



Community Services Block Grant Indiana State Plan Federal Fiscal Year 2011

Indiana Housing and Community Development Authority
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I. FEDERAL FISCAL YEARS COVERED BY CSBG STATE PLAN 2010-2012

FFY 2011

II. LETTER OF TRANSMITTAL

August 23, 2010

Yolanda J. Butler, Ph. D.
Acting Director
Office of Community Services
US Department of Health and Human Services
370 L' Enfant Promenade S.W.
Washington, D.C. 20447

RE: 2011Indiana Community Services Block Grant (CSBG) Application

Dear Ms. Butler:

Enclosed herein is the complete CSBG application for FY2011. It includes: (1) specific assurances certified by the designee of the lead agency; (2) a narrative State plan; (3) evidence that legislative and public hearing requirements were met; (4) an Annual report; and (5) several administrative certifications certified by the designee of the lead agency for Indiana.

Additionally, please be advised that Indiana will change the allocation formula to eligible entities effective January 1, 2011. Details are discussed in the Narrative State Plan section. It is important to note that the formula was approved by the eligible entities at the April State Association Board Meeting, it passed legislative hearing in July, and is a public hearing agenda item.

The State Official for the Indiana CSBG Program is Sherry Seiwert, Executive Director, Indiana Housing and Community Development Authority. The contact person for the CSBG Grant Award is Cecelia Johnson-Powell, Community Development Director.

Sincerely,

Sherry Seiwert
Executive Director

III. EXECUTIVE SUMMARY

A. CSBG State Legislation

The Indiana Statute (IC 12-14-23-1), revised 2001, defines community action agencies and community action programs, including the components of the program (range of services). It also has tripartite board requirements, a requirement to consult neighborhood based organizations to assist in planning, conducting, and evaluating the program. The 2001 update changed the protocol for selecting new agencies and added the faith-based organization language as included in the CSBG Reauthorization Act of 1998. (See Appendix F for the Statutory Authority).

B. Designation of Lead Agency

Pursuant to Indiana Code 4-4-33-1-(2), Mitchell E. Daniels, Jr., Governor of the State of Indiana designated the Indiana Housing and Community Development Authority to act as the lead agency for purposes of carrying out State activities for the Community Services Block Grant Program (See Appendix G).

Designated State Lead Agency: IHCDA

Agency Contact: Cecelia Johnson-Powell
Community Development Director
317-234-5195
cjpowell@ihcda.in.gov

C. Public Hearing Notices

1. Public Hearing:

The Public Hearing was held on August 23, 2010. A Public Hearing Notice was distributed on a statewide basis through print media (See Appendix H.2). All eligible entities were notified directly through Exact Target E-mail dated August 9, 2010.

2. Legislative Hearing:

The last legislative hearing was held on July 7, 2010. There were no comments.

3. Public Inspection of State Plan:

From Monday, August 9, 2010 through Friday, August 20, 2010, a draft of the 2011 CSBG State Plan was made available to the public at the IHCDA offices, 30 S. Meridian Street, Suite 1000, Indianapolis. Also, draft copies of the plan were distributed to the executive director of each of Indiana's 24 Community Action Agencies. Finally, the

draft plan was published on the IHCD website (www.ihcda.in.gov). In each case, an address and phone number were provided for obtaining information or copies of the plan. Hard copies of the plan were also made available to the public at the August 23 Public Hearing.

The final CSBG State Plan will be published on the IHCD website after the public comment period has closed on August 20, 2010. As noted above, a copy of the overview was made available to each community action agency. Twenty copies of the completed CSBG State Plan will be presented to the State Library, and will be made available for public view.

IV. STATEMENT OF FEDERAL AND CSBG ASSURANCES

As a part of the annual or biannual application required by subsection 676 of the Community Services Block Grant Act (The Act), as amended, (42 U.S.C. 9901 et seq.), the designee of the chief executive of the State hereby agrees to the Assurances in Section 676 of the Act:

A. Programmatic Assurances.

1. Funds made available through this grant or allotment will be used:

- a) To support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under part A of title IV of the Social Security Act (42 U.S. C. 601 et seq.), homeless families and individuals, migrant or seasonal farm workers, and elderly low-income individuals and families and a description of how such activities will enable the families and individuals--
 - (i) To remove obstacles and solve problems that block the achievement of self-sufficiency (including self-sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of Title IV of the Social Security Act);
 - (ii) To secure and retain meaningful employment;
 - (iii) To attain an adequate education, with particular attention toward improving literacy skills of low-income families in the communities involved, which may include carrying out family literacy initiative;
 - (iv) To make better use of available income;
 - (v) To obtain and maintain adequate housing and a suitable living environment;
 - (vi) To obtain emergency assistance through loans, grants, or other means to meet immediate and urgent family and individual needs,

- (vii) To achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to document best practices based on methodologies for widespread replication; and to strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;
 - b) To address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as programs for the establishment of violence-free zones that would involve youth development and intervention models, (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and after-school child care programs; and;
 - c) To make more effective use of, and to coordinate with, other programs (including State welfare reform efforts).
2. To describe how the State intends to use discretionary funds made available from the remainder of the grant or allotment described in Section 675C(b) in accordance with this subtitle, including a description of how the State will support innovative community and neighborhood-based initiatives related to the purposes of this subtitle.
3. To provide information provided by eligible entities in the State, including:
- a) a description of the service delivery system, for services provided or coordinated with funds made available through grants made under Section 675C (a) of the Act, targeted to low-income individuals and families in communities within the State;
 - b) a description of how linkages will be developed to fill identified gaps in the services through the provision of information, referrals, case management, and follow-up consultations;
 - c) a description of how funds made available through grants made under Section 675C (a) will be coordinated with other public and private resources; and
 - d) a description of how local entities will use the funds to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle, which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging effective parenting.

4. To ensure eligible entities in the State will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.
5. That the State and the eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services to low-income individuals and to avoid duplication of such services, and a description of how the State and the eligible entities will coordinate the provision of employment and training activities, as defined in section 101 if such Act, in the State and in communities with entities providing activities through statewide and local workforce investment systems under the Workforce Investment Act of 1998.
6. To ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in such community.
7. To permit and cooperate with Federal investigations undertaken in accordance with Section 678D.
8. That any eligible entity in the State that received funding in the previous fiscal year through a community services block grant program will not have its funding terminated under this subtitle, or reduced below the proportional share of funding the entity received in the previous fiscal year, unless after providing notice and an opportunity for a hearing on the record, the State determines that cause exists for such termination or such reduction, subject to review by the Secretary as provided in Section 678C(b).
9. That the State and eligible entities in the State will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations.
10. To require each eligible entity in the State to establish procedures under which a low-income individual, community organization, religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity, to petition for adequate representation.

11. To secure from each eligible entity in the State, as a condition to receipt of funding by the entity through a community services block grant made under this subtitle for a program, a community action plan (which shall be submitted to the Secretary, at the request of the Secretary, with the State plan) that includes a community-needs assessment for the community served, which may be coordinated with community-needs assessments conducted for other programs.

12. That the State and all eligible entities in the State will, not later than fiscal year 2001, participate in the Results Oriented Management and Accountability System, a performance measure system for which the Secretary facilitated development pursuant to Section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and a description of outcome measures to be used to measure eligible entity performance in promoting self sufficiency, family stability, and community revitalization.

13. To provide information describing how the State will carry out these assurances.

B. Administrative Assurances

The State further agrees to the following, as required under the Act:

1. To submit an application to the Secretary containing information and provisions that describe the programs for which assistance is sought under the community services block grant program prepared in accordance with and containing the information described in Section 676 of the Act. [675A (b)]
2. To use not less than 90 percent of the funds made available to the State by the Secretary under Section 675A or 675B of the Act to make grants to eligible entities for the stated purposes of the Community Services Block Grant program and to make such funds available to eligible entities for obligation during the fiscal year and succeeding fiscal year, subject to the provisions regarding recapture and redistribution of un-obligated funds outlined below. [675(a) (1) and (2)]
3. In the event that the State elects to recapture and redistribute funds to an eligible entity through a grant made under Section 675C(a) (1) when un-obligated funds exceed 20 percent of the amount so distributed to such eligible entity for such fiscal year, the State agrees to redistribute recaptured funds to an eligible entity, or require the original recipient of the funds to redistribute the funds to a

private nonprofit organization located within the community served by the original recipient of the funds, for activities consistent with the purposes of the community services block grant program. [675C (a) (3)]

4. To spend no more than \$55,000 or 5 percent of its grant received under section 675A or the State allotment received under section 675B for administrative expenses, including monitoring activities. [675C (b) (2)]

5. In states with a charity tax credit in effect under state law, the State agrees to comply with the requirements and limitations specified in Section 675(c) regarding use of funds for statewide activities to provide charity tax credits to qualified charities whose predominant activity is the provision of direct services within the United States to individuals and families whose annual incomes generally do not exceed 185 percent of the poverty line in order to prevent or alleviate poverty among such individuals and families. [675(c)]

6. That the lead agency will hold at least one hearing in the State with sufficient time and statewide distribution of notice of such hearing, to provide to the public an opportunity to comment on the proposed use and distribution of funds to be provided through the grant or allotment under Section 675A or 675B for the period covered by the State plan. [676(a) (2)(B)]

7. That the chief executive officer of the State will designate an appropriate State agency for purposes of carrying out State Community Services Block Grant Program activities. [676(a) (1)]

8. To hold at least one legislative hearing every three years in conjunction with the development of the State plan. [676(a) (3)]

9. To make available for public inspection each plan or revised State plan in such a manner as will facilitate review of and comment on the plan. [676(e) (2)]

10. To conduct the following review of eligible entities:

- a) full onsite review of each such entity at least once during each three-year period;
- b) an onsite review of each newly designated entity immediately after the completion of the first year in which such entity receives funds through the Community Services Block Grant Program;
- c) follow-up reviews including prompt return visits to eligible entities, and their programs, that fail to meet the goals, standards, and requirements established by the State;
- d) other reviews as appropriate, including reviews of entities with programs that have had other Federal, State, or local grants (other than assistance provided under the Community Services Block Grant Program) terminated for cause. [678B (a)]

11. In the event that the State determines that an eligible entity fails to comply with the terms of an agreement or the State plan, to provide services under the Community Services Block Grant Program or to meet appropriate standards, goals, and other requirements established by the State (including performance objectives), the State will comply with the requirements outlined in Section 678C of the Act, to:

- a) inform the entity of the deficiency to be corrected;
- b) require the entity to correct the deficiency;
- c) offer training and technical assistance as appropriate to help correct the deficiency, and submit to the Secretary a report describing the training and technical assistance offered or stating the reasons for determining that training and technical assistance are not appropriate;
- d) at the discretion of the State, offer the eligible entity an opportunity to develop and implement, within 60 days after being informed of the deficiency, a quality improvement plan and to either approve the proposed plan or specify reasons why the proposed plan cannot be approved;
- e) after providing adequate notice and an opportunity for a hearing, initiate proceedings to terminate the designation of or reduce the funding to the eligible entity unless the entity corrects the deficiency. [678(C) (a)]

12. To establish fiscal controls, procedures, audits and inspections, as required under Sections 678D (a) (2) of the Act.

13. To repay to the United States amounts found not to have been expended in accordance with the Act, or the Secretary may offset such amounts against any other amount to which the State is or may become entitled to under the Community Services Block Grant program. [678D (a) (3)]
14. To participate, by October 1, 2001, and ensure that all-eligible entities in the State participate in the Results-Oriented Management and Accountability (ROMA) System. [678E (a) (1)]
15. To prepare and submit to the Secretary an annual report on the measured performance of the State and its eligible entities, as described under 678E(a) (2) of the Act.
16. To comply with the prohibition against use of Community Services Block Grant funds for the purchase or improvement of land, or the purchase, construction, or permanent improvement (other than low-cost residential weatherization or other energy-related home repairs) of any building or other facility, as described in Section 678F(a) of the Act.
17. To ensure that programs assisted by Community Services Block Grant funds shall not be carried out in a manner involving the use of program funds, the provision of services, or the employment or assignment of personnel in a manner supporting or resulting in the identification of such programs with any partisan or nonpartisan political activity or any political activity for public or party office; any activity to provide voters or prospective voters with transportation to the polls or similar assistance with any such election, or any voter registration activity. [678F (b)]
18. To ensure that no person shall, on the basis of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with Community Services Block Grant program funds. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) or with respect to an otherwise qualified individual with a disability as provided in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 12131 et seq.) shall also apply to any such program or activity. [678F (c)]
19. To consider religious organizations on the same basis as other non-governmental organizations to provide the assistance under the program, so long

as the program is implemented in a manner consistent with the Establishment Clause of the first amendment to the Constitution; not to discriminate against an organization that provides assistance under, or applies to provide assistance under the CSBG program on the basis that the organization has a religious character; and not require a religious organization to alter its form of internal government, except as provided under Section 678B or to remove religious art, icons, scripture, or other symbols in order to provide assistance under the CSBG program. [679]

C. Other Administrative Certifications

The State also certifies the following:

1. To provide assurances that cost and accounting standards of the Office of Management and Budget (OMB Circular A-110 and A-122) shall apply to a recipient of Community Services Block Grant program funds.
2. To comply with the requirements of Public Law 103-227, Part C Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994, which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18 if the services are funded by a Federal grant, contract, loan or loan guarantee. The State further agrees that it will require the language of this certification be included in any sub-awards, which contain provisions for children's services and that all sub-grantees shall certify accordingly.

Sherry Seiwert, Executive Director
Indiana Housing and Community Development Authority

Date

V. NARRATIVE STATE PLAN

A. Administrative Structure

1. State Administrative Agency

a. Outline of Mission

IHCDA's mission is that all Hoosiers should have the opportunity to live in safe, affordable, quality housing in economically stable communities. Programs and services are provided in collaboration among organizations, communities, and units of government to move families and individuals toward self-sufficiency.

IHCDA's work is done in partnership with developers, lenders, investors, and nonprofit organizations that use our financing to serve low- and moderate-income Hoosiers. We leverage government and private funds to invest in financially sound, well-designed projects that will benefit communities for many years to come. And our investments bear outstanding returns. The activities that we finance help families become more stable, put down roots, and climb the economic ladder. In turn, communities grow and prosper, broadening their tax base, creating new jobs, and maximizing local resources. IHCDA's work is truly a vehicle for economic growth, and At IHCDA, we believe that growing Indiana's economy starts at home. Everyone can agree that all Hoosiers should have the opportunity to live in safe, affordable, good-quality housing in economically stable communities. That's the heart of IHCDA's mission. Our charge is to help communities build upon their assets to create places with ready access to opportunities, goods, and services. We also promote, finance, and support a broad range of housing solutions, from temporary shelters to homeownership.

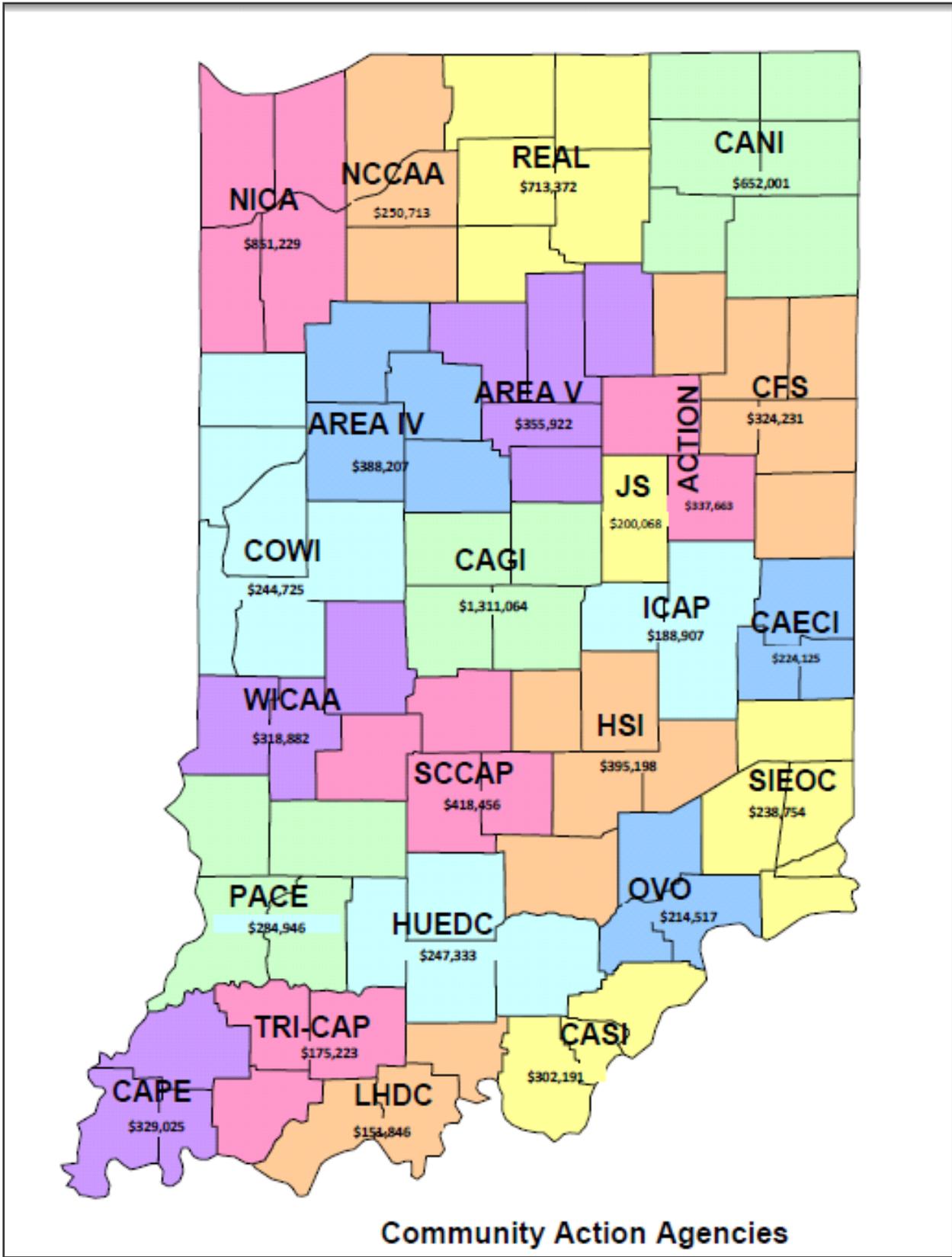
b. Outline of Goals

The goals of IHCDA and the community action network in Indiana are to improve the lives of citizens through efforts to enhance employment, promote education, instruct better income management, improve housing, ensure the availability of emergency services, improve good nutrition, provide linkages to other service providers, promotion of self-sufficiency, and improved health.

