

IHCP Spring Roadshow 2022

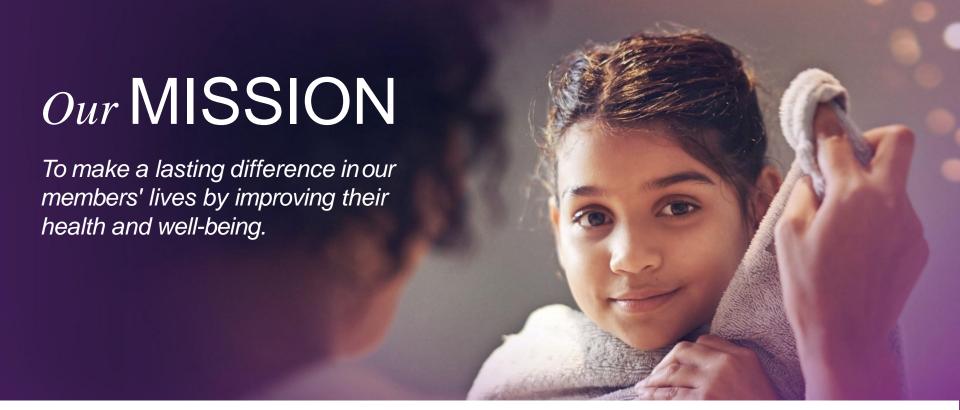




Agenda

- Member Success Story
- Enrollment Process
- Provider Maintenance
- Cultural Competency
- Gaps in Care
- High Dollar Claims
- Important Reminders
- Important Updates & Announcements
- Q&A





OUR PLEDGE

- ✓ Make it easier for you to work with us
- ✓ Partner with providers to help members make healthy choices
- ✓ Direct communication
- ✓ Timely and low-hassle medical reviews
- ✓ Accurate and efficient claims payment

Member Success Story

Enrollment Process



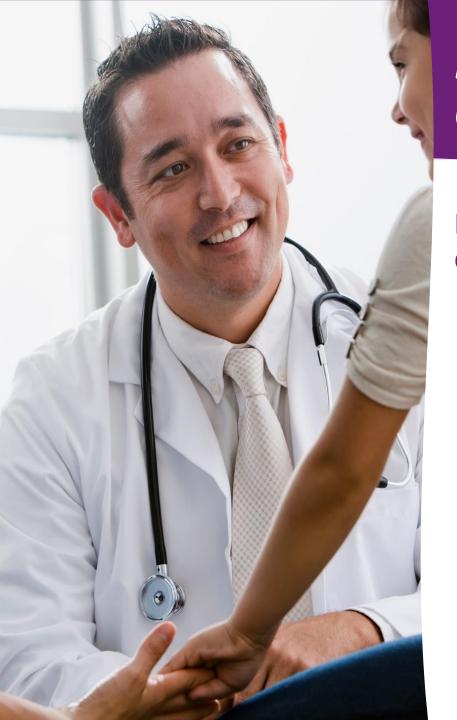


Rule #1 to Enroll



- Enter in the chat.....
- Providers must be enrolled with IHCP prior to enrollment with CareSource





Enrollment with CareSource



Enrollment with CareSource is different than enrollment with IHCP

- Once enrolled with IHCP enroll with CareSource
- Visit
 https://www.caresource.com/ in/providers/education/beco me-caresourceprovider/medicaid/



- Not currently a participating provider?
- Visit this website
 https://www.caresource.com/in/providers/education/become-caresource-provider/medicaid/
- Click "New Health Partner Contracting Form"

Step 1 – Contracting

Contracting is the process of the provider and Managed Care Entity (MCE) formally executing an agreement for the provider to deliver medical services that outlines reimbursement rates, scope of services, etc.

To initiate contracting, please complete the **New Health Partner Contracting Form**. This form consists of 4 tabs that will need to be completed.



- Link takes you to the Form
- Click General Information
- Select an option



New Health Partner Contract Form

If you need more time to fill out this form, please go to the fourth tab and select the "Request Additional Time" box and hit save. In order for the form to save, you will need to complete all required fields prior to saving. You will receive an email with a link back to the form.

