

URBAN TRANSPORTATION ADVISORY BOARD

Minutes: March 4, 2025

The Urban Transportation Advisory Board convened on Tuesday, March 4, 2025 at 1:30 p.m. in Conference Room 220, Citizens Square, Fort Wayne, Indiana.

The following attended the meeting in person:

Members (voting):

- Member Shan Gunawardena-Chair
- Member William Hartman-Vice Chair
- Member Chris Beebe
- Member Mike Fruchey
- Member Lindsey Hammond
- Member Scott Hinderman
- Member Jason Kaiser
- Member Rick Kruchten
- Member Patrick Rorick
- Member Paul Spoelhof
- Member Hannah Walker
- Member Patrick Zaharako

The following attended the meeting virtually via Teams:

- Member La’Kesha Stewart (non-voting)

The following were not present:

- Member Therese Brown
- Member Stephanie Belch (non-voting)

Staff members present were Dan Avery, Executive Director, Jeff Bradtmiller, Senior Transportation Planner, Matt Vondran, Senior Transportation and Debbie Magsam, Administrative Assistant. Paige DeBold, Mason Gamble, Beth Johnson, Chad Salzbrenner, Eli Samaan, Jay Stankiewicz and Tinisha Weigelt were also present.

Mr. Gunawardena brought the meeting to order. The first item of business was the approval of February 4, 2025 minutes. Mr. Spoelhof moved that the minutes be approved. Mr. Zaharako seconded the motion and it carried.

Mr. Kruchten gave the progress report for the City of New Haven. Design work is ongoing for the Rose Avenue and Linden Road roundabout project. Additional funds are requested for the South Maplecrest Road Phase I project. The Allen County Surveyor’s Office will be doing the Upper Trier Project and it will save money adding 20 feet more width to the box culvert while the contractors are on site. The City of New Haven is exploring adding a pedestrian bridge or a pedestrian lane to the existing bridge over the Trier Ditch instead of reconstructing the bridge saving approximately 2 million dollars for the South Maplecrest Road Phase II project.

Mr. Rorick gave the progress report for Citilink. Citilink submitted modifications for the TIP.

Mr. Zaharako gave the progress report for the City of Fort Wayne. The notice to proceed was issued for the Ardmore Avenue project and the survey has started. BLN is working on the 60% design plans for the Tillman Road Bridge project. PE is at 52%. The city applied for a BIP grant and are awaiting the results. American Structurepoint has completed the surveying for the North Clinton project and are reviewing 30% design plans. Right of way (RW) is at 90% and PE is at 75% for the Hillegas Road project. The city is waiting on INDOT input to complete bid documents for the Goeglein Road Bridge #113 project. Working continues with the Bluffton Road Bridge project. Beams will be installed over the next two weeks.

Mr. Hartman gave the progress report for Allen County Highway. Utility relocation has started for the Monroeville Road Bridge #277 project. PE is at 60% for the Coverdale Road-Indianapolis Road-Winters Road Intersection project. Storm sewers are being installed from the roundabout on Scott Road to Phase 3A. The signal at Clay Street and SR 1 should be functioning by the end of March 2025. Grabill Road Bridge #29 will be closed soon. A preconstruction meeting was held on March 3, 2025 for the Amber Road Bridge #226 project. The Countywide Sign Inventory project was added to the list. The Un-signalized Intersection Sign and Marking Visibility project was added to the list. ERI was selected as the consultant for both projects. USI Consultants was selected for the 2026-2029 NBIS Bridge Inventory and Inspections project.

Mr. Hinderman gave the progress report for the airport. The Terminal project is ongoing. The Taxiway project is scheduled to start March 17, 2025. Design work has begun to redesign the exit road. Design work has begun for a new hangar project at Smith Field.

Mr. Kaiser gave the progress report for INDOT. The contract for the Intersection Improvement project at SR 3 and Cedar Canyons Road and several Small Structure Replacement projects was awarded to Bunn Excavating, Inc. on February 21, 2025. The contract for the Intersection Improvement project at SR 37 and Notestine Road was awarded to Bunn Excavating, Inc. on February 21, 2025. The contract for the Debris Removal from Channel project, SR 930 Bridge over the St. Joseph River, was awarded to Pioneer Associates, Inc. on February 21, 2025. The contract letting date was moved from February 2025 to March 2025 for the Bridge Deck Overlay, I-69/Lower Huntington Road Bridge project. The contract letting date for several US 30 projects was moved from March 2025 to April 2025. Several projects along SR 37 were added to the list and have a contract letting date of September 2026.

