

## **HEALTH BOARD MEETING**

**May 10, 2013**

**Wayne County Health Department**

**Multipurpose Room**

**PRESENT:** James Howell, M.A., Chairperson  
Richard Siebert, DVM, Vice-Chairperson,  
Elizabeth Bennett, RN  
Paul Rider, M.D.  
Patricia Ravinet  
John Lebo M.A.  
Jon Igelman, M.D.  
David Keller, M.D., Health Officer/Secretary of the Board of Health  
Eric Coulter, MBA, Ed.D., Executive Director  
Kathy Jordan, Secretary

**ABSENT:**

**GUESTS:** Rick Boston, Attorney, Kim Flanigan, Clinic Supervisor

### **ROLL CALL**

### **DETERMINATION OF QUORUM**

James Howell called the meeting to order and it was determined that there was a quorum and asked for a motion to accept the minutes from the meeting on April 18, 2013 which were mailed to Board members. Dr. Siebert made the motion and it was seconded by Dr. Igelman. The motion passed unanimously.

### **COMMUNICATIONS:**

Each member received a copy of the Agenda.

### **EXECUTIVE SESSION:**

Motion: A motion was made by John Lebo May 10, 2013 per I.C.5-14-1.5-6.1 (b) (9) "to discuss job performance evaluations of individual employees" and certifies that only information related to the above Indiana Code was discussed. The motion was seconded by Pat Ravinet. The motion passed unanimously.

### **OLD BUSINESS:**

### **NEW BUSINESS:**

A full-time position for an Environmental Health Specialist will become available on May 24<sup>th</sup>, this position handles septic and housing issues. Dr. Rider made a motion to fill the position with a full-time qualified person. Pat Ravinet seconded the motion. The motion passed unanimously.

Dr. Coulter reported to the board that Ken Paust called and asked the health department to report what was being done to comply with the recommendations made by the joint commission regarding purchasing. Mr. Paust was making a report to the joint commission and wanted to include what the health department was doing to comply. Discussion followed about this issue. Dr. Siebert made a motion to send communication from the Board to the Commissioners, Council members, Amy Holthouse, Chamber of Commerce, Jon Ford, Chair of the Joint Commission, and the Mayor. John Lebo seconded the motion. The motion passed unanimously.

Discussion followed regarding the number of hours a part time employee can work and stay in compliance with the new healthcare laws. Dr. Coulter showed communication from employment attorney and Ron Cross regarding average hours. The Commissioners will be discussing this in the future and will decide how the County will handle the number of hours part time employees can work.

Dr. Coulter showed a letter that the board agreed should be sent to the commissioners regarding the possibility of an Urgent Care Center in the 600 Building showing how this could effect our health clinic. Dr. Siebert made a motion to send the letter to Commissioners. John Lebo seconded the motion. The motion passed unanimously.

Dr. Coulter told the Board that the office coordinator position has been filled.

The next meeting is scheduled for Thursday, July 18, 2013 at 12:00 (noon) in the multipurpose room at the Wayne County Health Department.

Dr. Siebert made a motion to adjourn, Dr. Rider seconded the motion. The motion passed unanimously.

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James Howell, Chairperson

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Date