Table 1: Eligible Entities and Counties Served

Agency		Counties Served
ACTION	ACTION, Inc. of Delaware and Grant Counties	Delaware, Grant
AREA IV	Area IV Agency on Aging and Community Action Programs, Inc.	Carroll, Clinton, Tippecanoe, White
AREA V	Area V Agency on Aging and Community Services, Inc.	Cass, Howard, Miami, Tipton, Wabash
CAECI	Community Action of East Central Indiana, Inc.	Fayette, Union, Wayne
CAGI	Community Action of Greater Indianapolis, Inc.	Boone, Hamilton, Hendricks, Marion
CANI	Community Action of Northeast Indiana, Inc.	Allen, LaGrange, Noble, Whitley, Steuben, Dekalb
CAPE	Community Action Program of Evansville and Vanderburgh County, Inc.	Gibson, Posey, Vanderburgh
CASI	Community Action of Southern Indiana, Inc.	Clark, Floyd, Harrison
CFS	Community and Family Services, Inc.	Adams, Blackford, Huntington, Jay, Randolph, Wells
COWI	Community Action Program, Inc. of Western Indiana	Benton, Fountain, Montgomery, Parke, Vermillion, Warren
HS	Human Services, Inc.	Bartholomew, Decatur, Jackson, Johnson, Shelby
HUEDC	Hoosier Uplands Economic Development Corp.	Lawrence, Martin, Orange, Washington
ICAP	Interlocal Community Action Program, Inc.	Hancock, Henry, Rush
INCAA	Indiana Community Action Association	Statewide
JS	Board of Commissioners of the County of Madison	Madison
LHDC	Lincoln Hills Development Corporation	Crawford, Perry, Spencer
NCCAA	North Central Community Action Agencies, Inc.	LaPorte, Pulaski, Starke
NWICA	Northwest community Action Agency, Inc.	Jasper, Lake, Newton, Porter
OVO	Ohio Valley Opportunities Inc.	Jefferson, Jennings, Scott
PACE	PACE Community Action Agency, Inc.	Daviess, Greene, Knox, Sullivan
REAL	REAL Services, Inc.	Elkhart, Fulton, Kosciusko, Marshall, St. Joseph
SCCAP	South Central Community Action Program, Inc.	Brown, Monroe, Morgan, Owen
SIEOC	Southeastern Indiana Economic Opportunity Corp.	Dearborn, Franklin, Ohio, Ripley, Switzerland
TRICAP	Dubois-Pike-Warrick Economic Opportunity	Dubois, Pike, Warrick
WICAA	Western Indiana Community Action Agency, Inc.	Clay, Putnam, Vigo

Geographic Areas Served



2. Eligible Entities – See Table 1 on Page 14

3. Distribution and Allocation of Funds

States are required to allocate 90 percent of the federal CSBG funds to local Community Action Agencies. No more than five percent of the federal funds may be used by the States to administer the grant, and another five percent may be used to support state discretionary programs.

During FY 2010, Community Services Block Grant funds were allocated as indicated below in Table 2.

Table 2: Distribution and Allocation of Funds

Distribution and Allocation of Funds	Percentage	Dollar Amount
Eligible Entities	90%	\$ 9,118,597
State Administration	5%	\$ 506,589
CSBG-Discretionary Funds	5%	\$ 506,589
Total CSBG Grant	100%	\$ 10,131,775

B. Description of Criteria and Distribution Formula

Beginning in fiscal year 2011, Indiana will allocate funds to eligible entities using a revised formula. The new allocation formula was derived by a committee comprised of Community Action Agencies' executive directors and IHEDA staff. The proposed formula was voted on by all 24 community action agencies at the April 14, 2010 board meeting of the Indiana Community Action Association, of which all eligible entities are members.

The new formula introduces a percentage factor in the base. As the federal allocation increases to the state, each agency would share in the increase regardless of how the census poverty data influences the CAP agency allocation. If the federal allocation is reduced from current levels, the committee agreed to set a floor at the 2010 base amount so that all agencies can rely on at least as much as they received in base dollars in 2010. Should federal dollars not cover total network base, funding will be prorated based on each agency's percentage to total available in 2010.

The percentage of the allocation allocated to the poverty portion (less than 125 percent of federal poverty guidelines) is 65. The percentage allocated to the base is 35. The

base is divided as follows. Each agency will receive at least \$50,000. This will sum to \$1,200,000 (24 agencies times \$50,000 each). The amount allocated to all counties will be the sum of the base amount percentage (35 percent) of the total allocation less \$1,200,000. This amount will be divided by 92 (number of counties) and will serve as each county's allocated portion of the base. The total base amount will be the sum amount allocated to each county in the agency's service area plus \$50,000. The base amount plus the poverty portion (number of low income persons in a county as a percentage of the total low income population in the state times 65 percent of the total allocation) equals the total agency allocation.

The award allocation is determined as follows:

Table 3: Allocation of CSBG Grant Awards

Allocation Description	Amount
Total pass-through award from HHS for 2010	\$10,131,775
10% for Administrative and Discretionary Costs	(\$1,013,177)
Total Award amount before deductions	\$9,118,598
Base 35% (\$50,000 per agency and \$21,646.84 per county)	(\$3,191,509)
Net Award Allocation after deductions	\$5,927,088

IHCDA believes that this allocation formula is superior to the present formula because the base allocation has remained constant since 1994.

C. Distribution and Use of Restricted Funds

Eligible entities are required to submit an annual plan, describing their intended use of funds, and indicating in which of the CSBG service categories funds will be expended. An annual report is then submitted to verify program expenditures and results.

The distribution of anticipated funds to the eligible entities for 2011 is included in Appendix I.2. Funding amounts are based on the 2010 award and are subject to adjustment if funding is increased or decreased.

Per Section 657c (2), carryover of funds distributed to eligible entities through grants made in accordance with Section 675c (1) for a fiscal year shall be available for obligation during that fiscal year and the succeeding fiscal year.

D. Distribution and Use of Discretionary Funds

Discretionary funding is used for two major purposes: Training and Technical Assistance (T&TA) and to support innovative community and neighborhood-based initiatives.

For 2011, an estimated amount of \$342,000 of the total discretionary funding will be used for T&TA.

One of the community-based initiatives funded through \$176,560 of CSBG Discretionary funds is deducted to help ten Shelter Plus Care agencies cover their administrative expenses. This amount covers the monthly fee paid to the agencies of \$40 per voucher per month. As part of this program, IHCDA will be training agencies on housing quality standards, as well as assisting them in locating suitable housing units. The balance of the CSBG-D funding for 2010 will be added to carry-over discretionary funding and used for innovative community and neighborhood-based initiatives, and other client-oriented services.

Applications may be submitted by non-profit agencies, including eligible entities and faith-based organizations. These applications are reviewed and a determination made regarding eligibility for CSBG funding and value of the project to the community. In addition, the State of Indiana implemented a "Best Practices" program in 2004 which awards agencies for providing high quality, innovative programs. The Best Practices Program will be provided through the Indiana Community Action Association's Indiana Training Institute, and an independent source will be used to judge the agencies participating in the process.

See CSBG-D Budget for FY2011 in Appendix I.4.

E. Use of Administrative Funds

A total of 5% of the funding available is set aside for administrative expenses. These expenses include CSBG-related program administration, personnel, supplies, equipment, and travel expenses. Any funds that have not been obligated and are remaining at the end of the fiscal year will either remain in State Administration for use in the following year, or will be added to the CSBG Discretionary carryover funding. At this time, there are no plans to use CSBG funds for a State Charity Tax Credit Program. (See Planned Administrative Budget for 2009 in Appendix I.5)

F. State Community Services Program Implementation

1. Program Overview

a. The Service Delivery System

Services provided to low-income individuals and families are provided through the 24 community action agencies as listed previously under Eligible Entities and as described in Appendix f. These 24 agencies cover from one to seven counties each, and maintain outreach offices in each county, during all, or part, of the year. All 92 counties in the state are served by the 24 agencies. The distribution of funding among agencies will depend upon the number of low-income people residing in a particular county and the number of counties that a particular community action agency serves.

b. Linkages

While each agency is responsible for developing its own linkage programs, in accordance with the needs of the local communities, there are some general trends in such services. Many agencies have their own transportation program or work with other agencies in the local community to provide transportation services to those in need. Child care is a major priority in the state, and agencies are participating in state and federal programs to provide child care, or make referrals to appropriate child care programs within their area. Some of the local community action agencies are dual agencies, also serving as the local Area Agency on Aging. Serving as the local Area Agency on Aging, or working with the local Area on Aging helps to keep the elderly aware and involved in appropriate agency programs.

Self-sufficiency/case management programs have been a priority of the Community Action Agency network. All agencies are encouraged to include this as a material part of their service. To this end, the Family Development Plan, using a ROMA matrix approach to case management, has been developed. All agencies are providing case management services of some type, and many are using the above-mentioned plan.

Additionally, some agencies participate in the 211 Rapid Response Initiative to provide better coordination and faster access to family and emergency services. The State Office encourages further development of this system to achieve a state wide network.

All agencies have cultivated working relationships with other service providers in their service areas. Specific examples include partnerships that IHCD has helped to create or support, such as HMIS (Hoosier Management Information System), Indiana Permanent Supportive Housing Institute, Circles in Bloomington and Muncie, Consolidated Outreach Program for migrant workers, and Indiana Black Expo.

c. Coordination with Other Public and Private Resources

Agencies provide a list of public and private partners in constituent services in their grantee packets, and report on funding received from these entities in their annual reports. Through the use of referral services in the case management programs, and sharing of information with various local providers and funders, agencies have been able to coordinate services and resources. Additionally, the public and private sector representatives on the CAA Boards help to achieve these partnerships. The local area partners include, but are not limited to Area Agency on Aging, Workforce Development offices, schools, community centers, local emergency services, homeless shelters, medical services, law enforcement programs, food banks, pantries, and soup kitchens. Further, the community action agencies are the primary providers of Weatherization, Energy Assistance, Section 8 Housing, and other low-income programs, so that services for these programs can easily be coordinated within each agency. A combination of food banks and community action agencies are used as distribution points for The Emergency Food Assistance Program (TEFAP).

d. Innovative Community and Neighborhood-based Initiatives

Many local agency programs already address community and neighborhood-based concerns. The use of community needs assessments helps to determine where needs are greatest, and identify services that would be beneficial to the communities. As noted previously, it is our intention to provide CSBG-D funding for agencies for start-up or expansion of such projects, consistent with those described under Program Assurances, Part (a) (vii). A list of programs currently being provided is included in Appendix F. Program Categories and Programs.

For the 2010-2011 program years, added emphasis will be put upon outcome performance measurement, fiscal accountability, monitoring, reporting, training and technical assistance, collaborative work with faith based organizations and coordination of private/public resources.

2. Community Needs Assessment:

Each CSBG eligible entity is required to submit a Community Needs Assessment at least once every three years. These assessments are developed and implemented by each individual agency and then are submitted to Indiana Housing and Community Development Authority (IHCDA) no later than May 31 of the following year and are a part of a contractual arrangement with the Indiana Community Action Association and IHCDA. These assessments are kept on file by IHCDA and a copy is submitted with this report. The most recent needs assessments on file were completed in 2008 and were submitted to IHCDA in 2009.

At the present time, a committee comprised of members of the community action agencies, the State Association, and IHCDA staff are working on the 2011 Needs Assessment Survey.

Research for the needs assessment was conducted in two parts; the first portion was completed by conducting background research using data that was available from federal, state, and local resources. Secondly, a survey was given directly to clients who use the services provided by the CAAs and was administered to a random sampling of the 210,926 households and 515,544 individuals served by Indiana Community Action Agencies in 2007.

In 2008, the Indiana Community Action Association (INCAA) completed a cumulative community needs assessment that is to be utilized by all Community Action Agencies to provide more consistent and cumulative information to the state and other interested parties. The assessment is on file and is available for submission to the Secretary, if requested.

In total, 15,092 surveys were returned. The findings and conclusions are being utilized by the INCAA board, the IHEDA staff, local agency personnel, and other stakeholders that want to better understand the needs of low-income Hoosiers, especially the needs of families with the lowest household incomes.

After all the data was collected from the data resources and surveys, each of the 24 CAAs received their own individual report with a county by county breakdown of the issues identified by client surveys as needs in the community. Additional exploration of the identified issues was conducted through strategic planning trainings based on survey findings. A summary of key findings of the statewide needs assessment were:

- Increase the number of hours worked each week by low income households. Slightly more than half (51%) of all household heads that CAAs serve were working in 2007. However, over half (61.7%) worked less than 36 hours per week.
- Education is key to moving families out of poverty. Among individuals that CAAs surveyed, earning a Bachelor's Degree increases income potential nearly 40%. In Indiana 19.4% of individuals 25 and older had a at least a Bachelor's Degree in 2000, which was lower than the national average (24.4%) and 43rd in the nation.
- A leading indicator of poverty is single parent family households, particularly with children under age 5. The percentage of this family type is growing substantially in Indiana, increasing to 33.0% in 2007 from 23.3% in 2004. Almost half of all single mother families with children under 5 live in poverty, a far higher percentage than other family types. This is particularly important to note because the percentage of this type of family is growing, putting increased pressure on poverty numbers.

3. Tripartite Boards

The tripartite requirement is included in Indiana's CSBG regulations. In their annual plans, eligible entities are required to submit lists of their board members, along with the sector each represents. This ensures adherence to the requirement, prior to execution of the CSBG sub-agreement. Board vacancies that occur must be filled within 90 days.

Twenty-three of the eligible entities are private non-profit community action agencies. All 23 private non-profits were already in compliance with the tripartite board requirements. The only public organization receiving funds under this subtitle is the Board of Madison County Commissioners (Jobsource). They have a separate Community Action Program Council which serves as the board of directors. Jobsource bylaws regarding the Tripartite Board requirement have been submitted and are on file.

4. State Charity Tax Program

The state has not yet implemented a state charity tax program, and is not expected to do so.

5. Programmatic Assurances

Assurance 676(b)(1):

In general, CSBG funds are made available to eligible entities to support the all of the program categories listed. Through our Family Development Plan (ROMA scale), which covers 12 life-areas of services, all of the areas are addressed. This document also provides feed-back on how individuals and families have succeeded in achieving their objectives.

Our Comprehensive Agency Review (CAR) includes a review of programs provided under each category of service reported. The CAR review is a very important aspect of CSBG funding because it ensures the programmatic and fiscal sustainability of the CAAs. CSBG provides support for diverse programs to eliminate poverty. A list of some programs provided through each category is found in Appendix J. Specifically, funds made available through the grant or allotment will be used as follows:

6. To support activities that are designed to assist low-income families and individuals in:

- Self-sufficiency is addressed through self-sufficiency/case management services provided by the agencies. In addition to general case management, there are several specific programs provided. Programs such as the Energy Assistance

Program (EAP) Outreach Education Assistance and Section 8 Self-Sufficiency are provided through the eligible entities, and use the Family Development Plan in providing self-sufficiency assistance. The Plan is mandatory in EAP Outreach.

