURNITURE &amp; EQUIPMENT</b>     | <b>64,200</b>         | <b>100,000</b>        | 36%             |
| <b>TOTAL EXPENSES</b>                | <b>3,206,119</b>      | <b>3,506,111</b>      | 9%              |
| <b>FUND BALANCE - ENDING</b>         | <b>0</b>              | <b>0</b>              |                 |

**NIRPC FY 2019 Revenue Detail**

***COUNTY APPROPRIATIONS***

|                 |         |
|-----------------|---------|
| LAKE COUNTY     | 347,204 |
| PORTER COUNTY   | 115,040 |
| LA PORTE COUNTY | 78,027  |

|              |                |
|--------------|----------------|
| <b>TOTAL</b> | <b>540,271</b> |
|--------------|----------------|

***FEDERAL AGENCIES***

|                                     |         |
|-------------------------------------|---------|
| FTA OVERSIGHT                       | 261,620 |
| FTA PLANNING                        | 20,000  |
| FTA CAPITAL                         | 80,000  |
| USDA FOREST SVC                     | 76,810  |
| EPA URBAN WATERS                    | 23,839  |
| CAWS PARTNERSHIP OPERATION (ACCRCC) | 83,910  |
| BROWNFIELD GRANT                    | 284,240 |
| HOBART ZONING PROJECT               | 11,000  |
| EDD                                 | 70,000  |
| CAWS GLC                            | 27,700  |

|              |                |
|--------------|----------------|
| <b>TOTAL</b> | <b>939,119</b> |
|--------------|----------------|

***STATE AGENCIES***

|               |         |
|---------------|---------|
| INDOT PL 2019 | 765,001 |
| INDOT PL 2020 | 826,117 |
| STBG          | 36,000  |
| CMAQ 2019     | 188,739 |
| CMAQ - FUEL   | 70,991  |

|              |                  |
|--------------|------------------|
| <b>TOTAL</b> | <b>1,886,847</b> |
|--------------|------------------|

***LOCAL AGENCIES***

|                        |        |
|------------------------|--------|
| CITY of PORTAGE        | 1,800  |
| KRBC                   | 36,144 |
| PARTNERS for CLEAN AIR | 6,000  |
| FORUM                  | 750    |

|              |               |
|--------------|---------------|
| <b>TOTAL</b> | <b>44,694</b> |
|--------------|---------------|

***NON-GOVERNMENTAL***

|                                   |        |
|-----------------------------------|--------|
| CALUMET LAND CONSERVATION PARTN.  | 81,480 |
| ROOM RENTAL INCOME                | 1,838  |
| SHARED ETHICS ADVISORY COMMISSION | 2,000  |

|              |               |
|--------------|---------------|
| <b>TOTAL</b> | <b>85,318</b> |
|--------------|---------------|

***INTEREST INCOME***

|                      |       |
|----------------------|-------|
| BANK INTEREST INCOME | 3,000 |
| RLF INTEREST INCOME  | 6,862 |

|                              |                  |
|------------------------------|------------------|
| <b>TOTAL FY 2019 REVENUE</b> | <b>3,506,111</b> |
|------------------------------|------------------|