1. Instructions

2. General Information

How Can We Help You Today?

I am not in the CareSource network and would like to create a contract request

I am a contracted CareSource Health Partner and would like to remove or add a new product to my contract

I am a contracted CareSource Health Partner and would like to change my Tax ID number; or update my IRS name

I am a contracted CareSource Health Partner and would like to: add a provider, add a location, update demographic information



Tab 1 - Instructions Tab

New Health Partner Contract Form

If you need more time to fill out this form, please go to the fourth tab and select the "Request Additional Time" box and hit save. In order for the form to save, you will need to complete all required fields prior to saving. You will receive an email with a link back to the form.



1. Instructions 2. Ger

2. General Information 3. Provider(s)

4. Submission

New Health Partner Contract Form

Thank you for your interest in joining the CareSource® team. This online application consists of four (4) tabs.

- 1. Instructions: This is the current tab which you may refer back to as you continue on with the completion of tabs 2 and 3 for General Information and Health Partner Information.
- General Information: This tab collects general information about your Group and contract information. Much of this information is required and must be completed before any type of submission is possible.
- Tip: Once information is entered into the Remit Address fields, that information can be automatically populated into the Mailing Address and Contractual Updates Address sections by simply checking the boxes at the top of each section respectively.
- 3. Health Partner Information: This tab allows you to enter any number of health partner records that will be associated with this submission. For your final submission, at least one health partner will be required. You may enter as many health partners as are needed. If you need additional time to add more health partners, the form will allow you to submit the form in an incomplete status which you will be able to access and complete at a later date/time. This option is available on tab #4 Submission.
- Tip: The Common address will be used to complete health partner's information as a master address. However, if for any reason the address needs to be changed, the button "Clear Common Address," can delete the address allowing insertion of a different address.
- 4. Submission: This tab contains the options related to your submission of this form to CareSource. All providers will be required to attach at least a W9 and Debarment form. For IN MEDICAID Organizational providers will also need to submit an organization application located in Section 4.
- Tip: The "Attach NOW W9" "Attach NOW Debarment Form" and "Attach NOW Supporting Documents" buttons allow you to search and select from a local drive documentation that needs to be attached to support the processing of the form.

You must submit your W-9 form and the Debarment Form for your request to be reviewed. To obtain a copy of the Debarment Form, please fill out this form and select the Debarment Form location located on Section 4.



Tab 2 – General Information

New Health Partner Contract Form

If you need more time to fill out this form, please go to the fourth tab and select the "Request Additional Time" box and hit save. In order for the form to save, you will need to complete all required fields prior to saving. You will receive an email with a link back to the form. 4. Submission I am not in the CareSource network and would like to create a contract request Are you a Georgia Medicaid Provider who wishes to initiate a CareSource GA Medicaid contract or change your Tax ID and/or IRS Name? If you are an Arkansas provider, please use this form here to submit your information to become a participating provider with CareSource. THIS FORM IS FOR NEW CONTRACT REQUESTS, ADDING NEW PRODUCTS, AND TAX ID OR IRS NAME CHANGES. ALL OTHER REQUESTS SUCH AS ADDING A PROVIDER OR LOCATION NEED TO BE SUBMITTED ONLINE USING THE MAINTENANCE FORM LOCATED IN THE PROVIDER PORTAL AT: https://provider/portal/Caresource.com/CL/Select/Plan.aspx (REGISTRATION NOTE: At least one PRODUCT must be ADDED for all Onboarding applications. If you are making changes to your ☐ Enter Tax ID* Group NPI Number Tax ID or updating your IRS name, this field is NOT required. ☐ Enter SSN* Medicare Number Please either Tax ID or Social Security Number Please Add Products Medicaid Number Doing Business As Product* Contract Code WebSite URL Address Is this a tax ID change to a current contract? Is this an IRS name change to a current contract? Office Contact Phone Number Phone Extension Signatory Title Signatory Email* Are you a CMHC provider?*



Tab 3 – Providers

New Health Partner Contract Form

1. Instructions 2. General Information

If you need more time to fill out this form, please go to the fourth tab and select the "Request Additional Time" box and hit save. In order for the form to save, you will need to complete all required fields prior to saving. You will receive an email with a link back to the form.



