

**HEALTH BOARD Meeting**

**September 17, 2015**

**Wayne County Health Department**

**Multipurpose Room**

**PRESENT:** Richard Siebert, DVM, Chairperson  
John Lebo, M.A., Vice-Chairperson  
Elizabeth, RN, B.S.  
Paul Rider, MD  
Jon Igelman, MD  
Jeff Butler, M.A.  
Pat Ravinet, B.S.  
David Keller, MD, Secretary of the Health Board  
Eric Coulter, MBA, Ed.D., Executive Director  
Kathy Jordan, Secretary

**ABSENT:**

**GUESTS:** Chris Beeson, Liaison, Kim Flanigan, COO

**ROLL CALL**

**DETERMINATION OF QUORUM**

Dr. Siebert called the meeting to order and it was determined that there was a quorum and asked for a motion to accept the minutes from July 16<sup>th</sup>, and August 4, 2015 which were mailed to Board members. Dr. Igelman made the motion and it was seconded by Pat Ravinet. The motion passed unanimously.

**COMMUNICATIONS:**

Each member received a copy of the Agenda.

**EXECUTIVE SESSION:**

Motion: A motion was made by John Lebo per I.C.5-14-1.5-6.1 (b) (9) "to discuss job performance evaluations of individual employees" and certifies that only information related to the above Indiana Code was discussed. The motion was seconded by Dr. Siebert. The motion passed unanimously.

**OLD BUSINESS:**

Dr. Coulter showed the FQHC/HRSA budget with a portion of salaries for ten employees being paid from the \$650,000 grant. We estimate that will save the county between \$180,000 and 200,000 in 2015, and for 2016 approximately \$442,000. Dr. Coulter told the Board that Kim, Dr. Keller and our CFO, Ellen Smith will be going to FQHC orientation in Washington, DC.

Kim spoke to the question regarding malpractice insurance for the providers that is part of the FQHC. This is a process that will take approximately six months. Kim then addressed the 340b program for reduced rate medications, this will take about three to four months to complete.

A question was asked regarding payment for being in the FQHC program and if we have received any payment yet. Kathy Jordan explained the payment application process.

Dr. Coulter showed a slide of the FQHC NAP award amount of \$1,197,667 with the period being 8/01/2015 to 5/31/2017. After that end date we will continue to receive \$650,000 in grant funding per year. Another site visit will take place next year.

Dr. Coulter commented that Senator Donnelly's office did a press release about Wayne County Community Health Center receiving this FQHC status and his office wrote a letter of support for the grant application.

The Personnel Committee approved salary increases for seven employees with a four to two vote, also approved were two new positions, a nurse practitioner and a medical assistant. Dr. Rider commented that Reid Health has increased the salary for medical assistants because they could not recruit new employees or retain current employees in this position.

#### **NEW BUSINESS:**

Dr. Coulter told the Board that advertising for the flu shot program will begin Monday. We will be promoting the immunizations and flu shots and also promote our doctors. This will be paid for with the Immunization Grant we received this year.

Dr. Coulter told the board that travel for the FQHC/NAP training will exceed the County per diem for meals and hotel. These expenses will be paid for with the federal grant funds. A motion was made by John Lebo and seconded by Jeff Butler that Dr. Siebert as Chairperson of the Board write a letter to the Commissioner's informing them that we will be going over the per diem. The motion passed unanimously.

Dr. Coulter updated the board on our current revenue from January to September being \$1,323,162. August revenue was \$225,081.

Dr. Coulter presented contracts with Health Consulting Strategies, ClaimAid, and Web Canopy to be reviewed and approved by the board. Dr. Rider made a motion to approve contracts as presented. John Lebo seconded the motion. The motion passed unanimously.

Evaluations for Dr. Coulter and Dr. Keller were approved by the board.

The Syringe Exchange Program was discussed with Commissioners on September 16<sup>th</sup> with representatives from Centerstone, Reid Health Lisa Suttles, Dr. Keller and Dr. Rider attending. Dr. Rider spoke to the public health issues of this program. Discussion followed regarding this issue. The Commissioner's approved writing a letter to the State Health Commissioner regarding the status of Wayne County entering into an exchange program.

The next meeting will be Thursday, November 19, 2015 at 12:00 (noon) in the multipurpose room.

Dr. Rider made a motion to adjourn. Dr. Igelman seconded the motion. The motion passed unanimously.

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Dr. Richard Siebert, Chairperson

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Date