- Employment programs have always been an important part of the services provided by eligible entities. With CSBG being a mandatory participant in the Workforce Investment Act, that relationship has been reinforced. Many of the eligible entities have job programs, employment counseling services, micro-enterprise programs, and referral agencies with which they work. Some of the agencies are also Workforce Development sites.
- Education projects and referrals are a priority of many agencies. Projects include Head Start programs, adult and childhood literacy, programs to help low-income adults pass the GED or get into training programs.
- Better use of available income or income maintenance is provided through a variety of services. Projects include budget counseling, savings programs (such as Individual Development Accounts), case management programs, and projects to help families reduce utility expenses (such as Weatherization).
- Housing Programs available to low-income individuals and families include Section 8 Housing, Transitional housing, rental projects, and owner occupied rehab. Housing counseling is also provided, along with assistance in obtaining low cost loans to purchase or repair housing.
- Emergency Assistance through loans, grants, and assistance programs (including energy assistance) is provided by the agencies. Additionally, many agencies also have or help support homeless shelters, domestic violence shelters, soup kitchens and food pantries.
- Participation in the affairs of the communities has always been a priority of the agencies. Partnerships with housing authorities, schools, medical facilities and law enforcement to provide needed services are common practice.

7. Youth in Low-Income Communities

Several agencies are already working with youth programs, including those to prevent or reduce crime, provide youth mentoring, life skills training, suicide prevention, job creation, entrepreneurship programs, after-school child care, and Kids Cafe food services.

Coordination with Other Programs

CSBG funding enables the eligible entities to operate a variety of programs and provides core administrative funding, including, but not limited to:

- Low-Income Energy Assistance Programs (LIHEAP)

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- Weatherization (LIHEAP & DOE)
 - The Emergency Food Assistance Programs (TEFAP)
 - Soup Kitchen/Food Pantry Programs
 - Section 8 Housing (including Section 8 Self-sufficiency, Homeownership, Family Unification, and the Mainstream Program for Disabled Individuals and Families)
 - Homeless Shelters
 - Domestic Violence and Sexual Assault Services
 - Head Start and Early Head Start

IHCDA has been able to encourage the use of our Family Development Plan (ROMA scale) in a variety of case management programs. This scale includes 12 life areas that include energy use, nutrition, housing, employment, income, domestic violence, substance abuse, child and adult education and support services, among others. Therefore, the Family Development Plan not only can be used in a variety of programs, but also brings all of the programs into consideration when agencies work with low income clients moving toward self sufficiency.

Other programs offered by IHCDA or the Lieutenant Governor's Office include:

- Community Development Block Grants (CDBG)
- Rural Development Administration Fund (RDAF)
- Rural Development Council Fund (RDCF)
- Community Food and Nutrition Program (CFNP)
- The Emergency Food Assistance Program (TEFAP)
- State Energy Program (SEP)
- Alternative Power and Energy (AP&E) Biofuels Grant Program
- Alternative Fuel Vehicle Grant Program Public Facility Improvement Grant (PFI)
- Individual Development Accounts (IDA)
- Emergency Shelter Grants (ESG)
- Housing Opportunities for Persons With HIV/AIDS (HOPWA)
- Shelter Plus Care
- HOME Investment Partnerships Program (HOME)
- Affordable Housing and Community Development Fund (Development Fund)
- Rental Housing Tax Credit Program (RHTC)
- Multi-Family Private Activity Bond Volume Program
- Single-Family Revenue Bonds - First Home & First Home Plus
- Mortgage Credit Certificates (MCC)
- Neighborhood Assistance Program (NAP)

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- Neighborhood Stabilization Program
 - Indiana Permanent Supportive Housing Institute
 - Indiana Foreclosure Prevention Network

Assurance 676(b)(4):

The State provides, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of hunger and malnutrition among low-income individuals through the TEFAP Program. The State contracts with Emergency Feeding Organizations (EFOs) provide food to the local food pantries and soup kitchens for distribution to those in need. Both community action agencies and food banks serve as EFOs.

Assurance 676(b)(5):

The requirements of the Workforce Investment Act of 1998 are being met through the Workforce Investment Plan. All of the mandatory parties were involved in meetings to set up the plan for participation. Local eligible entities sit on the Workforce Investment boards, and have signed Memorandums of Understanding to be one-stop partners, participating in the provision of services to clients. All participating agencies have provided a list of services that they have available, and those services have been identified as core services or intensive services. Some community action agencies house the Workforce Development sites.

Assurance 676(b)(6):

IHCDA administers the Low-income Home Energy Assistance Program (LIHEAP) in Indiana. Funding is provided to eligible entities for provision of both the Energy Assistance Program (EAP) and the LIHEAP portion of the Weatherization Program. EAP services include winter assistance and crisis benefits for heating, a summer fill program for bulk fuels, summer cooling, and leveraging. These agencies serve all 92 counties within the state. The eligible entities work closely with utility companies and private vendors to serve those in need of energy assistance.

In addition, numerous community sites (government buildings, private non-profits, utility sites, faith-based organizations, trustees, schools, and others) are used as enrollment sites for EAP. Clients are referred, as appropriate, to other low-income services for other assistance, or for help in meeting co-payment obligations. Many agencies have local or private funding/donations provided to assist those individuals and families who are not eligible for LIHEAP assistance, but demonstrate an energy need.

Assurance 676(b)(9):

For descriptions on how programs are coordinated and partnerships formed, refer to "State Community Services Program Implementation," Section 8.c. "Coordination

with Other Public and Private Resources," and "Program Assurances," Section 3, "Coordination with Other Programs."

The eligible entities work regularly with various religious organizations, charitable groups, and community organizations. In addition to those programs and partnerships between these organizations and the eligible entities, in various programs, we have partnered with local Housing Authorities, Office of Community and Rural Affairs, Office of Faith Based and Community Initiatives, Department of Corrections, Child Protective Services, Trustee organizations, food banks, faith-based organizations, and others.

G. Fiscal Controls, Audits and Withholdings

1. State Program Monitoring

A full onsite review of each entity is conducted every 3 years, with 8 of the 24 agencies are reviewed each year. In completing this review, we use a Comprehensive Administrative Review (CAR) form. This review covers administrative, programmatic, and fiscal areas, as well as all outreach office visits. The review also includes interviews with board members, staff, partners, and community leaders. Exit interviews are held with Executive Directors and/or appropriate staff, and review letters are written. The agencies are given 30-45 days to respond. Follow-up is completed as needed.

Topics covered by the CAR are:

- Governance - Public Law 105-285. Section 676B and Section 676(b)(1 0)
- Board of Directors - composition, training, effectiveness, knowledge of roles & responsibilities, attendance, and by-laws
- Planning - Public Law 105-285. Section 676B(a)(1), Section 676B(b)(2), and Section 676(b)(1 1)
- Agency Mission, Vision, Values
- Strategic Planning, Evaluation, and Community Assessment
- Evaluation - Public Law 105-285. Section 678E and Section 676(b) (1 2)
- ROMA Implementation (Board and Staff) on agency-wide basis as a framework for sound management
- Agency outcomes and performance measures
- Reporting to funders and Board of Directors
- Government Performance Results Act (GPRA) implementation
- Partnerships - Public Law 105-285. Section 676(b) (9)
- Coordination/collaboration/linkages with relevant partners

- Sub grantees/delegates
- Administrative Systems and Procedures - Public Law 105-285. Section 678D.
- Fiscal Controls, Audits and Withholdings and Section 678F.
- Limitations on Uses of Funds and section 678D.
- HR & Personnel Policies
- Records Retention
- Technology implementation and planning
- Conflict Resolution and grievance procedures
- CSBG Assurances and Prohibitions
- Review of pending and past litigation
- Fiscal Procedures - Public Law 105-285. Section 678D and Section 678F.
- Audit and results of previous/other monitoring/fiscal issues.

Additionally, agencies are monitored through the information submitted in their annual plan. The ROMA assessment will be used in conjunction with the CAR and other program reviews to assess the status of the agency's administration and major programs.

When a new agency is a newly designated entity, a CAR will be used to complete an onsite review at the end of the entity's first year of service.

Follow-up reviews, including return visits when appropriate, are completed with agencies that fail to meet goals, standards, and requirements. Follow-up reviews are completed whenever necessary. This may be to verify compliance with recommendations made on CAR reviews or Annual plan submissions.

Other reviews are conducted as appropriate, including reviews of entities with program that have had other Federal, State or local grants terminated for cause

Appendix G lists the last completed independent audit and period covered for each eligible entity. In some cases, an audit is currently being completed, or is scheduled for completion later in the year. That information is also noted.

2. Corrective Action, Termination, and Reduction of Funding

Indiana Housing and Community Development Authority considers program monitoring as a tool to assess the health of the entire agency. The State uses a team approach to problem solving considering the best interest of all parties involved. In the event that the State determines that grantee fails to comply with the terms of an agreement or the State Plan, to provide services under CSBG or to meet appropriate standards, goals, and other requirements established by the State Plan (including performance objectives), the State will proceed with the following actions:

- Inform the sub-grantee of the deficiency to be corrected following the monitoring.
- Sub-grantee will be required to correct the deficiency and develop a Quality Improvement Plan within 45 days.
- Using the approved Quality Improvement Plan, the State will establish training and technical assistance (T&TA) as appropriate.
- Sub-grantee will have 90 days to implement the Quality Improvement Plan. Once the plan is in place the State will provide follow-up visits to the sub-grantee to ensure the deficiencies are corrected.
- If an agency is still not in compliance, the State reserves the right to withhold current or future funding until the deficiency is corrected.
- After providing adequate notice, sufficient time to complete the corrective action, and an opportunity for a hearing, the State may initiate proceedings to:
 - Reduce the coverage area of the entity,
 - Reduce the funding to the eligible entity, and/or
 - Terminate the designation of the entity.

The actions above will be accomplished through written notice, monitoring reviews, follow-up documentation, and/or other notices as necessary. If the subgrantee needs more time to complete responses or the Quality Improvement Plan, the agency must request an extension in writing.

3. Fiscal Controls, Audits, and Withholding

Indiana Housing and Community Development Authority (IHCDA) has fiscal control and fund accounting procedures necessary to assure the proper disbursement of and accounting for federal funds. IHCDA is the direct recipient of CSBG funds. These funds are drawn from the US Department of Health and Human Services by IHCDA following receipt of claim vouchers and supporting documentation from eligible agencies.

IHCDA's accounting department is responsible for the computerized system of processing and payment of claims to the entities for their costs in the administration of the programs. IHCDA's Community Development department works closely with the accounting department to verify the claim information submitted by the sub-grantee. The payments are limited to the level of the sub-grantee's budget totals and contracted allocations.

Sub-grantees are required to submit program budgets, which project the amounts to be expended for administrative and program activities under Programmatic Assurances (3) above. These budgets are based on allocations of funds to the entities, and contracts are issued in the amount of the funding allocations. IHCDA's Board of Directors approves all contracts and grant agreements. After contracts have been

executed, IHCD will pay claims based on the eligible activities outlined in the sub-grantee's budget.

IHCDA ensures that the cost and accounting standards of the Office of Management and Budget are accurately applied to IHCD and the sub-grantees that receive CSBG funding. IHCD uses an independent auditor who completes a program audit as well as a financial statement audit. Appropriate books, documents, papers, and records are available to the Secretary and the Comptroller General of the United States or any of their duly authorized representatives, to examine, copy, or mechanically reproduce any and all related documents upon reasonable request for the items.

Each sub-grantee must arrange for an independent audit by a certified public accounting firm each year. Agencies select the independent auditor through a bidding process, and submit information to the State for approval. The independent auditors then complete the annual audits, according to the Single Audit Act. Within 30 days after completion of the audit, a copy is submitted to the entity that was subject of the audit, as well as to the Secretary of State of Indiana and IHCD.

IHCDA trained monitors provide on-site fiscal monitoring for community development programs. Approximately eight agencies are monitored each year. With twenty-four (24) agencies, this allows for an audit of each agency once every three years. In addition to regularly scheduled sub-grantee visits, the field monitors also concentrate their expertise in specific problem areas as identified by IHCD's Community Development Administrators. During the field auditor's visit, a monitoring report is discussed and completed. Based on findings by the field monitor, areas for additional technical assistance are identified and addressed in a letter to the agency.

As appropriate, corrective action will also be applied to fiscal deficiencies.

The state will repay to the United States Treasury any amount found not to have been expended appropriately for the program, or will submit information to the Secretary for consideration in offsetting the amount against another amount for this program, to which the State is or may become entitled.

Other assurances will be carried out as follows:

a) Assurance 676(b)(7)

The State shall permit and cooperate with any federal investigations undertaken, making available any documents, books, papers or other records, as requested.

b) Assurance 676(b)(8)

Any eligible entity that received funding in the previous fiscal year through a CSBG grant under the CSBG program will not have its funding terminated or reduced below its proportional share received in the previous year, unless previously state corrective action steps have been taken, and just cause exists.

See the above plan under "Corrective action, termination, and suspension."

c) Assurance 676(b)(10)

Each eligible entity in the state is required to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low income individuals, to be inadequately represented on the board of the entity to petition for adequate representation. A copy of the procedure is required to be submitted with the agency's annual Grantee Packet.

H. Accountability and Reporting Requirements

1. Results Oriented Management and Accountability:

The State is participating in the Results Oriented Management and Accountability (ROMA) System. The six National Goals are addressed through the use of the direct, survey, and scales measures developed by the task force. In addition to those measures, agencies are free to develop their own measures that they deem appropriate for measuring performance under any of the six goals. All agencies are required to submit an annual report, including the ROMA data.

A Family Development Scale and Agency Matrix (scale) was developed and has been utilized for approximately six years. The Agency Matrix was rewritten in 2007. Family, agency, and community goals are being addressed as follows:

Family Goals:

In addition to addressing family goals through the direct and survey questions, the eligible entities utilized a Family Development Matrix. The Family Development Matrix is part of a Family Development Plan, which is being used in a variety of self-sufficiency/case management programs. The matrix looks at 12 life areas.

The matrix is used to identify each client's area of need, and to measure the client's success in working to achieve their goals. Eligible entities receive financial encouragement for using the Family Development Plan in three ways:

Agencies are allowed to use 2% of their Energy Assistance funds for case management funding, using the Family Development Plan. Agencies receive \$25 per hour for the service and success is tracked with the Development Matrix.

In an effort to upgrade the case management training for agency staff, Family Development Specialist training and certification has been offered through the Indiana Community Action Association Training Institute. This training was developed and provided by the University of Iowa. Training in the use of the

Family Development Matrix is provided to all newly certified Family Development Specialists.

Agency Goals:

Agencies are reporting on the direct and survey questions under Goals 4 and 5.

Questions relating to the direct measures under Goal 5 are included in the Annual Plan packet submitted by the eligible entities to IHCD.

Community Goals:

Agencies report community outcomes through the use of the measures in Goals 2 and 3, and other indicators developed by the agencies for the programs. Indiana has not developed a statewide community scale. Instead, agencies have been encouraged to develop their own community scale, appropriate for the community in which they provide services.

We continue to encourage agencies to use the ROMA process as a diagnostic tool as well as a measurement of success. We also received feed-back from the State-wide Needs Assessment, which will be used to develop programs and address community needs using the ROMA Indicators. All twenty-four (24) agencies are submitting a ROMA report and are integrating ROMA into the program development process. On-going training and technical assistance is being provided through IHCD in collaboration with INCAA. The most recent ROMA report from the FY 2009 Annual CSBG/IS Survey is in Appendix L.

2. Annual Report

Annual reports are completed by the eligible entities in the quarter following the end of the contract year, due by March 1. This information is compiled into a single annual report. The most recent annual report was completed in 2010 for the year ending December 31, 2009. Appendix L contains ROMA data from that report.

a. Performance Objectives

ROMA Statistics on the six National Goals are listed in Appendix L. Goals for the coming years are to continue to improve upon the collection and reporting of ROMA data. Targeted areas are listed below. Additional information is included in the following section.

- Management and Leadership training for all eligible entities that will address topics using the ROMA reporting survey.
- Assisting the CAAs with identifying all the applicable National Indicators to report on in program development.
- ROMA trainer certification for IHCD staff.

b. Program Accomplishments and Activities

ROMA Training & Technical Assistance - ROMA board training was offered to all twenty-four (24) agencies in 20c10. The training conference explained the ROMA concepts as well as the roles and responsibilities of the board members and agency staff personnel.

Family Development Specialist Certification - In an effort to improve the provision of case management/self-sufficiency services by the eligible entities, IHCDA continues to offer Family Development Specialist certification from the Resource Center for Family Centered Practice at The University of Iowa School of Social Work. Training in the use of the Family Development Matrix is provided to all newly certified Family Development Specialists. This training has been provided through INCAA's Indiana Training Institute.