Common Address for Re-Use	Provider Add Instructions		
Street Address Phone Number Clear Common Address	View		
Street Address 2 Fax Number	Common Address Instructions		
City	View		
City			
County			
State			
Zip Code			
Provider Count			
Add Providers			
Provider Information			
Name*	k here if SSN/DOB is not available because your submission is for a provider entity not an individual provider.		
	of Birth (DOB)*		
Degree			
	Provider Social Security #*		
Notes			



Tab 4 – Submission

Submitted By					
☐ Submitter Same	As Office Contact				
Last Name*					
First Name*					
Phone *	1				
E-mail Address*	J				
E-mail Address					7
					_
Attach Docum	ents (Please do not a	attach ZIP files)	(0)		
NOW - W9*					
Attach NOW -	W9				
NOW - Supportin	ng Documents				
	Supporting Documents				
7	oupportung Dominions				
(0)					
NOW - Debarmer	nt Form*				
Attach NOW -	Debarment Form				
You must enter a	product on tab 2				
Submit					



What do you need to submit the application?

- Signed and dated
 W-9 Tax Form
- Provider
 Debarment Form





Are you a Facility?

Organizational Application



Quiz Time



What two forms can be attached to the New Health Partner Application, and are required?



Answer



- 1) W-9
- 2) Debarment Form





CareSource Provider Portal



PROVIDERS

Care Management Referral

Dental Provider Login

ER Referral

File Grievance

HIP Provider Cost Estimator

Pharmacy

Prior Authorization and Notifications



Provider Documents

Provider Maintenance

Quality Enhancer

Radiology Benefits Manager

Provider Maintenance Requests

Preferred method Provider Portal

- Providers
- Provider Maintenance

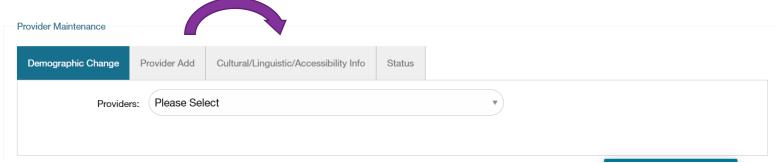


Provider Maintenance

Providers can now submit updates to their provider information online, including address or phone changes, adding a provider, etc. Please select the appropriate tab to submit your updates to CareSource online. Typical requests are processed within 7-10 business days. If your request requires additional information, a CareSource representative will contact you. Questions? Call 1-866-286-9949. For all new providers, the initial onboarding process can take up to 90 business days. If your credentialing request requires clarification or additional information, a Credentialing Coordinator will contact you.

To change your Tax ID number, or update your IRS name, you must make those changes through an amendment to your contract, not through maintenance. You can make those changes using the New Health Partner Contract Form.

If you have a delegated contract for credentialing with CareSource, you will not be able to submit your maintenance request using this site. All new providers (additions); changes (additional address, phone # updates, etc.) and terminations will need to be submitted through a monthly roster. If you have questions, please contact your contracted delegated entity to submit your information.







Submitting credentialing requests via email:

- Submit a Hierarchy Form (HIE) and W-9 to providermaintenance@caresource.com
- For large group updates providers can fill out page 1 of the HIE form and attach a roster (see below for pertinent information).

Zip			
Medicare #			
,			
entency Training Na	ng Name		
Comptency Training	ning Name		
Office Hours			
Sat S	Sun		
er	mptency Trai		

CAQH (Council for Affordable Quality Healthcare) Information

Please keep CAQH information for providers up-to-date. Per CAQH:

Re-attestation is required every 120 days

Importance:

- Ensure data is maintained
- Ensure data is accurate
- Avoid credentialing or re-credentialing delays







Do providers need to submit term requests when providers leave a group?

Put your answer in the chat.

The answer is ...

YES!!!