## NIRPC FY 2020 Budget

|                                       | Grant    | Federal                 | Req. Match            | Total                      |
|---------------------------------------|----------|-------------------------|-----------------------|----------------------------|
| Architectual Services                 | X012     | 16,000                  | 4,000                 | 20,000                     |
| Ticket Kiosks and On-Board fare boxes | X012     | 48,000                  | 12,000                | 60,000                     |
| Security Cameras                      | X667     | 16,320                  | 4,080                 | 20,400                     |
| Vehicles (2)                          | X667     | 110,500                 | 19,500                | 130,000                    |
| Security Camera & Lighting            | 2016-033 | 100,000                 | 25,000                | 125,000                    |
| TOD Ground Improvements               | 2016-033 | 100,000                 | 25,000                | 125,000                    |
| Support Vehicle                       | 2016-033 | 28,000                  | 7,000                 | 35,000                     |
| Computers/Sound System                | 2016-033 | 25,082                  | 6,271                 | 31,353                     |
| Replacement Vehicles/Bus (2)          | 2017-027 | 646,000                 | 114,000               | 760,000                    |
| Support Vehicle                       | 2017-028 | 44,000                  | 11,000                | 55,000                     |
| Rehab/Renovate - Admin Facility       | 2017-028 | 19,200                  | 4,800                 | 24,000                     |
| Replace 3 Revenue Vehicles            | 2018-026 | 276,000                 | 69,000                | 345,000                    |
| Replace 2 Revenue Vehicles            | 2018-026 | 176,000                 | 44,000                | 220,000                    |
| Replace 1 Communter Vehicle           | 2018-026 | 637,500                 | 155,000               | 792,500                    |
| Replace 2 Revenue Vehicles            | 2018-026 | 131,198                 | 33,152                | 164,350                    |
| Replace 1 Revenue Vehicle             | 2018-026 | 56,400                  | 14,100                | 70,500                     |
| Replace 2 Revenue Vehicles            | 2018-026 | 126,283                 | 32,285                | 158,568                    |
| Replace 2 Communter Vehicle           | 2018-026 | 646,000                 | 170,000               | 816,000                    |
| <b>TOTAL</b>                          |          | <b><u>3,202,483</u></b> | <b><u>750,187</u></b> | <b><u>3,952,671</u></b>    |
| Contingency                           |          |                         |                       | -                          |
| <b>TOTAL BUDGET</b>                   |          |                         |                       | <b><u>3,952,671</u> **</b> |

\*\* new projects for 2020 not included

## CY 2020 TRANSIT CAPITAL PROJECTS FUND

| Subrecipient        | Grant | Project                     | Letting Date | Total                      | Non-Federal Funds | Federal Funds              |
|---------------------|-------|-----------------------------|--------------|----------------------------|-------------------|----------------------------|
| LaPorte             | 2019  | Replace 2 Revenue Vehicles  |              | \$ 176,000                 | \$ 35,200         | \$ 140,800                 |
| NIRPC               | 2019  | Replace Staff Computers     |              | \$ 100,000                 | \$ 20,000         | \$ 80,000                  |
| SLCCS               | 2019  | Replace 4 Communter Vehicle |              | \$ 366,105                 | \$ 73,221         | \$ 292,884                 |
| VALPO               | 2019  | Replace ChicaGO Dash        |              | \$ 796,875                 | \$ 159,375        | \$ 637,500                 |
| PCACS               | 2019  | Route Match                 |              | \$ 14,000                  | \$ 2,800          | \$ 11,200                  |
| SLCCS               | 2019  | Route Match                 |              | \$ 29,483                  | \$ 5,897          | \$ 23,586                  |
| North Township      | 2019  | Route Match                 |              | \$ 14,500                  | \$ 2,900          | \$ 11,600                  |
| PCACS               | 2019  | Replace 2 Vehicle           |              | \$ 210,000                 | \$ 42,000         | \$ 168,000                 |
| OE                  | 2019  | Replace 2 Vehicles          |              | \$ 198,000                 | \$ 39,600         | \$ 158,400                 |
| PCACS               | 2019  | Replace 1 Vehicle           |              | \$ 127,000                 | \$ 25,400         | \$ 101,600                 |
| North Township      | 2019  | Replace 1 Vehicle           |              | \$ 74,025                  | \$ 14,805         | \$ 59,220                  |
| EC                  | 2019  | Replace 1 Vehicle           |              | \$ 60,000                  | \$ 12,000         | \$ 48,000                  |
| VALPO               | 2019  | Replace Bus Stop Signs      |              | \$ 150,000                 | \$ 30,000         | \$ 120,000                 |
| VALPO               | 2019  | Transit Improvements        |              | \$ 125,000                 | \$ 25,000         | \$ 100,000                 |
|                     |       |                             |              |                            |                   |                            |
| <b>TOTAL BUDGET</b> |       |                             |              | <b><u>\$ 2,440,988</u></b> |                   | <b><u>\$ 1,952,790</u></b> |

