

## **HEALTH BOARD Meeting**

**October 1, 2015**

**Wayne County Health Department**

### **Multipurpose Room**

**PRESENT:** Richard Siebert, DVM, Chairperson  
John Lebo, M.A., Vice-Chairperson  
Paul Rider, MD  
Jon Igelman, MD  
David Keller, MD, Secretary of the Health Board  
Eric Coulter, MBA, Ed.D., Executive Director  
Kathy Jordan, Secretary

**ABSENT:** Elizabeth Bennett, Jeff Butler, Pat Ravinet

**GUESTS:** Kim Flanigan, COO

### **ROLL CALL**

### **DETERMINATION OF QUORUM**

Dr. Siebert called the meeting to order and it was determined that there was a quorum.

### **COMMUNICATIONS:**

Each member received a copy of the Agenda.

### **OLD BUSINESS:**

Dr. Coulter gave an update to the Board on the Syringe Exchange Program stating that a public meeting has to be held before the program can begin. Two letters prepared by Rick Boston were reviewed by the Board and signed by Dr. Richard Siebert, Chairperson. The first letter was a declaration of a public health epidemic within the County by Dr. Keller. The second letter was a declaration to the Commissioners of Wayne County stating there is an epidemic of hepatitis C in Wayne County. A plan has to be in place before the public meeting and this will take several weeks to complete because all the entities involved will have to have several meetings to form a plan.

### **NEW BUSINESS:**

Dr. Coulter discussed with the Board the new Navigator Grant that we have received from the Indiana Primary Health Care Association. This has been awarded to Wayne County Community Health Center and we have to act fast to accommodate the terms of the contract to have the Navigator trained by November 1<sup>st</sup>, 2015 when the Federal Marketplace opens. This grant requires a part time employee, not contractual. The benefits of the grant are numerous, such as helping individuals gain health insurance coverage, and find a medical home. This needs to be discussed with the Personnel Committee on October 7<sup>th</sup> to allow the hiring of a part time person and establish a hourly pay rate higher than the entry of \$9.00. Dr. Coulter gave some background on the person who is willing to take this position and the job responsibilities at \$13.00 per hour.

Dr. Coulter also told the Board that the part time job description has been revised with the Human Resource office to include the Navigator job responsibilities.

Discussion regarding the hourly pay rate followed at length with ranges in the area between \$16.00 and \$20.00 per hour. Dr. Rider stated that the hourly rate needs to be within the Federal range and said the rate of \$13.00 is at the low end of the range. Locally, ClaimAid is paying \$16.00/hr and Reid Health is paying between \$18.00 and \$20.00/hr.

John Lebo made a motion that Dr. Coulter should go ahead and make the offer to the candidate who is willing to take the position at an hourly rate of \$13.00 to start and increase to \$14.00 after training is completed, approximately sixty days. This position is for the betterment of the County. Dr. Siebert seconded the motion. The motion passed unanimously. Several board members expressed interest in attending the October 7<sup>th</sup> Personnel Committee meeting.

Dr. Coulter told the board the approved salaries for Kim and himself are lower than suggested by the board because the salaries were reduced by the additional grant amount they both were receiving. A misunderstanding also occurred with the increase for another employee. Eric has communicated this error to Jeff Plasterer and he indicated he would correct it for the other employee but both Kim and Eric would remain the same at the lower salaries.

The board made a motion at the September meeting that Dr. Siebert should sign a statement to the Commissioner's regarding the travel to Washington, DC for training for Kim and Dr. Keller going over the County per diem. Dr. Siebert presented the signed letter to be sent to the Commissioner's.

Dr. Coulter told the board that the flu shot program will start Monday with flu shot clinics in the Multipurpose room being held from 1:00 to 6:00pm Monday through Friday.

Dr. Coulter finally reported to the board that we have received our first grant payment of \$49,312 from HRSA. The request was submitted September 30<sup>th</sup> and payment was received October 1<sup>st</sup>.

The next meeting will be Thursday, November 19, 2015 at 12:00 (noon) in the multipurpose room.

Dr. Rider made a motion to adjourn. Dr. Igelman seconded the motion. The motion passed unanimously.

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Dr. Richard Siebert, Chairperson

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Date