Please submit termination requests via

- 1) Provider Portal
- 2) Emailing HIE

NOTE: Enter in the NOTES field the reason for the request

Importance

- Removing provider from the Directory
- Re-assigning assigned members
- Avoids calls from Credentialing when it's time for re-credentialing
 - Accurate information for members







What does CareSource expect from Health Partners?

- Remove language barriers
- Accommodate unique ethnic, cultural and social needs
- Meet applicable state and federal laws and regulations



CareSource prohibits:

Refusing treatment or services

Due to:

- Race
- Color
- Religion
- National Origin
- Sex
- Age
- Gender
- Orientation (intersex, transgendered, and transsexual)
- Disability





CareSource will not discriminate against Health Partners.

Initiatives:

- Resources & Materials
 - Tools from health-related organizations
 - Gaps in Care
 - Culturally competent care

CareSource requires Health Partners to:

- Fully comply with the Cultural Competency Plan
- Provide a summary of approach

https://www.caresource.com/documents/cultural-competency-plan/







Department of Health & Human Services

- Training on Cultural Competency
- www.ThinkCulturalHealth.hhs.gov
 - Educational resources
 - Tool Kits
 - Free nine-credit continuing CME course
 - Physician's Practice Guide to Culturally Competent Care

Multiple Choice



Do you know?

What is one expectation of cultural competency?

- A) Treat patients
- B) Remove language barriers
- C) Drive patients to their appointments
- D) See patients within 30 minutes of arrival time

Answer



The answer is B – remove language barriers

Gaps In Care







The Perfect Tool to Streamline Your Practice



Identify Gaps in Care



Holistically address patient care



Improve clinical outcomes





How do I access the Clinical Practice Registry?



MEMBER SEARCH + Ma

CLAIMS +

MEMBER REPORTS

Provider Membership List

Clinical Practice Registry

USERS

Marketplace Behavioral Health Cus

View the CareSource Marketplace plan codes not priced on the Medicare fee

Claim Payment Advice (835) Enhar

CareSource is implementing enhancements to the outbound 835 EDI files to partner.

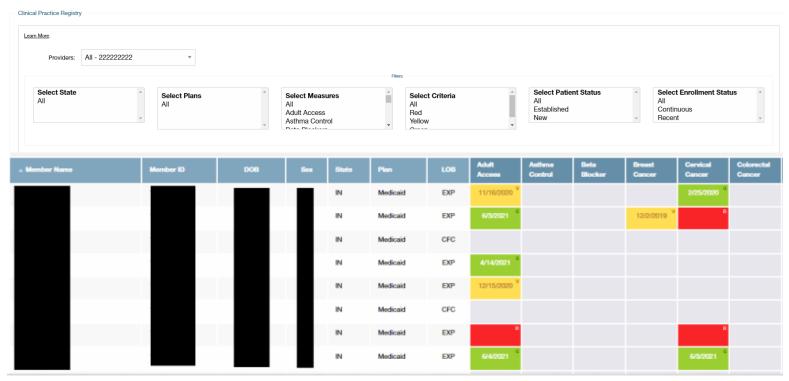
Learn More

Provider Portal Survey





Clinical Practice Registry



The registry is color-coded, so you can easily identify areas of focus for your patients:

Green Service was rendered

Red Service past due

Yellow Service needed

Grey Not applicable



Member Alerts via the Provider Portal

- Verifying Eligibility
- Demographic Information
- Alerts are in Color

Member Alerts:

- 1. Member is Normal on Immunization events
- 2. Member is Urgent on Dental Checkup events
- 3. Member is Urgent on Well Visit events
- 4. 1-2 ER visits in 15 mos

HPI Reporting Tool



HPI (Health Partner Incentives) reporting can be provided by your Community Health Liaison on a site-specific basis including a gap report summary with associated member contact lists.