Family Development Scale - The use of the Family Development Scale has been tremendously successful due to the training and incentive projects to encourage agencies to use the Family Development Plan. The scale is now being used in general case management/self-sufficiency, Energy Assistance case management, and Section 8 Self-Sufficiency Programs under IHCDA.

Needs Assessments - Agencies are in compliance with the regulations in completing and submitting needs assessments. The Indiana Community Action Association has developed a state-wide assessment that allows agencies to collect the same or similar data, and allows the State to gather statistics that will be used in reporting to legislators and developing new programs.

c. Comparison of Planned and Actual Expenditures for Prior Years

- Planned distribution of funds to eligible entities per previous plan vs. actual expenditures is included in Appendix I.1. This data shows the carry-over from the previous year, initial allocation (based on previous year's allocation), amended allocation, final allocation (after carry-over), and expenditures. The difference between the allocation and the expenditure for each agency represents the carry-over amount for that agency in the following year. No funds were recaptured and reallocated.
- Planned Distribution of Funds for Discretionary Purposes vs. Actual Expenditures In addition to specific proposed usage, some CSBG-D funding is held on account, and is used to meet requests for funding of low-income projects by Community Action Agencies, faith-based organizations, and other providers. We review proposed projects to ensure that usage is appropriate and duplication of service does not occur. The distribution of funds for 2010 and planned distribution for 2011 are in Appendix I.2.

- Planned distribution of funds for State administration. There are carry-over funds from the previous funding year for the Administrative portion of the grant. The Administrative funding for 2010 of \$506,589 was added to the carry-over from 2009 in the amount of \$1,232,793. This total is carried over into 2010. Administrative funding in future years is expected to be fully expended. Should there be any unexpended administrative funding; the remainder will be carried over into the following year.

d. Profile of participants served: Section G of the CSBG/Information Survey for 2009 is in Appendix (I.7).

e. Statistical Report on CSBG Program Services: The program expenditure report from Section E of the Annual CSBG/Information Survey is as follows:

Table 4: Program Expenditure Report from Annual CSBG/Information Survey

Employment	\$639,923
Education	\$1,837,406
Income Management	\$1,134,136
Housing	\$967,752
Emergency Services	\$1,022,216
Nutrition	\$259,863
Linkages	\$1,089,353
Self-Sufficiency	\$1,358,250
Health	\$315,929
Other	\$387,256
Total	\$9,012,084

Within the above expenditures, \$1,324,473 was expended on projects for youth, and \$642,025 on projects for seniors.

f. Training and Technical Assistance Provided by the State

Training Activities are listed in Appendix M. This includes training provided directly by State staff and training contracted through the Indiana Community Action Association's (INCAA) Indiana Training Institute and other sources. All training listed is funded all, or in part by CSBG funds.

In addition to training provided directly with CSBG funds, training in program specific areas such as Weatherization, Energy Assistance, housing, and Emergency Domestic Violence Shelter programs were provided by or through INCAA. Because the INCAA training center is supported by CSBG-D funds, including general administrative support, those trainings are also included in Appendix M.

CSBG STATE PLAN APPENDICES

APPENDIX A

CERTIFICATION REGARDING DRUG-FREE WORKPLACES

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart, F. Sections 76.630(c) and (d)(2) and 76.645(a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATEWIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201.

- 1) By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.
- 2) The certification set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- 3) For grantees other than individuals, Alternate I applies.
- 4) For grantees who are individuals, Alternate II applies.
- 5) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- 6) Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
- 7) If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
- 8) Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
 - Controlled substance means a controlled substance in Schedules I through V of the
 - Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

- Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;
- Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;
- Employee means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All direct charge employees; (ii) All indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplaces).

Alternate I. (Grantees Other Than Individuals)

- 1) The grantee certifies that it will or will continue to provide a drug-free workplace by:
- 2) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- 3) Establishing an ongoing drug-free awareness program to inform employees about--
 - The dangers of drug abuse in the workplace;
 - The grantee's policy of maintaining a drug-free workplace;
 - Any available drug counseling, rehabilitation, and employee assistance programs; and
 - The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- 4) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --

- Abide by the terms of the statement; and
- Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

Notifying the agency in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted;

Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

- Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here.

Alternate II. (Grantees Who Are Individuals)

(a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

[55 FR 21690, 21702, May 25, 1990]

Signature

Date

Sherry Seiwert
Executive Director
Indiana Housing and Community Development Authority

APPENDIX B**CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE**

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro

Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity. By signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any sub-awards which contain provisions for the children's services and that all sub-grantees shall certify accordingly.

Signature

Date

Sherry Seiwert
Executive Director
Indiana Housing and Community Development Authority

APPENDIX C

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form III, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required

statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature

Date

Sherry Seiwert

Executive Director

Indiana Housing and Community Development Authority

APPENDIX D

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature

Date

Sherry Seiwert
Executive Director
Indiana Housing and Community Development Authority

APPENDIX E

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

LOWER TIER COVERED TRANSACTIONS

By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

The prospective lower tier participant agrees by submitting this proposal that, [[Page 33043]] should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

Lower Tier Covered Transactions

The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature

Date

Sherry Seiwert
Executive Director
Indiana Housing and Community Development Authority

APPENDIX F

STATE OF INDIANA COMMUNITY ACTION AGENCY STATUTES

INDIANA CODE TITLE 12, HUMAN SERVICES (ARTICLE 14, CHAPTER 23). COMMUNITY SERVICES, COMMUNITY ACTION AGENCIES, COMMUNITY ACTION BOARDS

Title 12, Article 14, Chapter 23 of the Indiana State Code (IC) is the legislation that governs the state administration of the Community Action Agencies certified in Indiana. Indiana Code Title 4, Article 4, Chapter 33, shows changes made during the 2007 legislative session regarding specific human services. This change is in accordance with 42 U.S.C § 9908 and pursuant to Indiana Code 4-4-33-1(2) and designates Indiana Housing and Community Development as the appropriate State agency to act as the lead agency for purposes of carrying out State activities related to the Community Services Block Grant program. This information is maintained by the Office of Code Revision Indiana Legislative Services Agency, last revised on 08/25/2006, 04:37:45 PM, EDT.

IC 12-14-23-1. Legislative policy; purpose of chapter.

Section 1.

(a) It is the policy of Indiana to help develop the full potential of each of its citizens so that they can live in decency and dignity and so that they can contribute to the strength of the state as a whole. The resources of the private sector of the economy should be employed to increase the opportunities for people to develop their capabilities.

(b) It is the purpose of this chapter to strengthen, supplement, and coordinate efforts that further the policies stated in subsection (a).

As added by P.L.2-1992, SEC.8.

IC 12-14-23-2. "Community action agency" defined .

Section 2. As used in this chapter, "community action agency" means an entity that meets the following conditions:

- A private nonprofit organization that is geographically located within a community.
- A private nonprofit organization that is located in a county or counties contiguous to or within reasonable proximity of a community.
- A political subdivision, if there is no qualified nonprofit organization identified that meets the criteria set forth in clause A or B.
- Has the authority under state or federal law to receive money to support the community action programs described in sections 3 and 4 of this chapter.
- Is designated as a community action agency by the governor or by federal law.

As added by P.L.2-1992, SEC.8. Amended by P.L.186-2001, SEC. 7.

IC 12-14-23-3. "Community action program" defined.

Section 3. As used in this chapter, "community action program" means a community based and operated program that meets the following conditions:

- Includes or is designed to include a sufficient number of projects or components to provide a range of services and activities that have a measurable and potentially major impact on causes of poverty in: the community; or those areas of the community where poverty is a particularly acute problem.
- Has been developed, and organizes and combines the program's component projects and activities, in a manner appropriate to carry out all the purposes of this chapter.
- Conforms to any other criteria that the governor prescribes consistent with this chapter.

As added by P.L.2-1992, SEC. 8.

IC 12-14-23-4. Community action programs; design and purpose; components

Section 4. (a) The components of a community action program shall be designed to assist participants, including the poor and near poor, persons with disabilities, farm workers, the elderly, and youth, to do the following:

- Secure and retain meaningful employment.
- Attain an adequate education.
- Make better use of available income.
- Provide and maintain adequate housing and a suitable living environment.
- Undertake family planning consistent with personal and family goals and religious and moral convictions.

Obtain services for the following:

- The prevention of narcotics addiction and alcoholism.
- The rehabilitation of narcotic addicts and alcoholics.

Obtain emergency assistance through loans or grants to meet immediate and urgent individual and family needs, including the need for health services, nutritious food, housing, and employment related assistance.

Remove obstacles and solve personal and family problems that block the achievement of self-sufficiency.

Achieve greater participation in the affairs of the community.

Make more frequent and effective use of other programs related to the purposes of this chapter.

(b) Components of a community action program may be administered by:

- the community action agency when consistent with sound and efficient management and applicable law; or other agencies; projects assisted from other public or private sources; and
- specially designed to meet local needs, or designed under the eligibility standards of a state or federal program providing assistance to a particular type of activity that will help meet local needs.

As added by P.L.2-1992, SEC.8.

IC 12-14-23-5. Organization under IC 12-14-23; right to receive state or federal funds

Section 5. A community action agency may not receive state or federal money appropriated or allocated by the state to carry out community action programs unless the agency is organized in accordance with this chapter.

As added by P.L.2-1992, SEC.8.

IC 12-14-23-6. Administration of programs; community action board

Section 6.

(a) Each community action agency shall administer the agency's community action programs through a volunteer community action board consisting of not less than fifteen (15) and not more than fifty-one (51) members.

(b) One-third (1/3) of the members of the board must be elected public officials currently holding office or representatives of the public officials.

(c) At least one-third (1/3) of the members of the board must be persons chosen by democratic selection procedures that are adequate to assure that those members are representative of the poor in the area served.

(d) The other members of the board must be officials or members of business, industry, labor, religious, welfare, education, or other major groups and interests in the community.

(e) Each member of the board selected to represent a specific geographic area within a community must reside in the area represented.

As added by P.L.2-1992, SEC.8.

IC 12-14-23-7. Subsidiary board or agency responsible for major policy determination; representation of geographic area

Section 7. If a community action agency places in a subsidiary board, council, or similar agency the responsibility for major policy determination concerning the character, funding, extent, administration, and budgeting of programs to be carried on in a particular geographic area within the community, the board, council, or agency must be broadly representative of the geographic area.

As added by P.L.2-1992, SEC.8.

IC 12-14-23-8. Community action agencies; consultation with neighborhood based organizations

Section. 8. Each community action agency shall consult neighborhood based organizations composed of:

(1) residents of the area served; or

(2) members of the groups served; to assist the agency in the planning, conduct, and evaluation of components of the community action program.

As added by P.L.2-1992, SEC.8.

IC 12-14-23-9. Community action agencies; powers, duties, and activities

Section. 9. A community action agency shall do the following:

(1) Systematically plan for an effective community action program.

(2) Develop information concerning the problems and causes of poverty in the community.

(3) Determine the amount and effectiveness of the assistance being provided to deal with the problems and causes of poverty in the community.

(4) Establish priorities among projects, activities, and areas to ensure the best and most efficient use of resources.

(5) Encourage agencies engaged in activities related to the community action program to do the following:

Plan for, secure, and administer available assistance on a common or cooperative basis.

Provide planning or technical assistance to those agencies.

(6) In cooperation with community agencies and officials, undertake actions to improve existing efforts to reduce poverty, including the following:

-
- Improving day-to-day communications.
 - Closing service gaps.
 - Focusing resources on the most needy.

Providing additional opportunities to low income individuals for any of the following:

- Regular employment.
- Participation in the programs or activities for which those community agencies and officials are responsible.

(7) Initiate and sponsor projects responsive to those needs of the poor that are not otherwise being met. The projects must emphasize the following:

- Providing central or common services that can be drawn upon by various related programs.
- Developing new approaches or new types of services that can be incorporated into other programs.
- Filling gaps pending the expansion or modification of the programs.

(8) Establish effective procedures to do the following:

- Enable the poor and the affected area residents to influence the character of programs affecting the interests of the poor and the affected area.
- Provide for regular participation of the poor and the affected area residents in the implementation of the programs.
- Provide technical and other support needed to enable the poor and neighborhood groups to secure available assistance from public and private sources.

(9) Join with and encourage business, labor, and other private groups and organizations to undertake, together with public officials and agencies, activities in support of the community action program that will result in the additional use of private resources and capabilities. These activities shall be undertaken for the following purposes:

- Developing new employment opportunities.
- Stimulating investment that will have a measurable impact on reducing poverty among residents of areas of concentrated poverty.
- Providing methods by which residents of the areas can work with private groups, firms, and institutions in seeking solutions to problems of common concern.

As added by P.L.2-1992, SEC.8.

IC 12-14-23-10. Interlocal cooperation agreements

Section. 10. Community action agencies may enter into interlocal cooperation agreements with units of government.

As added by P.L.2-1992, SEC.8.

Chapter 33. Miscellaneous Community Development Programs

IC 4-4-33-1. Administration by lieutenant governor

Section. 1. The lieutenant governor shall administer the following:

- (1) The Housing Assistance Act of 1937 (42 U.S.C. 1437).
- (2) Community services programs, including the Community Services Block Grant under 42 U.S.C. 9901 et seq.
- (3) Home energy assistance programs, including the Low Income Home Energy Assistance Block Grant under 42 U.S.C. 8621 et seq.
- (4) Weatherization programs, including weatherization programs and money received under 42 U.S.C. 6851 et seq.
- (5) Food and nutrition programs, including food and nutrition programs and money received under 7 U.S.C. 612, 7 U.S.C. 7501 et seq., and 42 U.S.C. 9922 et seq.
- (6) Migrant and farm worker programs and money under 20 U.S.C. 6391 et seq., 29 U.S.C. 49 et seq., and 42 U.S.C. 1397 et seq.
- (7) Emergency shelter grant programs and money under 42 U.S.C. 11371 et seq.
- (8) Shelter plus care programs and money under 42 U.S.C. 11403 et seq.

As added by P.L.181-2006, SEC.12.

APPENDIX G

GOVERNOR'S LETTER OF DESIGNATION



STATE OF INDIANA
OFFICE OF THE GOVERNOR
State House, Second Floor
Indianapolis, Indiana 46204

Mitchell E. Daniels, Jr.
Governor

October 10, 2007

The Honorable Michael O. Leavitt
U.S. Department of Health and Human Services
200 Independence Avenue, S.W.
Washington, DC 20201

Dear Mr. Secretary,

In accordance with 42 U.S.C. § 9908, I, Mitchell E. Daniels, Jr., Governor of the State of Indiana, hereby designate the Indiana Housing and Community Development Authority pursuant to Indiana Code 4-4-33-1(2), as the appropriate State agency to act as the lead agency for purposes of carrying out State activities for the Community Services Block Grant Program.

If there is any additional information you require from the State of Indiana, please contact Cecelia Johnson-Powell, Community Development Manager of the Indiana Housing and Community Development Authority, at 317-234-5195.

Best regards,

A handwritten signature in black ink that reads "M E Daniels, Jr." in a cursive style.

Mitchell E. Daniels, Jr.

APPENDIX H

PUBLIC NOTICE	Page Number
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APPENDIX H.1 – Distribution System of Public Notice

Indianapolis Star

P.O. Box 145

Indianapolis, IN 46206-0145

Phone: (317) 444-4444

Fax: (317) 444-8806

www.indystar.com

The Indiana Housing and Community Development Authority (IHCDA) has an email distribution system referred to as IHCDA-Info. This system delivers notices directly to individual e-mail accounts. At the current time, there are approximately 2300 registered e-mail accounts in this system. These e-mail accounts include Community Action Agencies, community development corporations, various non-profit groups, for-profit developers, other governmental entities, and interested citizens. Agencies and interested persons can sign up to receive this information from the IHCDA website at www.ihcda.in.gov.

Two notices of the CSBG State Plan Public Hearing were sent to the IHCDA-Info distribution list. Please see the attached copies of the notice.

Additionally, IHCDA directly contacted the Indiana Community Action Association (INCAA) with a copy of the public notice to distribute to their members and interested parties. INCAA members include all 24 eligible entities throughout the State of Indiana.

Notice of Public Hearing

NOTICE OF
PUBLIC HEARING
COMMUNITY SERVICES
BLOCK GRANT
STATE PLAN FOR FFY
2011-2012
INDIANA HOUSING
AND COMMUNITY
DEVELOPMENT
AUTHORITY

Pursuant to Public Law subsection 676 (a) (2) (B), the State of Indiana wishes to encourage citizens to participate in the development of the State of Indiana CSBG State Plan for 2010/2011. In accordance with this regulation, the State is providing the public an opportunity to comment on the proposed 2010/2011 State Plan, which will be submitted to the US Department of Health and Human Services, Office of Community Services, on or before September 1, 2010. The State Plan defines the proposed method of use and distribution of funding for the CSBG Program.

