

## **HEALTH BOARD Meeting**

**February 12, 2015**

**Wayne County Health Department**

**Multipurpose Room**

**PRESENT:** Richard Siebert, DVM  
John Lebo, M.A., Vice-Chairperson  
Elizabeth Bennett, RN, B.S.  
Patricia Ravinet, B.S.  
Jon Igelman, MD  
Paul Rider, MD  
Jeff Butler, M.A.  
Dr. David Keller, Health Officer/Secretary of the Health Board  
Eric Coulter, MBA, Ed.D., Executive Director  
Kathy Jordan, Secretary

**ABSENT:**

**GUESTS:** David Inderstrodt, Maze Design, Porter Miller, Chairperson of FQHC User Board,  
Chris Beeson, Liaison, BethAnn Perkins, Health Consulting Strategies, Dr. David Igelman.

**ROLL CALL**

**DETERMINATION OF QUORUM**

Dr. Siebert called the meeting to order and it was determined that there was a quorum and asked for a motion to accept the minutes from January 15, 2015 which were mailed to Board members. Pat Ravinet made the motion and it was seconded by John Lebo. The motion passed unanimously.

**COMMUNICATIONS:**

Each member received a copy of the Agenda and Purchasing Policy.

**OLD BUSINESS:**

Dr. Coulter reported that Mark Linderman will become the Environmental Health Specialist Supervisor, to replace Marshall Kern who is retiring. Craig Markley and Mark both applied for the position and both were strong candidates. Some members of the health board helped with the interview process. Dr. Coulter said he will miss the support that Marshall has always provided over the years and thanked him for his years of service. Rochelle Cortner is transferring to the Probation Department for an increase in salary. The Personnel Committee approved filling both the Environmental Health Specialist vacancies.

**NEW BUSINESS:**

Dr. Coulter introduced Porter Miller, Chairperson of the Federally Qualified Health Center (FQHC) Board of Directors, Dr. Jon Igelman introduced his son, David visiting here today. Beth Ann Perkins joined the meeting by phone and thanked the health board for allowing her to join them today. Beth Ann reviewed with the board the overview of the FQHC requirements and where we are in the application process. In

April 2015, we should hear about the first application which is the New Access Point. This application is very competitive and we may not be awarded the first time. In December 2015 we anticipate approval for the Look-Alike application. The two applications will not interfere with each other and they are reviewed by two different teams. Beth Ann assured the board that this federal funding is very stable and has been around since the late 1960's, and does not favor one political party over another, there is support across party lines. Beth Ann explained that we have to be in compliance for six months prior to applying. This is a very intense process and we have met this requirement. The financial benefit to the Community Health Center is estimated to be an additional \$1,070,456 in revenue, for an overall total of \$1,927,142. Dr. Coulter told the board that he has met with three members of County Council to discuss staffing and the financial impact and requirements. This included competitive salaries for the FQHC management team and new positions.

Porter Miller commented how the FQHC User Board has oversight over the Community Health Center and how everything is in place to begin operating as a FQHC.

Commissioner Paust has asked Dr. Coulter and other's in the health department on several occasions to development plans for the possible expansion of the existing health department building. Because of Commissioner Pausts requests, Dr. Coulter asked David Inderstrodt, Maze Design to work on plans for expanding the existing building. David was introduced and presented options for adding additional space to the existing health department building. David presented three different options with three different costs. Each option includes the HV/AC system for the addition. One of the options would have no change on the number of parking spaces, another option would be the loss of three spaces and the third option would increase parking by two spaces. Mr. Inderstrodt said the expansion of the existing building would be much more cost effective than the renovation of another building. Discussion followed regarding the size of the addition and parking spaces. It was requested by the Administrative Staff that Mark Linderman monitor parking spaces for a few weeks, he found there were approximately sixty to sixty-five spaces open each day.

Dr. David Igelman, a practicing dermatologist commented how thorough the discussion was on the expansion of the existing building and commented that his practice had gone through a similar process.

The proposed county purchasing policy was discussed and John Lebo made a motion that "The Wayne County Board of Health asks that a letter be drafted to the Commissioner's by Attorney Rick Boston recommending that they allow the Health Board/Administrative Staff flexibility regarding the new purchasing policy". Dr. Rider seconded the motion. The motion passed unanimously.

The next meeting will be Thursday, March 19, 2015 at 12:00 (noon) in the multipurpose room.

Dr. Rider made a motion to adjourn John Lebo seconded the motion. The motion passed unanimously.

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John Lebo, Vice Chairperson

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Date