Measure	Target Improvement	Actual Claims For Hedis Reporting Period	Members to Move to Reach Target	Prior Year Hedis Reporting Period
AAP0100 - Adult Access to Preventive Svcs - 1 or More Visits	100.00%	39.08%	746	39.84 %
ADV0100 - Annual Dental Visit - Annual Dental Visit	100.00 %	14.25 %	519	15.85 %
CIS1900 - Childhood Immunization Status - Combo 10	100.00 %	21.67 %	53	25.93%
LSC0100 - Lead Screening in Children - Lead Screening in Children	100.00 %	65.30%	24	66.67%
PPC0100 - Prenatal and Postpartum Care - Timeliness of Prenatal Care	100.00%	77.27 %	6	66.67%
PPC0200 - Prenatal and Postpartum Care - Postpartum Care	100.00%	36.36%	15	23.81%
W300100 - Well-Child Visits in 1st 30 Months - First 15 Months	100.00 %	17.67 %	45	-
W300200 - Well-Child Visits in 1st 30 Months - 15-30 Months	100.00%	42.64%	31	-
WCV0100 - Child and Adolescent Well-Care Visits - 1 or More Visits	100.00 %	17.57 %	929	-

HEDIS

HEDIS

- Defined
- 90 measures
 - Effectiveness of care
 - Access & Availability of Care
 - Experience of care



Please return records request timely

Knowledge Check



What does the color RED indicate on the Clinical Practice Registry (CPR)?

Put your answer in the chat.

Answer



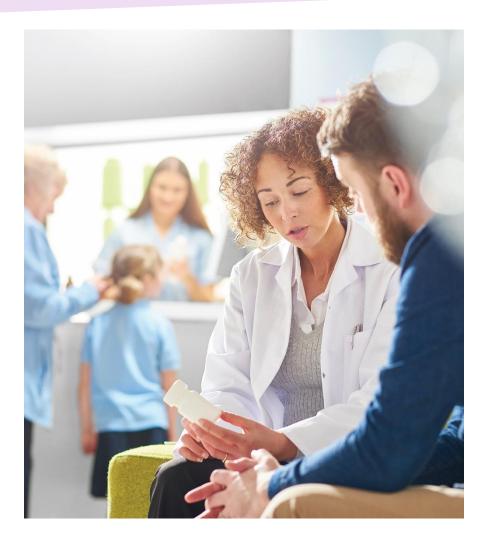
The color RED indicates

The service is past due

High Dollar Claims







Equian

- Inpatient hospital claims
- Diagnosis group (DRG) outliers

The purpose

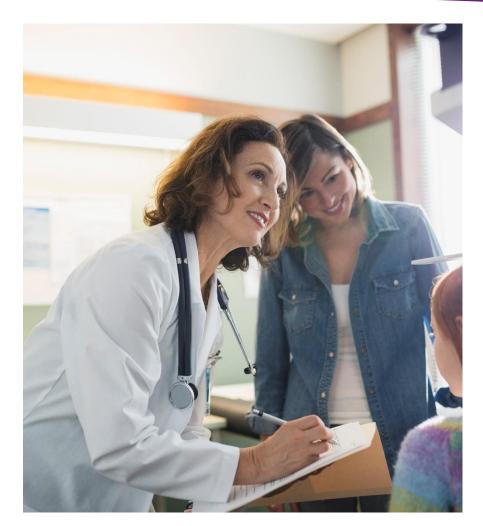
- Assess claims
- Identify defects
- Identify improprieties



 Inpatient Hospital Claim – claims for a member receiving inpatient services

VS.

Itemized Bill –
 comprehensive list of all
 goods & services
 provided during the
 inpatient hospital stay





- Supplies, items, and services not typically separately billable
 - Capital/ medical equipment
 - Fluoroscope
 - Oximetry
 - Rental Equipment
 - Routine Supplies
 - Hydration flushes
- Implants & Supplies
- Inpatient Private Duty Nursing (not an all-inclusive list)







FAQ #1

What logic is being utilized by Equian to deny charges?

