

WAYNE COUNTY HEALTH BOARD

January 23, 2020

12:00 Noon

Wayne County Multipurpose Room

Present: Paul Rider, M.D., Chairperson
Jeff Butler, M.A., Vice-chair
John Lebo, M.S.
Jon Igelman, M.D.
Sabrina Pennington
Robert Coddington
Peter Zaleski, RPH
David Jetmore, M.D. Health Officer
Julie Floyd, B.S., Executive Assistant

Guest: Kimberly Walton, Auditor, Richard Boston, Attorney, and Ephraim Monaghan, WCTV

ROLL CALL

DETERMINATION OF QUORAM

Dr. Paul Rider called the meeting to order, was determined there was a quorum and ask for a motion to accept the minutes from January 9, 2020 which were mailed or emailed to the Board members. Bob Coddington made the motion seconded by Dr. Jon Igelman. The motion passed unanimously.

COMMUNICATIONS

Each member received a copy of the Agenda.

NEW BUSINESS

Director—Dr. Jetmore announced hiring a Director of Public Health, Christine Stinson. Christine is from Marshall County Health Department where she worked as the Director. Christine will begin on February 3, 2020, she has a Bachelor of Science from Ball State University, she has also had a 2-year Public Health fellowship and has worked with Indiana Department of Environmental management and has dealt with air compliance, public drinking water, and field inspector.

John Lebo asked if the salary was acceptable by the Director and Dr. Jetmore said she did accept the salary given. Peter Zaleski explained the counties method of setting salary ranges, it is based on the number of people overseeing and responsibilities, the salary fell in line with other county departments.

Dr. Jetmore discussed a call from the state officials concerning the syphilis outbreak. The state will conduct five different screenings the last week of January. The screenings will consist of all STD's, the state will be going door to door with test kits. Treatment and screening will be available in addition to regular screenings and follow up with proper treatment.

Transition Team Report

Dr. Igelman gave the report – the Public Health Nurse salary increase was approved by Council for an additional \$3000 annually. Council will keep the formula currently using, splitting the pay 80% Public

Health and 20% Health Clinic. One issue no one is in the Public Health Nurse position - the county is willing to pay for service under the current formula or if clinic thinks the formula needs adjusted , council would consider it, however the clinic wants to handle it, they are providing people to continues those duties, whether they want to designate or how they want to handle it is up to the clinic side. Jeff Butler asked about the nursing position on expanding the search bases or use an LPN to fill position. The Director will be starting February 3 and defer some of this to her to begin searching for applicates to fill positions. Dr. Rider said they looked at the salary information from the company used by the clinic and found the salary is \$2 below market and market average in range. LPN may be closet to salary range but may have a smaller pool of qualified applicates.

The separation/move is going forward. The staff is concerned with the placement of desks, equipment, and storage space. Their suggestions are being considered.

Carpeting, flooring, and painting are near completion. Phones will be going in soon and will not be on the Courthouse-Annex network, the Public Health phones cannot transfer calls to other departments only within their building. Testing will be done on phone system and computers before the move takes place.

Dr. Jetmore has signed his contract and the contract has been given to the county for their approval.

Issues discussed were insurance to cover the nurses, a county policy to cover Professional Liability and, grants were discussed. The county holds a universal bonding which will cover anyone handling money. Rent, indirect costs, and lease were mentioned this is not a Public Health issue.

The Malpractice Insurance was discussed, the Health Center paid for a one-year blanket in January including Public Health until January 1, 2021. Kimberly Walton asked about this policy and was told it is for the clinic not Public Health. New nurses will not be covered under this policy, it is in effect for those employed with the county now. County will verify if they have insurance coverage.

Dr. Jetmore's malpractice insurance was discussed.

Rick Boston will continue to be Public Health attorney until May 31,2020.

Julie Floyd will continue to take meeting minutes and advertise to the media until May 31, 2020.

Medical Assist job description has been sent to Dr. Rider and may be given to the Director to find a qualified applicate.

The Board would like to have Syringe Exchange Program information for the next meeting.

The equipment list is being worked on, the equipment needed for Public Health will be decided on what is needed for the new building and what is not being used. Dr. Rider believes the only area with joint use will be the multi-purpose room furniture. Rick Boston mentioned when project is approved by HRSA the clinic may be able to replace.

Micro-film machine is used by both the clinic and vital records. Vital records will keep the micro-film machine.

The video equipment cannot be used by the county due to the fact it is Apple and the County does not support Apple. Several options as to what to do with the video equipment.

WAYNE COUNTY HEALTH BOARD

Website updates-Irongate has been contracted to separate the Public Health and clinic into two sites, the work is almost completed for the Public Health side and has been put on hold. Discussion to use the County system for the Public Health website.

MOTION to adjourn

Jeff Butler made the motion, seconded by Dr. Jon Igelman. Passed unanimously.

Next meeting February 6, 2020 at Noon in the multipurpose room of the Heath Department.



Paul Rider, MD

2-10-2020

Date