

HEALTH BOARD MEETING
September 5, 2019
Wayne County Health Department
Multipurpose Room

PRESENT: John Lebo, M.A. Chairperson
Jeff Butler, M.A. Vice-Chairperson
Elizabeth Bennett, RN, B.S.
Jon Igelman, M.D.
Paul Rider, M.D.
Peter Zaleski, RPH
Julie Floyd, B.S., Executive Secretary

GUESTS: Jeff Plasterer, Liaison

ROLL CALL

DETERMINATION OF QUORUM

John Lebo called the meeting to order, determined there was a Quorum, and reported the minutes would be mailed to the members.

COMMUNICATIONS

Each member received a copy of the Agenda.

OLD BUSINESS

John Lebo informed the group this is an informational meeting of the transitional team.

Dr. Rider reported the county has purchased the Prime building for Public Health. The building will need to be renovated and the Public Health staff have visited the building and will be giving their input on needed spacing. One room will be fire and water proofed to store the vital records. The Health Department in Anderson does not have a fire proof room, the records have been copied to electronic format. In addition to record keeping a STD clinic, TB clinic, and immunizations will need to be part of the Public Health.

A discussion followed on what is mandated and what will be needed to supply ample space for the medical portion of Public Health. A dedicated waiting room for the medical side to be separate from the vital records side was discussed. Suggestions on the immunization to schedule certain days of the week and a TB clinic open on Tuesday and Wednesday.

Dr. Jetmore was suggested as the Health Officer, he would like to meet with Dr. Keller along with Dr. Rider to discuss the position and responsibilities. The board discussed his work at Groups Inc., the board had no issues with this position.

Dr. Rider explained the process to appoint a Health Officer.

The Health Department appoints the Health Officer, the commissioners certify to the State. This is a four year term. The job description will be reviewed at the next board meeting. Dr. Jetmore was given a tentative salary of \$20,000.

Jeff Plasterer reported the council has tentatively approved \$500,000 for Public Health as a cash transfer from the county to the health fund in addition, in 2018 the last full year available, about \$400,000 in revenue equals \$900,000. Jeff said, "We will see how much is left in the Health fund at the end of the year, \$400,000 at last date checked, and one suggestion to the committee to look at fee structure and work with commissioners on increasing fees, there may be room to grow in revenue." Ken Paust is aware of suggestion of increasing fees. In Jeff's opinion he feels this should be fee for service basis rather than tax supported. Look at the fees and see if your comfortable recommending an increase in fees, then a budget can grow out of anticipated revenue.

Peter distributed paperwork on budgets, an email, and also a letter Dr. Keller had mailed to the commissioners while Jeff gave the information on Public Health monies.

Jeff also discussed the Immunization grant and the components to pay for staff from this grant and other available state grants.

A committee will be meeting with the State Health Department the following week in Indianapolis.

Positions and budget for Public Health were discussed, Health Officer, Director, 5 food Inspectors, 2 registrars, Public Health nurse, Medical Clerk, and Executive Secretary. The council is interested in helping put together an effective program of what is required and necessary. The county does not want to go back to the model of building a clinic within this organization.

The HIV grant was discussed.

A discussion on the possibility for co-operation with the clinic on treatment of STD patients, give the patient the option after diagnosis to be referred to the clinic.

A suggestion was made the board should talk to those being paid from Public Health and working in the clinic should be asked if they would like to move with Public Health.

A full time Public Health Nurse is needed, unsure if the position would start now, January or June. It is up to council to fill this position if needed before January. A Public Health nurse is now being paid from both funds, Public Health and Health Center. The board will have to ask for a full time position now, the Health Center will not have a part time position they will have to decide if they want a full time Nurse.

A 2020 budget for Public Health was passed out only to review this is not an approved

budget. The increases are projected due to the direction county is moving. There are many complex issues to review on positions and salaries.

Last year the County and the Health Center each hired companies to look into the salaries ranges and two sets of numbers were given. The County is still working on medical positions and registrars were not classified appropriately.

Jeff Butler discussed the need for Public Health nurse and Health Officer. A nurse for the Clinic will also be needed. A recommendation to post the position was suggested.

The position of Public Health nurse will be paid from Public Health until separation, to train.

MOTION

To hire a Public Health Nurse full time in Public Health. Dr. Rider made the motion. Jeff Butler seconded. The motion passed unanimously.

Volume of Public Health immunization dollars will need to be confirmed.

Dr. Rider and Peter will attend the council meeting.

The next board meeting will be September 26, 2019 at noon.

Dr. Igelman made a motion to adjourn and Jeff Butler seconded. The motion passed unanimously.



John Lebo, Chairperson



Date