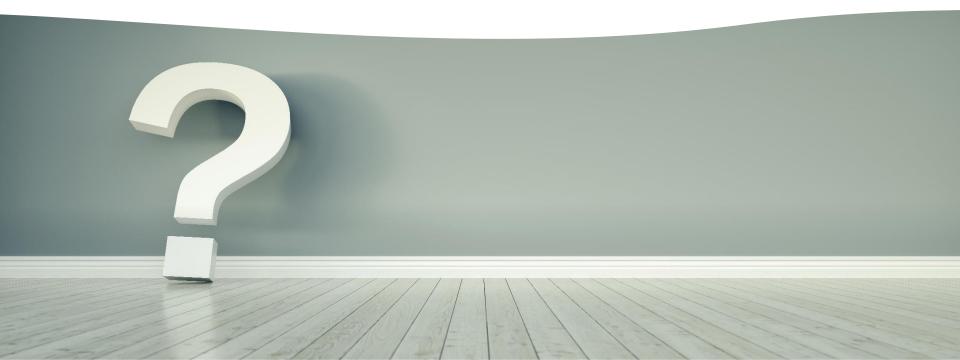
- State and Federal guidelines
- Proper billing guidelines
- CareSource policy



FAQ # 2

Equian has given time extensions to review findings for some claims. Is that communicated to CareSource?







FAQ#3

Who do I send appeals to, CareSource or Equian?

CareSource



FAQ # 4

Who do I submit a response to an itemized bill request to?

Equian

via email mca@equian.com





Resources

Itemized billing policy – https://www.caresource.com/documents/Medicaid-in-policy-admin-ad-0865-20210201/

Equian Contact Information:

Email <u>claimsresolution@equian.com</u>

Phone number 888-895-2254

Submit itemized email mca@equian.com

Fax 800-435-2049



Questions?



Important Reminders



Indiana Medicaid Claims



Box 33 Reminder

- Group NPI
- Service Location
- Zip + 4
- Taxonomy

Banner BR201820

Professional claims – The actual physical service location address must be entered in Field 33 of the CMS-1500 claim form or the equivalent field of an electronic transaction. Note: For IHCP claims, Field 32 of the CMS-1500 form, or its electronic equivalent, is optional. It is not used for claim processing.

In most instances, the service location address is the <u>actual physical location</u> where a service was rendered. However, for professional claims, if the member is seen at a hospital, nursing facility, the member's home, or other non-office-based location, the specific service location address to which the rendering provider is linked should be used.

32. SERVICE FACILITY LOCATION INFORMATION

Optional - not used by the IHCP for claims processing.

33. BILLING PROVIDER INFO & PH # (

Required - enter the group/billing provider's address/service location on file with the IHCP.

Indiana Medicaid Claims



Claims & Submission Provider Reference Module

https://www.in.gov/medicaid/providers/files/claim-submission-and-processing.pdf

33	BILLING PROVIDER INFO & PH # – Enter the <i>service location</i> name and address (including ZIP Code+4) as listed on the provider enrollment profile for the billing or group provider. The address in this ield should match the <i>service location</i> (practice site) address (not the home office [legal], pay-to, or mailor address) on file for the billing or group provider. Required.		
	Note: If the U.S. Postal Service provides an expanded ZIP Code (ZIP Code+4) for a geographic area, this expanded ZIP Code must be entered on the claim form.		
33a	BILLING PROVIDER – NPI – Enter the billing or group provider NPI. Required. Atypical providers should follow instructions in 33b.		
33b	BILLING PROVIDER – [QUALIFIER AND ID NUMBER] – If the billing provider is an atypical provider, enter the qualifier G2 and the billing provider's IHCP Provider ID. Healthcare providers may enter a qualifier of ZZ or PXC and the billing provider taxonomy code. Taxonomy may be needed to establish a one-to-one NPI/Provider ID match if the provider has multiple locations. Required , if applicable .		

Disputes & Appeals





#1 – Dispute First

- 60 Calendar Days of EOP
- Multiple claims
- Generic forms are not recommended
- Different issues must be disputed separately
- Always include a detailed explanation to avoid delays

Disputes & Appeals



Reasons to Submit a Dispute

- Disagree with a denied, adjusted or contested claim
- Challenge an overpayment or underpayment
- Seek resolution of a billing determination / monetary dispute
- Retrospective review