Members of the public are welcome to review the Plan during the hours of 8:00 a.m. to 5:00 p.m., at IHEDA's offices located at 30 South Meridian Street, Suite 1000, Indianapolis, Indiana 46204. The Plan will also be available on the IHEDA website at www.in.gov/ihcda.

The public hearing will be conducted as follows:

Monday,

August 23, 2010

10:00 a.m. to 11:00 a.m.

Training Rooms 1 and 2

30 South Meridian

Street, Suite 1000

Indianapolis, Indiana

46204

Interested persons unable to attend the public hearing are invited to send written comments through Friday, August 20, 2010 to the following address:

IHCDA

30 S. Meridian Street,

Suite 1000,

Indianapolis, IN 46204

Attention.

CSBG Grant Services
or call toll free telephone
number (800-872-0371)
during normal business
hours.

#11477962 8/2/2010

APPENDIX H.2 - Public Notice

NOTICE OF PUBLIC HEARING

COMMUNITY SERVICES BLOCK GRANT STATE PLAN FOR FFY 2011-12

INDIANA HOUSING AND COMMUNITY DEVELOPMENT AUTHORITY

Pursuant to Public Law subsection 676(a) (3) and 676 (a) (2) (B), the State of Indiana wishes to encourage citizens to participate in the development of the State of Indiana CSBG State Plan for 2011/2012. In accordance with this regulation, the State is providing the opportunity for citizens to comment on the 2011/2012 State Plan draft report, which will be submitted to the US Department of Health and Human Services, Office of Community Services, on or before September 1, 2010. The State Plan defines the method of distribution of funding for the CSBG Program.

The public hearing will be conducted as follows:

Monday, August 23, 2010

10:00 a.m. to 11:00 a.m.

Training Room 1

30 South Meridian Street, Suite 1000

Indianapolis, Indiana 46204

Interested persons unable to attend the public hearing are invited to send written comments through August 20, 2010, to the following address or call toll free telephone number (800-872-0371) during normal business hours.

IHCDA

30 S. Meridian Street, Suite 1000,

Indianapolis, IN 46204

Attention: CSBG Grant Services

APPENDIX H.3 - Hearing Agenda

CSBG State Plan Public Hearing Agenda

Monday, August 23, 2010

30 South Meridian Street, Suite 1000 Training Room 1

10:00 a.m. – 11:00 a.m.

AGENDA

- Explanation of CSBG Funding (if any Non-CAA persons present)
- Agency Changes
- Funding Distribution
- Usage of Funds
- Allocation of CSBG Discretionary Funds
- State Plan Format
- Additional Comments/Discussion/Questions

APPENDIX H.4 - Sign In Sheet

Sign In Sheet

CSBG Public Hearing

August 23, 2010

30 South Meridian Street, Suite 1000, Training Room 1

10:00 am- 11:00 am

Interested Persons

Employees of IHCDA

Mark Young, Deputy Director

Chuck Templin, CSBG Administrator

Taura Brown Edwards, Community Action Monitor

APPENDIX H.5 – Hearing Minutes

Testimony provided for: Community Services Block Grant Hearing

Testimony provided by:

APPENDIX I

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APPENDIX I.1 - Planned Distribution of Funds vs. Total Expended for the Year 2009

AGENCY	2009 INITIAL ALLOCATION	CARRYOVER FROM 2008	2009 PLANNED EXPENDITURES	2009 ACTUAL EXPENDITURES
ACTION	375,525	126,659	502,184	451,028
AREA IV	380,522	96,217	476,739	436,153
AREA V	297,296	58,271	355,567	355,566
CAECI	202,041	161,769	363,810	106,582
CAGI	1,229,742	127,179	1,356,921	1,356,921
CANI	570,454	353,831	924,285	509,939
CAPE	330,261	27,281	357,542	357,542
CASI	258,138	18,918	277,056	276,998
CFS	271,082	71,676	342,758	342,758
COWI	232,158	43,188	275,346	242,827
HS	333,358	24,161	357,519	357,519
HUEDC	220,476	87,087	307,563	238,987
ICAP	163,117	109,169	272,286	194,021
JS	186,924	14,138	201,062	201,062
LHDC	144,800	5,775	150,575	150,575
NCCAA	224,938	15,067	240,005	240,005
NWICA	823,798	285,056	1,108,854	886,269
OVO	180,289	9,890	190,179	190,077
PACE	290,275	52,274	342,749	291,419
REAL	631,012	139,311	770,323	735,658
SCCAA	393,917	142,792	536,709	406,584
SIEOC	208,000	69,867	277,867	198,767
TRI-CAP	154,531	47,226	201,757	193,706
WICAA	284,468	66,507	350,975	291,116
TOTALS	8,387,122	2,153,509	10,540,631	9,011,655

APPENDIX I.2 - The Actual Distribution of 2010 Eligible Entity Funds and the Planned Distribution of 2011 Eligible Entity Funds

Assuming carry-over remains relatively the same as previous year and taking into account new allocation formula

AGENCY	INITIAL ALLOCATION 2010	CARRY OVER 2009	Actual Allocation 2009	Planned Distribution 2011
ACTION	371,883	51,176	423,034	337,663
AREA IV	419,014	40,586	459,600	388,207
AREA V	321,812	-	321,812	355,922
CAECI	217,272	257,228	474,500	224,125
CAGI	1,362,794	-	1,362,794	1,311,064
CANI	631,702	414,346	1,046,048	652,001
CAPE	363,736	-	363,736	329,025
CASI	281,350	58	281,408	302,191
CFS	289,734	-	289,734	324,231
COWI	245,271	32,519	277,790	244,725
HS	363,005	-	363,005	395,198
HUEDC	236,195	68,576	304,771	247,333
ICAP	172,809	78,265	251,074	188,907
JS	204,272	-	204,272	200,068
LHDC	151,886	-	151,886	151,846
NCCAA	243,426	-	243,426	250,173
NWICA	925,363	222,585	1,147,948	851,229
OVO	192,425	102	192,527	214,517
PACE	293,081	51,330	344,411	284,946
REAL	703,012	34,665	737,677	713,372
SCCAA	434,314	130,125	564,439	418,456
SIEOC	219,810	79,100	298,910	238,754
TRI-CAP	163,001	8,051	171,052	175,223
WICAA	311,428	59,859	371,287	318,882
TOTALS	9,118,597	1,528,551	10,647,148	9,118,598

APPENDIX I.3- Planned vs. Actual Expenditures of Discretionary Funds for January 1, 2010 – December 31, 2010

2010 CSBG-D Planned Expenditures	
INCAA ITI Contract	342,000
Shelter Plus Care Contract	176,500
COP Program	58,945
Client Track System	300,000
BEED Initiative	1,200,000
Total CSBG-D Planned Expenditures	2,077,445*

2010 CSBG-D Actual Expenditures	
INCAA ITI Contract	342,000
Shelter Plus Care Contract	176,500
COP Program	58,945
Client Track System	300,000
BEED Initiative	960,000
Total CSBG-D Actual Expenditures	1,837,445

**Accumulated administrative funds totaling \$1,339,807 were transferred to discretionary funds in 2010.*

APPENDIX I.4- 2011 CSBG-D Budget
January 1, 2011 – December 31, 2011

Table of CSBG-D Program Expenses

CSBG-D Estimated Allocation	\$506,589
Program	Budget Expenses
IN-CAA Indiana Training Institute	\$200,000
Shelter Plus Care	\$176,560
Consolidated Outreach Program	\$58,945
BEED Initiative	<u>\$240,000</u>
Total CSBG-D Budgeted Expenses	\$675,445
Over Budget (will adjust with Admin Budget)	(\$168,856)

 APPENDIX I.5- 2010 Administrative Budget

Table of Administrative Expenses

CSBG-Admin Budget	\$506,589
Administrative Budget	Amount
IHCDA Staff Salaries and Fringe Benefits	\$130,000
Indiana HMIS Project	\$150,000
CSBG Monitoring, T&TA, Training, Travel	\$40,000
Customized T&TA	\$30,000
Computer Program Up-grades	\$30,000
Subscriptions and Memberships	\$3,000
Staff Registrations	\$2,000
CSBG Plan Printing	<u>\$5,000</u>
Total CSBG Admin Budget	\$385,000
Under Budget (available for additional expenses or carryover)	\$121,589

APPENDIX I.6- 2011 Administrative Budget

Table of Administrative Expenses

CSBG-Admin Estimated Allocation	\$506,589
Administrative Budget	Amount
IHCDA Staff Salaries and Fringe Benefits	\$130,000
CSBG Monitoring, T&TA, Training, Travel	\$40,000
Customized T&TA	\$30,000
Computer Program Up-grades	\$30,000
Subscriptions and Memberships	\$3,000
Staff Registrations	\$1,500
Total CSBG Admin Budget	\$234,500
Under Budget (available for additional expenses or carryover)	\$272,089

APPENDIX I.7 - Section G of 2009 CSBG I/S Report

Part I: Section G: Participants Characteristics			
1. Number of Agencies Reporting	24		
2a. Total Non CSBG resources Reported in Section F, page 12	\$289,105,977	ARRA Only	\$33,940,229
2b. Total amount of CSBG allocated	\$10,540,631		\$14,413,245
Total Resources for FY 2009 (2a + 2b)	\$279,646,608		\$48,353,474
3. Total unduplicated number of persons about whom one or more characteristics were obtained		3.	730,062
4. Total unduplicated number of persons about whom no characteristics were obtained		4.	101,627
5. Total unduplicated number of families about whom one or more characteristics were obtained		5.	287,213
6. Total unduplicated number of families about whom no characteristics were obtained		6.	62,068
7. Gender	NUMBER OF PERSONS*	13. Family Size	NUMBER OF FAMILIES***
a. Male	301,504	a. One	105,599
b. Female	423,890	b. Two	55,043
TOTAL*	725,394	c. Three	46,031
		d. Four	36,000
8. Age	NUMBER OF PERSONS*	e. Five	15,606
a. 0-5	108,380	f. Six	7,986
b. 6-11	105,834	g. Seven	2,775
c. 12-17	91,248	h. Eight or more	1,579
d. 18-23	59,411	TOTAL***	281,619
e. 24-44	178,560	14. Source of Family Income	NUMBER OF FAMILIES
f. 45-54	73,311	a. Unduplicated # of Families Reporting One or More Sources of Income***	253,262
g. 55-69	62,016	b. Unduplicated # of Families Reporting No Income***	7,011
h. 70+	48,069	TOTAL***	260,273
TOTAL*	726,829	c. TANF	14,934
9. Ethnicity/Race	NUMBER OF PERSONS*	d. SSI	35,787
I. Ethnicity		e. Social Security	78,394
a. Hispanic or Latino	39,726	f. Pension	8,490
b. Not Hispanic or Latino	615,513	g. General Assistance	11,791
TOTAL*	655,239	h. Unemployment Insurance	21,356
II. Race		i. Employment + other sources	36,710
a. White	502,660	j. Employment only	85,936
b. Black African America	175,055	k. Other	43,042
c. American Indian and Alaska Native	1472	15. Level of Family Income	NUMBER OF FAMILIES***
d. Asian	285	(% of HHS Guideline)	
e. Native Hawaiian and Other Pacific Islander	122	a. Up to 50%	72,486
f. Other	16,671	b. 51% to 75%	63,462
g. Multi-race (any 2 or more of the above)	18,866	c. 76% to 100%	64,361
TOTAL*	716,121	d. 101% to 125%	50,127
16. Education level of adults	Number of Persons 24 and Older**	e. 126% to 150%	37,683
a. 0-8	39,006	f. 151% to 175%	4,500
b. 9-12/non-graduates	84,290	g. 176% to 200%	957
c. high school grad/GED	150,921	h. 201% and over	1,255
d. 12+ some post secondary	27,597	TOTAL***	264,831
e. 2 or 4 yr college graduates	21,782		
TOTAL**	323,696		

11. Other Characteristics		NUMBER OF PERSONS ²			16. Housing		NUMBER OF FAMILIES ^{***}	
		Yes	No	Total				
a.	Health insurance	242,970	190,261	433,231	a.	Own	89,930	
b.	Disabled	114,802	198,341	313,143	b.	Rent	181,166	
					c.	Homeless	2,023	
12. Family Type		NUMBER OF FAMILIES ^{***}			d.	Other	5,038	
a.	Single parent/female	86,138			TOTAL ^{***}		278,117	
b.	Single parent/male	7,442						
c.	Two-parent household	47,168						
d.	Single person	104,632						
e.	Two adults/no children	47,168						
f.	Other	12,451						
TOTAL ^{***}		354,989						

* The sum of this category should not exceed the value of item 3.
 ** The sum of this category should not exceed the value of items 8 e-h
 *** The sum of this category should not exceed the value of item 5.

APPENDIX J

CSBG SERVICE PROGRAMS

By law, the State must allocate 90% of its CSBG to “eligible entities”. In Indiana, these entities are all Community Action Agencies except one unit of county government.

Based on the principle of local control, the federal law identifies broad purposes for the funding. Within these broad purposes, the local CAA board can fill in the details and design programs to meet local needs. Programs are provided under the major program categories. These are listed below, along with examples of specific CAA services that are being provided, or to be provided in 2010 and 2011 with the support of CSBG funds.

1. Education

G.E.D./A.B.E classes	Tutoring for adult or youth	Youth Service Bureau support
Head Start support	After-school care	Even Start
Day Care and/or Child Development classes - English-as-a-second-language classes		

2. Emergency Services

Energy Assistance	Disaster relief projects	Emergency Information and Referral/Crisis Hotline
Clothing	Homemaker/core services, emergency/temporary basis - LIHEAP support	Homeless and Domestic Violence Shelters - Utility cut-off assistance
Summer Cooling Assistance	Summer Fill for Bulk Fuels	FEMA support

1. Health Programs

Alcohol and/or drug abuse counseling	Health Information and Referral	Mental Health, special projects
Emergency medical or dental treatment	Health screening projects	Prescription aid (medical/dental)
Dental, special projects	Health, special projects	Healthy Families
Health counseling projects	Medical projects	Tobacco Prevention

2. Housing

Home ownership counseling	Landlord/tenant relations counseling	State Home Buyers program
Housing Information and Referral	Residential rehabilitation projects	Rural water/waste water projects
Owner Occupied Rehabilitation	Section 8 Housing including Section 8 Self-Sufficiency, Family Unification, and Mainstream Housing for Persons with Disabilities	

3. Income Management

Alternative energy installations	Credit counseling	Weatherization support
Budget counseling for families	Energy conservation counseling	Money Management support
Consumer cooperatives	Trash recycling	Shopping Carts
Consumer education or information classes for low-income persons	Support (transportation, shopping, budgeting assistance) - Individual Development Accounts	

4. Linkages

Agency-wide information and referral	Transportation component to serve multiple program categories	Restoring Indiana Fatherhood
Elderly component to serve multiple program categories	Child care	Retired Senior Volunteer Program (RSVP) support
Foster Grandparent support		

5. Nutrition

The Emergency Food Assistance Program (TEFAP) support	Food preservation projects	Meals for elderly and shut-ins
Congregate feeding sites for elderly	Soup kitchens/food pantries	Nutrition counseling
Food Banks	Garden projects	Nutrition projects
Summer feeding programs for children	Women, Infants and Children (WIGS) program	

6. Community and Economic Development

Community development	Neighborhood centers	Job Creation/Development, Counseling and Placement
Community outreach	Partnership programs with county governments	

9. Self-Sufficiency

This category is covered by several case management/self-sufficiency programs. Such programs are using the ROMA Family Development Plan, which includes a matrix covering 12 life areas: Energy, Housing, Income, Adult Education, Child Development and Education, Family Relations and Domestic Violence, Employment, Transportation, Support Systems, Health, Nutrition, and Substance Use. Programs are serviced by Family Development Specialists, Certified through the University of Iowa. In addition to the general case management programs, some specific programs (also listed under other categories below) require the use of this self-sufficiency process:

- Housing Self-Sufficiency
- EAP Case Management

10. Employment

Adult work experience	Job Counseling and Referral	IMPACT (employment & training)
Career development	Job Creation	Job Development, Counseling and Placement
Employment Information and Referral - Head Start staff training	Migrant and seasonal farm worker employment projects - On-The-Job Training projects	

1. Special/Innovative Programs

Community Action Mediation Program (CAMP) (First Offender Program for Youth)
Violence-free, drug-free high school program - Suicide Prevention Program for teens