Ms. Walker gave the progress report for Huntertown. The Carroll Road reconstruction project is anticipated to be completed in May 2025. The Kell Road

Bridge project is underway and the bridge will be closed through the summer. The RFP for construction engineering for the roundabout project closed last month and several firms submitted proposals. The Town of Hunteertown has begun the scoring process for the proposals.

The first item of new business was the FY2026-2030 Draft Transportation Improvement Program presented by Mr. Avery. Handouts with the list of local, highway and transits projects were distributed. These projects are in the Draft Transportation Improvement Program which will be out for public comment starting March 5, 2025. An Open House will be held on March 12, 2025. Public comments are also being sought for the amendment to the 2045 Transportation Plan to include the grade separation project on Airport Expressway and the Scott Road grade separation study. Mr. Gunawardena expressed concern about the US 27 Intersection Improvement project, from 3.0 mi n/o I-469 to 4.0 mi n/o I-469 at Hanna Street and John Street. Mr. Kaiser said they could meet and discuss it.

The next item of new business was the 2024 DPS Annual Report by Mr. Beebe. Mr. Beebe stated that due to a lack of a quorum at Governing Board last month the 2024 DPS Annual Report has not been approved yet. Mr. Hartman made a motion to move the presentation of the 2024 DPS Annual Report to a upcoming meeting. Mr. Zaharako seconded the motion and it carried.

The next item of new business was the Transit Asset Management Plan and Targets presented by Mr. Avery. The TAM sets performance measures for the revenue service vehicles, non-revenue service vehicles, and facilities. The revenue services vehicles are categorized by buses (large), cutaway buses, and specialized vans. Both useful life benchmark (ULB) and state of good repair (SGR) are looked at with the revenue service and non-revenue services vehicles and used to set targets. Citilink is responsible for reporting TAM information to the FTA (Federal Transit Administration). NIRCC is responsible for assisting with the development and adoption of the targets. A table of the number of revenue service vehicles and non-revenue service vehicles from 2021 – 2024 was shown. A table of the performance measures for 2024 was shown for the revenue service vehicles and non-revenue service vehicles. The 2024 targets and actual figures were compared. The proposed 2025 Targets for Rolling Stock are for buses (large) that 35% meet or exceed ULB and 80% are in SGR, cutaway buses 25% meet or exceed ULB and 85% are in SGR, Section 5310 vehicles 30% meet or exceed ULB and 90% are in SGR, Section 5310 Mini Vans 0% meet or exceed ULB and 100% are in SGR, and non-revenue vehicles 85% meet or exceed ULB and 60% are in SGR. The facilities are rated using a TERM (transit economic requirements model scale) rating scale. The TERM rating scale is from 1 (poor) to 5 (excellent). An acceptable TERM rating is 3 or greater. The facilities include the administration and maintenance building, the storage barn, and passenger station. The proposed 2025 Targets for Facilities are 0% below term and

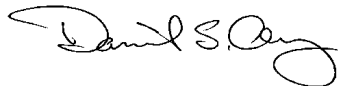
90% are in SGR. Mr. Hartman moved that the 2025 Transit Asset Management Targets be adopted. Mr. Zaharako seconded the motion and it carried.

The next item of new business was the Road Funding Update presented by Mr. Avery. The proposed legislation that could impact transportation funding in 2025 are House Bill 1085, House Bill 1390, and House Bill 1461. Mr. Avery went over the highlights of each bill.

The last item of new business was the TIP Amendment presented by Mr. Avery. There were four TIP amendments. Three amendments were for Traffic Signals Modernization projects at various locations in the Fort Wayne District. One amendment was for an Intersection Improvement project on SR 37 at Cuba Road. Mr. Spoelhof moved to approve the TIP Amendments as submitted. Mr. Hartman seconded the motion and it carried.

At this point, Mr. Gunawardena asked for public comment. There were no public comments.

There being no further business, Mr. Gunawardena adjourned the meeting.

A handwritten signature in black ink, appearing to read "Daniel S. Avery". The signature is fluid and cursive, with a large, stylized initial "D".

Daniel S. Avery, Executive Director - Northeastern Indiana Regional Coordinating Council