Reasons to Appeal

- Clinical appeals
- Disputes unresolved in 30 days
- Disputes upheld

Important Updates & Announcements



Updates & Announcements







Plans ~

Members v

Providers ~

Producers ~

About Us ~

Provider Overview

Find A Doctor/Provider

COVID-19 Provider Resources

Contact Us

Tools & Resources

Drug Formulary

Forms

Procedure Code Lookup Tool

Provider Manual

Provider Policies

Quick Reference Materials

Request Patient Services

Updates & Announcements



Provider Portal

Check Eligibility

Claims

Provider Disputes and Appeals

Prior Authorization

Provider Grievances

Provider Maintenance

Education

Behavioral Health

Become a Participating Provider

Care & Disease Management

Dental

FAQs

Fraud, Waste & Abuse

Newsletters & Communications

Patient Care

Pharmacy

Quality Improvement

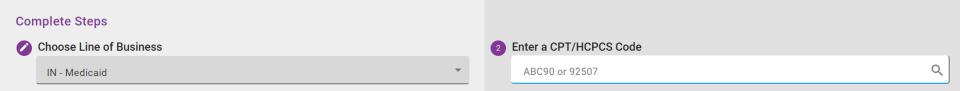
Training & Events

Procedure Code Look-Up Tool





Procedure Code Lookup



DISCLAIMER CareSource does not represent or warrant, whether expressed or implied, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose the results of the Procedure Code Prior Authorization Lookup Tool ("Results"). Results are provided "AS IS" and "AS AVAILABLE" and do not guarantee approval or payment for services. Approval or payment of services can be dependent upon the following, but not limited to, criteria: member eligibility, members <21 years old, medical necessity, covered benefits, modifiers, diagnosis and revenue codes, limits and number of visit variances, provider contracts, provider types, correct coding and billing practices. For specific details, please refer to the Health Partner Provider Manual on the CareSource website. If you are unsure whether or not a prior authorization is required, please refer to Health Partner Policies or the Prior Authorization page on the CareSource website.

Please Note:

- All non-par providers and all requests for inpatient services require prior authorization.
- For all high tech radiology: CT, CTA, MRI, MRA and PET scans; providers should contact NIA or their web portal at www.radmd.com.
- For more information about drugs that require prior authorization, access our Pharmacy webpage.
- · Reference our Dental Provider Manual for dental services that require prior authorization.

https://procedurelookup.caresource.com/

Quarterly Friday Forums



- CareSource is now offering Quarterly Friday Forums!!!
- Invites are posted to our Updates & Announcements page
- Next Forum is scheduled 5/20/2022 at 2 pm EST
- Reach out to your Health Partner
 Specialist for an invite



Virtual Trainings



Trainings are available on our website!!!

https://www.caresource.com/in/providers/education/training-events/medicaid/



TRAINING & EVENTS

Provider Education Series: Life Services

Provider Education Series: Provider Portal

We look forward to meeting you in a future event! Check back frequently for upcoming event announcements.

Provider Education Series: Assignment and Attribution

Provider Education Series: Provider Satisfaction Surveys

Provider Education Series: Contracting

Provider Education Series: Credentialing

SBIRT & HBAI Educational Training

Major Depression & HEDIS Educational Training

Provider Education Series: Access and Availability



Contact Us



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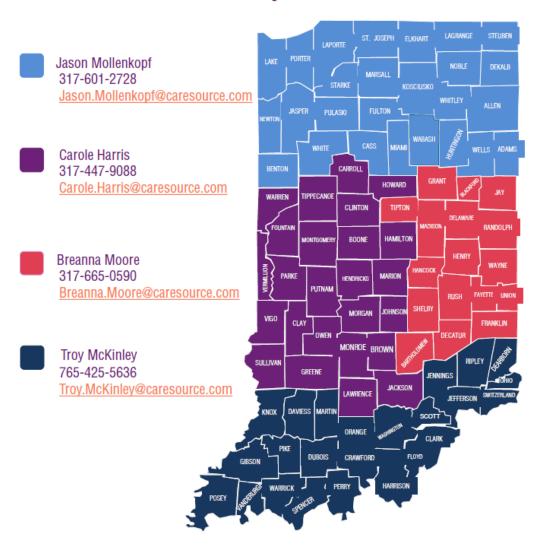
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CareSource Community Health Liaison Team





Q&A

