



# Marion County

## Local Emergency Planning Committee

Wm. Beranek, Jr., Ph.D. Chairman  
*Indiana Environmental Institute, Inc*

### Facility Reporting and Public Information

Marion County Public Health Department  
3901 Meadows Dr. (Johnson Building)  
Indianapolis, IN 46205  
317-221-2266

### Emergency Planning

Marion County Emergency Management Agency  
201 N. Shadeland Ave  
Indianapolis, IN 46219  
317-327-3900

### Minutes of February 3<sup>rd</sup>, 2025 Marion County LEPC meeting

#### Name:

Travis Butcher  
Jason Doerflein  
Jacob Spence  
Janette Smith  
Jeff Larmore  
Philip Cutter  
Jason Ravenscroft  
Ron Troutt  
Casey Kenworthy  
Rick O'Connor  
Kassandra Joumpi  
Scott Frosch

#### Organization:

IFD  
MCPHD  
MCEMA  
LEPC  
MCPHD  
MCPHD  
MCPHD  
LEPC  
EMA  
Heritage  
MCPHD  
IDEM

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#### Virtual Attendees Via Webex

Andrew Burdett  
Nathan Wright  
Shane Kollar  
Tammy Mann  
Adam Overberg  
Anne Edwards  
Eric Banister  
Joe Finch  
Mark Skobel  
Paul Werderitch  
Teresa Colson  
Justin Mast  
Andrew Bowes  
Amy Matthews  
Sharon Jenkins

Cristal Clean  
CEG  
INDOT  
VA  
IPC  
MESH  
WTFD  
IMPD  
Univar  
CEG  
Allison Transmission  
Eskenazi Health  
IEMS  
Eli Lilly  
?

## **Welcome and Introductions**

Janette Smith convened the meeting of the Marion County Local Emergency Planning Committee (LEPC) at 3:34 PM.

## **Approval of the December 2<sup>nd</sup>, 2024 Minutes**

Janette Smith requested a motion to approve the minutes from the December 2nd, 2024, meeting. Jason Doerflein moved to approve the minutes as written, and Jacob Spence seconded the motion. The motion carried, and the minutes were approved as submitted.

## **Treasurer's Report**

Jeff Larmore presented the Treasurer's report, providing an overview of the LEPC's financial status. He explained that we are conducting a tabletop exercise instead of a full-scale exercise this year, which would result in lower costs. He also discussed the existing contract with PackRat for \$1,800 for training pod storage, noting that an alternative option may reduce this expense. Additionally, he reported that the committee plans to increase funding for notification drills with Risk Management Plan (RMP) facilities, utilizing Signius Communications to enhance engagement and accuracy.

## **Committee Reports**

### **District 5 Hazardous Materials Training & Advisory Council**

Travis Butcher announced that preparations are underway for the Hazmat IQ class scheduled for July 2025. He also stated that plans are in progress to set up a Hazmat Technician class later this year.

### **District 5 Hospital Emergency Preparedness Committee –**

Justin Mast reported that the Texas Engineering Extension Service (TEEX) will be conducting a Medical Management of CBRNE Events Course on March 6-7, 2025. If the course is well received, they plan to bring TEEX back for additional classes. Andrew Bowes provided an update on an upcoming tabletop exercise focused on radiation incidents, which is scheduled for the first week of May.

### **Hazardous Material Exercise Coordination Committee –**

Jeff Larmore reported that the Hazardous Materials Exercise Coordination Committee has not yet met but that discussions with the Health & Hospital purchasing department have led to a decision to contract with Resilient Strategies for this year's exercises. Since there is an existing two-year service agreement in place, a formal request for quotes was not necessary. He noted that planning is ahead of schedule compared to previous years. He also stated that the committee is coordinating with Hamilton County to include them in the tabletop exercise due to their proximity.

## **Old Business**

Travis Butcher provided an update on the purchase of Conex storage containers. He presented pricing, stating that a 40-foot standard height Conex box would cost between \$2,300 and \$2,500, while a 20-foot box would be approximately \$1,800. Both prices include delivery. Jacob Spence moved to approve an allocation of \$4,000 for the purchase of a Conex box. Ron Troutt seconded the motion. Janette Smith called for a vote, and the motion was approved.

## New Business

Jeff Larmore presented an overview of the Marion County LEPC website, walking members through its features and noting that some photos may be updated as needed. Following the presentation, he reviewed the LEPC bylaws. Jeff Larmore moved to approve the bylaws, and Jason Doerflein seconded the motion. A vote was held, and the bylaws were approved.

Jeff Larmore also discussed the upcoming Midwest Hazmat Conference, which is scheduled for May 2025. He noted that early registration is in March and that funding approval was needed for registration and lodging. Jason Doerflein moved to approve up to \$5,000 for conference fees, registration, and lodging for up to eight attendees. Justin Mast seconded the motion, and the motion was approved.

## Recent Incidents

No recent incidents

## Adjournment

Janette Smith adjourned the meeting at 5:23PM.

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Minutes submitted by

Jeff Lamore  
Recording Secretary

Adopted by the Marion County LEPC

during the meeting on: April 7, 2025



Signature

Chairperson

Title