

HEALTH BOARD Meeting

January 21, 2016
Wayne County Health Department

Multipurpose Room

PRESENT:

John Lebo, M.A., Vice-Chairperson
Elizabeth Bennett, RN, B.S.
Paul Rider, MD
Jon Igelman, MD
Jeff Butler, M.A.
Pat Ravinet, B.S.
David Keller, MD, Secretary of the Health Board
Eric Coulter, MBA, Ed.D., Executive Director
Kathy Jordan, Secretary

ABSENT: Richard Siebert, DVM

GUESTS: Chris Beeson, Liaison, Kim Flanigan, COO

ROLL CALL

DETERMINATION OF QUORUM

John Lebo called the meeting to order and it was determined that there was a quorum and asked for a motion to accept the minutes from December 16, 2015 which were mailed to Board members. Dr. Igelman made the motion and it was seconded by Pat Ravinet. The motion passed unanimously.

COMMUNICATIONS:

Each member received a copy of the Agenda.

OLD BUSINESS:

Dr. Coulter reported that the Syringe Exchange Program is moving forward. All involved have received a draft of the final plan and a copy of that plan has been sent to the County Commissioner's for review, a public meeting will be held then a letter will be sent to the State Health Commissioner for approval. Dr. Coulter summarized the plan and discussion by board members followed. Kim Flanigan spoke to what other counties have done and areas that were successful and what changes could be made for Wayne County. Dr. Rider spoke about some programs that worked and ones that weren't as successful.

Dr. Coulter gave the board an update on FQHC and said that we are approved for the 340b program. Kim Flanigan and Dr. Keller gave details on how beneficial this program will be to our patients. Kim explained that this program will also apply to "over the counter" medications. Discussion by the board followed and all agreed that there are a lot of details that need to be worked out.

Dr. Coulter gave an update on the application for oral health, our consultant is working on the application that is due February 2nd.

NEW BUSINESS:

John Lebo opened the floor for nominations of Chairperson and Vice-Chair. Dr. Igelman made a motion to nominate John Lebo as Chair and Jeff Butler as Vice-Chair. Pat Ravinet seconded the motion. The motion passed unanimously.

Dr. Coulter told the board that there are many areas in the clinic area that need painted before the site visit in June. We had bids from painting contractors and Perseponko Painting was the lowest at \$3,850.00 so we would ask for a motion to accept hiring Perseponko Painting. Jeff Butler made a motion to approve Perseponko Painting bid and Dr. Igelman seconded the motion. The motion passed unanimously.

Dr. Coulter reported to the board that our revenue for 2015 was \$1,995,741 and commented that this was a very good year, and this is the most revenue collected to date. When our PPS rate is set our revenue will increase. Dr. Coulter commented that property taxes of \$528,000 are about 11% of what we will collect from revenue and grants in 2016.

Dr. Coulter said that Chris Beeson will be running for another four years so he can continue to be our liaison.

Dr. Coulter reported to the board that a change in the hiring policy may be coming in the future. Chris Beeson gave some background on why changes may be needed in this policy. This policy would be very time consuming and cumbersome for the health department in its current form. The question remains regarding the health board being the managing body of the health department. The council members have a draft of the proposed policy. Discussion by the board followed. Chris suggested the opinion that Rick Boston wrote regarding this matter be distributed to council members.

Dr. Coulter showed the employment ad from the Palladium-Item for medical positions, then showed the board the County web site with job openings. There are six medical positions open in the health department. The Reid Health website has job openings for four Medical Assistant's, Nursing Assistant's and nine LPN's. Dr. Coulter noted that patient appointments have decreased due to the limited staff and the revenue lost when we are understaffed. Dr. Coulter told the board that we will make a request to the Personnel Committee to increase the hourly rate for an LPN by \$2.00. The increase in expenses will be added to the costs that will establish our PPS rate. Dr. Coulter said that the Personnel Committee also seemed willing to review the job description and salary for the Secretary position.

Next board meeting will be February 18, 2016 at 12:00 (noon)

Dr. Rider made a motion to adjourn, Dr. Igelman seconded the motion. The motion passed unanimously.

John Lebo, Chairperson

February 18, 2016
Date

