

HEALTH BOARD MEETING

February 21, 2013

Wayne County Health Department

Multipurpose Room

PRESENT: James Howell, M.A., Chairperson
Richard Siebert, DVM, Vice-Chairperson,
Elizabeth Bennett, RN
Paul Rider, M.D.
John Lebo M.A.
Jon Igelman, M.D.
David Keller, M.D., Health Officer/Secretary of the Board of Health
Eric Coulter, MBA, Ed.D., Executive Director
Kathy Jordan, Secretary

ABSENT: Patricia Ravinet

GUESTS: Chris Beeson, Liaison, Kim Flanigan, Clinic Supervisor

ROLL CALL

DETERMINATION OF QUORUM

James Howell called the meeting to order and it was determined that there was a quorum and asked for a motion to accept the minutes from the meeting on January 17, 2013 which were mailed to Board members. Dr. Siebert made the motion and it was seconded by Dr. Igelman. The motion passed unanimously.

COMMUNICATIONS:

Each member received a copy of the Agenda.

EXECUTIVE SESSION:

Motion: A motion was made by John Lebo February 21, 2013 per I.C.5-14-1.5-6.1 (b) (9) "to discuss job performance evaluations of individual employees" and certifies that only information related to the above Indiana Code was discussed. The motion was seconded by Dr. Rider. The motion passed unanimously.

OLD BUSINESS:

Dr. Coulter gave an update of our FQHC status. We are in the first round of the application process, the second round part of the application is to be submitted by April 3, 2013. There are several staff members and outside agencies working on this project. Dr. Coulter showed the requirements for a Community Health Center to apply for FQHC status.

Next Dr. Coulter showed the essentials we need to maintain our Community Health Center at the current level.

NEW BUSINESS:

A motion was made by John Lebo that “the Wayne County board of health hereby ratifies its approval of the separation agreement for a health department employee. Agreement will be signed by Executive Director, Eric Coulter as representative of the health department.” Dr. Rider seconded the motion. The motion passed unanimously.

Dr. Coulter showed the procedure for a non-elected official to fill a vacant position in their department. Chris Beeson said he will get clarification as it pertains to the health department. Dr. Coulter reported to the Board that filling the position of Office Coordinator has been approved at the monthly workshop.

Dr. Coulter gave an update on the HIV grant and commented that because the State has determined that Wayne County is considered to be a role model in dealing with oversight and reporting requirements with State Department of Health grants they were best qualified to administer this grant for the district, and services must be provided in four other counties. An Independent Contractor will be contracted with to provide these services in five counties, including Wayne County.

Dr. Coulter showed an email from the Rural Health Coordinator complimenting the clinic on what a good role model and great asset they are in the community.

Dr. Coulter reported that Dr. Keller and he will be speakers at the March Health Officers meeting, speaking about our clinic and how we are unique in Indiana.

Dr. Coulter told the Board that we will be starting the search for a clinic physician with a recruiting firm, we will be paying for this search from a grant.

Chris Beeson commented that Mark Linderman from the Health Department did a very good job presenting information regarding the health department at the Hagerstown Rotary Club.

Dr. Coulter also reported that David Schneider, our interpreter is leaving to move to Indianapolis.

The next meeting is scheduled for Thursday, March 21, 2013 at 12:00 (noon) in the multipurpose room at the Wayne County Health Department.

Dr. Rider made a motion to adjourn, John Lebo seconded the motion. The motion passed unanimously.

James Howell, Chairperson

Date