## CY 2020 TRANSIT OPERATING PROJECTS FUND

|                                    | Federal                 | Req. Match              | Total                   |
|------------------------------------|-------------------------|-------------------------|-------------------------|
| City of East Chicago               |                         |                         |                         |
| Preventative Maintenance           | 217,064                 | 43,413                  | 260,477                 |
| Complementary Paratransit          | 300,000                 | 60,000                  | 360,000                 |
| Operating Assistance               | 218,184                 | 186,437                 | 404,621                 |
|                                    |                         |                         |                         |
| City of LaPorte                    |                         |                         |                         |
| Operating Assistance               | 265,000                 | 238,190                 | 503,190                 |
|                                    |                         |                         |                         |
| City of Valparaiso                 |                         |                         |                         |
| Capital Cost of Contracting        | 764,584                 | 185,000                 | 949,584                 |
|                                    |                         |                         |                         |
| North Township                     |                         |                         |                         |
| Preventative Maintenance           | 28,000                  | 7,000                   | 35,000                  |
| Operating Assistance               | 190,000                 | 190,000                 | 380,000                 |
|                                    |                         |                         |                         |
| Opportunity Enterprises            |                         |                         |                         |
| Preventative Maintenance           | 111,545                 | 26,486                  | 138,031                 |
|                                    |                         |                         |                         |
| Porter County Community Services   |                         |                         |                         |
| Preventative Maintenance           | 139,200                 | 34,800                  | 174,000                 |
| Operating Assistance               | 75,000                  | 75,000                  | 150,000                 |
|                                    |                         |                         |                         |
| Southlake Community Services       |                         |                         |                         |
| Preventative Maintenance           | 92,000                  | 23,000                  | 115,000                 |
| Operating Assistance               | 194,960                 | 194,960                 | 389,920                 |
|                                    |                         |                         |                         |
| PMTF Funds (NT,SLCS,PCCS, OE & CV) |                         |                         |                         |
| Public Mass Transportation Fund    | 529,213                 |                         | 529,213                 |
|                                    |                         |                         | -                       |
| <b>TOTAL</b>                       | <b><u>3,124,750</u></b> | <b><u>1,264,286</u></b> | <b><u>4,389,036</u></b> |



**CY 2020 LAPORTE COUNTY REVOLVING LOAN FUND**

|                     | <b>2019<br/>Budget</b> | <b>2020<br/>Budget</b> |
|---------------------|------------------------|------------------------|
| New Loans           | 85,000                 | 85,000                 |
| <b>TOTAL</b>        | <u><u>85,000</u></u>   | <u><u>85,000</u></u>   |
| <b>TOTAL BUDGET</b> |                        | <u><u>85,000</u></u>   |

## RLF 2020 Administration Budget

Per RLF Management Plan 50% of interest can be used for Administrative Cost

### REVENUES

|                       |              |
|-----------------------|--------------|
| RLF INTEREST INCOME   | 4,862        |
| CLOSING CHARGES       | 2,000        |
| <b>TOTAL REVENUES</b> | <b>6,862</b> |

### EXPENDITURES

|                              |              |
|------------------------------|--------------|
| <b>SALARY</b>                | 1,600        |
| <b>FRINGE BENEFITS ALLOC</b> | 1,392        |
| <b>INDIRECT COST ALLOC</b>   | 1,392        |
|                              | <b>4,384</b> |

|                      |            |
|----------------------|------------|
| <b>DEPARTMENTAL</b>  |            |
| COMMUNICATION        | -          |
| GENERAL USE SUPPLIES | 478        |
|                      | <b>478</b> |

|                       |              |
|-----------------------|--------------|
| <b>CONTRACTUAL</b>    |              |
| LA PORTE RLF SERVICES | 2,000        |
|                       | <b>2,000</b> |

**TOTAL EXPENSES** **6,862**

**FUND BALANCE - ENDING** **(0)**