APPENDIX K

DATE OF LAST CSBG MONITORING REVIEW

	Agency	Last CSBG Review
ACTION	ACTION, Inc. of Delaware and Grant Counties	August -09
AREA IV	Area IV Agency on Aging and Community Action Programs, Inc.	June -10
AREA V	Area V Agency on Aging and Community Services, Inc.	February-08
CAECI	Community Action of East Central Indiana, Inc.	July -10
CAGI	Community Action of Greater Indianapolis, Inc.	Aug-09
CANI	Community Action of Northeast Indiana, Inc.	March-09
CAPE	Community Action Program of Evansville and Vanderburgh County, Inc.	August-10
CASI	Community Action of Southern Indiana, Inc.	August-10
CFS	Community and Family Services, Inc.	August-08
COWI	Community Action Program, Inc. of Western Indiana	June-08
HS	Human Services, Inc.	September-08
HUEDC	Hoosier Uplands Economic Development Corp.	Oct-09
ICAP	Interlocal Community Action Program, Inc.	July-08
INCAA	Indiana Community Action Association	October-08
JS	Board of Commissioners of the County of Madison	July-10
LHDC	Lincoln Hills Development Corporation	August-10
NCCAA	North Central Community Action Agencies, Inc.	Sep-09
NWICA	Northwest community Action Agency, Inc.	2009
OVO	Ohio Valley Opportunities Inc.	August-10
PACE	PACE Community Action Agency, Inc.	Sep-09
REAL	REAL Services, Inc.	2009
SCCAP	South Central Community Action Program, Inc.	December-08
SIEOC	Southeastern Indiana Economic Opportunity Corp.	2009
TRICAP	Dubois-Pike-Warrick Economic Opportunity	April-08
WICAA	Western Indiana Community Action Agency, Inc.	August-10

APPENDIX L

**2009 ANNUAL REPORT
NATIONAL GOALS AND PERFORMANCE INDICATORS**

APPENDIX M

TRAINING ACTIVITIES FUNDED DIRECTLY BY CSBG

Family Development Specialist Training & Certification

Each session is an 8 day training, spread over a three month period of time regarding case management procedures and client contact, plus a one-half day training in the use of the Family Development Plan (matrix). Testing is done, and qualified participants are awarded Certification as a Family Development Specialist (FDS) from the University of Iowa's School of Social Work:

- Class I - 8-Day certification class including matrix training
- Class II - 2-Day supervisors class including matrix training
- Class III - 2-Day recertification class
- Class IV - 3-Day outreach workers class including matrix training

Best Practices-Spotlight Awards

- Recognition and sharing of outstanding practices, program, and management within agencies.
- Public Relations Training to assist agencies with press releases and dealing with media relations

Software Training

- Training provided by the Lifelong Learning Institute on Microsoft Office 2003 products including Excel, PowerPoint, Word, Access, and Publisher. The training opportunity provided in different locations.

Board of Directors Training

- Board and Executive Director training at a two day conference.
- Executive Director and Staff Training
- Training focused on a "system approach", which will enable participants to examine the vision of their organizations to develop a system approach as it related to the agency's needs assessment.

Front Line Staff Training

- Training directed to front line staff within agencies. This training includes time management, positive attitudes, adapting to change, etc.

ROMA Agency Statewide Training

- ROMA training on reporting for the national indicators of Community Action Performance was completed at Board of Director's Conference.

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

State Name: Indiana

Goal 1: Low-income people become more self sufficient.

National Performance Indicator 1.1

Employment

The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Participants Enrolled in Program(s) (#)	Number of Participants Expected to Achieve Outcome in Reporting period (Target) (#)	Number of Participants Achieving Outcome in Reporting Period (#)	Percentage Achieving Outcome in Reporting Period (%)
A. Unemployed and obtained a job	18	5378	2231	1691	75.8%
B. Employed and maintained a job for at least 90 days	21	3925	2553	2265	88.7%
C. Employed and obtained an increase in employment income and/or benefits	20	5250	3173	2792	88.0%
D. Achieved "living wage" employment and/or benefits	15	3603	1817	1454	90.0%

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

State Name:

Indiana

Goal 1: Low-income people become more self sufficient.

National Performance Indicator 1.2

Employment Supports

The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Participants Enrolled in Program(s) (#)	Number of Participants Achieving Outcome in Reporting Period (#)
A. Obtained skills/competencies required for employment	21	8396	5970
B. Completed ABE/GED and received certificate or diploma	21	2832	583
C. Completed post-secondary education program and obtained certificate or diploma	18	2859	544
D. Enrolled children in before or after school programs	16	2762	1465
E. Obtained care for child or other dependant	21	10648	9403
F. Obtained access to reliable transportation and/or driver's license	13	3834	1797
G. Obtained health care services for themselves or a family member	19	13402	11089
H. Obtained and/or maintained safe and affordable housing	22	6119	4431
I. Obtained food assistance	18	45166	41920
J. Obtained non-emergency LIHEAP energy assistance	22	206415	191775
K. Obtained non-emergency WX energy assistance	20	13579	2744

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

State Name: Indiana

Goal 1: Low-income people become more self sufficient.

National Performance Indicator 1.3

Economic Asset Enhancement and Utilization

The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of community action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Participants Enrolled in Program(s) (#)	Number of Participants Expected to Achieve Outcome in Reporting period (Target) (#)	Number of Participants Achieving Outcome in Reporting Period (#)	Percentage Achieving Outcome in Reporting Period (%)	Aggregated Dollar Amounts (Payments, Credits or Savings)
Enhancement 1. Number and percent of participants in tax preparation programs who qualified for any type of Federal or State tax credit and the expected aggregated dollar amount of credits	11	3056	2115	2105	99.5%	\$1,867,445.00
Enhancement 2. Number and percentage of participants who obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments	9	6619	1473	956	64.9%	\$266,935.00
Enhancement 3. Number and percentage of participants enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings	15	20204	16458	16369	99.5%	\$2,442,990.89
Utilization 1. Number and percent of participants demonstrating ability to complete and maintain a budget for over 90 days	13	2120	1732	1559	90.0%	
Utilization 2. Number and percent of participants opening an Individual Development Account (IDA) or other savings account	13	548	257	238	92.6%	
Utilization 3. Number and percent of participants who increased their savings through IDA or other savings accounts and the aggregated	14	858	622	576	92.6%	\$588,496.71
Utilization 4a. Number and percent of participants capitalizing a small business with accumulated savings	11	435	84	43	51.2%	\$40,275.19
Utilization 4b. Number and percent of participants pursuing post-secondary education with accumulated savings	14	452	185	185	100.0%	\$157,337.54
Utilization 4c. Number and percent of participants purchasing a home with accumulated savings	15	408	56	54	96.4%	\$170,628.77
Utilization 4d. Number and percent of participants purchasing other assets with accumulated savings	9	385	78	83	106.4%	\$130,519.96

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

State Name: Indiana

Goal 2: The conditions in which low-income people live are improved.

National Performance Indicator 2.1

Community Improvement and Revitalization

Increase in, or safeguarding of, threatened opportunities and community resources or services for low-income people in the community as a result of community action projects/ initiatives or advocacy with other public and private agencies, as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Projects or Initiatives (#)	Number of Opportunities and/or Community Resources Preserved or Increased (#)
A. Jobs created, or saved, from reduction or elimination in the community	14	364	617
B. Accessible "living wage" jobs created, or saved, from reduction or elimination in	12	248	591
C. Safe and affordable housing units created in the community	4	18	626
D. Safe and affordable housing units in the community preserved or improved through construction, weatherization or rehabilitation achieved by community	23	1547	4044
E. Accessible safe and affordable health care services/facilities for low-income people created or saved from reduction or elimination	11	1134	15877
F. Accessible safe and affordable child care or child development placement opportunities for low-income families created or saved from reduction or elimination	16	976	4254
G. Accessible before school and after school program placement opportunities for low-income families created or saved from reduction or elimination	13	70	1690
H. Accessible new or expanded transportation resources, or those that are saved from reduction or elimination, that are available to low-income people, including public or private transportation	10	25	3232
I. Accessible or increased educational and training placement opportunities, or those that are saved from reduction or elimination, that are available for low-income people in the community, including vocational, literacy, and life skill	17	247	3502

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

State Name:

National Performance Indicator

Community Quality of Life and Assets

The quality of life and assets in low-income neighborhoods are improved by community action initiative or advocacy, as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Program Initiatives or Advocacy Efforts (#)	Number of Community Assets, Services, or Facilities Preserved or Increased (#)
A. Increases in community assets as a result of a change in law, regulation or policy, which results in improvements in quality of life and assets	4	9	68
B. Increase in the availability or preservation of community facilities.	11	77	1430
C. Increase in the availability or preservation of community services to improve public health and safety.	1	87	1986
D. Increase in the availability or preservation of commercial services within low-income neighborhoods.	4	39	39
E. Increase in or preservation of neighborhood quality-of-life resources.	9	102	225

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

State Name: Name of Local Agency Reporting:

Goal 2: The conditions in which low-income people live are improved.

National Performance Indicator

Community Engagement

The number of community members working with Community Action to improve conditions in the community

A. Number of community members mobilized by Community Action that participate in community revitalization and anti-poverty initiatives

B. Number of volunteer hours donated to the agency (This will be ALL volunteer hours)

Eligible Entities Reporting (#)	Total Contribution by Community (#)
<input type="text" value="1"/>	<input type="text" value="407"/>
<input type="text" value="1"/>	<input type="text" value="112598"/>

National Performance Indicator

Employment Growth from ARRA Funds

The total number of jobs created or saved, at least in part by ARRA funds, in the community.

A. Jobs created at least in part by ARRA funds

B. Jobs saved at least in part by ARRA funds

Eligible Entities Reporting (#)	Number of Jobs (#)
<input type="text" value="1"/>	<input type="text" value="2"/>
<input type="text" value="0"/>	<input type="text" value="0"/>

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

State Name: Indiana

Goal 3: Low-income people own a stake in their community.

National Performance Indicator 3.1

Community Enhancement through Maximum Feasible Participation

The number of volunteer hours donated to Community Action

Eligible Entities Reporting (#)	Total Number of Volunteer Hours (#)
<u>23</u>	<u>616227</u>

Total number of volunteer hours donated by LOW INCOME INDIVIDUALS to Community Action (This is ONLY the number of volunteer hours from individuals who are low-income)

National Performance Indicator 3.2

Community Empowerment Through Maximum Feasible Participation

The number of low-income people mobilized as a direct result of community action initiative to engage in activities that support and promote their own well-being and that of their community as measured by one or more of the following:

Eligible Entities Reporting (#)	Total Number of Low-Income People (#)
<u>23</u>	<u>937</u>
<u>9</u>	<u>55</u>
<u>13</u>	<u>97</u>
<u>18</u>	<u>12631</u>

A. Number of low-income people participating in formal community organizations, government, boards or councils that provide input to decision-making and policy setting through community action efforts.

B. Number of low-income people acquiring businesses in their community as a result of community action assistance.

C. Number of low-income people purchasing their own homes in their community as a result of community action assistance.

D. Number of low-income people engaged in non-governance community activities or groups created or supported by community action.

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

State Name: Indiana

Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.

National Performance Indicator 4.1

Expanding Opportunities Through Community-Wide Partnerships

The number of organizations, both public and private, community action actively works with to expand resources and opportunities in order to achieve family and community outcomes.

	Eligible Entities Reporting (#)	Number of Organizational Partnerships (#)
Non-Profit	24	1127
Faith Based	24	630
Local Government	24	512
State Government	23	190
Federal Government	22	88
For-Profit Business or Corporation	23	4439
Consortiums/Collaboration	17	2515
Housing Consortiums/Collaboration	19	176
School Districts	23	182
Institutions of post secondary education/training	23	124
Financial/Banking Institutions	23	126
Health Services Institutions	23	634
Statewide associations or collaborations	23	166
Total number of organizations CAAs work with to promote family and community outcomes	24	10909

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

Goal 5: Agencies increase their capacity to achieve results

National Performance Indicator 5.1

Agency Development

The number of human capital resources available to Community Action that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:

	Eligible Entities Reporting (#)	Resources in Agency (#)
Number of Certified Community Action Professionals (C-CAP)	0	0
Number of Nationally Certified ROMA Trainers	0	0
Number of Family Development Trainers	1	1
Number of Child Development Trainers	0	0
Number of Staff attending trainings	1	224
Number of board members attending trainings	1	120
Hours of staff in trainings	1	4860
Hours of board members in trainings	1	120

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

State Name:

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

National Performance Indicator

Independent Living

The number of vulnerable individuals receiving services from community action that maintain an independent living situation as a result of those services:

	Eligible Entities Reporting (#)	Number of Vulnerable Individuals Living Independently (#)
A. Senior Citizens (seniors can be reported twice, once under Senior Citizens and again if they are disa	<input type="text" value="24"/>	<input type="text" value="69475"/>
B. Total Individuals with Disabilities	<input type="text" value="20"/>	<input type="text" value="63446"/>
<input type="text" value="0-17"/>	<input type="text" value="18"/>	<input type="text" value="13089"/>
<input type="text" value="18-54"/>	<input type="text" value="17"/>	<input type="text" value="24114"/>
<input type="text" value="55-over"/>	<input type="text" value="17"/>	<input type="text" value="26243"/>

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

State Name:

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

National Performance Indicator

Emergency Assistance

The number of low-income individuals or families served by community action that sought emergency assistance and the percentage* of those households for which assistance was provided, including such services as:

	Eligible Entities Reporting (#)	Number Seeking Assistance (#)	Number Receiving Assistance (#)
A. Emergency Food	18	373624	372135
B. Emergency fuel or utility payments funded by LIHEAP or other public and private funding sources	24	155170	146391
C. Emergency Rent or Mortgage Assistance	19	3592	2887
D. Emergency Car or Home Repair (i.e. structural, appliance, heating system, etc.)	17	1711	1081
E. Emergency Temporary Shelter	15	1891	1696
F. Emergency Medical Care	14	6478	3014
G. Emergency Protection from Violence	14	2396	2392
H. Emergency Legal Assistance	12	790	769
I. Emergency Transportation	13	116956	1385
J. Emergency Disaster Relief	7	98	66
K. Emergency Clothing	11	3864	3822

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

State Name: Indiana

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

National Performance Indicator 6.3

Child and Family Development

The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Participants Enrolled in Program(s) (#)	Number of Participants Expected to Achieve Outcome in Reporting period (Target) (#)	Number of Participants Achieving Outcome in Reporting Period (#)	Percentage Achieving Outcome in Reporting Period (%)
Infant and Child 1. Infants and children obtain age appropriate immunizations, medical and dental care.	19	14530	13779	13499	98.0%
Infant and Child 2. Infant and child health and physical development are improved as a result of adequate nutrition.	20	64592	40181	39731	98.9%
Infant and Child 3. Children participate in pre-school activities to develop school readiness skills.	22	8253	7815	14880	190.4%
Infant and Child 4. Children who participate in pre-school activities are developmentally ready to enter Kindergarten or 1st Grade.	21	6431	4074	3859	94.7%
Youth 1. Youth improve health and physical development.	10	2981	2861	1602	56.0%
Youth 2. Youth improve social/emotional development.	11	3372	3199	1881	58.8%
Youth 3. Youth avoid risk-taking behavior for a defined period of time.	8	2550	954	923	96.8%
Youth 4. Youth have reduced involvement with criminal justice system.	4	770	678	672	99.1%
Youth 5. Youth increase academic, athletic or social skills for school success	10	1911	1771	1693	95.6%
Adult 1. Parents and other adults learn and exhibit improved parenting skills.	16	11267	11267	10402	92.3%
Adult 2. Parents and other adults learn and exhibit improved family functioning skills.	16	21545	20739	18351	88.5%

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

National Performance Indicator

Family Supports (Seniors, Disabled and Caregivers)

Low-income people who are unable to work, especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Participants Enrolled in Program(s) (#)	Number of Participants Achieving Outcome in Reporting Period (#)
A. Enrolled children in before or after school programs	4	1074	162
B. Obtained care for child or other dependent	11	2472	2092
C. Obtained access to reliable transportation and/or driver's license	10	2998	2642
D. Obtained health care services for themselves or family member	11	17164	14915
E. Obtained and/or maintained safe and affordable housing	13	3347	2415
F. Obtained food assistance	9	27284	26971
G. Obtained non-emergency LIHEAP energy assistance	16	142413	137353
H. Obtained non-emergency WX energy assistance	17	5382	3484
I. Obtained other non-emergency energy assistance (State/local/private energy programs. DO NOT include LIHEAP or WX)	12	12423	11159

Part II: Outcomes of Efforts, FY 2009

National Performance Indicators

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments

National Performance Indicator 6.5

Service Counts

The number of services provided to low-income individuals and/or families, as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Services (#)
A. Food Boxes	<u>14</u>	<u>372786</u>
B. Pounds of Food	<u>7</u>	<u>1376542</u>
C. Units of Clothing	<u>11</u>	<u>48016</u>
D. Rides Provided	<u>15</u>	<u>234098</u>
E. Information and Referral Calls	<u>19</u>	<u>360340</u>

In the rows below, please include any additional indicators that were not captured above.

<u>0</u>	<u>0</u>
<u>0</u>	<u>0</u>

Needs Assessment & Strategic Planning Process

- Strategic Planning - Continuation from needs assessment in 2008 - supportive services for 5 goals

Leadership/Management Training

- Developing emotional leadership and succession planning

Pathways to Excellence Training

- Strategic Planning Training

Human Resource Training

- Two Human Resource trainings for Human Resource Managers

Supervision Training

- Two training opportunities offered; one in the northern part of the state and one in the southern part of Indiana

Fiscal Training

- Two fiscal trainings with topics decided by fiscal managers
- Earned Income Strategies & Sarbanes-Oxley Act
- This training is a combined training of executive directors and fiscal staff.

Fundraising Training

- Offers agencies training on developing different aspects of fundraising - two day

Agency Outside Training

- This allows approximately \$2,000 per agency to assist with training provided outside the Community Action Network in Indiana.
- This may include computer training, general management processes, out-of-state conferences, or continuing education opportunities such as the National Community Action Academy.

Other Trainings as approved

- With approval, any funds contracted to the Indiana Training Institute, but not expended, can be used to provide additional training in the final quarter of the year. Requests to provide this unplanned training must be provided to IHCDA for approval of subject and cost.

Meeting/Training

-
- The ITI training center is used to provide meeting space or set up outside meeting space for various programs. These "meetings" provide Training and Technical assistance to those persons participating in these programs.
 - Emergency Shelter Grant grantees, Domestic Violence Program, and Energy Assistance Program Managers

APPENDIX N

AGENCY PROFILES (DEMOGRAPHICS BASED ON 2007 CENSUS)

AREA IV AGENCY ON AGING AND COMMUNITY ACTION PROGRAMS, INC. (AREA IV)

ADDRESS: 660 North 36th Street, P. O. Box 4727, Lafayette, Indiana 47903-4727

TELEPHONE NUMBER: 765-447-7683 or 800-382-7556 FAX:765-447-6862

E-MAIL: web: areaivagency.org

CONTACT PERSON: Ms. Sharon Wood, Executive Director

COUNTIES SERVED: Carroll, Clinton, Tippecanoe and White

AGENCY STAFFING

Total Number of Paid Staff: 95

Total Number of Volunteers: 200

SERVICE AREA DEMOGRAPHICS

- Total Population 240,965
- Persons Below 125% of Poverty: 41,924

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Adult Activities, Advocacy, Case Management, Community Services, Congregate Meals, Fuel Assistance, Home Bound Feeding, Housing, Information/Referral, Outreach, Pre-Admission Screening, Public Education, Training, Transportation, Volunteer Recruitment, Weatherization, Youth Activities, Program Development, Homeless Assistance, Head Start, Rental Assistance

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (including leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)N
- Section 8 Housing Y
- Self-Sufficiency Y
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

AREA V AGENCY ON AGING AND COMMUNITY SERVICES, INC. (AREA V)

ADDRESS: 1801 Smith Street, Suite 300, Logansport, Indiana 46947-1577

TELEPHONE NUMBER: 574-722-4451 or 800-654-9421 FAX: 574-722-3447

E-MAIL: mmeagher@areafive.com

CONTACT PERSON: Mr. Michael Meagher, Executive Director

COUNTIES SERVED: Cass, Howard, Miami, Tipton and Wabash

AGENCY STAFFING

Total Number of Paid Staff: 225

Total Number of Volunteers: 1250

SERVICE AREA DEMOGRAPHICS

Total Population: 208,597

Persons Below 125% of Poverty: 32,938

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Adult Activities, Advocacy, In-Home Services, Assisted Living, Community Services, Fuel Assistance, Information/Referral, Outreach, Lead Testing, Head Start, Case Management, Training, Transportation, Weatherization, Congregate Feeding, Family Development, Individual Development Accounts, Healthy Families, Child Care, Community Development, Educational Activities, Housing Assistance, Parental Support.

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP) Y
- Section 8 Housing N
- Self-Sufficiency N
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

COMMUNITY ACTION OF GREATER INDIANAPOLIS, INC. (CAGI)

ADDRESS: 2445 North Meridian Street, Indianapolis, Indiana 46208

TELEPHONE NUMBER: 317-396-1800 FAX: 317-396-1528

E-MAIL: etipton@cagi-in.org

CONTACT PERSON: Mr. Edward Tipton, Executive Director

COUNTIES SERVED: Boone, Hamilton, Hendricks and Marion

AGENCY STAFFING

Total Number of Paid Staff ...57

Total Number of Volunteers... 50

SERVICE AREA DEMOGRAPHICS

Total Population: 1,327,160

Persons Below 125% of Poverty: 195,687

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Adult Activities, Advocacy, Clothing, Community Services, Counseling, Energy Assistance, Food Pantry, Foster Grandparent Program,, HIV Antibody Testing, Counseling, Education, & Prevention, Homeless Asst., Housing Rehab, Housing Asst., Info/Ref., Mediation, Neighborhood Asst., Outreach, Section 8 Housing and Self Sufficiency Program, volunteer Recruitment, Weatherization

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (including leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP) N
- Section 8 Housing Y
- Self-Sufficiency Y
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

A.C.T.I.O.N.. INC. OF DELAWARE AND GRANT COUNTIES (ACTION)

ADDRESS: North, P. O. Box 268, Muncie, Indiana 47305-0268

TELEPHONE NUMBER: 765-289-2313 FAX: 765-289-1192

E-MAIL: actionindiana.org

CONTACT PERSON: Mr. Robert Schmidt, Executive Director

COUNTIES SERVED: Delaware and Grant

AGENCY STAFFING

Total Number of Paid Staff: 130

Total Number of Volunteers: 500

SERVICE AREA DEMOGRAPHICS

Total Population : 184,266

Persons Below 125% of Poverty: 40,716

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Adult Activities, Advocacy, Community Services, Counseling, Food, Fuel Assistance, Head Start, Information/Referral, Outreach, Testing, Training, Transportation, Volunteer Recruitment, Weatherization, Homeless Assistance

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (including leveraging, summer cooling, summer fill, crisis) Y

- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)N
- Section 8 Housing N
- Self-Sufficiency N
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

LIHEAP ENERGY ASSISTANCE – Primary Funding Source

- Meeting/Training
- Coalition to Keep Indiana Warm
- Energy Assistance Program Fall Training
- Energy Assistance Program Advisory Committee Meeting
- Energy Assistance Program Spring Meeting
- Energy Assistance Web-based Users Trainings

SECTION 8 HOUSING - Primary Funding Source

- Section 8 Housing Quality Standards Meeting/Training
- Happy Software Training for Housing

DOE AND/OR LIHEAP WEATHERIZATION - Primary Funding Source

Because of the nature of these courses, most classes include both classroom and "hands-on" training. Many of the courses also include fieldwork.

- Basic Weatherization Skills
- Residential Energy Auditing
- Best Approaches for Mobile Home Wx
- Water Heater Safety and Rehabilitation
- Weatherization Client Education
- Red Cross CPR and First Aid
- Introduction to Prism Software
- Roing Weatherization Reporting Software
- Gas Range Testing and Repair
- Gas Appliance Inspection for Auditors and Heating Technicians
- Health and Safety
- Oil Furnace Seminar
- Furnace Replacement and Sizing Criteria
- Furnace Replacement/Mobile Home
- Furnace Diagnostic
- Furnace/Pressure Diagnostics
- Furnace Inspection & Repair
- Carbon Monoxide Mitigation Seminar
- Venting Problems and Sizing Seminar
- Air Sealing with the Blower Door
- Duct Diagnostics and Repair
- High Density Cavity Insulation
- Electric Furnace Inspection and Repair
- Lead Safe Work Practices
- Boiler Inspections

- Basic Gas Furnace Electrical Training
 - Optimizing Wx. Program Resources
 - Manual J Review Day
 - Applying Pressure Differential
 - Semi-Annual Technical Training Seminar
 - Building Tightness Guidelines
 - Moisture
 - Understanding 80% and 90% Furnace
 - Daily Safety Test-Out Procedures
 - Wx. Training & Certifications:
- Heating Technicians Certification
- Building Analyst Certification
 - Building Analyst Re-Certification
 - Building Technician Certification
 - Certification Maintenance Training
 - Certification Compliance Prep.
 - Meeting/Training
 - Semi-annual Program Manager's Meeting
 - Wx. Training and Technical Assistance Activities

COMMUNITY ACTION OF NORTHEAST INDIANA, INC. (CANI)

ADDRESS: 2260 Lake Avenue, P. O. Box 10570, Fort Wayne, Indiana 46853-0570

TELEPHONE NUMBER: 260-423-3546 or 800-589-2264 FAX NUMBER: 260-422-4041

E-MAIL: stevehoffman@canihelp.org

CONTACT PERSON: Mr. Steve Hoffman, Executive Director

COUNTIES SERVED: Allen, DeKalb, LaGrange, Noble, Steuben and Whitley

CCDF ADDITIONAL COUNTIES SERVED: Elkhart, Kosciusko,

AGENCY STAFFING

Total Number of Paid Staff: 176

Total Number of Volunteers: 840

SERVICE AREA DEMOGRAPHICS

Total Population: 541,947

Persons Below 125% of Poverty: 78,663

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF SERVICES PROVIDED

Activities, Advocacy, Case Management, Child Care, Clothing, Community Service, Dental, Drug/Alcohol, Food, Fuel Asst., Head Start, Home Bound, Home Rehab., Housing Info/Ref., Medical, Neighborhood, Outreach, Section 8 Housing (HCVP), Teen Pregnancy, Testing, Training, Transportation, Volunteer Recruitment, Weatherization, Youth Activities.

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (including leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP) N
- Section 8 Housing Y
- Self-Sufficiency N
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. (CAPE)

ADDRESS: 27 Pasco Avenue, Evansville, Indiana 47713

TELEPHONE NUMBER: 812-425-4241 FAX: 812-425-4255

E-MAIL: weathers@capeevansville.org

CONTACT PERSON: Alice Weathers, Executive Director

COUNTIES SERVED: Gibson, Posey and Vanderburgh

AGENCY STAFFING

Total Number of Paid Staff: 230

Total Number of Volunteers: 153

SERVICE AREA DEMOGRAPHICS

Total Population: 233,441

Persons Below 125% of Poverty: 35,670

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Child Care (also Resource and Referral), Clothing, Economic Development, Emergency Shelter, Food Pantry, Fuel Assistance, GED Training, Head Start and Early Head Start, Housing and Home Ownership Assistance/Counseling, Down Payment Assistance,

Individual Development Accounts, Literacy, Medical Services, Minority Immunization, Outreach, Training, Transportation, Volunteer Recruitment, Weatherization, Youth

Activities, Enterprise Zone Child Development Center, T/TA, Handicapped, Shelter

Assistance, Information/Referral, Foster Grandparent Program, Homeless Assistance, Child Care Needs Assessment, Housing Needs Assessment

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (including leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP) N
- Section 8 Housing Y
- Self-Sufficiency Y
- Family Development Plan in use N
- Emergency Shelter (Homeless or Domestic Violence) Y

COMMUNITY ACTION PROGRAM, INC. OF WESTERN INDIANA (COWI)

ADDRESS: 418 Washington Street, P. O. Box 188, Covington, Indiana 47932-0188
TELEPHONE NUMBER: 765-793-4881 FAX:765-793-4884
E-MAIL: proctor@capwi.org
CONTACT PERSON: Mr. Steve Proctor, Executive Director
COUNTIES SERVED: Benton, Fountain, Montgomery, Parke, Vermillion & Warren

AGENCY STAFFING

Total Number of Paid Staff: 135
Total Number of Volunteers: 100

SERVICE AREA DEMOGRAPHICS

Total Population: 105,902
Persons Below 125% of Poverty: 9,302

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Congregate Feeding, Senior Center, Counseling, Fuel Assistance, Garden Projects, Home Bound Feeding, Outreach, Transportation, Weatherization, Senior Center, Home Chore, Work One Center, Employment & Training Services, Job Training Partnership Act, Women, Infant & Children, Head Start and Early Head Start, Homeless Assistance, Child Care Dev. Block Grant Vouchers, Step Ahead, Housing Counseling, Down Payment Assistance, CHDO, Section 8 and Section 8 Self-Sufficiency, Housing Assistance, Rental Property Manager/Owner for Low Income Families & Seniors, Housing Rehab/Resale, New Housing Construction, Individual Development Accounts, Business Loan Program, Economic Development, REACH

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)N
- Section 8 Housing Y
- Self-Sufficiency Y
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

COMMUNITY AND FAMILY SERVICES, INC. (C&FS)

ADDRESS: P. O. Box 1087, 521 South Wayne Street, Portland, Indiana 47371-1087
TELEPHONE NUMBER: 260-726-9318 FAX:260-726-9174
E-MAIL: jvalind@comfam.org
CONTACT PERSON: Mr. Jeff Valind, Executive Director
COUNTIES SERVED: Adams, Blackford, Huntington, Jay, Randolph and Wells

AGENCY STAFFING

Total Number of Paid Staff: 127
Total Number of Volunteers: 826

SERVICE AREA DEMOGRAPHICS

Total Population: 159,876
Persons Below 125% of Poverty: 24,051

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Advocacy, Case Management, Child Care Resource and Referral, Clothing, Commodities, Community Services, Counseling, Dental, Energy Assistance, Food, Food Pantry, Head Start, Housing, Information/Referral, Medical, Outreach, Self-Sufficiency, STEP-AHEAD, Testing, Training, Transportation, Volunteer Recruitment, Weatherization, W.I.C., Homeless Assistance

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP) Y
- Section 8 Housing Y
- Self-Sufficiency N
- Family Development Plan in use N
- Emergency Shelter (Homeless or Domestic Violence) Y

COMMUNITY ACTION OF EAST CENTRAL INDIANA (CAECI)

ADDRESS: 1845 West Main Street, P. O. Box 1314, Richmond, Indiana 47375-1314
TELEPHONE NUMBER: 765-966-7733 FAX: 765-966-6539
E-MAIL: lgalloway@caeci.org
CONTACT PERSON: Ms. Lynn Galloway, Executive Director
COUNTIES SERVED: Fayette, Union and Wayne

AGENCY STAFFING

Total Number of Paid Staff: 59
Total Number of Volunteers: 665

SERVICE AREA DEMOGRAPHICS

Total Population: 99,736
Persons Below 125% of Poverty: 18,192

MAJOR PROGRAM CATEGORIES

Education, Income Management, Housing, Emergency Assistance, Linkages

TYPES OF ACTIVITIES PROVIDED

Adult Activities, Advocacy, Fuel Assistance, Head Start, Information/Referral, Outreach, Volunteer Recruitment, Weatherization, Section 8 Housing & Self Sufficiency

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)N
- Section 8 Housing Y
- Self-Sufficiency N
- Family Development Plan in use N
- Emergency Shelter (Homeless or Domestic Violence) N

DUBOIS-PIKE-WARRICK ECONOMIC OPPORTUNITY COMMITTEE, INC. (TRI-CAP)

ADDRESS: 607 Third Ave., P.O. Box 729, Jasper, Indiana 47547-0729

TELEPHONE NUMBER: 812-482-2233

FAX: 812-482-1071

E-MAIL: joyce@tri-cap.net

CONTACT PERSON: Ms. Joyce Fleck, Executive Director

COUNTIES SERVED: Dubois, Pike and Warrick

AGENCY STAFFING

Total Number of Paid Staff: 143

Total Number of Volunteers: 650

SERVICE AREA DEMOGRAPHICS

Total Population: 110,920

Persons Below 125% of Poverty: 10,044

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Advocacy, Breast Cancer Treatment Program, Breast & Cervical Cancer Early Detection & Treatment Program for CDC Southern Regional Office, Community Services, Family Planning Services, Food Pantry, Fuel Assistance, Head Start, Healthy Families, Home Owner-Occupied Rehab., Housing Assistance, Information/ Referral, Prenatal Care Coordination, Prenatal Substance Use Prevention Services, Retired Senior Program, Teen Hotline, Teen Wellness Centers and Weatherization

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)N
- Section 8 Housing Y
- Self-Sufficiency N
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

JOBSOURCE (IS)

ADDRESS: 222 E. 10th Street, Suite C, P. O. Box 149, Anderson, Indiana 46015-0149

TELEPHONE NUMBER: 765-641-6504 FAX: 765-641-6548

E-MAIL: cdonnelly@madisoncty.com

CONTACT PERSON: Ms. Cindy Donnelly, Interim Executive Director

COUNTIES SERVED: Madison

AGENCY STAFFING

Total Number of Paid Staff: 20

Total Number of Volunteers: 0

SERVICE AREA DEMOGRAPHICS

Total Population: 131,312

Persons Below 125% of Poverty: 21,397

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF SERVICES PROVIDED

Adult and Youth Program Activities, Counseling, Fuel Assistance, Outreach, Testing,

Training, Weatherization, Workforce Investment Act, Computer Job Matching, Workforce Investment Act, Services to Veterans

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP) N
- Section 8 Housing N
- Self-Sufficiency N
- Family Development Plan in use N
- Emergency Shelter (Homeless or Domestic Violence) N

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION (HUEDC)

ADDRESS: 521 West Main Street, Mitchell, Indiana 47446

TELEPHONE NUMBER: 812-849-4457 or 800-333-2451 FAX : 812-849-4467

E-MAIL: dimiller@kiva.net

CONTACT PERSON: Mr. David Miller, Executive Director

COUNTIES SERVED: Lawrence, Martin, Orange and Washington

AGENCY STAFFING

Total Number of Paid Staff: 235

Total Number of Volunteers: 300

SERVICE AREA DEMOGRAPHICS

Total Population: 103,618

Persons Below 125% of Poverty: 18,452

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Adult Activities, Advocacy, Community Services, Congregate Feeding, Counseling, Emergency Shelter, Fuel Assistance, Head Start, Home Bound Feeding, Home Rehab, Housing Assistance, Medical Services, Outreach, Testing, Training, Transportation, Weatherization, Job Counseling/Placement/Development, Consumer Information, Homemaker, House Budgeting, Crisis Svs., Health Services, Homeless Assistance, Economic Development & Planning, Section 8 Housing and Self-Sufficiency Program

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP) N
- Section 8 Housing Y
- Self-Sufficiency N
- Family Development Plan in use N
- Emergency Shelter (Homeless or Domestic Violence) N

COMMUNITY ACTION OF SOUTHERN INDIANA (CASI)

ADDRESS: 1613 East Eighth Street, Jeffersonville, Indiana 47130

TELEPHONE NUMBER: 812-288-6451 FAX: 812-284-8314

E-MAIL: casifredm@aol.com

CONTACT PERSON: Mr. Fred Mitchell, Executive Director

COUNTIES SERVED: Clark, Floyd and Harrison

AGENCY STAFFING

Total Number of Paid Staff: 72

Total Number of Volunteers: 346

SERVICE AREA DEMOGRAPHICS

Total Population: 214,909

Persons Below 125% of Poverty: 31,199

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Advocacy, After School Youth Program, Community Services, Congregate Feeding, Counseling, Alcohol, Tobacco and Other Drug Prevention, Head Start Program, Housing Asst., Info. Referral, Micro Enterprise Program, Outreach, Housing Choice Voucher Program (Section 8 Program), Testing, Technical Assistance Counseling, Technology Training, Tutoring/G.E.D. Classes, Volunteers Recruitment, Summer Youth Camp, Women, Single Parent Center

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis)
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)N
- Section 8 Housing Y
- Self-Sufficiency Y
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

HUMAN SERVICES, INC. (HSI)

ADDRESS: 1585 Indianapolis Road, P. O. Box 588, Columbus, Indiana 47202-0588

TELEPHONE NUMBER: 812-376-9431 FAX:812-378-4812

E-MAIL: ddebord@hsi-indiana.com

CONTACT PERSON: Ms. Debbie DeBord, Executive Director

COUNTIES SERVED: Bartholomew, Decatur, Jackson, Johnson and Shelby

CCDF ADDITIONAL COUNTIES SERVED: Brown, Franklin, Hancock, Henry, Rush, Union and Wayne

AGENCY STAFFING

Total Number of Paid Staff: 78

Total Number of Volunteers: 140

SERVICE AREA DEMOGRAPHICS

Total Population: 321,907

Persons Below 125% of Poverty: 39,482

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Advocacy, Commodities, Community Services, Food Pantry, Fuel Assistance, Head Start, Housing Assistance, Information/Referral, Outreach, Weatherization, FEMA, Section 8 Housing and Self-Sufficiency Program, Homeless & Transitional Shelter, Child Care Vouchers, Community Development, WIC

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (including leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)Y
- Section 8 Housing Y
- Self-Sufficiency Y
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) Y

INTERLOCAL COMMUNITY ACTION PROGRAM, INC. (ICAP)

ADDRESS: 615 W. S.R. 38, P. O. Box 449, New Castle, Indiana 47362-0449
TELEPHONE NUMBER: 765-529-4403 FAX:765-593-2510
E-MAIL: kpolivick@icapcaa.org
CONTACT PERSON: Mr. Kevin Polivick, Executive Director
COUNTIES SERVED: Hancock, Henry and Rush

AGENCY STAFFING

Total Number of Paid Staff: 95
Total Number of Volunteers: 300

SERVICE AREA DEMOGRAPHICS

Total Population: 130,980
Persons Below 125% of Poverty: 12,324

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Adult Activities, Advocacy, Child Care (Step-Ahead), Community Services, Counseling, Foster Grandparents, Friendly Visitor, Fuel Assistance, Head Start, Homeless Asst., Homemaker\Handyman, Information/Referral, Impact, Legal Aid Referral, Mod. Rehabs., Outreach, Section 8 Housing & Self-Sufficiency, Senior Center, Training, Transportation, Volunteer Recruitment, Weatherization

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (including leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)N
- Section 8 Housing Y
- Self-Sufficiency Y
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

LINCOLN HILLS DEVELOPMENT CORPORATION (LHDC)

ADDRESS: 302 Main Street, P. O. Box 336, Tell City, Indiana 47586-0336
TELEPHONE NUMBER: 812-547-3435 or 800-467-1435 FAX: 812-547-3466
E-MAIL: larry@lhdc.org
CONTACT PERSON: Mr. Larry Kleeman, Executive Director
COUNTIES SERVED: Crawford, Perry and Spencer

AGENCY STAFFING

Total Number of Paid Staff: 146
Total Number of Volunteers: 1,047

SERVICE AREA DEMOGRAPHICS

Total Population: 50,032
Persons Below 125% of Poverty: 6,149

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Community Services, Counseling, Fuel Assistance, Headstart, Housing Assistance, Information/Referral, Outreach, Testing, Training, Transportation, Volunteer Recruitment, Weatherization, Youth Activities, Parent Aide, Homeless Assistance, Workforce Investment

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (including leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP) N
- Section 8 Housing Y
- Self-Sufficiency N
- Family Development Plan in use N
- Emergency Shelter (Homeless or Domestic Violence) N

NORTH CENTRAL COMMUNITY ACTION AGENCY, INC. (NCCAA)

ADDRESS: 301 E. 8th Street, Michigan City, Indiana 46360

TELEPHONE NUMBER: 219-872-0351 FAX: 219-872-0174

E-MAIL: cdavis@nccomact.org

CONTACT PERSON: Ms. Cyndi Davis, Executive Director

COUNTIES SERVED: LaPorte, Pulaski and Starke

AGENCY STAFFING

Total Number of Paid Staff : 41

Total Number of Volunteers: 170

SERVICE AREA DEMOGRAPHICS

Total Population: 147,107

Persons Below 125% of Poverty: 22,622

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Adult Activities, Advocacy, Clothing, Community Services, Congregate Feeding, Counseling, Drug/Alcohol Abuse, Food Pantry, Fuel Assistance, Section 8 Housing and Self-Sufficiency, Housing Assistance, Information/Referral, Neighborhood Outreach, Training, Transportation, Volunteer Recruitment, Weatherization, W.I.C., Youth Activities, Homeless Assistance, Job Development/Training/Placement, Head Start, GED Program, Face of Poverty

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis) Y

- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)Y
- Section 8 Housing Y
- Self-Sufficiency N
- Family Development Plan in use N
- Emergency Shelter (Homeless or Domestic Violence) N

NORTHWEST INDIANA COMMUNITY ACTION CORP. (NWICA)

ADDRESS: 5518 Calumet Avenue, Hammond, Indiana 46320

TELEPHONE NUMBER: 219-937-3500 or 800-826-7871 FAX: 219-932-0560

E-MAIL: golund@nwi-ca.org

CONTACT PERSON: Mr. Gary Olund, Executive Director

COUNTIES SERVED: Jasper, Lake, Newton, Porter

AGENCY STAFFING

Total Number of Paid Staff: 88

Total Number of Volunteers: 170

SERVICE AREA DEMOGRAPHICS

Total Population: 698,971

Persons Below 125% of Poverty: 119,071

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Adult Activities, Advocacy, Asset Building, Case Management, Community Services, Congregate Feeding, Counseling, Energy Education, Financial Literacy, Fuel Assistance, Homebound Meals, Home Rehabilitation, Home Ownership Counseling and Down Payment Assistance, Housing Assistance, Information & Referral, Medical, Outreach, Ombudsmen/Elder Rights Issues, Training, Transportation, Volunteer Recruitment, Weatherization, Senior Aides, Section 8 Housing, and Self-Sufficiency.

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis)Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)N
- Section 8 Housing Y
- Self-Sufficiency Y
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

OHIO VALLEY OPPORTUNITIES, INC. (OVO)

ADDRESS: 711 Green Rd., Madison State Hospital, Ward #4, P. O. Box 1159,
Madison, Indiana 47250-1159
TELEPHONE NUMBER: 812-265-5858 or 800-928-1232 FAX: 812-265-5850
E-MAIL: bmarion@ovoinc.org
CONTACT PERSON: Ms. Barb Marion, Executive Director
COUNTIES SERVED: Jefferson, Jennings and Scott

AGENCY STAFFING

Total Number of Paid Staff: 86
Total Number of Volunteers: 579

SERVICE AREA DEMOGRAPHICS

Total Population: 84,489
Persons Below 125% of Poverty: 16,591

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Adult Activities, Advocacy, Community Services, Counseling, Fuel Assistance, Head Start, Section 8 Housing Assistance and Self-Sufficiency, Information/Referral, Neighborhood Outreach, Volunteer Recruitment, Weatherization, Homeless Assistance, Credit Counseling and Debt Management, Home Ownership Counseling and Down Payment Assistance, Affordable Housing Development, Rental Assistance, School Food and Nutrition Program.

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP) N
- Section 8 Housing Y
- Self-Sufficiency Y
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

REAL SERVICES, INC. (REAL)

ADDRESS: 1151 South Michigan Street, P. O. Box 1835, South Bend, Indiana 46634-1835
TELEPHONE NUMBER: 574-233-8205 or 800-552-2916 FAX: 574-284-2642
E-MAIL: bzaseck@realservicesinc.com
CONTACT PERSON: Ms. Becky Zaseck, President/CEO
COUNTIES SERVED: Elkhart, Fulton, Kosciusko, Marshall and St. Joseph

AGENCY STAFFING

Total Number of Paid Staff: 196
Total Number of Volunteers: 747

SERVICE AREA DEMOGRAPHICS

Total Population: 607,151
Persons Below 125% of Poverty: 92,495

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Commodities, Congregate Feeding, Counseling, Friendly Visitor, Fuel Assistance, Home Bound Feeding, Outreach, Training, Transportation, Information/Referral, Weatherization, Job Placement, Job Development, Crime Victim, Medicare Counseling, Insurance Counseling, Homeless Assistance, Single Parents, Project Independence, Council on Aging, ADEPT, CHOICE

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis)Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)N
- Section 8 Housing N
- Self-Sufficiency N
- Family Development Plan in use N
- Emergency Shelter (Homeless or Domestic Violence) N

SOUTH CENTRAL COMMUNITY ACTION PROGRAM, INC. (SCCAP)

ADDRESS: 1500 W. 15th Street, Bloomington, Indiana 47404
TELEPHONE NUMBER: 812-339-3447 FAX: 812-334-8366
E-MAIL: todd@sccap.monroe.in.us
CONTACT PERSON: Mr. Todd Lare, Executive Director
COUNTIES SERVED: Brown, Monroe, Morgan and Owen

AGENCY STAFFING

Total Number of Paid Staff: 89
Total Number of Volunteers: 608

SERVICE AREA DEMOGRAPHICS

Total Population: 235,585
Persons Below 125% of Poverty: 45,654

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Advocacy, Case Management, Commodities, Community Services, Counseling, Fuel Assistance, Garden Projects, Head Start, Homebound, Home Repair and Rehabilitation, Section 8 Housing Assistance and Self-Sufficiency, Housing Development, Job Readiness, I & R, Outreach, Training, Volunteer Recruitment, Weatherization, Homeless

Assistance, Section 8 Housing, Sewer and Water Assistance, Individual Development Accounts

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis) Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)Y
- Section 8 Housing Y
- Self-Sufficiency Y
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N

SOUTHEASTERN INDIANA ECONOMIC OPPORTUNITY CORPORATION (SIEOC)

ADDRESS: 110 Importing Street, P. O. Box 240, Aurora, Indiana 47001-0240

TELEPHONE NUMBER: 812-926-1585 or 800-755-8558 FAX:812-926-4475

E-MAIL: sieoc@sieoc.org

CONTACT PERSON: Ms. Tamara Cunningham, Executive Director

COUNTIES SERVED: Dearborn, Franklin, Ohio, Ripley and Switzerland

AGENCY STAFFING

Total Number of Paid Staff: 80

Total Number of Volunteers: 41

SERVICE AREA DEMOGRAPHICS

Total Population: 115,799

Persons Below 125% of Poverty: 13,416

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Adult Activities, Advocacy, Clothing, Commodities, Community Services, Counseling, Dental, Food, Fuel Assistance, Head Start, Section 8 Housing Assistance, Self-Sufficiency, Information/Referral, Medical, Outreach Testing, Training, Transportation, Volunteer Recruitment, Weatherization, W.I.C., Homeless Assistance, Foster Grandparent, RSVP, Senior Services

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (including leveraging, summer cooling, summer fill, crisis)Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)Y
- Section 8 Housing Y
- Self-Sufficiency N
- Family Development Plan in use N
- Emergency Shelter (Homeless or Domestic Violence) N

PACE Community Action Agency, Inc.

ADDRESS: 525 North 4th Street, P. O. Box 687, Vincennes, Indiana 47591-0687

TELEPHONE NUMBER: 812-882-7927 FAX:812-882-7982

E-MAIL: bproctor@pacecaa.org

CONTACT PERSON: Ms. Bertha Proctor, Executive Director

COUNTIES SERVED: Daviess, Greene, Knox and Sullivan

AGENCY STAFFING

Total Number of Paid Staff: 154

Total Number of Volunteers: 350

SERVICE AREA DEMOGRAPHICS

Total Population: 122,042

Persons Below 125% of Poverty: 24,719

MAJOR PROGRAM CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Advocacy, Clothing, Community Services, Counseling, Emergency Assistance, Family Planning, FEMA, Food Pantry Distribution Site, Fuel Assistance, Head Start, Healthy Families, Homeless Assistance, Information/Referral/Outreach, Skinner Fund, Transportation, Weatherization, WIC.

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

Low Income Energy Assistance Y

(incl. leveraging, summer cooling, summer fill, crisis)

Weatherization (includes DOE, LIHEAP, SWEEP) Y

The Emergency Food Assistance Program (TEFAP)N

Section 8 Housing N

Self-Sufficiency N

Family Development Plan in use N

Emergency Shelter (Homeless or Domestic Violence) N

WESTERN INDIANA COMMUNITY ACTION AGENCY, INC. (WICAA)

ADDRESS: 30 N 7th Street, Suite 105, P. O. Box 1018, Terre Haute, Indiana 47808- 1018

TELEPHONE NUMBER: 812-232-1264 or 800-777-9427 FAX: 812-232-9634

E-MAIL: pkelley@wicaa.org

CONTACT PERSON: Paul J. Kelley, II, Executive Director

COUNTIES SERVED: Clay, Putnam and Vigo

AGENCY STAFFING

Total Number of Paid Staff: 111

Total Number of Volunteers: 231

SERVICE AREA DEMOGRAPHICS

Total Population: 168,577

Persons Below 125% of Poverty: 33,980

MAJOR PROGRAMS CATEGORIES

Self-sufficiency, Employment, Education, Income Management, Housing, Emergency Assistance, Economic Development, Nutrition, Linkages, Health

TYPES OF ACTIVITIES PROVIDED

Fuel Assistance, Head Start, Indigent Medical Care Program, Information/Referral, Medical/Dental, Outreach, Transportation, Volunteer Recruitment, Weatherization, Child Day Care, After School Care, Local Planning Councils, Workforce Investment

HOUSING AND COMMUNITY SERVICES SECTION PROGRAMS

- Low Income Energy Assistance (incl. leveraging, summer cooling, summer fill, crisis)Y
- Weatherization (includes DOE, LIHEAP, SWEEP) Y
- The Emergency Food Assistance Program (TEFAP)N
- Section 8 Housing Y
- Self-Sufficiency N
- Family Development Plan in use Y
- Emergency Shelter (Homeless or Domestic Violence) N